

# City of Oshkosh

## 2012 Budget

For the fiscal year ending December 31, 2012



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**OSHKOSH**

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ON THE WATER



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City of Oshkosh  
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## MEMORANDUM

Date: December 27, 2011  
To: Mayor & City Council  
From: Mark A. Rohloff  
Subject: 2012 CITY OPERATING BUDGET

Presented herewith is the adopted budget for the City of Oshkosh for the 2012 fiscal year. The 2012 budget was adopted at the November 22, 2011 Council Meeting. Prior to adoption, the Council held budget work sessions on October 17<sup>th</sup>, October 24<sup>th</sup>, and November 16<sup>th</sup>. Additionally, a public information meeting was held at the Oshkosh Seniors Center on November 2<sup>nd</sup>, and a public hearing was held on November 16, 2011. Additionally, the City Council also held a public input session at the November 8, 2011 regularly scheduled council meeting. Input received at the work sessions and the public meetings were taken into consideration by the Council which helped draft the final budget for adoption. The total city budget for 2012 is \$64,729,400. This includes an operations budget of \$41,246,800; a debt service budget of \$17,108,200; and an agency fund budget of \$20,400. In addition, there are levies for the Library in the amount of \$2,384,200; the Museum in the amount of \$836,400; the Transit Utility in the amount of \$764,400; Recycling in the amount of \$404,700; Senior Services in the amount of \$297,300; the Grand Opera House in the amount of \$66,200; the Cemetery in the amount of \$276,200; Health Services in the amount of \$240,200; Street Lighting in the amount of \$1,013,000; and the Pollock Community Water Park in the amount of \$71,400.

The revenues other than property taxes are \$34,611,100, resulting in a levy of \$30,118,300. This results in a 2011 local tax rate of \$8.796 per \$1,000 of assessed valuation. This is an increase of \$0.188 over the 2010 local tax rate.

The amounts in the final 2012 budget as compared to the 2011 budget are as follows:

	<u>2012 ADOPTED</u>	<u>2011 ADOPTED</u>	<u>% CHANGE</u>
Operating Budget	\$41,246,800	\$42,673,600	-3.34%
Debt Service	\$17,108,200	\$16,762,400	2.06%
Agency Funds	\$20,400	\$20,365	0.17%
Library	\$2,384,200	\$2,460,000	-3.08%
Museum	\$836,400	\$869,000	-3.75%
Transit Utility	\$764,400	\$764,400	No Change

	<u>2012 ADOPTED</u>	<u>2011 ADOPTED</u>	<u>% CHANGE</u>
Cemetery	\$276,200	\$276,400	-0.07%
Recycling	\$404,700	\$404,700	No Change
Senior Services	\$297,300	\$185,300	60.44%
Grand Opera House	\$66,200	\$66,200	No Change
Health Services	\$240,200	\$240,200	No Change
Street Lighting	\$1,013,000	\$1,013,000	No Change
Pollock Water Park	<u>\$71,400</u>	<u>\$71,400</u>	No Change
<b>TOTAL BUDGET</b>	<b>\$64,729,400</b>	<b>\$65,806,965</b>	<b>-1.64%</b>

The overall 2011 property tax rate decreased by \$0.034 per \$1,000 of assessed valuation compared to the 2010 rate. The property tax rate decrease for Oshkosh Area Schools was \$0.152 per \$1,000 of assessed valuation. The tax rate for Winnebago County decreased by \$0.068 per \$1,000 of assessed valuation. The tax rate for Fox Valley Technical College decreased by \$0.001 per \$1,000 of assessed valuation, and the state reforestation tax rate decreased by \$0.001 per \$1,000 of assessed valuation. The overall 2011 tax rate is \$25.157 per \$1,000 of assessed valuation, which is a 0.135% decrease from the 2010 rate. The state tax credit increased, over the 2010 amount, by \$0.001 per \$1,000 of assessed valuation. Applying this to the overall tax rate, the net tax rate for 2011 is \$23.911 per \$1,000 of assessed valuation, or \$0.035 less per \$1,000 of assessed valuation than the net tax rate for 2010.

On an equalized tax rate basis, there is an increase in the rate for the City of Oshkosh portion of the tax bill. The 2010 equalized rate was \$8.445, and the 2011 equalized rate is \$8.692.

While the 2012 budget includes substantial losses in revenue from various sources, the City Council has adopted a budget that maintains current services for the Citizens of Oshkosh. Similarly, City staff will continue to explore new cost effective and efficient means of providing services to citizens throughout 2012. The City Council has also continued to make city infrastructure a major priority.

In conclusion, I want to again express my appreciation to the department heads for their efforts in developing a responsible budget package for the Council's consideration. I also want to extend my appreciation to Finance Director Peggy Steeno and her staff for their efforts in bringing together this fiscally responsible budget.

(CARRIED \_\_\_\_\_ LOST \_\_\_\_\_ LAID OVER \_\_\_\_\_ WITHDRAWN \_\_\_\_\_)

PURPOSE: ADOPT 2012 CITY BUDGET

INITIATED BY: CITY ADMINISTRATION

WHEREAS, in accordance with the statutes of the State of Wisconsin and the ordinances of the City of Oshkosh, the City Manager has prepared, submitted and recommended a budget for said city for the year 2012 wherein is listed all anticipated revenues for the year 2012 together with expenditures for said year for all departments, which budget has been filed with the Common Council and the City Clerk of said city in accordance with law, and a summary of such budget and notice of the places such budget, in detail, is available for public inspection, a notice of the time and place for holding a public hearing thereon having been duly published and in pursuance thereof, a public hearing was held in the Council Chambers in the City Hall in the City of Oshkosh, Wisconsin at 7:00 p.m. on November 16, 2011.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh as follows:

- 1. That the said proposed budget be and the same is hereby approved and adopted as the official budget, for the City of Oshkosh, Wisconsin and its various departments, for the year 2012 with the following changes:

<u>FROM</u>	<u>TO</u>	<u>PAGE</u>
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REVENUES

EXPENDITURES

BE IT FURTHER RESOLVED THAT such changes be adopted in the tax levy and rates to effectuate the above changes.



**2012  
BUDGET SUMMARY**

	<b>2009 ACTUAL EXPEND.</b>	<b>2010 ACTUAL EXPEND.</b>	<b>2011 BUDGET APPROP.</b>	<b>2011 ESTIMATE EXPEND.</b>	<b>2012 PROPOSED BUDGET</b>
<b>EXPENDITURES</b>					
GENERAL GOVERNMENT	5,336,950	5,398,487	5,467,400	5,427,400	5,377,000
PUBLIC SAFETY	22,429,342	22,416,144	23,693,800	23,371,200	22,686,500
PUBLIC WORKS	7,400,465	7,566,282	8,062,100	8,009,700	7,925,600
PARKS & OTHER FACILITIES	1,841,431	1,839,702	1,918,800	1,948,200	1,903,000
COMMUNITY DEVELOPMENT	2,184,232	2,127,820	2,297,400	2,248,100	2,173,500
DEPT. OF TRANSPORTATION	661,954	685,570	722,000	720,600	687,200
UNCLASSIFIED	388,792	551,800	512,100	678,800	494,000
<b>TOTAL BUDGET</b>	<b>40,243,166</b>	<b>40,585,805</b>	<b>42,673,600</b>	<b>42,404,000</b>	<b>41,246,800</b>
Levy for Recycling *	937,951	478,200	404,700	404,700	404,700
Levy for Street Lighting *	1,247,778	1,150,100	1,013,000	1,013,000	1,013,000
Levy for Senior Services *	372,447	367,700	185,300	185,300	297,300
Levy for Transit Utility *	612,683	793,300	764,400	764,400	764,400
Levy for Library *	2,420,906	2,492,500	2,460,000	2,460,000	2,384,200
Levy for Museum *	822,237	883,100	869,000	869,000	836,400
Levy for Grand Opera House *	66,622	66,400	66,200	66,200	66,200
Levy for Cemetery *	210,054	210,300	276,400	276,400	276,200
Levy for Health Services *	374,426	352,100	240,200	240,200	240,200
Levy for Equipment Fund	0	0	0	0	0
Levy Leach Amphitheater	0	0	0	0	0
Levy Pollock Community Water Park*	40,033	72,800	71,400	71,400	71,400
Levy for Golf Course	0	0	0	0	0
<b>TOTAL OPER. BUDGET</b>	<b>47,348,303</b>	<b>47,452,305</b>	<b>49,024,200</b>	<b>48,754,600</b>	<b>47,600,800</b>
Debt Service	17,242,800	17,458,239	16,762,400	16,771,800	17,108,200
Agency Funds	33,783	22,400	20,365	20,400	20,400
<b>TOTAL CITY BUDGET</b>	<b>64,624,886</b>	<b>64,932,944</b>	<b>65,806,965</b>	<b>65,546,800</b>	<b>64,729,400</b>
<b>REVENUES</b>					
Revenue other than Gen. Fund Property Tax	37,509,253	37,025,051	35,943,800	36,655,400	34,261,100
Appropriation from Debt Service Fund	200,000	200,000	375,000	375,000	350,000
<b>TOTAL REVENUES</b>	<b>37,709,253</b>	<b>37,225,051</b>	<b>36,318,800</b>	<b>37,030,400</b>	<b>34,611,100</b>
TOTAL EXPENDITURES	64,624,886	64,932,944	65,806,965	65,546,800	64,729,400
TOTAL REVENUES	37,709,253	37,225,051	36,318,800	37,030,400	34,611,100
<b>NET LEVY REQUIREMENT</b>	<b>26,915,633</b>	<b>27,707,893</b>	<b>29,488,165</b>	<b>28,516,400</b>	<b>30,118,300</b>
<b>TAX RATE REQUIRED</b>	<b>8.226</b>	<b>8.399</b>	<b>8.608</b>	<b>8.608</b>	<b>8.796</b>

\* Reflects original levy; actual expenditures shown in individual budgets.

(CARRIED \_\_\_\_\_ LOST \_\_\_\_\_ LAID OVER \_\_\_\_\_ WITHDRAWN \_\_\_\_\_)

PURPOSE: APPROVE 2011 TAX LEVY

INITIATED BY: CITY ADMINISTRATION

WHEREAS, the City Manager of the City of Oshkosh has heretofore prepared, recommended and submitted to the Common Council a budget for the City of Oshkosh and all of its departments for the year 2012 in accordance with the statutes and ordinances; and

WHEREAS, a public hearing was duly held in the Council Chambers in the City Hall, Oshkosh, Wisconsin, at 7:00 pm, November 16, 2011 pursuant to a duly published notice of said hearing, a summary of such budget having been duly published in the official City newspaper at least fifteen (15) days prior to the time of such hearing; and

WHEREAS, the Common Council convened at a regular meeting duly noticed and called for the purpose of considering said budget and adopting same and fixing and adopting a tax rate based thereon and at said regular meeting adopted a resolution providing and adopting said budget for the year 2012, after making such changes therein as were approved by the proper number of votes; and

WHEREAS, the Common Council of the City of Oshkosh having adopted said budget for the City of Oshkosh for the year 2012, now desire to levy the necessary taxes and provide the moneys required by said budget.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that there is hereby levied upon all the taxable property, real and personal, in the City of Oshkosh, as shown by the assessment rolls of said City of Oshkosh for the year 2011, which is outside the Algoma Sanitary District No. 1 and the Winneconne School District, the following tax:

State Tax		640,825
County Tax and All County Specials		19,642,097
City of Oshkosh:		
Operations	13,360,100	
Debt Service	<u>16,758,200</u>	
		30,118,300
Vocational Area School District		6,208,876
Oshkosh Area Schools		29,585,411

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that there is hereby levied upon all the taxable property, real and personal, in the City of Oshkosh, as shown by the assessment rolls of said City of Oshkosh for the year 2011, which is inside the Algoma Sanitary District No. 1, the following tax:

State Tax		640,825
County Tax and All County Specials		19,642,097
City of Oshkosh:		
Operations	13,360,100	
Debt Service	<u>16,758,200</u>	
		30,118,300
Vocational Area School District		6,208,876
Oshkosh Area Schools		29,585,411
Algoma Sanitary District No. 1		TBD

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that there is hereby levied upon all the taxable property, real and personal, in the City of Oshkosh, as shown by the assessment rolls of said City of Oshkosh for the year 2011, which is inside the Winneconne School District, the following tax:

State Tax		640,825
County Tax and All County Specials		19,642,097
City of Oshkosh:		
Operations	13,360,100	
Debt Service	<u>16,758,200</u>	
		30,118,300
Vocational Area School District		6,208,876
Winneconne School District		19

BE IT FURTHER RESOLVED that the City Clerk of the City of Oshkosh is hereby directed to prepare a tax roll for the City of Oshkosh for the year 2011 according to law, and the City Manager and the City Clerk are directed to sign a warrant for the collection of the said tax and affix thereto the corporate seal of the City of Oshkosh.

