

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Consolidated Plan is designed to help local jurisdictions assess their affordable housing and community development needs. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities. In the Consolidated Annual Performance and Evaluation Report (CAPER), grantees report on accomplishments and progress toward Consolidated Plan goals in the prior year. This is the third year of the 2020-2024 Consolidated Plan. During the 2023 Program year, the City of Oshkosh invested in the community's future. Completed projects and activities met the objectives of the 2020-2024 Consolidated Plan and 2023 Annual Action Plan through the creation of suitable living environments; providing safe, decent, affordable housing; and creating economic development opportunities.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1 CV Overall Coordination	Planning	CDBG-CV: \$	Other	Other	1	0	0.00%			
AM-1 Overall Coordination	Administration, Planning, and Management	CDBG: \$	Other	Other	10	0	0.00%	2	0	0.00%

CD-1 Community Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		1000	0	0.00%
CD-2 Public Safety	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
CD-3 CV Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development Community development	CDBG-CV: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	50	0	0.00%			
CD-3 CV Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development Community development	CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	50	0	0.00%			

CD-3 CV Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development Community development	CDBG- CV: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	4	0	0.00%			
CD-3 CV Public Services	Homeless Non-Homeless Special Needs Non-Housing Community Development Community development	CDBG- CV: \$	Homelessness Prevention	Persons Assisted	20	0	0.00%			
CD-3 Public Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	0	0.00%	1000	0	0.00%
CD-4 Accessibility	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
CD-5 Clearance/Demolition	Non-Housing Community Development	CDBG: \$	Homeowner Housing Added	Household Housing Unit	0	1		0	1	

CD-5 Clearance/Demolition	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	5	0	0.00%			
ED-1 Employment	Economic Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
ED-1 Employment	Economic Development	CDBG: \$	Jobs created/retained	Jobs	0	0				
ED-2 Redevelopment	Economic Development	CDBG: \$	Brownfield acres remediated	Acre	0	1		0	1	
ED-2 Redevelopment	Economic Development	CDBG: \$	Homeowner Housing Added	Household Housing Unit	0	1		0	1	
ED-2 Redevelopment	Economic Development	CDBG: \$	Buildings Demolished	Buildings	15	2	13.33%	0	2	
ED-2 Redevelopment	Economic Development	CDBG: \$	Other	Other	0	0		10	0	0.00%
ED-3 CV Emergency Micro-enterprise Fund	Economic Development	CDBG- CV: \$	Jobs created/retained	Jobs	15	0	0.00%			
ED-3 Financial Assistance	Economic Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	0				

ED-4 Access to Transportation	Economic Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
HO-1 Housing	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				
HO-2 Operation/Support	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
HS-1 Housing Support	Affordable Housing Public Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	10	2	20.00%			
HS-2 Housing Construction	Affordable Housing	CDBG: \$	Rental units constructed	Household Housing Unit	0	0				
HS-2 Housing Construction	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	0	0				
HS-3 Housing Rehabilitation	Affordable Housing	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1215		0	1215	

HS-3 Housing Rehabilitation	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	12	0	0.00%			
HS-3 Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	70	15	21.43%			
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
SN-2 Social Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

During the 2023 Program Year, the City of Oshkosh's use of CDBG funds was consistent with the goals, priorities, and objectives described in both its 2020-2024 Consolidated Plan and its 2023 Annual Action Plan. The City's priorities in 2023 were affordable housing through its housing rehabilitation program, fair housing, and allocated assistance to public service agencies that provide direct needed services to low and moderate income persons/households in the community. The City has completed owner occupied home rehabilitation projects during the 2023 Program Year. While the timeliness of the award and release of funding is beyond discretionary control, and some homeowners who were tentatively approved withdrew from the program, the City intends to continue the housing improvement program to provide safe, decent, affordable housing options for low to moderate income persons and households. Program income received from repayment of housing rehabilitation loans,

is placed in a Revolving Loan Fund account. All projects and activities carried out by the City during the 2023 program year utilized prior year CDBG entitlement funds and program income via the City's Revolving Loan fund. The City of Oshkosh does not receive HOME funds.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	6,049
Black or African American	1,075
Asian	390
American Indian or American Native	71
Native Hawaiian or Other Pacific Islander	16
<b>Total</b>	<b>7,601</b>
Hispanic	129
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

In addition to the table above, these individuals were also assisted...

