



Return to Tracy Taylor:

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Via mail: Department of Public Works
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In person: Room 301, City Hall
215 Church Avenue

**2024 -2025 CONTRACTOR PAYMENT APPLICATION FOR
PRIVATE-SIDE LEAD WATER SERVICE LINE REPLACEMENT**

Approval of financial assistance for the lead service line replacement at any property is required prior to commencing work. If the property was not approved for financial assistance, or the Contractor was not prequalified, the City of Oshkosh (City) WILL NOT process the payment application.

Lead Service line replacement should be coordinated so the public-side and private-side are completed within 90 days of each other and must be done within 180 days of either side becoming lead free. Failure to meet the 180-day requirement will result in the property not being eligible for financial assistance and the City WILL NOT pay the contractor.

Approved applicants will receive fifty percent (50%) financial assistance for the cost of private-side lead water service lateral replacement, up to a \$2,700 maximum financial assistance. **Property owners must have completed the Financial Assistance Application approval process and any conditions of the approval must have been followed to be eligible for financial assistance. This Payment Application form will not be processed unless completely filled out, signed, dated, and returned with a copy of the itemized invoice and itemized BABA tracking spreadsheet and compliance documentation from the plumber/contractor that replaced the lead water service lateral.** A meeting must be set up with Maria Fletcher (920-236-5058) to submit this documentation to the City and to complete, sign, and have notarized the *Promissory Note, Covenant, and Mortgage*.

Property Address:_____

Property Owner(s):_____

Plumber/Utility Contractor Contact Name:_____

Plumbing/Utility Contractor Company Name:_____

Date Work Completed:_____Total Invoice Amount:_____

We the undersigned hereby certify the information provided on and with this application is true and accurate to the best of my knowledge. We further certify to the Use of American Iron and Steel, as mandated in the U.S. Environmental Protection Agency's State Revolving Fund programs; to following all applicable State regulations, including Ch. 145, Wis. Stats., SPS 382 and 384, Wis. Admin. Code, and applicable local ordinances and regulations; and that all private-side lead water service lateral replacements resulted in the complete removal of the private-side lead water service lateral and associated materials from the property's curb stop to the water meter within the structure. We also certify that a good faith effort was made to solicit subcontractors (if used) meeting the DBE requirements. The Use of American Iron and Steel certification in the paragraph above means that, if the current private-side lead lateral is replaced with a galvanized iron lateral, additional information will be required from the plumbing/utility contracting firm to document the source of the galvanized iron in order to maintain the property owner's eligibility for reimbursement. The City highly recommends that the lead laterals are not replaced with a galvanized iron lateral.

By signing this payment application, Contractor certifies they have reviewed documentation for all products and materials submitted for payment, and the documentation is sufficient to demonstrate compliance with Build America, Buy America Act requirements.

DAVIS-BACON WAGE RATE REQUIREMENTS

Funding for private-side lead water service line replacement is being provided by the U.S. Environmental Protection Agency. Therefore, the Federal Davis-Bacon wage rate requirements will apply in the following circumstances:

- The property is owned by an individual or individuals or is in the name of a business.
- The work will be performed using a LSLR Contractor and/or subcontractor(s) that have employees (who are not at least twenty percent (20%) owners of those firms); and an owner of that LSLR Contractor and/or subcontractor(s) did not perform one hundred percent (100%) of the work.

Davis-Bacon wage rate requirements will not apply in the following circumstances:

- An employee who is at least a twenty percent (20%) owner of the LSLR Contractor and/or subcontractor(s) completing the work completes one hundred percent (100%) of the work.
- The total cost of the LSL replacement is less than two thousand dollars (\$2,000).

The City will assist in determining whether or not the Davis-Bacon wage rate requirements apply.

The LSLR Contractor and subcontractor(s) must obtain a copy of the Davis-Bacon wage rate determination that is in effect when they sign the contract for the work that requires compliance with the Davis-Bacon wage rates, which must be submitted to the City with the financial assistance application form. Please contact the City to receive the current Davis-Bacon wage rate determination.

The City will e-mail the Davis-Bacon wage rates determination to all pre-qualified LSLR contractors and their subcontractors as they are updated.

The LSLR Contractor and subcontractor(s) must also provide a certified payroll to the City with the financial assistance application form. Please contact the City to get the required certified payroll form.

By signing below, the parties agree all work related the replacement of the private-side lead service line has been completed and all information on this form is correct. Both parties affirm the City will pay the Plumber/Utility Contractor directly the full amount of the work, up to \$5,400 and the Property Owner will enter into a loan agreement with the City to repay fifty percent (50%) of the work, up to \$2,700 plus a sixty-dollar (\$60) fee.

Plumber's/Utility Contractor's Signature

Property Owner's Signature

Date

Date

Phone

Phone

E-mail Address

E-mail Address

THIS SECTION TO BE COMPLETED BY CITY

Lateral replacement verified:_____ By Whom:_____

Approved Contractor payment amount:_____

Property Owner repayment amount:_____

Staff Signature:_____ Date: _____