(CARRIED \_\_\_\_\_ LOST \_\_\_\_\_ LAID OVER \_\_\_\_\_ WITHDRAWN \_\_\_\_\_)

PURPOSE: ADOPT 2011 TAX RATES

INITIATED BY: CITY ADMINISTRATION

WHEREAS, the Common Council of the City of Oshkosh has adopted the budget and set the tax levy for the operation of the City of Oshkosh.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh, the attached levies and combined rates for the City of Oshkosh are hereby approved for property outside the Algoma Sanitary District No. 1 and the Winneconne School District:

State Tax		640,825
County Tax and All County Specials		19,642,097
Oshkosh Area School		29,585,411
Vocational Area School District		6,208,876
City of Oshkosh		
Operations	13,360,100	
Debt Service	<u>16,758,200</u>	30,118,300
		<u>86,195,509</u>

2011 COMBINED TAX RATE

	<u>LEVY</u>	<u>2011 ASSESSED RATE</u>	<u>2010 ASSESSED RATE</u>	<u>INCREASE (DECREASE)</u>
State	640,825	0.172	0.173	(.001)
County Tax	19,642,097	5.736	5.804	(.068)
Area Schools	29,585,411	8.640	8.792	(.152)
Area Vocational	6,208,876	1.813	1.814	(.001)
City Tax	<u>30,118,300</u>	<u>8.796</u>	<u>8.608</u>	<u>.188</u>
TOTAL TAX LEVY & RATE COMPARISON	86,195,509	25.157	25.191	(0.034)
State Credit	<u>86,195,509</u>	<u>25.157</u>	<u>1.245</u>	<u>(0.000)*</u>
			23.946	(0.034)

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh, the attached levies and combined rates for the City of Oshkosh are hereby approved for property inside the Algoma Sanitary District No. 1:

State Tax		640,825
County Tax and All County Specials		19,642,097
Oshkosh Area School		29,585,411
Vocational Area School District		6,208,876
City of Oshkosh		
Operations	13,360,100	
Debt Service	<u>16,758,200</u>	30,118,300
<b>Algoma Sanitary District No. 1</b>		<u><b>TBD</b></u>
		<u><b>TBD</b></u>

2011 COMBINED TAX RATE

	<u>LEVY</u>	<u>2011 ASSESSED RATE</u>	<u>2010 ASSESSED RATE</u>	<u>INCREASE (DECREASE)</u>
State	640,825	0.172	0.173	(.001)
County Tax	19,642,097	5.736	5.804	(.068)
Area Schools	29,585,411	8.640	8.792	(.152)
Area Vocational	6,208,876	1.813	1.814	(.001)
City Tax	30,118,300	8.796	8.608	.188
Algoma Sanitary District	<u><b>TBD</b></u>	<u><b>TBD</b></u>	<u><b>0.282</b></u>	<u><b>.000</b></u>
<b>TOTAL TAX LEVY &amp; RATE COMPARISON</b>	<b>TBD</b>	<b>TBD</b>	<b>25.473</b>	<b>TBD</b>
State Credit	<u>TBD</u>	<u>TBD</u>	<u>1.245</u>	<u>(0.000)*</u>
	<b>TBD</b>	<b>TBD</b>	<b>24.228</b>	<b>TBD</b>

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh, the attached levies and combined rates for the City of Oshkosh are hereby approved for property inside the Winneconne School District:

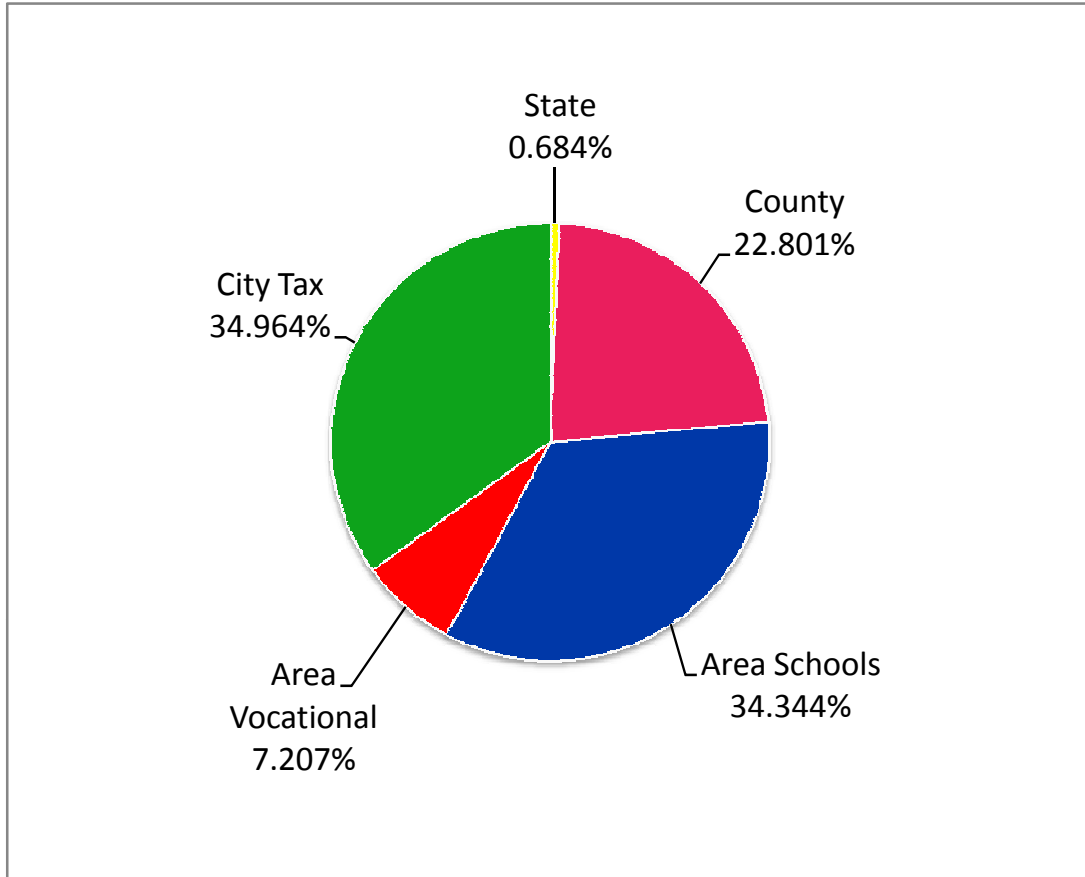
State Tax		640,825
County Tax and All County Specials		19,642,097
Winneconne School District		19
Vocational Area School District		6,208,876
City of Oshkosh		
Operations	13,360,100	
Debt Service	<u>16,758,200</u>	30,118,300
		<u>56,610,117</u>

2011 COMBINED TAX RATE

	<u>LEVY</u>	<u>2011 ASSESSED RATE</u>	<u>2010 ASSESSED RATE</u>	<u>INCREASE (DECREASE)</u>
State	640,825	0.172	0.173	(.001)
County Tax	19,642,097	5.736	5.804	(.068)
Area Schools	19	10.806	10.426	.380
Area Vocational	6,208,876	1.813	1.814	(.001)
City Tax	<u>30,118,300</u>	<u>8.796</u>	<u>8.608</u>	<u>.188</u>
TOTAL TAX LEVY & RATE COMPARISON	56,610,117	27.323	26.825	0.498
State Credit	<u>56,610,117</u>	<u>27.323</u>	<u>1.245</u>	<u>(0.000)*</u>
			25.580	0.498

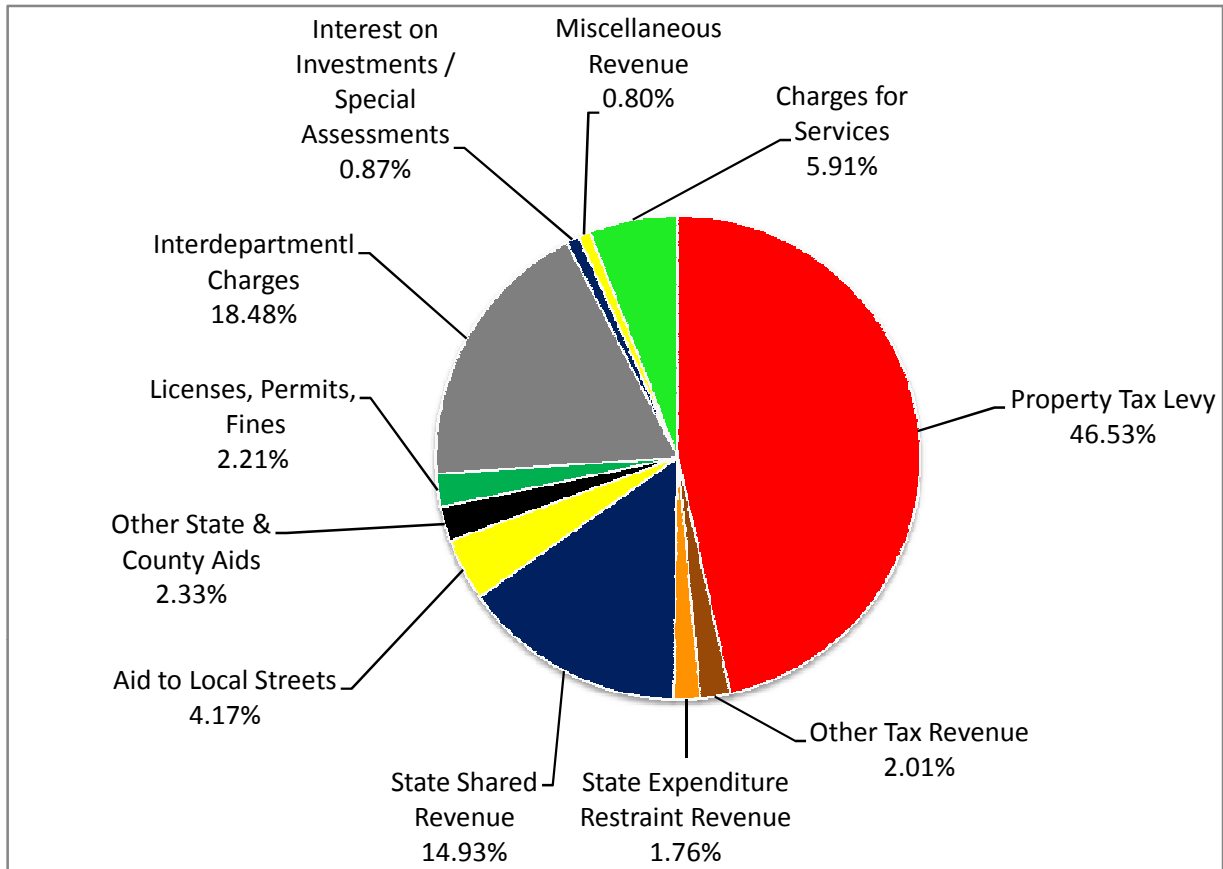
\*State credit has not yet been received from the Department of Revenue.

2012 LEVY - 2011 TAX RATE



	<u>PER \$1,000 OF TAXES</u>	<u>2011 TAX RATE</u>	<u>2010 TAX RATE</u>	<u>INCREASE (DECREASE)</u>
State	0.684 %	\$ 0.172	\$ 0.173	\$ (0.001)
County	22.801	5.736	5.804	(0.068)
Area Schools	34.344	8.640	8.792	(0.152)
Area Vocational	7.207	1.813	1.814	(0.001)
City Tax	34.964	8.796	8.608	0.188
	100.000	\$ 25.157	\$ 25.191	\$ (0.034)
State Credit		1.246	1.245	0.001
		<u>\$ 23.911</u>	<u>\$ 23.946</u>	<u>\$ (0.035)</u>