Native Hawaiian/Other Pacific Islander	16
American Indian/Alaskan Native & White	10
Asian & White	4
Black/African American & White	7
Other multi-racial	564

Totaling 8,186 persons that were assisted during the program year, of which 129 were Hispanic.  
"Household" figures vary from the numbers listed here.



## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal		1,795,488
Other	public - federal	0	

**Table 3 - Resources Made Available**

### Narrative

The 2023 CDBG allocation was \$807,095. Our total expenditures were spent on housing rehabilitation, central city redevelopment, public services, admin and planning, fair housing, etc.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Center City	25	50	
Oshkosh Priority Areas	75	50	

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

In the 2023 Program Year, the City continued to target its investments in low to moderate income census tracts, neighborhoods with recognized neighborhood associations, and neighborhoods impacted by slum and blight properties. The housing rehabilitation program is offered city-wide to LMI income eligible households. Any carry over funds from the 2023 Program Year will be spent in the coming program years on programs/activities as approved in upcoming Action Plans.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

During the 2023 Program Year, American Rescue Plan Act (ARPA) funds were used to leverage CDBG funds toward infrastructure improvements and public service activities.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	10	15
Number of households supported through Acquisition of Existing Units	7	0
<b>Total</b>	<b>17</b>	<b>15</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

CDBG funds are used to foster and maintain affordable housing primarily through the owner occupied rehabilitation program. The City also addresses the housing needs of the community through public service activities. The funding of organizations that support those in unfit housing or finding themselves displaced all participate in the area's Continuum of Care. The City will continue to fund these types of public service agencies in future years as long as CDBG funding is available. Fifteen homes were

rehabilitated during the 2023 Program Year. The City intends to continue the housing improvement program to provide safe, decent, affordable housing options for low to moderate income households.

**Discuss how these outcomes will impact future annual action plans.**

The City will continue to fund public service activities, and the housing improvement program, as well as provide downpayment assistance/closing costs assistance to income eligible homebuyers to make significant progress in its goal of creating and preserving affordable housing in the City.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	4	0
Low-income	8	0
Moderate-income	5	0
<b>Total</b>	<b>17</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Housing and support services for the homeless are provided by a local network of public and private agencies. The City assists with funding of these activities through the Public Services Consortium. ADVOCAP deals with homelessness through its Homeless Programs Department and is taking the leadership role in actively pursuing, obtaining and administering federal funding to address local homeless needs. The agency has a HUD Supportive Housing Program (Supportive Services Only) award to provide intensive case management and wraparound services to work with homeless persons and families access permanent housing, obtain employment or increased income and achieve greater self sufficiency through their overcoming barriers. The agency also serves as the fiscal agent for state-funded homeless prevention programs (State of Wisconsin HUD ESG, State Transitional Housing and State Homeless Prevention Program Funds). ADVOCAP coordinates a twice a year point-in-time survey of homelessness in the area, which local agencies participate in. ADVOCAP also operates a homeless prevention program known as the "Bridges Emergency Assistance Program", which provides assistance to LMI persons who had temporary emergency needs related to rental and utility payments, bus passes, gas vouchers, car repairs, work boots, insurance application fees and vouchers. During the 2015 program year, the local warming shelter (Day by Day) developed a resource coordination program to assist guests from their initial intake to progressions and completion of goals promoting independence, stability and self sufficiency. The program is designed to improve quality of life by giving chronically homeless adults a place to receive coordinated assistance to help meet their needs without the stigma of having to make trips to multiple agencies. As a part of the point in time count, sheltered and unsheltered needs and demographics were collected, and blankets, personal care items, clothing and services information were provided.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

