



CITY HALL
215 Church Avenue
P.O. Box 1130
Oshkosh, WI 54903-1130

DIANE BARTLETT
City Clerk
920-236-5014 | dbartlett@oshkoshwi.gov

CHERYL PIONKE
Deputy City Clerk
920-236-5012 | cpionke@oshkoshwi.gov

Special “Class B” Licenses can only be held by non-profit organizations (see Additional Information for listing). The forms need to be completed in full and signed by two of the officers from question 1-f.

A layout/map of the event needs to be attached to the application (SUNNYVIEW EXPO CENTER & LEACH AMPHITHEATER EVENTS DO NOT NEED A MAP)

The person in charge of the event needs to have taken the Responsible Beverage Service course in the last 2 years or hold a current Oshkosh operator’s license – this is per State Statute. A copy of the certificate needs to be attached. If using a current license, we can look that up. These forms need to be filed in the City Clerk's Office at least 30 DAYS prior to event date.