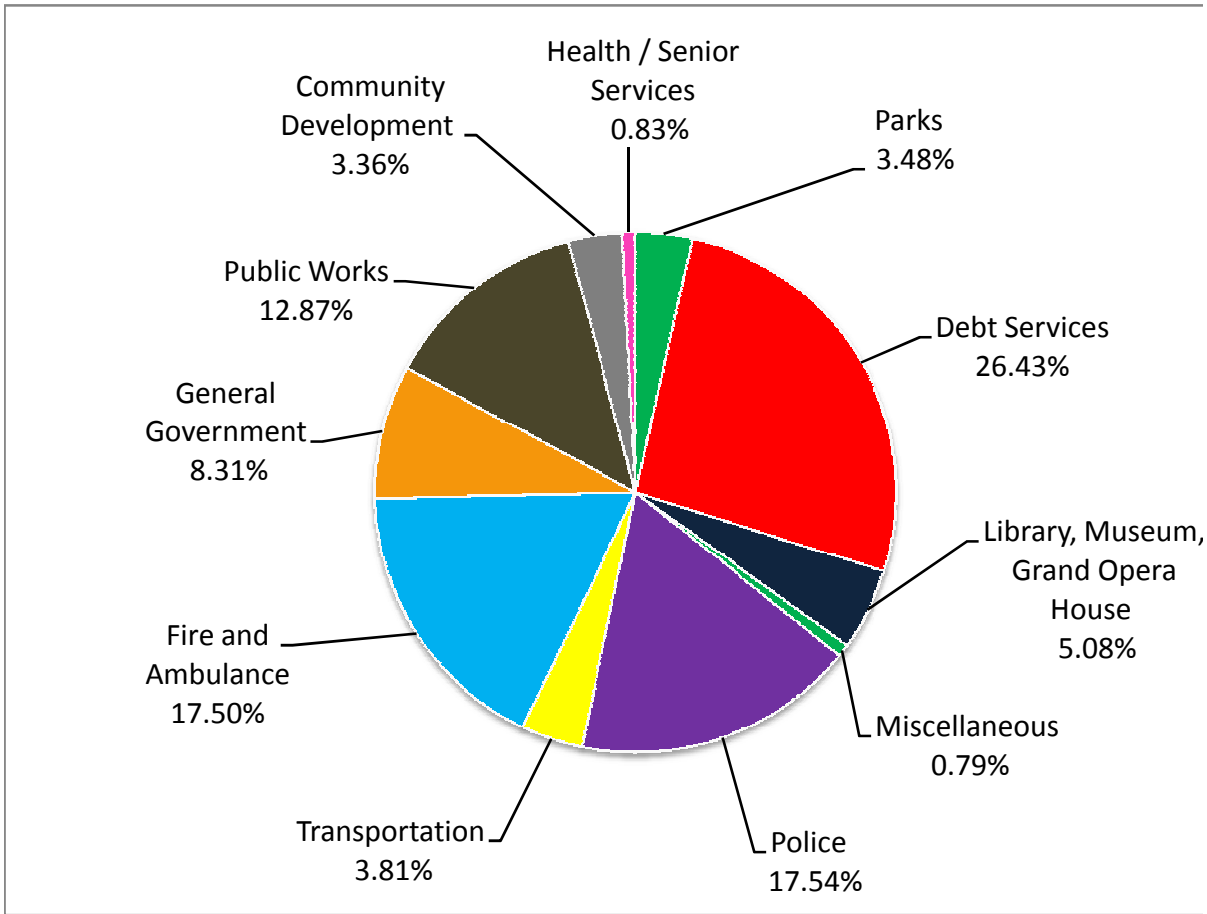
SOURCE OF FUNDS



<b>WHERE THE MONEY COMES FROM</b>	<b>AMOUNT</b>	<b>2012 PER CENT</b>	<b>2011 PER CENT</b>	<b>INCREASE (DECREASE)</b>
Property Tax Levy	\$ 30,118,300	46.53%	44.81%	1.72 %
Other Tax Revenue	1,301,000	2.01%	1.95%	0.06
State Expenditure Restraint Revenue	1,137,100	1.76%	1.82%	(0.06)
State Shared Revenue	9,669,300	14.93%	16.38%	(1.45)
Aid to Local Streets	2,697,500	4.17%	4.51%	(0.34)
Other State & County Aids	1,505,500	2.33%	2.47%	(0.14)
Licenses, Permits, Fines	1,433,500	2.21%	2.45%	(0.24)
Interdepartmental Charges	11,966,000	18.48%	17.91%	0.57
Interest on Investments / Special Assessments	561,100	0.87%	1.17%	(0.30)
Miscellaneous Revenue	517,500	0.80%	0.84%	(0.04)
Charges for Services	3,822,600	5.91%	5.69%	0.22
	<u>\$ 64,729,400</u>	<u>100.00% %</u>	<u>100.00% %</u>	

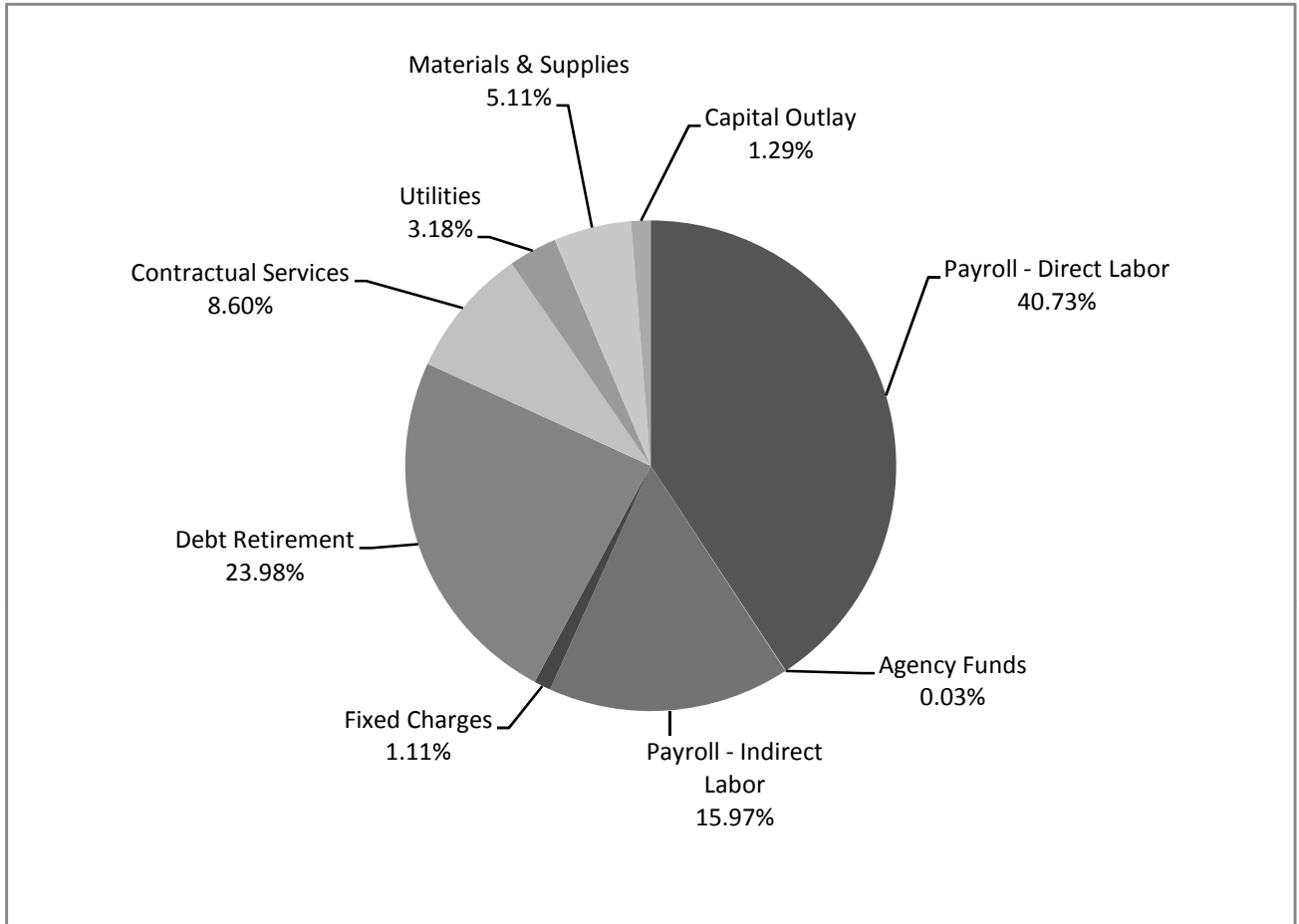


USE OF FUNDS



<u>WHERE THE MONEY GOES</u>	<u>AMOUNT</u>	<u>2012 PER CENT</u>	<u>2011 PER CENT</u>	<u>INCREASE (DECREASE)</u>
Parks	2,250,600	3.48%	3.44%	0.04%
Debt Services	17,108,200	26.43%	25.47%	0.96%
Library, Museum, GOH	3,286,800	5.08%	5.16%	-0.08%
Miscellaneous	514,400	0.79%	0.81%	-0.02%
Police	11,355,700	17.54%	19.01%	-1.47%
Transportation	2,464,600	3.81%	3.80%	0.01%
Fire and Ambulance	11,330,800	17.50%	16.99%	0.51%
General Government	5,377,000	8.31%	8.31%	0.00%
Public Works	8,330,300	12.87%	12.87%	0.00%
Community Development	2,173,500	3.36%	3.49%	-0.13%
Health / Senior Services	537,500	0.83%	0.65%	0.18%
	<u>\$ 64,729,400</u>	<u>100.00%</u>	<u>100.00%</u>	

2012 BUDGET - USE OF FUNDS BY FUNCTION



	<u>AMOUNT</u>	<u>PER CENT</u>
<b>Payroll - Direct Labor</b>	\$ 29,053,900	40.73 %
<b>Agency Funds</b>	20,400	0.03
<b>Payroll - Indirect Labor</b>	11,392,200	15.97
<b>Fixed Charges</b>	792,900	1.11
<b>Debt Retirement</b>	17,108,200	23.98
<b>Contractual Services</b>	6,135,400	8.60
<b>Utilities</b>	2,265,000	3.18
<b>Materials &amp; Supplies</b>	3,645,100	5.11
<b>Capital Outlay</b>	923,100	1.29
	<u>\$ 71,336,200</u>	<u>100.00 %</u>

**2012  
BUDGET SUMMARY**

	<b>2009 ACTUAL EXPEND.</b>	<b>2010 ACTUAL EXPEND.</b>	<b>2011 BUDGET APPROP.</b>	<b>2011 ESTIMATE EXPEND.</b>	<b>2012 PROPOSED BUDGET</b>
<b>EXPENDITURES</b>					
GENERAL GOVERNMENT	5,336,950	5,398,487	5,467,400	5,427,400	5,377,000
PUBLIC SAFETY	22,429,342	22,416,144	23,693,800	23,371,200	22,686,500
PUBLIC WORKS	7,400,465	7,566,282	8,062,100	8,009,700	7,925,600
PARKS & OTHER FACILITIES	1,841,431	1,839,702	1,918,800	1,948,200	1,903,000
COMMUNITY DEVELOPMENT	2,184,232	2,127,820	2,297,400	2,248,100	2,173,500
DEPT. OF TRANSPORTATION	661,954	685,570	722,000	720,600	687,200
UNCLASSIFIED	388,792	551,800	512,100	678,800	494,000
<b>TOTAL BUDGET</b>	<b>40,243,166</b>	<b>40,585,805</b>	<b>42,673,600</b>	<b>42,404,000</b>	<b>41,246,800</b>
Levy for Recycling *	937,951	478,200	404,700	404,700	404,700
Levy for Street Lighting *	1,247,778	1,150,100	1,013,000	1,013,000	1,013,000
Levy for Senior Services *	372,447	367,700	185,300	185,300	297,300
Levy for Transit Utility *	612,683	793,300	764,400	764,400	764,400
Levy for Library *	2,420,906	2,492,500	2,460,000	2,460,000	2,384,200
Levy for Museum *	822,237	883,100	869,000	869,000	836,400
Levy for Grand Opera House *	66,622	66,400	66,200	66,200	66,200
Levy for Cemetery *	210,054	210,300	276,400	276,400	276,200
Levy for Health Services *	374,426	352,100	240,200	240,200	240,200
Levy for Equipment Fund	0	0	0	0	0
Levy Leach Amphitheater	0	0	0	0	0
Levy Pollock Community Water Park*	40,033	72,800	71,400	71,400	71,400
Levy for Golf Course	0	0	0	0	0
<b>TOTAL OPER. BUDGET</b>	<b>47,348,303</b>	<b>47,452,305</b>	<b>49,024,200</b>	<b>48,754,600</b>	<b>47,600,800</b>
Debt Service	17,242,800	17,458,239	16,762,400	16,771,800	17,108,200
Agency Funds	33,783	22,400	20,365	20,400	20,400
<b>TOTAL CITY BUDGET</b>	<b>64,624,886</b>	<b>64,932,944</b>	<b>65,806,965</b>	<b>65,546,800</b>	<b>64,729,400</b>
<b>REVENUES</b>					
Revenue other than Gen. Fund Property Tax	37,509,253	37,025,051	35,943,800	36,655,400	34,261,100
Appropriation from Debt Service Fund	200,000	200,000	375,000	375,000	350,000
<b>TOTAL REVENUES</b>	<b>37,709,253</b>	<b>37,225,051</b>	<b>36,318,800</b>	<b>37,030,400</b>	<b>34,611,100</b>
TOTAL EXPENDITURES	64,624,886	64,932,944	65,806,965	65,546,800	64,729,400
TOTAL REVENUES	37,709,253	37,225,051	36,318,800	37,030,400	34,611,100
<b>NET LEVY REQUIREMENT</b>	<b>26,915,633</b>	<b>27,707,893</b>	<b>29,488,165</b>	<b>28,516,400</b>	<b>30,118,300</b>
<b>TAX RATE REQUIRED</b>	<b>8.226</b>	<b>8.399</b>	<b>8.608</b>	<b>8.608</b>	<b>8.796</b>

\* Reflects original levy; actual expenditures shown in individual budgets.

## 2012 BUDGET SUMMARY DETAILS

	2009 EXPEND	2010 EXPEND	2011 APPROP	2011 EST.	2012 PROP.
<b>GENERAL GOVERNMENT</b>					
City Council	45,227	51,335	46,300	46,900	46,600
City Manager	248,779	250,223	254,900	252,400	247,900
City Attorney	383,670	394,439	405,800	420,500	381,400
Human Resources	588,314	624,742	535,400	565,800	554,400
City Clerk	235,966	252,595	236,400	231,900	243,700
Elections	49,633	86,070	54,000	100,200	124,500
Finance	989,926	979,747	972,600	978,800	917,200
Purchasing	244,829	227,253	237,500	228,700	223,900
Information Technology	1,190,231	1,159,800	1,236,300	1,170,600	1,147,700
Insurance	562,870	524,703	597,300	499,600	616,200
Facilities Maintenance	578,977	614,468	654,000	694,700	641,700
Independent Audit	22,573	22,725	22,700	22,700	22,700
Media Services	195,955	210,387	214,200	214,600	209,100
<b>TOTAL GENERAL GOVERNMENT</b>	5,336,950	5,398,487	5,467,400	5,427,400	5,377,000
<b>PUBLIC SAFETY</b>					
Police	11,134,045	10,874,908	11,686,000	11,532,200	11,178,300
Animal Care	74,050	74,201	78,100	74,200	80,100
Fire & Ambulance	10,454,908	10,718,687	11,174,900	11,015,300	10,674,300
Hydrant Rental	650,000	650,000	650,000	650,000	650,000
Auxiliary Police	5,864	4,504	4,900	4,700	4,900
Crossing Guards	88,843	85,138	85,900	85,300	85,900
Police & Fire Commission	21,632	8,706	14,000	9,500	13,000
<b>TOTAL PUBLIC SAFETY</b>	22,429,342	22,416,144	23,693,800	23,371,200	22,686,500
<b>PUBLIC WORKS</b>					
Public Works - Admin.	344,305	353,745	367,500	363,500	349,900
Engineering	1,219,838	1,164,372	1,263,600	1,261,300	1,231,300
Streets - General	2,480,034	2,609,076	2,772,400	2,833,200	2,559,100
Central Garage	1,910,423	1,746,366	1,944,900	1,928,800	1,958,400
Garbage Coll. & Disposal	1,445,865	1,692,723	1,713,700	1,622,900	1,826,900
<b>TOTAL PUBLIC WORKS</b>	7,400,465	7,566,282	8,062,100	8,009,700	7,925,600
<b>PARKS &amp; OTHER FACILITIES</b>					
Parks	1,566,960	1,566,351	1,613,300	1,611,800	1,593,800
Forestry	274,471	273,351	305,500	336,400	309,200
<b>TOTAL PARKS &amp; OTHER FAC.</b>	1,841,431	1,839,702	1,918,800	1,948,200	1,903,000

	2009 EXPEND	2010 EXPEND	2011 APPROP	2011 EST.	2012 PROP.
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<b>COMMUNITY DEVELOPMENT</b>
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Assessor	527,065	530,710	557,500	547,200	533,000
Planning Services	835,841	804,423	836,500	826,000	800,900
Inspection Services	821,326	792,687	903,400	874,900	839,600

<b>TOTAL COMMUNITY DEV.</b>	2,184,232	2,127,820	2,297,400	2,248,100	2,173,500
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<b>TRANSPORTATION</b>
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Electric	482,280	486,057	516,900	517,400	488,100
Sign	179,674	199,513	205,100	203,200	199,100

<b>TOTAL TRANSPORTATION</b>	661,954	685,570	722,000	720,600	687,200
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<b>UNCLASSIFIED</b>
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Unemployment Compensation	50,927	26,387	32,000	32,000	32,000
Uncollectible Accounts	115,700	377,488	300,000	365,000	380,000
Employee Benefit Fees	12,484	13,910	14,000	14,000	14,000
Patriotic Celebrations	7,534	6,590	6,600	6,700	6,700
Adjustment of Salaries	0	0	0	104,800	(100,000)
Unclass. Expense	128,657	52,435	85,000	80,000	85,000
Mobile Home Tax	35,990	37,490	37,000	38,800	38,800
Industrial Development	37,500	37,500	37,500	37,500	37,500

<b>TOTAL UNCLASSIFIED</b>	388,792	551,800	512,100	678,800	494,000
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<b>TOTAL BUDGET</b>
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40,243,166	40,585,805	42,673,600	42,404,000	41,246,800
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	2009 EXPEND	2010 EXPEND	2011 APPROP	2011 EST.	2012 PROP.
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Levy for Recycling *	937,951	478,200	404,700	404,700	404,700
Levy for Street Lighting *	1,247,778	1,150,100	1,013,000	1,013,000	1,013,000
Levy for Senior Services *	372,447	367,700	185,300	185,300	297,300
Levy for Transit Utility *	612,683	793,300	764,400	764,400	764,400
Levy for Library *	2,420,906	2,492,500	2,460,000	2,460,000	2,384,200
Levy for Museum *	822,237	883,100	869,000	869,000	836,400
Levy for Grand Opera House *	66,622	66,400	66,200	66,200	66,200
Levy for Cemetery*	210,054	210,300	276,400	276,400	276,200
Levy for Health Services*	374,426	352,100	240,200	240,200	240,200
Levy for Equipment Fund	0	0	0	0	0
Levy Leach Amphetheater	0	0	0	0	0
Levy Pollock Comm Water Park	40,033	72,800	71,400	71,400	71,400
Levy for Golf Course	0	0	0	0	0

<b>TOTAL OPERATING BUDGET</b>	47,348,303	47,452,305	49,024,200	48,754,600	47,600,800
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Debt Services	17,242,800	17,458,239	16,762,400	16,771,800	17,108,200
Agency Funds	33,783	22,400	20,365	20,400	20,400

<b>TOTAL CITY BUDGET</b>
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64,624,886	64,932,944	65,806,965	65,546,800	64,729,400
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## 2012 OPERATING BUDGET BY FUNCTION

	PAYROLL DIRECT LABOR	PAYROLL INDIRECT LABOR	CONTRAC- TUAL SERVICES	UTILITIES	FIXED CHARGES	MATERIALS AND SUPPLIES	CAPITAL OUTLAY	TOTAL BUDGET
<b>GENERAL GOVERNMENT</b>								
City Council	28,500	2,200	12,800	0	0	3,100	0	46,600
City Manager	177,600	56,000	13,100	0	0	1,200	0	247,900
City Attorney	231,100	86,000	57,400	0	0	6,900	0	381,400
Human Resources	350,000	110,900	89,600	0	0	3,900	0	554,400
City Clerk	165,400	59,300	15,800	0	0	3,200	0	243,700
Elections	97,000	400	13,500	700	0	12,900	0	124,500
Finance	643,700	265,200	4,400	0	0	3,900	0	917,200
Purchasing	155,000	60,900	6,600	0	0	1,400	0	223,900
Information Technology Division	431,200	180,800	381,600	42,000	0	70,200	41,900	1,147,700
Insurance	0	0	0	0	616,200	0	0	616,200
Facilities Maintenance	229,100	106,200	65,300	203,200	300	37,600	0	641,700
Independant Audit	0	0	22,700	0	0	0	0	22,700
Media Services	155,400	46,200	2,000	500	0	5,000	0	209,100
<b>TOTAL GENERAL GOVERNMENT</b>	<b>2,664,000</b>	<b>974,100</b>	<b>684,800</b>	<b>246,400</b>	<b>616,500</b>	<b>149,300</b>	<b>41,900</b>	<b>5,377,000</b>
<b>PUBLIC SAFETY</b>								
Police	7,493,800	3,079,400	200,000	40,800	200	133,400	230,700	11,178,300
Animal Care	0	0	80,100	0	0	0	0	80,100
Fire & Ambulance	7,389,500	2,764,800	138,000	111,200	0	250,800	20,000	10,674,300
Hydrant Rental	0	0	650,000	0	0	0	0	650,000
Auxiliary Police	0	0	1,400	100	0	3,400	0	4,900
Crossing Guards	79,800	6,100	0	0	0	0	0	85,900
Police & Fire Commission	0	0	12,800	0	0	200	0	13,000
<b>TOTAL PUBLIC SAFETY</b>	<b>14,963,100</b>	<b>5,850,300</b>	<b>1,082,300</b>	<b>152,100</b>	<b>200</b>	<b>387,800</b>	<b>250,700</b>	<b>22,686,500</b>
<b>PUBLIC WORKS</b>								
Public Works - Admin.	255,500	89,500	3,900	0	200	800	0	349,900
Engineering	829,000	330,500	23,700	4,200	200	16,700	27,000	1,231,300
Streets - General	1,416,400	657,200	56,800	5,000	600	423,100	0	2,559,100
Central Garage	403,900	200,000	140,000	112,200	1,000	1,101,300	0	1,958,400
Garbage Coll. & Disposal	427,700	207,200	635,100	0	2,800	54,100	500,000	1,826,900
<b>TOTAL PUBLIC WORKS</b>	<b>3,332,500</b>	<b>1,484,400</b>	<b>859,500</b>	<b>121,400</b>	<b>4,800</b>	<b>1,596,000</b>	<b>527,000</b>	<b>7,925,600</b>
<b>PARKS &amp; OTHER FACILITIES</b>								
Parks	863,100	353,300	61,000	177,800	200	138,400	0	1,593,800
Forestry	203,100	75,300	13,100	100	0	14,600	3,000	309,200
<b>TOTAL PARKS &amp; OTHER FAC.</b>	<b>1,066,200</b>	<b>428,600</b>	<b>74,100</b>	<b>177,900</b>	<b>200</b>	<b>153,000</b>	<b>3,000</b>	<b>1,903,000</b>

	PAYROLL - DIRECT LABOR	PAYROLL - INDIRECT LABOR	CONTRAC- TUAL SERVICES	UTILITIES	FIXED CHARGES	MATERIALS AND SUPPLIES	CAPITAL OUTLAY	TOTAL BUDGET
<b>COMMUNITY DEVELOPMENT</b>								
Assessor	354,500	138,000	36,600	0	0	3,900	0	533,000
Planning Services	604,100	177,200	13,300	200	0	6,100	0	800,900
Inspection Services	609,500	194,100	23,800	5,500	1,100	5,600	0	839,600
<b>TOTAL COMMUNITY DEV.</b>	<b>1,568,100</b>	<b>509,300</b>	<b>73,700</b>	<b>5,700</b>	<b>1,100</b>	<b>15,600</b>	<b>0</b>	<b>2,173,500</b>
<b>DEPT. OF TRANSPORTATION</b>								
Electric	288,200	107,200	12,700	36,600	0	43,400	0	488,100
Sign	105,600	36,100	4,100	3,000	0	50,300	0	199,100
<b>TOTAL DEPT. OF TRANS.</b>	<b>393,800</b>	<b>143,300</b>	<b>16,800</b>	<b>39,600</b>	<b>0</b>	<b>93,700</b>	<b>0</b>	<b>687,200</b>
<b>UNCLASSIFIED</b>								
Unemployment Compensation		32,000						32,000
Uncollectible Accounts			380,000					380,000
Employee Benefit Fees			14,000					14,000
Patriotic Celebration			6,700					6,700
Adjustment of Salaries	(100,000)							(100,000)
Unclassified Expenses			85,000					85,000
Mobile Trailer Tax			38,800					38,800
Industrial Development			37,500					37,500
<b>TOTAL UNCLASSIFIED</b>	<b>(100,000)</b>	<b>32,000</b>	<b>562,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>494,000</b>
<b>TOTAL BUDGET</b>								
<b>TOTAL BUDGET</b>	<b>23,887,700</b>	<b>9,422,000</b>	<b>3,353,200</b>	<b>743,100</b>	<b>622,800</b>	<b>2,395,400</b>	<b>822,600</b>	<b>41,246,800</b>
Budget for Recycling	255,800	129,000	425,200	300	100	80,900	0	891,300
Budget for Street Lighting	0	0	5,000	1,098,500	0	75,000	0	1,178,500
Budget for Senior Services	297,600	122,200	10,600	53,600	7,100	5,400	0	496,500
Budget for Transit Utility	1,503,100	619,700	1,577,900	37,800	109,400	506,300	100,500	4,454,700
Budget for Library	1,799,800	615,300	420,500	153,900	14,400	436,300	0	3,440,200
Budget for Museum	582,400	223,200	63,800	78,100	10,000	43,500	0	1,001,000
Budget for Grand Opera House	0	0	61,000	0	6,300	1,000	0	68,300
Budget for Cemetery	197,300	83,400	13,100	23,600	8,300	22,500	0	348,200
Budget for Health Services	483,000	173,800	38,300	3,000	8,400	22,000	0	728,500
Budget for Leach Amphitheater	8,000	600	21,000	17,100	300	7,100	0	54,100
Budget for Pollock Comm Wtr Park	39,200	3,000	145,800	56,000	5,800	49,700	0	299,500
Budget for Equipment Fund	0	0	0	0	0	0	0	0
<b>TOTAL OPERATING BUDGET</b>	<b>29,053,900</b>	<b>11,392,200</b>	<b>6,135,400</b>	<b>2,265,000</b>	<b>792,900</b>	<b>3,645,100</b>	<b>923,100</b>	<b>54,207,600</b>

# REVENUES

2009 ACTUAL REVENUES	2010 ACTUAL REVENUES	2011 BUDGETED REVENUES	2011 ESTIMATED REVENUES	2012 PROPOSED BUDGET
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## TAXES LEVIED BY CITY

General Property Tax 0072-4102	27,885,268	28,786,800	29,488,165	29,488,200	30,118,300
Municipal Owned Utility 0072-4112	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Snow Removal 0072-4172	31,605	33,782	25,000	49,300	33,000
Weed Cutting 0072-4171	26,047	36,348	29,000	43,200	36,000
Mobile Home Tax 0072-4108	108,231	112,830	110,000	112,000	112,000
Payment in Lieu of Taxes 0072-4118	53,943	123,933	118,000	120,000	120,000

<b>TOTAL TAXES LEVIED</b>	<b>29,105,094</b>	<b>30,093,693</b>	<b>30,770,165</b>	<b>30,812,700</b>	<b>31,419,300</b>
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## LICENSES & PERMITS

