



**Application for Historic  
Plaque Program**



There is no fee to apply to the Historic Plaque Program. Should an application be approved by the Oshkosh Landmarks Commission, an official bronze plaque may be purchased by the applicant for \$250 to display on his or her property. The cost covers the production of the plaque. The bronze plaques identify historic structures of significance in the City of Oshkosh.

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**1. Applicant Contact Information**

Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**2. Property Information**

Current Zoning Designation: \_\_\_\_\_  
Current Land Use/building type (vacant, residential, factory, etc.):  
\_\_\_\_\_  
Date of Construction of Structure: \_\_\_\_\_  
Neighborhood Association: \_\_\_\_\_  
Historic District (if applicable): \_\_\_\_\_  
Architectural Style: \_\_\_\_\_  
Construction Materials: \_\_\_\_\_  
Alterations or Additions to Structure - please provide any available images  
(refer to Section 4 of this application):  
\_\_\_\_\_  
\_\_\_\_\_

Missing or Removed Architectural Features - please provide any applicable images (refer to Section 4 of this application):

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Note: Please complete Section 2 to the best of your ability. If uncertain on some items City staff can assist in completing them.

### **3. Historic Details**

At least one qualifier below must be met in order to be eligible for an historic plaque. Which of the following criterion applies to this application:

- Cultural significance to the city, state or nation
- Prominent example of architectural style
- Prime example of work by a master builder, designer, or architect
- Site of a significant city, state, or national event
- Dwelling place of an historically significant person

### **4. Property Images/Photographs**

Applicants must submit images/photographs of:

- The front of the property from the street/right-of-way
- Both sides of the property from any distance
- The back of the property from any distance
- Historic images/photographs of the property (if possible)

**5. Written History of the Property**

Please provide a written background of the property. Be thorough! This is your opportunity to make your case for the historic plaque program. Include context of the property as it relates to the development of the community, information on previous owners & tenants, information relevant to important people or events, background of architectural style or builders, and any relationship to other properties of similar architectural style or existing historic designation. The Oshkosh Public Library and Oshkosh Public Museum are terrific local resources for historic information on properties, and may be of help framing a context for your narrative. The Wisconsin Historical Society website <https://www.wisconsinhistory.org/Records/Article/CS15323> is also a helpful resource. You may use the following page if you need more room for the written history.

**ADDITIONAL SPACE (IF NEEDED)**

## INFORMATION

- The oval bronze plaques are 10" long by 7" high.
- They will have the construction date prominently displayed in the center, stating either "Built" or "Circa" in the second line.
- Each applicant will be able to customize the wording at the top of the plaque as long as the maximum letter/space count is not exceeded (approximately 20 characters including spaces).
- The bottom of the plaque will read "Oshkosh Landmarks Commission".
- Suggested information is a name associated with the history of the residence or business, the original owner's profession, or name of the original business.
- Only verifiable historic facts will be allowed.
- City Staff will assist in the final wording and layout for the plaque.



**CERTIFICATION BY THE APPLICANT**

I hereby certify that all of the information contained within this application, and any attachments, documents, or plans submitted herewith are true to the best of my knowledge and belief. I understand that submission of this application does not guarantee approval of a plaque. Only upon an application receiving Landmarks Commission review and approval at a Commission meeting will an applicant receive approval for a Landmarks plaque. If I am approved for a plaque, I understand that I am responsible for the cost of the plaque (currently \$250 and subject to change depending on foundry bronze prices).

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**PLEASE RETURN THIS FORM ONCE COMPLETED TO:**

City of Oshkosh  
Department of Community Development – Planning Services  
215 Church Avenue  
PO BOX 1130  
Oshkosh, WI 54903-1130

**FOR QUESTIONS:**

Phone: (920) 236-5062  
Email: LC@ci.oshkosh.wi.us  
Web: <https://www.ci.oshkosh.wi.us/LandmarksCommission/>