

2026 CIP Prep Calendar

April	11	Finance Office to distribute CIP Instructions and Request Forms (Department Heads to
		coordinate with committees for their potential input)
May	12	Deadline to submit CIP Request Forms to Finance Office
	12-30	Finance Office to assemble 2026-2035 Preliminary CIP for Internal Meetings
June	2-13	Internal Meetings - Review of Preliminary CIP (Dept Heads / City Manager / Finance Dir)
		Finance Office to implement CIP Revisions as discussed in internal meetings
	20	Finance Office to deliver Proposed CIP to City Manager
	25	Council Workshop #1 - Capital Improvement Plan
19 Plan Commission to review CIP		
August		
	26	City Council to Approve the Capital Improvement Plan
November	11	City Council to Adopt the 2026 Operations and CIP Budget
*Above dates for budget activities are tentative at this time. Any substantial variations will be identified as soon		
as they are known.		
2		3/28/2025