Heating 0750-4377	71,204	85,000	82,000	65,000	67,000
Liquor License 0050-4322	127,024	137,276	130,000	130,000	130,000
Cigarette License 0050-4358	9,360	7,575	8,000	6,800	6,800
Sundry License 0050-4972	38,470	41,613	40,000	40,000	40,000
Electric Permits 0750-4376	85,378	92,415	91,500	70,000	72,000
Building Permits 0750-4374	234,859	256,153	258,000	190,000	195,000
Plumbing Permits 0750-4378	73,272	79,269	81,000	47,500	48,900
Flammable Tank Fees 0750-4384	320	585	500	800	800
Housing Fees 0750-4386	3,615	3,615	3,600	3,400	3,400
Code Seals & Plan. Fees 0750-4383	525	805	700	600	600
Zoning Ordinances 0740 / 750 - 4334	41,506	43,720	43,000	43,000	45,000

<b>TOTAL LICENSES &amp; PERMITS</b>	<b>685,533</b>	<b>748,026</b>	<b>738,300</b>	<b>597,100</b>	<b>609,500</b>
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## FINES & COSTS

County Court 0211-4406	278,503	296,996	300,000	285,000	285,000
Police Dept. 0211-4402	462,455	428,173	500,000	450,000	450,000
Penalties 0072-4120	77,051	76,323	76,000	89,000	89,000

<b>TOTAL FINES &amp; COSTS</b>	<b>818,009</b>	<b>801,492</b>	<b>876,000</b>	<b>824,000</b>	<b>824,000</b>
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## STATE & COUNTY AIDS

Town Aid - Cable TV 1010-4252	6,762	14,200	9,600	10,100	10,100
State Aid - Elections 0060-4236	3,847	0	0	0	0
Town Ambulance Aid 0240-4251	71,400	71,554	73,000	70,600	73,000
Aid to Local Streets 0073-4228	3,027,523	2,909,903	2,967,700	2,966,400	2,697,500
Municipal Services 0073-4232 & 4236	1,252,757	1,191,433	1,119,000	1,115,100	936,200
State Shared Aids 0073-4210	11,085,640	10,782,702	10,781,100	10,804,600	9,669,300
State/Fedl Emer Asst 4792-40530	56,591	0	0	0	0
State Aids-Parks/Forestry 0610-4236-40	2,532	0	0	0	0
State Aids - Fire 0230-4236	56,867	60,381	114,000	129,000	123,600
Aids-Police 0211-4206 & 4226 & 4253	190,000	277,581	195,000	257,600	257,600
State Computer Credit 0073-4237	141,788	123,502	115,000	111,600	105,000
Expenditure Restraint 0073-4238	1,211,765	1,202,998	1,198,400	1,196,100	1,137,100

<b>TOTAL STATE &amp; CO. AIDS</b>	<b>17,107,472</b>	<b>16,634,254</b>	<b>16,572,800</b>	<b>16,661,100</b>	<b>15,009,400</b>
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## USE OF MONEY & PROPERTY

Interest on Investments 0073-4908	655,410	363,952	533,000	260,000	300,000
Interest on Spec. Assess. 0072-4910	199,649	246,092	235,000	261,000	261,000
Rent 0073-4922 - 4926	85	80	100	100	100
Sale of Land 0073-4943	0	0	0	0	0

<b>TOTAL USE OF MONEY &amp; PROP.</b>	<b>855,144</b>	<b>610,124</b>	<b>768,100</b>	<b>521,100</b>	<b>561,100</b>
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	2009 ACTUAL REVENUES	2010 ACTUAL REVENUES	2011 BUDGETED REVENUES	2011 ESTIMATED REVENUES	2012 PROPOSED BUDGET
<b>CHARGES FOR CURRENT SERVICES</b>					
Police Dept. Fees 0211- 4532-4972	168,872	109,233	115,000	150,000	150,000
Fire Dept. Fees 0230-4534	88,910	97,981	116,400	115,000	121,400
Ambulance Fees 0240-4538	2,225,059	2,209,582	2,170,000	2,160,000	2,160,000
Engineering Fees 0420-4520	14,560	27,222	60,000	25,000	25,000
Street Services 0420 & 0430-4557	121,773	146,085	108,500	200,000	125,000
Electrical Dept. 0801-4520	22,600	41,140	25,000	32,000	32,000
Sign Dept. 0810-4520	4,191	2,523	2,000	5,500	3,500
Parks Revenues 0610 / 0620-4572 - 4972	18,049	17,438	20,800	30,000	20,000
City Clerk Fees 0050-4520	6,585	6,500	6,500	6,500	6,500
Community Dev. CDBG 0740-4811	355,847	341,951	375,500	215,000	190,000
Community Dev. - TIF	0	0	0	149,000	175,000
Cable Access Fees 0150-4520	2,845	2,920	2,500	3,000	3,000
CATV Revenue 1010-4312	668,001	677,576	700,000	775,000	775,000
Property Search 0073-4519	21,025	18,970	20,000	18,000	18,000
Hazardous Materials 0230-4540	910	2,374	1,500	1,500	1,500
Garbage Fees 0470-4558	17,860	23,038	23,500	16,700	16,700
<b>TOTAL CHGS. FOR CUR. SERV.</b>	<b>3,737,087</b>	<b>3,724,533</b>	<b>3,747,200</b>	<b>3,902,200</b>	<b>3,822,600</b>
<b>INTERDEPARTMENTAL REVENUES</b>					
Materials & Labor-Utilities 0430-4812	372,604	345,182	400,000	525,000	425,000
Sup./Admin. Labor-Util 0410,420,430-4814	305,571	288,980	315,200	305,000	305,000
Acct. Services-Utilities 0073-4806	619,711	580,655	591,500	575,000	535,000
Equip/Labor Rental - Recycling 0480-4834	742,348	373,667	375,000	363,000	360,000
Computer Services - Utilities 0110-4822	153,500	158,100	162,800	162,800	162,800
Water G.O. Bond Abatement 0074-5275	1,781,910	1,841,088	1,619,200	1,614,800	1,361,300
Sewer G.O. Bond Abatement 0074-5273	2,020,501	2,020,703	1,768,700	1,768,700	1,626,600
Storm G.O. Bond Abatement 0074-5278	566,108	1,076,743	1,086,900	1,078,800	1,078,900
Parking G.O. Bond Abatement 0074-5272	63,086	60,603	57,900	57,900	54,400
Ind. Dev. G.O. Bond Abatement 0074-5270	330,991	457,582	423,000	423,000	420,000
TIF Districts G.O. Bond Abatement 0074-5274	3,690,256	3,693,977	3,222,400	3,214,600	3,504,800
Golf Course G.O. Bond Abatement 0074-5277	1,126,742	5,999	6,000	6,000	6,000
Centre G.O. Bond Abatement 0074-5261	0	271,186	211,900	211,900	219,500
Cable TV G.O. Bond Abatement 0074-5279	73,736	72,317	69,900	69,900	73,100
Build America Bond Credits	0	294,161	431,600	431,600	433,600
Insurance Fund Rate Equalization 0000-5530	0	0	442,400	442,400	0
Engineering Fees-Const. 0420-4555	1,076,677	1,455,750	600,000	1,400,000	1,400,000
<b>TOTAL INTER. DEP. REV.</b>	<b>12,923,741</b>	<b>12,996,693</b>	<b>11,784,400</b>	<b>12,650,400</b>	<b>11,966,000</b>
<b>UNCLASSIFIED</b>					
Sundry Revenue 0073 etc - 4952-4972	162,441	203,036	175,000	175,000	167,500
Bond Proceeds 0073-5302	0	0	0	0	0
Approp. from Debt Svc. Fund 0073-5308	200,000	0	375,000	375,000	350,000
<b>TOTAL UNCLASSIFIED</b>	<b>362,441</b>	<b>203,036</b>	<b>550,000</b>	<b>550,000</b>	<b>517,500</b>
<b>TOTAL REVENUES</b>	<b>65,594,521</b>	<b>65,811,851</b>	<b>65,806,965</b>	<b>66,518,600</b>	<b>64,729,400</b>

**ASSESSED VALUATION**

	2010	2011	INCREASE (DECREASE)
Assessed Value	3,425,583,731	3,424,082,700	(1,501,031)

**INDEBTEDNESS**

	2009	2010	2011
General Obligation Debt as of December 31	\$129,657,250	\$131,952,877	\$133,631,900

**DEBT LIMIT****CITY:**

Limit - 5% of City Equalized Valuation of:	\$3,776,085,900	
5% of \$3,776,085,900		\$188,804,295
Present Debt - 70.78%		<u>\$133,631,900</u>
Legal Debt Margin - 29.22%		<u>\$55,172,395</u>

**CITY INDEBTEDNESS RECAP**

General City	\$62,676,291
Convention Centre	\$1,727,991
Parking Utility	\$177,556
Sewer Utility	\$13,598,587
Water Utility	\$10,796,976
Industrial Development	\$3,130,912
TIF District	\$31,101,351
Storm Sewer	\$10,393,078
Golf Course	\$29,158
	<u>\$133,631,900</u>

**ANALYSIS OF GENERAL FUND EQUITY**  
**November 22, 2011**  
**Historical Balances**

12/31/2006		\$6,324,521
12/31/2007		\$7,292,509
12/31/2008		\$6,965,275
12/31/2009		\$7,623,103
	2009 Fund Balance Reservations	(\$52,270)
	Allowance-Due From Golf Course/Non-Current Receivable	(\$480,191)
		\$7,090,642
12/31/2010		\$8,871,437
	2010 Fund Balance Reservations	(\$286,025)
	Inventory - Unspendable (New Requirement per GASB 54)	(\$15,128)
	Allowance-Due From Golf Course/Non-Current Receivable	(\$480,191)
		\$8,090,093 *

**Current Year Budget**

January 1, 2011 Balance		\$8,090,093
Budgeted Expenditures for 2011	\$65,806,965	
Budgeted Revenues for 2011	\$65,806,965	
Net Change in Fund Balance		\$0
<i>Budgeted Fund Balance, 12-31-11</i>		\$8,090,093

**Current Year Estimate**

January 1, 2011 Balance		\$8,090,093
Estimated Expenditures for 2011	\$65,546,800	
Plus: Reconciliation of Levy Supported Funds	\$325,900	
Plus: Reserve for 2012 Garbage Truck Purchase	\$250,000	
Plus: Police Firing Range Improvements	\$32,000	
Plus: Other Police Expenditure Items	\$12,600	
Plus: Fire Dept. Year End Estimate Adjustment	\$100,000	
Plus: Council Approved Purchase in 2011 - Fire Equipment	\$12,500	
		\$66,279,800
Estimated Revenues for 2011	\$66,518,600	
Net Change in Fund Balance		\$238,800
<b>Estimated Fund Balance, 12-31-11</b>		<b>\$8,328,893 **</b>

\* This amount is 16.49% of 2010 Total General Fund Revenues. Per the Council approved Fund Balance Policy, the Fund Balance target is at least 16% of General Fund Revenues.

\*\* This amount is approximately 16% of Total General Fund Revenues.

# **GENERAL GOVERNMENT**

***SUMMARY***

FUND: GENERAL	FUNCTION: CITY COUNCIL	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0010-XXXX-XXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
45,227	51,335	46,300	46,900	46,600

COMMENTS:

[REASONS FOR CHANGES IN EXPENDITURE LEVELS:](#)

ACCOUNT: 100-0010-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CITY COUNCIL  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	24,676	28,898	28,500	28,200	28,500
TOTAL PAYROLL - DIRECT LABOR		24,676	28,898	28,500	28,200	28,500
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	1,887	2,210	2,200	2,200	2,200
TOTAL PAYROLL - INDIRECT LABOR		1,887	2,210	2,200	2,200	2,200
Contractual Services						
6410-00000	Advertising/Marketing	0	0	0	0	0
6458-00000	Conference & Training	386	239	2000	1800	2000
6460-00000	Membership Dues	16,272	17,245	11,600	11,600	10,800
TOTAL CONTRACTUAL SERVICES		16,658	17,484	13,600	13,400	12,800
Materials & Supplies						
6505-00000	Office Supplies	510	655	800	800	800
6507-00000	Books & Periodicals	0	0	200	200	200
6589-00000	Other Materials & Supplies	1,496	2,088	1,000	2,100	2,100
TOTAL MATERIALS & SUPPLIES		2,006	2,743	2,000	3,100	3,100
TOTAL CITY COUNCIL		45,227	51,335	46,300	46,900	46,600

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0010-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CITY COUNCIL  
DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Council Members	7	7	7	28,500	28,200	28,500
Social Security	6302			2,200	2,200	2,200
TOTAL PERSONNEL	7	7	7	30,700	30,400	30,700

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ACCOUNT: 100-0020-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CITY MANAGER  
DEPARTMENT: GENERAL GOVERNMENT

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PROGRAM DESCRIPTION:

The City Manager serves as the Chief Executive Officer of the city government and is responsible for the administration of all municipal activities and functions. The City Manager serves the City Council and the public by providing daily administration of the government of the City of Oshkosh and carrying out and enforcing the policies and ordinances as enacted by the City Council.

