

**REQUEST FOR SERVICE – NEW PROPERTY OWNER**

City of Oshkosh Utilities • 215 Church Ave, Oshkosh, WI 54901

Email: utilitybill@oshkoshwi.gov Office: (920) 232-5325

INSTRUCTIONS: This form MUST be COMPLETED in its entirety and returned to the Utility Accounting Department in order for your request to be processed.

- * Include your mailing address (if different from the serviced property address).
- * Include a telephone number where you can be reached during business hours.
- * **Service Requests are for Future Dates Only**

Account Number:
(if known)**SERVICED PROPERTY INFORMATION (REQUIRED)**

Address:

City/ST/Zip:

Date of Closing:

BUYER/NEW PROPERTY OWNER INFORMATION (REQUIRED)

WILL PROPERTY BE: PRIMARY RESIDENCE:

RENTAL:

First M.I. Last
Name:

Phone:

Landline:

Cell Phone:

Name 2:

Email:

Bill Delivery: Email

Postal Mail

Both

Mailing Address(if different from Property Address):

City/ST/Zip:

****PRIOR ADDRESSES IN OSHKOSH WITH WATER ACCOUNT IN YOUR NAME****

Title Company Used:

Phone:

SELLER/ FORMER OWNER FINAL BILL INFORMATION (IF KNOWN)

Name:

Phone:

Landline:

Cell Phone:

Address for Final Bill:

City/ST/Zip:

I understand that once utilities have been approved and put into my name, it is my responsibility to notify the utility of any changes in occupancy at this location. **I understand that I am responsible for the utility charges incurred at this location until I provide notice that I have moved and am no longer responsible for this utility bill.**

I FURTHER AUTHORIZE THE OSHKOSH UTILITIES TO BILL ME FOR SAID SERVICE AND I AGREE TO PAY FOR SAID SERVICE AT RATES ON FILE WITH THE WISCONSIN PUBLIC SERVICE COMMISSION AND/OR CITY OF OSHKOSH.

Signature:

Date:

Office Use Only

Signature: