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## **City of Oshkosh welcomes a new City Clerk**

**OSHKOSH, Wis., April 13, 2023** – The city of Oshkosh has selected Diane Bartlett as its next City Clerk. In her new position, Bartlett will oversee the City Clerk’s Office, which is responsible for elections, the issuance of city licenses, and maintaining legislative records for the Oshkosh Common Council.

“Diane Bartlett has a proven record of providing excellent service for the city of Oshkosh as my Executive Assistant for the last eight years,” commented City Manager Mark Rohloff. “She has provided valuable service in this office, and I have full confidence that she will continue to excel in her new role with the city.”

Bartlett has been the City Manager’s Executive Assistant since 2015 where she was responsible for coordinating City Manager’s Office departmental functions, including facilitating organizational efficiency and performance management, in addition to managing the population of city Boards and Committees. Prior to that, she was an Administrative Assistant for Ripon Public Schools for 11 years. Bartlett has 19 years of public sector experience in various roles. She earned her Bachelor’s Degree in Business Administration from Marian University, and had previously earned her Associate’s Degree in the Administrative Assistant Program at Moraine Park Technical College.

“I am honored to serve as the Oshkosh City Clerk! Oshkosh is a great community and I am thankful to be a part of it. I look forward to working with elected officials and city staff to serve the residents of Oshkosh and our community partners. The City Clerk’s Office will continue to be a supportive resource for community businesses and residents,” said Bartlett.

Bartlett will begin her duties as City Clerk on May 1, 2023. She will be replacing current City Clerk Jessi Balcom, who has accepted an administrative position in the city of Oshkosh Transportation Department.

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