To demonstrate the need in the community, there are beds available at the Christine Ann Domestic Violence Shelter, Father Carr's, Day-by-Day Warming Shelter. There are transitional housing projects within Winnebago County as well including COTS, ADVOCAP, Solutions Recovery, and the Oshkosh Kids Foundation's Tiny Homes for Families. ADVOCAP operates a HUD funded permanent supportive housing project and HUD-funded Rapid Re-Housing projects, at scattered sites within Oshkosh. Although the need is present, there are zero Runaway or Homeless Youth beds in Oshkosh or Winnebago County. The Oshkosh Kid's Foundation and the Salvation Army also provide emergency motel vouchers during periods when the shelters are full.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely**

**low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

A variety of efforts were undertaken by the City and CoC agencies to prevent homelessness. Through quarterly meetings these varied perspectives, challenges, resources and successes are shared and cross cutting solutions developed. The primary preventative services offered by different provider organizations included emergency fuel assistance and food and meals programs, emergency rental assistance, financial assistance, utility assistance, housing relocation and stabilization services, counseling/advocacy and legal assistance. Each service sought to help families in their home by offering services and support during times of financial and legal difficulty. Clients were offered follow up case management services consisting of but not limited to, creating and maintaining an accurate budget, assistance increasing income (e.g. applying for public benefits), connecting to community resources (e.g. food pantries and clothing programs), and other referrals driven by the needs of goals of the client. CDBG Public Service funds helped community providers and residents access services, information, prevention and referral.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The WinnebagoLand Housing Coalition meets quarterly to facilitate conversations and coordinate efforts amongst the many separate agencies serving homeless, veterans, youth, families, housing and shelter providers, and at risk support providers, to develop systems that address the individual and complex needs of Oshkosh residents experiencing homelessness. The group includes homeless service providers, local government, Housing Authority, United Way, faith based groups and others concerned with housing issues, as well as the local COC. Homeless service providers also maintain continuing contact with other agencies that may not be active members of the Housing Coalition to facilitate homeless participants accessing services in a timely manner or to assure appropriate referral of persons by other agencies, county mental health agencies, and Family Services.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Oshkosh/Winnebago County Housing Authority works to promote and deliver adequate and affordable housing and suitable living environments free from discrimination. Their mission is to promote and ensure safe, decent, and affordable housing for their participants, as well as provide owners and developers with an opportunity to rehabilitate and develop affordable housing. Formed in 1970, the Housing Authority owns, manages and maintains hundreds of housing units that are subsidized with rents based on 30% of adjusted incomes, of which a large portion are in the City of Oshkosh. The properties range from scattered site single family homes to 14-story high rise buildings. Affordable housing opportunities are available for families, singles, disabled, and elderly low-income applicants. The Authority also administers over Housing Choice Vouchers, owns and maintains a group home, and coordinates a family self-sufficiency program. The Housing Authority recognizes their participants as their primary focus, works in partnership with community and government organizations to promote affordable housing options, acts as an agent of change when performance is unacceptable, continues to strive for public trust and confidence through good communication and being responsive to the needs of their participants and the community, and identifies and works to eliminate barriers that prevent it from achieving their goals as a housing authority. The City will continue to support the Housing Authority as public housing project needs are identified.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Authority encourages its residents to participate in various activities and programs to improve themselves and make themselves more self-sufficient. The local FISC office offers homebuyer education classes and credit counseling for those residents interested in homeownership. The City would provide downpayment assistance to income eligible homeowners if CDBG funds were available. The Housing Authority may also provide downpayment assistance utilizing HOME funds. The Authority offers a Family Self-Sufficiency (FSS) program to help housing choice voucher and public housing family unit recipients attain self-sufficiency through education advancement, employment skill development, access to community resources, home ownership opportunities and development of financial assets with the goal of improving their family's financial situation and overall quality of life.

