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Temporary Class "B"/"Class B" Retail (Picnic) License

Temporary Class B Retail Licenses May be Granted & Issued Only To:

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

The forms need to be completed in full and signed by officers from question 1-f.

The middle initial for each officer must be included on the application.

A layout/map of the event needs to be attached to the application (SUNNYVIEW EXPO CENTER & LEACH AMPHITHEATER EVENTS DO NOT NEED A MAP)

The **person in charge of the event needs to have taken the Responsible Beverage Service course in the last 2 years or hold a current Oshkosh operator's license** – this is per State Statute. A copy of the certificate needs to be attached. If using a current license we can look that up. These forms need to be filed in the City Clerk's Office at least **15 DAYS** prior to a Common Council meeting for approval; the Common Council meets the second and fourth Tuesday of every month. Please review the time frame of your event to meet this required filing date. At the time of filing the application fee of \$10.00 needs to be paid.

Name of Event: _____

Fee \$10.00 Per Event

APPLICATION FOR TEMPORARY CLASS "B" RETAILER'S LICENSE – CITY OF OSHKOSH

NOTE: Include a map of the requested license area

The named organization applies for: (check appropriate box (es).)

- Temporary Class "B" license to sell fermented malt beverages at picnics/similar gatherings under s. 125.26 (6), Wis, Stats.
- Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51 (10), Wis. Stats.

At the premises described below during a special event said organization agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Bona fide club, church, lodge or society, veteran's organization or fair association):

- (a) Name _____
- (b) Address _____ City of Oshkosh
- (c) Date organized _____/_____/_____
- (d) If corporation, give date of incorporation _____/_____/_____
- (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s.77.54 (7m), Wis. Stats., check here _____

(f) **Names (include middle initial) and home addresses of all officers:**

President _____
Vice President _____
Secretary _____
Treasurer _____

- (g) **Manager/person in charge of affair:** First _____ Initial _____ Last _____
Date of Birth _____/_____/_____ Address _____
Phone No. _____ **Class Attendance Date** _____

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD, SERVED, CONSUMED OR STORED & AREAS WHERE ALCOHOL BEVERAGE RECORDS WILL BE STORED:

- (a) Street number _____
- (b) Do premises occupy all or part of building: _____
- (c) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

NOTE: This MUST be on file a minimum of 15 days prior to council meeting. Council meets the 2nd & 4th Tuesday of every month. 9/2021

3. DATE & TIMES FERMENTED MALT AND/OR WINE WILL BE SOLD AT YOUR EVENT:

Date ____/____/____ Start: _____ End: _____
Date ____/____/____ Start: _____ End: _____
Date ____/____/____ Start: _____ End: _____
Date ____/____/____ Start: _____ End: _____

4. Are you aware that all beverages must be dispensed and possessed in the original container, a transparent or semi-transparent container (per municipal code-section 4-23 adopted 10/28/2003)? yes no

5. How many stations will you have at your event _____ the person in charge must be capable of supervising & controlling the alcohol sales of the venue – IF you have multiple stations it is suggested that there be licensed operators at each station. (Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2))

6. Describe what precautions will be taken to prevent service and/or consumption of beer/alcohol to underaged persons _____

Amplified sound or music shall not be permitted after 10:00 p.m. Sunday through Thursday and after 11:00 p.m. on Friday and Saturday evenings. This section shall not be construed to limit the authority of the police department to respond to complaints and take any appropriate action in response thereto.

REQUEST FOR:

_____ WAIVER OF FENCING FOR BEER GARDEN
_____ NO CARRY-INS IN A CITY PARK

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

DECLARATION

Officer: _____

Officer: _____

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