PRODUCTS & SERVICES:

- Effect the enforcement of all laws and ordinances
- Prepare and administer annual city budget
- Oversee the protection of health, safety and welfare of the community within the standards of services adopted by the City Council
- Oversee the maintenance and operation of parks, playgrounds and any other recreational facilities now owned or acquired by the City Council
- Oversee the maintenance, operation and construction of streets, sewers, water plant and distribution system, sewage disposal plant and all other city owned facilities, building and equipment
- Oversee all fiscal transactions of the city
- Perform such other duties as may be required by the City Council

***SUMMARY***

FUND: GENERAL	FUNCTION: CITY MANAGER	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0020-XXXX-XXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
248,779	250,223	254,900	252,400	247,900

COMMENTS:

[REASONS FOR CHANGES IN EXPENDITURE LEVELS:](#)

ACCOUNT: 100-0020-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CITY MANAGER  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	174,752	176,892	177,600	177,600	177,600
TOTAL PAYROLL - DIRECT LABOR		174,752	176,892	177,600	177,600	177,600
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	60,009	60,070	63,000	60,500	56,000
TOTAL PAYROLL - INDIRECT LABOR		60,009	60,070	63,000	60,500	56,000
Contractual Services						
6402-00000	Auto Allowance	6,000	6,000	6,000	6,000	6,000
6458-00000	Conference & Training	3,655	3,791	4,000	4,000	4,000
6460-00000	Membership Dues	1,516	1,553	1,600	1,600	1,600
6466-00000	Misc. Contractual Services	1,450	1,200	1,500	1,500	1,500
TOTAL CONTRACTUAL SERVICES		12,621	12,544	13,100	13,100	13,100
Materials & Supplies						
6505-00000	Office Supplies	1,149	296	800	800	800
6507-00000	Books & Periodicals	222	241	200	200	200
6589-00000	Other Materials & Supplies	26	180	200	200	200
TOTAL MATERIALS & SUPPLIES		1,397	717	1,200	1,200	1,200
Capital Outlay						
7202-00000	Office Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL CITY MANAGER		248,779	250,223	254,900	252,400	247,900

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0020-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CITY MANAGER  
DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
City Manager	1	1	1	127,500	127,500	127,500
Administrative Assistant	1	1	1	50,100	50,100	50,100
Health Insurance	6306			23,000	24,300	25,900
Retirement	6304			26,700	22,700	16,600
Social Security	6302			12,300	12,400	12,400
Life Insurance	6310			700	800	800
Income Continuation Insurance	6312			300	300	300
<b>TOTAL PERSONNEL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>240,600</b>	<b>238,100</b>	<b>233,600</b>

ACCOUNT: 100-0030-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CITY ATTORNEY  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

The City Attorney shall, by state law, conduct all the legal business in which the city is interested. The Office provides day-to-day advice and consultation, document drafting services and legal research, and legal representation to the Common Council, the City Manager, the boards, commissions and committees of the City, and to the various departments, divisions and staff offices of the city administration. In addition, the Office provides information and liaison services to the general public, and assistance/cooperation with other local, state and federal government entities, and municipal government associations.

#### PRODUCTS & SERVICES:

- Attend all Council meetings and administrative, board, commission, and committee meetings as needed
- Research, draft, and/or review ordinances, resolutions, policies and procedures, memoranda, legal documents, agreements, agendas and minutes, correspondence as needed or directed; maintain Municipal Codebook and updates
- Consult and counsel with elected and appointed officials, administrative, board, commission, and committee members, city staff, and employees
- Negotiate or assist negotiation of city contracts and agreements, including collective bargaining (labor) agreements, sales and purchase contracts, settlement agreements, real estate transactions and developer agreements
- Provide information and liaison services to the general public and to other local, state, and federal government entities, and municipal government associations; provide training, research, and reporting assistance, and special counsel assistance to other local government entities, and municipal government associations as needed or directed
- Prosecute ordinance violations; prosecute or defend civil court actions; coordinate legal services with insurance carriers and special counsel
- Provide training for elected and appointed officials, administrative, board, commission, and committee members, city staff, and employees
- Monitor, review and publicize, when appropriate, legislative and administrative matters of other governmental entities, and make recommendations to convey official positions as needed

#### RECENT SIGNIFICANT (2011) ACCOMPLISHMENTS:

- Assisted in litigation of numerous lawsuits
- Prosecuted all City citations in adult and juvenile court; filed pleadings in cases before the Court of Appeals regarding various court trials
- Implemented Special Events ordinance
- Completed Gift/Donations Policy
- Updated Chapter 12 – Finance, bidding
- Trained various boards, committees, and commissions on duties and responsibilities, open meeting law, and code of ethics for public officials

OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue to Assist Inspections Department with implementing raze and nuisance abatement procedures.
- Revise City's Standard Public Works bidding documents and contracts.
- Assist in development of policy for Interns and Volunteers.
- Assist Personnel with revisions of City personnel policies in response to Act 10 and other recent legislation.

***SUMMARY***

FUND: GENERAL	FUNCTION: CITY ATTORNEY	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0030-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
383,670	394,439	405,800	420,500	381,400

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6102-00000      Increase in payroll due to retirement of Administrative Assistant

ACCOUNT: 100-0030-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CITY ATTORNEY  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	229,514	238,956	240,000	259,900	231,100
TOTAL PAYROLL - DIRECT LABOR		229,514	238,956	240,000	259,900	231,100
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	92,710	92,974	101,900	96,700	86,000
TOTAL PAYROLL - INDIRECT LABOR		92,710	92,974	101,900	96,700	86,000
Contractual Services						
6404-00000	Postage & Shipping	7	76	100	100	100
6424-00000	Maintenance Office Equipment	0	0	100	100	100
6446-00000	Contractual Employment	50,040	50,040	51,100	51,100	51,100
6456-00000	Service/Witness Fees	1,936	1,601	1,700	1,700	1,700
6458-00000	Conference & Training	1,101	2,579	3,400	3,400	3,400
6459-00000	Other Employee Training	1,270	425	0	0	0
6460-00000	Membership Dues	948	975	1,000	1,000	1,000
TOTAL CONTRACTURAL SERVICES		55,302	55,696	57,400	57,400	57,400
Utilities						
6475-00000	Telephones	0	0	0	0	0
6479-00000	Other Utilities	0	0	0	0	0
TOTAL UTILITIES		0	0	0	0	0
Sundry Fixed Charges						
6499-00000	Miscellaneous Fixed Charges	0	0	0	0	0
TOTAL SUNDRY FIXED CHARGES		0	0	0	0	0
Materials & Supplies						
6505-00000	Office Supplies	753	583	700	700	700
6507-00000	Books & Periodicals	5,391	6,230	5,800	5,800	6,200
TOTAL MATERIALS & SUPPLIES		6,144	6,813	6,500	6,500	6,900
Capital Outlay						
7202-00000	Office Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL CITY ATTORNEY		383,670	394,439	405,800	420,500	381,400



**PERSONNEL SCHEDULE**

ACCOUNT: 100-0030-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CITY ATTORNEY  
 DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
City Attorney	1	1	1	102,500	102,500	102,500
Asst. City Attorney	1	1	1	87,400	87,400	87,400
Administrative Assistant	1	1	1	50,100	70,000	41,200
Health Insurance 6306				51,200	49,600	50,200
Retirement 6304				31,200	26,000	16,900
Social Security 6302				18,300	19,900	17,700
Life Insurance 6310				700	700	700
Income Continuation Insurance 6312				500	500	500
<b>TOTAL PERSONNEL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>341,900</b>	<b>356,600</b>	<b>317,100</b>

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ACCOUNT: 100-0040-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: HUMAN RESOURCES  
DEPARTMENT: GENERAL GOVERNMENT

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**PROGRAM DESCRIPTION:**

The Human Resources Department provides a full range of personnel, payroll, and labor relations services to all City Departments.

**PRODUCTS & SERVICES:**

- Provides policy advisory services in the areas of administration, management, organizational planning, design, and improvement
- Administers all human resource management programs such as staffing, classification, compensation, fringe benefit administration, AA/EEO, employee assistance, labor relations, contract administration and administration

**RECENT SIGNIFICANT ACCOMPLISHMENTS:**

- Completed LEAN training in cooperation with FVTC
- Updated Employee Handbook
- Negotiated collective bargaining agreements
- Accepted by WELCOA as a “Well City” project
- Implemented Electronic Employment Application System
- Completed Classification, Compensation & Performance Management Study

**OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:**

- Update all personnel policy related documents
- Continue to expand employee training focusing specifically on succession planning, customer service and performance management initiatives
- Continue efforts toward multi-year process of “Well Workplace and Well City” designation
- Continue to expand HR software capabilities
- Implement Classification, Compensation & Performance Management Study

## ***SUMMARY***

FUND: GENERAL	FUNCTION: HUMAN RESOURCES	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0040-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
588,314	624,742	535,400	565,800	554,400

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6103 & 63xx	Unanticipated staffing needs created more payroll and benefit expenses
6401-00000	Unanticipated expansion of classification and compensation study created more contractual services expense in 2011

ACCOUNT: 100-0040-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: HUMAN RESOURCES  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	334,383	309,846	309,300	319,700	343,100
6103-00000	Regular Pay - Temp Employee	0	0	0	5,600	6,900
TOTAL PAYROLL - DIRECT LABOR		334,383	309,846	309,300	325,300	350,000
Payroll - Indirect Payroll						
63xx-00000	Payroll - Indirect Payroll	99,311	94,794	102,200	102,000	110,900
TOTAL PAYROLL - INDIRECT LABOR		99,311	94,794	102,200	102,000	110,900
Contractual Services						
6401-00000	Contractual Services	63,576	159,906	80,000	95,000	50,000
6402-00000	Auto Allowance	960	960	1,000	1,000	1,000
6410-00000	Advertising/Marketing	71,555	34,161	24,500	24,500	24,500
6458-00000	Conference & Training	3,741	2,013	4,400	4,000	4,000
6459-00000	Other Employee Training	0	13,273	9,200	9,200	9,200
6460-00000	Membership Dues	910	899	900	900	900
6466-00000	Misc Contractual Services	9,150	5,461	0	0	0
TOTAL CONTRACTUAL SERVICES		149,892	216,673	120,000	134,600	89,600
Materials & Supplies						
6505-00000	Office Supplies	1,444	1,105	1,500	1,500	1,500
6507-00000	Books & Periodicals	311	0	0	0	0
6589-00000	Other Materials & Supplies	2,973	2,324	2,400	2,400	2,400
TOTAL MATERIALS & SUPPLIES		4,728	3,429	3,900	3,900	3,900
Capital Outlay						
7202-00000	Office Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL HUMAN RESOURCES		588,314	624,742	535,400	565,800	554,400

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0040-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: HUMAN RESOURCES  
DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget	
Asst City Manager/Dir of Admin Svcs	6102	1	1	1	115,300	115,300	115,300
Personnel Generalist	6102	1	1	1	54,900	53,600	53,600
Payroll Coordinator	6102	1	1	1	43,500	43,600	43,600
Administrative Assistant	6102	1	1	1	44,600	44,600	44,600
Benefits Coordinator	6102	1	1	1	46,000	46,000	46,000
Management Assistant	6102	1	0	1		11,500	35,000
Temporary Help	6103				5,600	6,900	
Overtime	6102				5,000	5,100	5,000
Health Insurance	6306				37,500	45,500	58,400
Retirement	6304				40,200	30,900	25,000
Social Security	6302				23,100	24,200	26,100
Life Insurance	6310				800	800	800
Income Continuation Insurance	6312				600	600	600
<b>TOTAL HUMAN RESOURCES</b>		<b>6</b>	<b>5</b>	<b>6</b>	<b>411,500</b>	<b>427,300</b>	<b>460,900</b>

ACCOUNT: 100-0050-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CITY CLERK  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

The City Clerk's Office is responsible for all official records of the city; preparation of the council agendas, preserving the actions and official minutes of the Common Council; legal publications, notification to the public and assignment of payments for special assessments; the issuance of liquor licenses and various permits; and responds to informational requests from other departments, officials and general public.