### **Actions taken to provide assistance to troubled PHAs**

The Oshkosh/Winnebago County Housing Authority is not a troubled housing authority.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Specific actions were taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing including providing land for a variety of housing types, review of zoning and land use updates, continuing to educate the public on the need for affordable housing, and offered a diversity of affordable housing programs. The City has contracted with the Milwaukee Fair Housing Council for several years and the City's Fair Housing Ordinance was revised to reflect the current structure for the investigation and disposition of complaints through a third party contractor (Fair Housing Council) as needed. The City of Oshkosh continues to administer a voluntary Residential Rental Registration and Inspection program. The City-wide program is voluntary and provides for the registration and inspection of residential rental dwelling units in the City to ensure units provide safe, decent and sanitary living conditions for tenants and to prevent further deterioration of those units. This program went into effect January 1, 2018.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

City staff participates in quarterly meetings of the Winnebago Land Housing Coalition, of which the local Continuum of Care is a participant. This coalition includes members from United Way, the Oshkosh/Winnebago County Housing Authority, Habitat for Humanity, and several other housing related service providers such as ADVOCAP, The Salvation Army, Day by Day Warming Shelter, Father Carr's and the American Red Cross. Several internal City departments such as Public Works, Forestry, and Police have participated in implementation and planning efforts including neighborhood watch and neighborhood association planning, and neighborhood improvements, as well as the City-wide eligible owner occupied housing improvement program. With City staff coordinating implementation with other departments and outside agencies, any potential obstacles are being addressed on tailored approach versus a one-size fits all approach.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City continues to implement applicable HUD lead paint regulations in owner and renter-occupied housing rehabilitation projects. In every assisted project, the participants, whether homeowners, renters, landlords or contractors, are notified and advised of the hazards of lead based paint. All contractors used to perform lead hazard reduction work must be trained and certified by the State in a lead hazard reduction discipline and associated with a certified lead company. The City prefers to work with State Certified general contractors as part of the housing improvement programs, as most projects disturb lead based paint or control/abate lead paint hazards. However, the general contractor may subcontract the lead work to a certified lead contractor.



### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

In considering the factors affecting poverty that may be impacted by the existing housing programs of the City, it appears that coordination of production and preservation of affordable housing as well as the Public Service programs and services targeted to special needs populations benefit and help to reduce the numbers of families below the poverty level. The City will be reducing the housing cost burden on these households to some extent in completing rehabilitation projects on properties owned by households below the poverty level limits. The reduction in housing cost burden will result from actions that reduce energy costs and reduce the cost of repairs needed to keep the home in habitable condition. The City recognizes that while this in itself will not increase the level of income of these households, it will make more domestic funds available to cover other expenses. Additionally, the City requires owner-occupants applying for CDBG housing rehabilitation programs who have a large volume of debt to participate in free budget counseling as a condition of housing rehabilitation loan approval. This policy is based on the position that the rehabilitation loan is a partnership effort with the City and bringing the house into livable condition while attempting to ensure that the owner is in a financial position to keep up the home may reduce the possibility of the house falling into future disrepair.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Oshkosh's institutional structure for carrying out activities under the Consolidated Plan is in place and working well. It includes coordination and cooperation with local, state and federal agencies and organizations, as well as close interaction amongst internal departments. Effective coordination exists among non-profit organizations involved in the delivery of supportive housing servicers, food bank/pantry, health and emergency shelter. The City has increased relationship building with these organizations and within the community by actively working with neighborhood associations, community groups, service providers, economic development agencies, area schools, private investors, non-profits and others to connect common interests for the greatest benefit. Collaborative efforts during the program year included working with neighborhood associations and residents to communicate needs, identify priorities, define and implement CDBG projects that meet needs of LMI households. The City recognizes coordination and information sharing as critical to the success of its activities and continues to seek and foster opportunities for increased collaboration.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Housing and social service providers collaborate regularly through participation in the Winnebago and Housing Coalition meetings. A City staff person attends these meetings as the City's liaison. These meetings include representatives from agencies who provide housing services, such as emergency assistance, weatherization, homebuyer assistance, and non-housing services, such as employment training, mental health counseling, veterans services, elderly services, and health services. Through these monthly meetings these varied organizations share resources and information to develop inter-agency housing and service solutions. The Oshkosh/Winnebago County Housing Authority and local

Habitat for Humanity also offer downpayment assistance to income qualified homebuyers. With declining public funding at the State and Federal level for housing and social service agencies, City staff and local officials continue to work with agencies to identify alternate funding sources which will enable them to meet a larger portion of the community's needs. Such sources may include funding from other federal or state agencies, or the private sector.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City approved an Analysis of Impediments to Fair Housing Choice in 2020. This Plan was updated during the 2019 and 2020 program years, and approved by the City in 2020. The 2020 AI identified 4 impediments. Staff continues to address these impediments. Implementation efforts for most of the action steps have been completed; others will be implemented in the near term. During the 2022 Program year the City made the following amendments to its Zoning Ordinance to allow for use of the Accessory Dwelling Units (ADU) in residential zoning districts. ADUs are smaller, independent residential dwelling units located on the same lot as a stand-alone (i.e., detached) single-family home. ADUs increase the opportunities for affordable workforce housing in the City. Working in the coordination of reducing the minimum lot width, increasing density, reducing parking requirements in multifamily development districts, and eliminating the minimum dwelling size to free up lots that historically haven't been able to be developed for housing sites.

Actions taken during the program year to address these impediments include:

- Continued to use CDBG funds for owner occupied housing improvement loans and homebuyer assistance loans. Continued implementation of a voluntary rental registry and inspection program.
- Continued a Rental Housing Advisory Board whose purpose is to advise staff on the creation of rental housing educational materials and residential rental training programs for landlords and tenants, to review and make recommendations regarding City policy or changes to the Municipal Code pertaining to rental housing.
- Annually the City's Transportation Department reviews the public transportation service areas and recommends updates/changes.
- The City advertises its housing rehabilitation program via several media outlets.
- Flyers are also mailed to homeowners in monthly City utility bills.
- Housing pamphlets are available at the main service counters at City Hall, the Seniors Center and the public library.
- The City contracts with the Fair Housing Center of Northeast Wisconsin, a satellite office of the Metropolitan Milwaukee Fair Housing Council a private, non-profit organization, to provide comprehensive fair housing enforcement, outreach and education and technical assistance services to Oshkosh residents.

## CR-40 - Monitoring 91.220 and 91.230

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Community Development Department monitors its CDBG program to ensure compliance with HUD regulations and attainment of Consolidated Plan goals. Annual Action Plan activities are setup and tracked in IDIS to allow ongoing review of activities and expenditures.

- **Procurement & Awards:** The City of Oshkosh encourages participation of disadvantaged business enterprises, women owned business enterprises and minority business enterprises in the City's procurement process. The City awards contracts to the lowest responsive, responsible bidder possessing the ability to perform successfully under the terms and conditions of the proposed procurement.
- **Contract Management:** If applicable, bid packages and contractor meetings include documentation and discussion of Federal Labor Standards Provisions, Davis Bacon wage rate requirements, Section 3 and current Department of Labor Wage Rate Determinations. City staff inspects the work being invoiced prior to processing the invoice for payment. Contractors performing work subject to Davis Bacon are required to submit certified weekly payrolls, which are verified for compliance on a weekly basis. City staff also performs periodic unannounced employee interviews to further ensure compliance with applicable Federal requirements.
- **Subrecipient Monitoring:** The City works closely with all subrecipients in order to ensure the goals and objectives of federally funded programs are adhered to and national objectives are being met. Subrecipients enter into agreements with the City to ensure all Federal, State and local regulations and criteria are being adhered to and met. Quarterly reporting from subrecipients allows the City to monitor progress each is making toward its year end goals. On-site monitoring is conducted as staff time permits to further ensure that overall goals and objectives are being met. Determining factors were the subrecipient's prior experience managing federal funds, the City's prior experience with the subrecipient, timeliness of expenditures and reporting, etc. Telephone calls and email communications were used to stay abreast of activities and changes, if any, to programs.
- **Housing Monitoring:** Housing rehabilitation activities are monitored through the coordinated efforts of the Housing Rehab Specialist and the City's building inspectors. This allows for multiple levels of oversight of various federally funded activities to ensure compliance with local, state and federal requirements. City staff inspects the work being invoiced prior to processing the invoice for payment. The homeowner is also required to approve the payment being requested.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