#### PRODUCTS & SERVICES:

- Maintains custody of city official records including council minutes, ordinances, resolutions, contracts, agreements, insurance certificates, bonds, licenses, special assessments, annexations and oaths of offices
- Serves as Recording Secretary for the Common Council which consists of preparing council agenda (working with other departments), attending council meetings, recording and preserving records of all council actions, posting of all meeting notices when required
- Prepare information packets for property owners involved in special assessment improvements. Improvements include cold mix overlay, mill and asphalt overlay program, concrete paving, water main, sanitary sewer, storm sewer, laterals and sidewalks. Packets include public hearing notice, explanation of various payment choices along with map and assessment sheet (Engineering provides assessment sheets and maps to Clerk's office)
- Maintain special assessment payment plans; receipts, balance of accounts
- Maintain record of transfer to tax roll
- Maintain future special assessment records in accordance with developer agreements
- Administer application process, issuance and renewal of all liquor/fermented malt licenses granted by the Common Council along with operator/bartender and other licenses and permits as required by local and state laws
- Research and provide appropriate information to other city departments, officials and the public
- Publication of legal notices as required along with ordinance/resolutions and minutes of Council
- Administer oaths of office to newly elected officials, Police Officers; and appointments to boards and committees
- Certified official documents
- Co-sign documents including agreements contract, change orders and bond issues; maintain custody of the city seal
- Serves as secretary of the Board of Review including posting of meeting notices coordinating staff, board members and petitioners; gathering and distributing necessary documents, maintaining accurate record of proceedings, publish legal notices as required
- Maintain list and distribution of updates and revisions to the municipal codebook
- Maintain files including cemetery records, bid results, insurance certificates and bonding, petitions and special claims
- Maintain and issue sidewalk layer's license and street/sidewalk obstruction permits

- Maintain General Obligation Bonds and Promissory Notes files along with Industrial Development Revenue Bond files
- Research and provide special assessment information on city letters
- Research and maintain lot split files
- Maintain minutes of various boards and committees
- Maintain annexation files; notifying state and local offices after Council approval

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Maintained and finalized special assessments / transfer to tax roll
- Recorded and documented the appeal process of property owners appearing before the Board of Review
- Provided professional and timely levels of service to the community
- Provided information to the public via City Web Page
- Implemented new license software
- Implemented new special event process

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Work with Information Technology to create Special Event Software
- Continue to maintain the present professional and timely levels of service to the community
- Continue to provide information to the public via City Web Page



***SUMMARY***

FUND: GENERAL	FUNCTION: CITY CLERK	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0050-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
235,966	252,595	236,400	231,900	243,700

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 100-0050-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CITY CLERK  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	159,495	160,991	153,300	154,300	165,400
TOTAL PAYROLL - DIRECT LABOR		159,495	160,991	153,300	154,300	165,400
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	52,111	67,321	64,100	61,700	59,300
TOTAL PAYROLL - INDIRECT LABOR		52,111	67,321	64,100	61,700	59,300
Contractual Service						
6410-00000	Advertising/Marketing	20,046	12,011	15,000	12,000	15,000
6458-00000	Conference & Training	672	297	600	600	600
6460-00000	Membership Dues	210	210	200	200	200
TOTAL CONTRACTUAL SERVICE		20,928	12,518	15,800	12,800	15,800
Fixed Charges						
6488-00000	Employee Bond	20	20	0	0	0
6496-00000	Licenses and Permits	0	0	0	0	0
TOTAL FIXED CHARGES		20	20	0	0	0
Materials & Supplies						
6505-00000	Office Supplies	3,041	2,919	2,900	2,900	2,900
6507-00000	Books & Periodicals	371	326	300	200	300
6550-00000	Minor Equipment	0	0	0	0	0
TOTAL MATERIALS & SUPPLIES		3,412	3,245	3,200	3,100	3,200
Capital Outlay						
7202-00000	Office Equipment Purchase	0	8,500	0	0	0
7230-00000	Computer Software	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	8,500	0	0	0
TOTAL CITY CLERK		235,966	252,595	236,400	231,900	243,700

***PERSONNEL SCHEDULE***

ACCOUNT: 100-0050-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CITY CLERK  
 DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
City Clerk	1	1	1	76,900	76,900	76,900
Dep. City Clerk	1	1	1	44,600	44,600	44,600
Secretary I	1	1	1	31,800	32,100	32,100
Overtime				0	700	11,800
Health Insurance	6306			32,000	32,000	34,000
Retirement	6304			19,900	17,400	12,100
Social Security	6302			11,700	11,800	12,700
Life Insurance	6310			200	200	200
Income Continuation Ins.	6312			300	300	300
<b>TOTAL PERSONNEL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>217,400</b>	<b>216,000</b>	<b>224,700</b>

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ACCOUNT: 100-0060-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: ELECTIONS  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

The City Clerk's Office is responsible for administering all elections conducted in the City of Oshkosh in compliance with state statutes.

#### PRODUCTS & SERVICES:

- Serves as Chief Election Official for the city and administers all elections
- Provides Council candidates with all documents for candidacy
- Serves as filing officer for the City
- Recommends and maintains voting equipment for all locations
- Trains and assigns Election Inspectors
- Set up ballots and makes required publications
- Maintains request for absentee ballot voting
- Administer Deputy Voting at area nursing homes
- Maintains voter registration records
- Provides election results
- Canvass local votes
- Provide accurate information to candidates and general public
- Administer oath of office to newly elected officials
- Maintains election supplies for the city and surrounding communities
- Designs voting districts and wards in accordance with census, city staff & county officials
- Recommends polling places to Common Council to meet Federal regulations

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Administered four elections (2 additional elections - Recall Primary & Recall)
- Handled increased activity with new staff, voting equipment and statewide database
- Continue to train Chief Election Inspectors (state required)
- Continue to Coordinate State Voter Registration System Data Files – Entered / Maintain records
- Coordinate with IT to provide election information to the public via City's Web Page

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Administer four elections
- Coordinate State Voter Registration System Data Files
- Continue to Complete Certification of Clerk and Chief Election Inspectors (state required)
- Continue to coordinated with IT to provide election information to the public via City's Web Page

***SUMMARY***

FUND: GENERAL	FUNCTION: ELECTIONS	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0060-XXXX-XXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
49,633	86,070	54,000	100,200	124,500

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6102-00000	Originally budgeted for two elections; had two additional elections (recall primary 7/12 and recall 8/9)
6505-00000	Elections totes and other election supplies

ACCOUNT: 100-0060-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: ELECTIONS  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	27,452	4,505	32,900	70,500	91,500
6102-00000	Maintenance-Labor	0	0	0	0	0
6103-00000	Regular Pay - Temp. Employee	947	62,756	5,500	6,000	5,500
TOTAL PAYROLL - DIRECT LABOR		28,399	67,261	38,400	76,500	97,000
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	1,001	214	400	500	400
TOTAL PAYROLL - INDIRECT LABOR		1,001	214	400	500	400
Contractual Services						
6402-00000	Auto Allowance	97	271	200	200	300
6410-00000	Advertising/Marketing	1,609	1,038	1,500	2,100	2,000
6426-00000	Maint. Mach/Equip/Bldg/Struct	0	392	100	5,500	1,000
6458-00000	Conference and Training	50	141	0	100	200
6466-00000	Misc. Contr. Services (Ballots/Prog)	12,043	8,783	9,000	11,000	10,000
TOTAL CONTRACTUAL SERVICES		13,799	10,625	10,800	18,900	13,500
Utilities						
6475-00000	Telephones	735	785	900	700	700
TOTAL UTILITIES		735	785	900	700	700
Materials & Supplies						
6503-00000	Clothing	156	0	0	0	0
6505-00000	Office Supplies	2,831	7,157	3,500	3,600	12,900
6509-00000	Computer Supplies	167	0	0	0	0
6517-00000	Supplies/Repair Parts	45	0	0	0	0
6550-00000	Minor Equipment	55	0	0	0	0
6589-00000	Other Materials & Supplies	0	28	0	0	0
TOTAL MATERIALS & SUPPLIES		3,254	7,185	3,500	3,600	12,900
Capital Outlay						
7202-00000	Office Equipment Purchase	2,445	0	0	0	0
TOTAL CAPITAL OUTLAY		2,445	0	0	0	0
TOTAL ELECTIONS		49,633	86,070	54,000	100,200	124,500

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0060-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: ELECTIONS  
DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Poll Workers	6102			32,900	70,500	91,500
Maintenance-Labor	6102			0	0	0
Extra Help	6103			5,500	6,000	5,500
Health Insurance	6306			0	0	0
Retirement	6304			0	0	0
Social Security	6302			400	500	400
Life Insurance	6310			0	0	0
<b>TOTAL PERSONNEL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>38,800</b>	<b>77,000</b>
					<b>97,400</b>	



ACCOUNT: 100-0071-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: FINANCE  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

The Department of Finance is responsible for the administration of the following offices: Collections, Accounting, Parking, Water, Sewer, and Storm Water Utilities. The department's main responsibility is to assist the City Manager in preparing the City budget, administer the budget and accompanying funds throughout the year, report on the financial status of the City, handle all treasury management services, and complete all regulatory reporting.

#### PRODUCTS AND SERVICE:

- Tax billing and record management
- Collection of all City funds
- Accounting for all City funds
- Investment of City and trust funds
- Management of City debt
- Preparation of internal and external, periodic and annual, financial reports
- Processing accounts receivable
- Processing accounts payable
- Utility billing and record management
- Parking citation record management
- Ambulance billing and record management assistance to outside billing service
- Animal licensing

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Bonding for current year – Completed a number of refinancings to again save a substantial amount of interest costs, and delayed the new money borrowing to save additional interest costs
- Worked with the Long Range Finance Committee to draft a Fund Balance Policy / Approved by Council
- Completed all regulatory reporting accurately and on time, including: State Report – Form C, the Audit, and the PSC Report
- Completed Rate Cases for Water and Sewer, Assisted with Storm Water Rate Case, and implemented all of them
- Continue Fund Analysis of all City Funds
- Continue to work on \$634,100 Energy Efficiency Grant, and monitor all Economic Stimulus Program Involvement
- Successfully transitioned to a new Assistant Director, due to retirement of incumbent; replaced two staff members, and reduced three positions in Finance since 2009
- Continue to revamp City wide budget to provide better information
- Continue to work with Community Development on TIF related issues

- Assisted with update to Purchasing Card and Purchasing Policy updates
- Assisted with changeover to new Ambulance Billing Vendor
- Assisted with potential Health merger
- Coordinated the Durow Trust Investment Policy for the Museum
- Monitored State Budget Issues / coordinated City effort on evaluation of impact to the City
- Staff Representative to Finance Committee

OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Account for and Monitor all City funds
- Evaluate utility rates
- Complete the City Wide Fees Analysis Project; Fees Policy and Manual
- Continue Fund Analysis of all City funds
- Continue work with Finance Committee
- Continue revamping City wide budget to provide more information
- Policy development/assistance – Budget, Contracts, Investments
- Complete RFP Process for Banking Services
- Continue to work on Cash Flow Modeling
- Complete all regulatory reporting on time, including: Audit, State Report – Form C, and PSC Report

***SUMMARY***

FUND: GENERAL	FUNCTION: FINANCE	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0071-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
989,926	979,747	972,600	978,800	917,200

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6102-00000      Assistant Director of Finance retirement payout - \$36,537.04

ACCOUNT: 100-0071-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: FINANCE  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	673,446	679,301	633,900	658,100	626,200
6102-00000	Regular Pay - Part-time	14,502	1,605	17,500	15,500	17,500
TOTAL PAYROLL - DIRECT LABOR		687,948	680,906	651,400	673,600	643,700
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	295,446	292,661	312,600	297,000	265,200
TOTAL PAYROLL - INDIRECT LABOR		295,446	292,661	312,600	297,000	265,200
Contractual Services						
6402-00000	Auto Allowance	1,003	960	1,100	1,100	1,100
6404-00000	Postage & Shipping	11	0	100	0	0
6410-00000	Advertising / Marketing	0	0	0	0	0
6458-00000	Conference & Training	444	1,603	2,500	2,500	2,500
6460-00000	Membership Dues	882	590	700	700	800
TOTAL CONTRACTUAL SERVICES		2,340	3,153	4,400	4,300	4,400
Materials & Supplies						
6505-00000	Office Supplies	4,154	2,921	3,700	3,500	3,500
6507-00000	Books & Periodicals	38	106	500	400	400
6589-00000	Other Materials & Supplies	0	0	0	0	0
TOTAL MATERIALS & SUPPLIES		4,192	3,027	4,200	3,900	3,900
Capital Outlay						
7202-00000	Office Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL FINANCE		989,926	979,747	972,600	978,800	917,200

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0071-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: FINANCE  
DEPARTMENT: GENERAL GOVERNMENT

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director of Finance		1	1	1	108,400	108,400	108,400
Assistant Finance Director		1	1	1	83,300	107,500	73,400
Accounting Supervisor		1	1	1	64,500	64,500	64,500
Utility Billing & Records Supervisor		1	1	1	63,000	63,000	63,000
Accountant		1	1	1	44,600	44,600	44,600
Account Clerk II		3	3	3	110,700	111,000	113,200
Cashier		2	2	2	76,200	76,300	76,300
Account Clerk I		1	1	1	34,300	34,400	34,400
Administrative Assistant		1	1	1	47,900	47,900	47,900
Overtime					1,000	500	500
Part-time	6102	0.80	0.80	0.80	17,500	15,500	17,500
Health Insurance	6306				175,500	169,000	166,200
Retirement	6304				84,600	73,600	46,800
Social Security	6302				49,500	51,500	49,300
Life Insurance	6310				1,800	1,700	1,700
Income Continuation Insurance	6312				1,200	1,200	1,200
<b>TOTAL PERSONNEL</b>		<b>12.80</b>	<b>12.80</b>	<b>12.80</b>	<b>964,000</b>	<b>970,600</b>	<b>908,900</b>

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ACCOUNT: 100-0090-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: PURCHASING  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

The Purchasing Division's mission is to acquire commodities and services for the City in an effective, efficient and impartial manner. Specific objectives of this mission include a) ensuring fair and equitable treatment of all vendors and persons who deal with the procurement process; b) fostering public confidence in these purchasing procedures through the use of modern and professional business tools and c) securing the advantages and economies derived from a centralized and standardized purchasing system.