As outlined in both the Five Year Consolidated Plan and the 2024 Action Plan, the City of Oshkosh follows a public participation plan designed to solicit citizen input, while at the same time helping to inform the public of resources, emerging needs and restrictions and limitations of available resources. The notice of availability of the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2023 Community Development Block Grant Program Year was published on July, 7 2024 and is available for a period of 15 days. The notice included a provision that the Report includes an assessment of expenditures in relation to community objectives; progress on HUD financed activities; and an analysis of persons benefitting from activities. Also it was noted the Plan was available for public review online and in the Community Development office as stated in the City's Citizen Participation Plan.

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Oshkosh continues to strategically use CDBG funds to maximize affordable housing and homeownership, public services, public facilities, central city, and neighborhood revitalization, planning, and adding program administration software along with other administrative activities. However, due to the City's recent CV monitoring, the City's primary objective is to spend down prior year funding given the current administrative capacity. With the current funds to be spent, the City is implementing a strategy to minimize the amount of subrecipients administering the programs. The City is closely reviewing its policies, procedures, and programs to improve the effective and efficient delivery of the CDBG program.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Oshkosh continues to strategically use CDBG funds to maximize affordable housing and homeownership, public services, public facilities, central city, and neighborhood revitalization, planning, and adding program administration software along with other administrative activities. However, due to the City's recent CV monitoring, the City's primary objective is to spend down prior year funding given the current administrative capacity. With the current funds to be spent, the City is implementing a strategy to minimize the amount of subrecipients administering the programs. The City is closely reviewing its policies, procedures, and programs to improve the effective and efficient delivery of the CDBG program.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

## Narrative

N/A, the City does not fund any Section 3 required activities.

# Attachment

## PR26

	Office of Community Planning and Development	DATE: 07-30-24
	U.S. Department of Housing and Urban Development	TIME: 13:48
	Integrated Disbursement and Information System	PAGE: 1
	PR25 - CDBG Financial Summary Report	
	Program Year 2023	

CSHKOSH , WI

### PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	807,095.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	318,192.14
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,125,287.14

### PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,664,227.05
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,664,227.05
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	131,261.21
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,795,488.26
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(670,201.12)

### PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,211,418.77
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,211,418.77
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	72.79%

### LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

### PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	106,140.80
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	106,140.80
32 ENTITLEMENT GRANT	807,095.00
33 PRIOR YEAR PROGRAM INCOME	321,983.16
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,129,078.16
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.40%

### PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	131,261.21
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	131,261.21
42 ENTITLEMENT GRANT	807,095.00
43 CURRENT YEAR PROGRAM INCOME	318,192.14
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,125,287.14
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.66%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	1	574	6870977	PF Solutions Recovery Acquisition	01	LWC	\$150,000.00
2023	1	575	6870979	PF - Christine Ann Aquision	01	LWC	\$150,000.00
					<b>01</b>	<b>Matrix Code</b>	<b>\$300,000.00</b>
2022	4	558	6869409	PF Read School - Playground Equipment	03F	LMA	\$150,000.00
					<b>03F</b>	<b>Matrix Code</b>	<b>\$150,000.00</b>
2022	6	578	6864978	PSC - COTS	03T	LWC	\$20,000.00
2022	6	579	6869513	PSC - Day by Day	03T	LWC	\$15,000.00
					<b>03T</b>	<b>Matrix Code</b>	<b>\$35,000.00</b>
2022	6	552	6864978	PSC - ADVOCAP Nutrition Program (food costs)	05A	LWC	\$5,000.00
					<b>05A</b>	<b>Matrix Code</b>	<b>\$5,000.00</b>
2022	6	572	6864978	PSC - Boys and Girls Club of Oshkosh	05D	LWC	\$5,000.00
					<b>05D</b>	<b>Matrix Code</b>	<b>\$5,000.00</b>
2022	6	580	6864978	PSC - GO EDC Winnebago Catch a Ride	05E	LWC	\$3,408.30
					<b>05E</b>	<b>Matrix Code</b>	<b>\$3,408.30</b>
2022	6	553	6864978	PSC - Solutions Recovery (Sober Living staff costs)	05F	LWC	\$15,000.00
					<b>05F</b>	<b>Matrix Code</b>	<b>\$15,000.00</b>
2022	6	577	6864978	PSC - Christine Ann	05G	LWC	\$10,000.00
					<b>05G</b>	<b>Matrix Code</b>	<b>\$10,000.00</b>
2022	6	584	6864978	PSC - Winnebago Literacy Council	05H	LWC	\$6,000.00
					<b>05H</b>	<b>Matrix Code</b>	<b>\$6,000.00</b>
2022	6	570	6864978	PSC - Bella Medical Clinic	05M	LWC	\$4,000.00
2022	6	571	6864978	PSC - Oshkosh Farmers Market Match 20 program	05M	LWC	\$5,232.50
2022	6	576	6864978	PSC - Jake's Network of Hope	05M	LWC	\$7,500.00
					<b>05M</b>	<b>Matrix Code</b>	<b>\$16,732.50</b>
2022	6	582	6864978	PSC - Reach Counseling	05O	LWC	\$5,000.00
					<b>05O</b>	<b>Matrix Code</b>	<b>\$5,000.00</b>
2022	6	581	6864978	PSC - Winnebago County Housing Authority	05T	LWH	\$5,000.00
					<b>05T</b>	<b>Matrix Code</b>	<b>\$5,000.00</b>
2021	9	537	6864939	Down Payment Assistance	13B	LWH	\$20,000.00
					<b>13B</b>	<b>Matrix Code</b>	<b>\$20,000.00</b>
2020	4	493	6846868	416 W 6th Emergency Housing Rehab	14A	LWH	\$2,884.83
2021	4	554	6865296	2120 Crane Street - Housing Rehab	14A	LWH	\$33,450.00
2021	4	591	6865717	1029 Ohio Street - Housing Rehab	14A	LWH	\$15,325.00
2021	4	592	6865718	1337 Grand Street - Housing Rehab	14A	LWH	\$20,225.00
2021	4	593	6870958	1680 Michigan Street - Housing Rehab/Critical Repair	14A	LWH	\$3,885.00
2021	6	550	6866142	Neighborhood Initiatives - Smoke Detector	14A	LWH	\$4,200.00
2021	10	567	6865668	2021 Housing Rehab Revolving Loan Fund (RLF)	14A	LWH	\$285,496.51
2022	6	583	6864978	PSC - Rebuilding Together	14A	LWH	\$12,500.00
2022	8	568	6865668	2022 Housing Rehab Revolving Loan Fund (RLF)	14A	LWH	\$256,233.63
					<b>14A</b>	<b>Matrix Code</b>	<b>\$634,199.97</b>
2021	4	533	6865719	Project Delivery costs - Housing Rehabilitation	14H	LWH	\$1,078.00
					<b>14H</b>	<b>Matrix Code</b>	<b>\$1,078.00</b>
<b>Total</b>							<b>\$1,211,418.77</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	6	578	6864978	No	PSC - COTS	B22MC550007	EN	03T	LMC	\$20,000.00
2022	6	579	6869513	No	PSC - Day by Day	B22MC550007	EN	03T	LMC	\$15,000.00
								03T	Matrix Code	\$35,000.00
2022	6	552	6864978	No	PSC - ADVOCAP Nutrition Program (food costs)	B21MC550007	EN	05A	LMC	\$5,000.00
								05A	Matrix Code	\$5,000.00
2022	6	572	6864978	No	PSC - Boys and Girls Club of Oshkosh	B22MC550007	EN	05D	LMC	\$5,000.00
								05D	Matrix Code	\$5,000.00
2022	6	580	6864978	No	PSC - GO EDC Winnebago Catch a Ride	B22MC550007	EN	05E	LMC	\$3,408.30
								05E	Matrix Code	\$3,408.30
2022	6	553	6864978	No	PSC - Solutions Recovery (Sober Living staff costs)	B21MC550007	EN	05F	LMC	\$15,000.00
								05F	Matrix Code	\$15,000.00
2022	6	577	6864978	No	PSC - Christine Ann	B22MC550007	EN	05G	LMC	\$10,000.00
								05G	Matrix Code	\$10,000.00
2022	6	584	6864978	No	PSC - Winnebago Literacy Council	B22MC550007	EN	05H	LMC	\$6,000.00
								05H	Matrix Code	\$6,000.00
2022	6	570	6864978	No	PSC - Bella Medical Clinic	B22MC550007	EN	05M	LMC	\$4,000.00
2022	6	571	6864978	No	PSC - Oshkosh Farmers Market Match 20 program	B19MC550007	EN	05M	LMC	\$232.50
2022	6	571	6864978	No	PSC - Oshkosh Farmers Market Match 20 program	B22MC550007	EN	05M	LMC	\$5,000.00
2022	6	576	6864978	No	PSC - Jake's Network of Hope	B22MC550007	EN	05M	LMC	\$7,500.00
								05M	Matrix Code	\$16,732.50
2022	6	582	6864978	No	PSC - Reach Counseling	B22MC550007	EN	05O	LMC	\$5,000.00
								05O	Matrix Code	\$5,000.00
2022	6	581	6864978	No	PSC - Winnebago County Housing Authority	B22MC550007	EN	05T	LMH	\$5,000.00
								05T	Matrix Code	\$5,000.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$106,140.80
<b>Total</b>										<b>\$106,140.80</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	1	548	6871010	Program Administration	21A		\$20,792.48
2023	4	573	6871020	Administration	21A		\$91,468.73
					21A	Matrix Code	\$112,261.21
2022	2	551	6864943	Fair Housing	21D		\$19,000.00
					21D	Matrix Code	\$19,000.00
<b>Total</b>							<b>\$131,261.21</b>

# Public Notice

Public Notice

City of Oshkosh

2023 CDBG CAPER Available

The City of Oshkosh has completed its Consolidated Annual Performance and Evaluation Report (CAPER) for the 2023 Community Development Block Grant (CDBG) Program Year. The report includes: an assessment of expenditures in relation to community objectives; progress on HUD financed activities; and an analysis of persons benefiting from activities. A copy of the report can be viewed at the Community Development Office, Room 201, Oshkosh City Hall, 215 Church Avenue, or online at <https://www.oshkoshwi.gov/EconomicDevelopment/> under news and updates.

This item will be available to the public for comment from 5:00 pm on Wednesday, July 10, 2024 to 5:00 pm on Thursday, July 25, 2024. Citizen comments received within this timeframe will be included in the report to HUD. Questions or comments should be directed to Emily Tardiff at 920-236-5029 or emailed to [etardiff@oshkoshwi.gov](mailto:etardiff@oshkoshwi.gov).

Published: Sunday, July 7, 2024