#### PRODUCTS & SERVICES:

- Provide procurement services for city goods and services
- Provide contract administration for city projects
- Educate employees on purchasing procedures and cost-saving procurement processes
- Create or participate in cooperative purchasing programs and opportunities for city departments
- Coordinate the disposal of surplus city property

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Worked with energy partner McKinstry to coordinate completion of Department of Energy funded EECBG energy efficiency/conservation initiatives including lighting upgrades, direct digital control upgrades, plumbing upgrades, building envelope improvements, high efficiency motor implementation, vending machine misers and steam trap replacements.
- Completed review of all testing, certification and monitoring required of Facility Maintenance buildings and created matrix highlighting all requirements, service agreements, costs and data.
- Coordinated HVAC and roofing assessments of all city buildings.
- Coordinated over 30 capital outlay or CIP project bids for equipment and services.
- Provided contract administration and/or oversight for over 20 capital projects, Requests for Proposals (RFP's) and Request for Qualifications (RFQ's) including IT Fire Suppression System, City Hall cooling tower and chiller replacement, Safety Building condenser replacement, property maintenance services, tennis court rehabilitation, transit space needs assessment, cell phone service agreement, and OFD Station 19 Vehicle Storage Building.
- Completed draft of environmentally responsible purchasing policy.
- Updated Chapter 12 municipal code language with assistance of City Attorney's Office.
- Updated Purchasing Policies and Procedures with assistance of Finance Department.
- Conducted employee training sessions on P-Card program updates.

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Explore cost saving opportunities of soliciting facility maintenance service agreement RFP's for multiple buildings and/or departments.
- Conduct employee training sessions on purchasing policy updates.
- Continue to encourage vendors to register for online bid/proposal notification (NovusVendor).

***SUMMARY***

FUND: GENERAL	FUNCTION: PURCHASING	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0090-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
244,829	227,253	237,500	228,700	223,900

COMMENTS:

[REASONS FOR CHANGES IN EXPENDITURE LEVELS:](#)



ACCOUNT: 100-0090-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: PURCHASING  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	170,030	154,009	156,500	154,900	155,000
6103-00000	Regular Pay - Temp Employ	0	0	0	0	0
TOTAL PAYROLL - DIRECT LABOR		170,030	154,009	156,500	154,900	155,000
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	69,069	66,083	72,900	65,800	60,900
TOTAL PAYROLL - INDIRECT LABOR		69,069	66,083	72,900	65,800	60,900
Contractual Services						
6402-00000	Auto Allowance	18	98	100	0	0
6410-00000	Advertising/Marketing	3,996	4,135	5,000	5,000	5,000
6458-00000	Conference & Training	261	1,009	1,500	1,500	1,500
6459-00000	Other Employee Training	0	0	0	0	0
6460-00000	Membership Dues	105	105	100	100	100
6496-00000	Licenses & Permits	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		4,380	5,347	6,700	6,600	6,600
Materials & Supplies						
6505-00000	Office Supplies	1,350	1,814	1,400	1,400	1,400
6589-00000	Other Materials & Supplies	0	0	0	0	0
TOTAL MATERIALS & SUPPLIES		1,350	1,814	1,400	1,400	1,400
Capital Outlay						
7202-00000	Office Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL PURCHASING		244,829	227,253	237,500	228,700	223,900

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0090-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: PURCHASING  
DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director of General Services	1	1	1	79,200	79,200	79,200
Clerk Typist I	1	1	1	30,700	30,900	31,000
Senior Buyer	1	1	1	44,100	44,800	44,800
Overtime				2,500	0	0
Health Insurance 6306				40,300	34,700	36,900
Retirement 6304				20,000	18,400	11,300
Social Security 6302				11,800	11,900	11,900
Life Insurance 6310				400	400	400
Income Continuation Insurance 6312				400	400	400
<b>TOTAL PERSONNEL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>229,400</b>	<b>220,700</b>	<b>215,900</b>

ACCOUNT: 100-0110-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: INFORMATION TECHNOLOGY  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

The Information Technology Division will provide the highest quality technology-based services, as well as printing and mailing/shipping, in the most cost-effective manner, to facilitate the internal support services, governance, and community service for the City of Oshkosh and its Citizenry.

#### PRODUCTS & SERVICES:

- Provide technical assistance with City computer related projects, problems, requests, etc.
- Coordinate and assist City departments with research, analysis and design of computer systems
- Provide telecommunications services & support
- Research, plan and purchase all computer related equipment to ensure standardized systems are utilized and interaction is provided between systems when required
- Manage Internet access, City web sites and Intranet services
- Administer network functionality with a 24-hour response line
- Provide backups on a regular basis with off-site storage
- Supply the public with information. Requests are generally received from other City of Oshkosh Departments such as Clerks for voter history, Parking Utility for ticket information, Finance for Tax and Assessor information, and Engineering for GIS data
- Filter City Internet and e-mail traffic, minimizing solicitations for advertising and SPAM in order to provide an environment of appropriate content
- Distribute reports and special form output to appropriate departments on a daily basis
- Supply the hardware and software required by each department to perform their services in a professional and timely manner
- Ensure computer support contracts are kept up-to-date for all hardware and software
- Provide efficient and cost effective printing, duplication and binding services for City Departments
- Process internal and outgoing mail and shipping services

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Implemented mobile solution for Inspection Services Division staff to perform permitting/inspection functions from the field in a real-time fashion through the use of tablet notebooks
- Enhanced permit software to allow for performance measurements and reporting in Inspection Services Division
- Participated in LEAN initiatives to improve interdepartmental efficiency in regard to customer service for permit issuance
- Worked in conjunction with Community Development staff to streamline site plan review process
- Enhanced parking ticket system, to increase functionality and improve quality control

- Extracted and manipulated neighborhood dwelling data to support the creation of neighborhood GIS layers for further use by various City departments
- Deployed Windows 7 operating system on all new workstations and modified in-house programs to provide compatibility with the new Windows 7 environment
- Enhanced technologies available to the City Emergency Operations Center (primary and backup), to allow for more rapid activation and more technological flexibility
- Worked in conjunction with the Police department to implement a fleet maintenance software suite and a K-9 activity tracking system
- Began implementation of enterprise ESRI GIS solution
- OPD Website redesigned and launched to present a more modern & user-friendly appearance
- Created a field photo management application to increase efficiency within the Inspection Services Division
- Created an interface application to exchange data between the Human Resources system and the insurance database, eliminating duplicate data entry
- Worked with Facilities Maintenance to remodel and reorganize Central Services & Information Technology to allow for greater efficiency and streamlined workflow

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Expand implementation of ESRI GIS geodatabase and associated software solution for city-wide deployment
- Increase efficiency and maximize effectiveness of City department/division field workers through a variety of mobile solutions
- Increase multi-system interoperability, through increased use of GIS and expanded accessibility
- Design collaborative special events review software for the City Clerk's office

***SUMMARY***

FUND: GENERAL	FUNCTION: INFORMATION TECHNOLOGY	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0110-XXXX-XXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
1,190,231	1,159,800	1,236,300	1,170,600	1,147,700

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6406-00000      \$4,758 - TIME system office access moved to Police Budget 6466-00000  
6424-00000      Reduction in server maintenance contract  
6427-00000      Increase in Winnebago County's CAD/LRMS software (\$2.3K), various minor contract increases  
6432-00000      Upgraded to Copier/Scanner/Printer lease in Assessor office replacing old laser printer  
6440-00000      WPS pole fees for fiber connections (moved from 6475-00000)  
6475-00000      WPS pole fees for fiber connections (moved to 6440-00000)  
6505-00000      Reduced due to efficiencies in "paperless" efforts  
6550-00000      Equipment / technology consolidations

EXPLANATION OF CAPITAL OUTLAY:

7202-00000	HP Laser Jet 5 @ \$1,400	\$7,000	
	Laptops 4 @ \$1,000	4,000	
	Toughbook CF19 (Fire) 3 @ \$3,000	9,000	
	Toughbook CF30 (Police) 5 @ \$3,500	<u>17,500</u>	
			\$37,500
7230-00000	Powerbuilder Enterprise 12, 2 @ \$2,200		\$4,400

ACCOUNT: 100-0110-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: INFORMATION TECHNOLOGY  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	433,616	429,338	438,700	410,500	431,200
6103-00000	Regular Pay - Temp. Employee	0	0	0	0	0
TOTAL PAYROLL - DIRECT LABOR		433,616	429,338	438,700	410,500	431,200
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	215,765	206,535	230,100	192,300	180,800
TOTAL PAYROLL - INDIRECT LABOR		215,765	206,535	230,100	192,300	180,800
Contractual Services						
6401-00000	Contractual Services	3,748	4,898	4,000	4,000	4,000
6402-00000	Auto Allowance	277	303	500	500	500
6404-00000	Postage & Shipping	59,435	70,600	61,200	61,000	61,000
6406-00000	Computer Service Charges	6,849	12,173	11,500	12,000	8,100
6424-00000	Maintenance Office Equipment	39,420	34,224	36,200	34,500	34,200
6426-00000	Maintenance Mach/Equip/Bldg	23,347	38,342	21,600	22,100	22,100
6427-00000	Maintenance Computer Software	158,992	164,519	219,400	220,000	223,800
6432-00000	Equipment Rental	16,452	19,872	16,100	16,100	20,200
6440-00000	Other Rental	0	0	0	2,400	2,400
6458-00000	Conference & Training	4,923	3,820	5,000	5,000	5,000
6460-00000	Membership Dues	200	200	300	300	300
TOTAL CONTRACTUAL SERVICES		313,643	348,951	375,800	377,900	381,600
Utilities						
6475-00000	Telephones	57,435	43,803	46,900	46,900	42,000
TOTAL UTILITIES		57,435	43,803	46,900	46,900	42,000
Materials & Supplies						
6505-00000	Office Supplies	17,299	10,402	17,200	16,000	16,000
6506-00000	Software Supplies	3,841	3,367	4,000	4,000	4,000
6507-00000	Books & Periodicals	399	156	500	300	300
6509-00000	Computer Supplies	13,467	9,662	9,200	8,800	8,700
6510-00000	Training Materials	24	0	0	0	0
6517-00000	Supplies/Repair Parts	175	197	0	0	0
6550-00000	Minor Equipment	8,086	33,447	42,900	42,900	41,200
6589-00000	Other Materials & Supplies	200	190	0	0	0
TOTAL MATERIALS & SUPPLIES		43,491	57,421	73,800	72,000	70,200
Capital Outlay						
7202-00000	Office Equipment	81,187	43,024	69,000	69,000	37,500
7224-00000	GIS	1,603	0	0	0	0
7230-00000	Computer Software	43,491	30,728	2,000	2,000	4,400
TOTAL CAPITAL OUTLAY		126,281	73,752	71,000	71,000	41,900
TOTAL INFORMATION TECHNOLOGY		1,190,231	1,159,800	1,236,300	1,170,600	1,147,700

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0110-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: INFORMATION TECHNOLOGY  
 DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director of IT	1.00	1.00	1.00	84,900	84,900	84,900
PC Hardware Technician	1.00	1.00	1.00	47,500	47,500	47,500
Database Administrator	1.00	1.00	1.00	72,600	71,200	71,200
Telecommunications Specialist	1.00	1.00	1.00	41,200	41,100	42,500
Programmer / Analyst	2.00	2.00	2.00	122,900	127,600	127,600
Support Services Coordinator	1.00	1.00	1.00	38,800	37,800	35,200
GIS Administrator	0.00	0.00	0.40	0	0	22,000
Central Services Coordinator	0.00	1.00	0.00	30,800	0	0
Overtime					400	300
Health Insurance 6306				137,500	109,100	114,500
Retirement 6304				57,100	49,900	31,400
Social Security 6302				33,500	31,400	33,000
Life Insurance 6310				1,000	1,000	1,000
Income Continuation Insurance 6312				1,000	900	900
<b>TOTAL PERSONNEL</b>	<b>7.00</b>	<b>8.00</b>	<b>7.40</b>	<b>668,800</b>	<b>602,800</b>	<b>612,000</b>

## CAPITAL OUTLAY REQUEST SUMMARY 2012

Dept: Information Technology

**TOTAL CAPITAL OUTLAY AMOUNT REQUESTED:** \$ 41,900

Item No.	Item Requested	New/ Replace	Quantity	Unit Cost	Total Cost *
1	Hewlett Packard LaserJets	Replace	5	\$1,400	\$7,000
2	Laptops (30 * 15%)	Replace	4	\$1,000	\$4,000
3	Toughbook CF-19 (23 * 15%)	Replace	3	\$3,000	\$9,000
4	Toughbook CF-30 (30 * 15%)	Replace	5	\$3,500	\$17,500
5	Powerbuilder Enterprise 12	Upgrade	2	\$2,200	\$4,400
6					\$0
7					\$0
8					\$0
9					\$0
10					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
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					\$0
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					\$0
					\$0
					\$0
					\$0
					\$0

\* Please round request to the nearest \$100.



ACCOUNT: 100-0120-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: INSURANCE  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

The risk management operation is responsible for securing insurance coverage for city property and activities. The types of insurance include; Worker Compensation, General Liability, Police Professional, Fleet Liability, Public Officials, Employee Dishonesty & Crime, Property & Contractors Equipment, Fleet Comprehensive & Collision, Boiler & Machinery, Tank Liability, and Pollution Liability. This is a cooperative process with the assistance of several City departments.

#### PRODUCTS & SERVICES:

- Work with our Legal department to review contracts
- Work with our City Clerk and Legal departments on general liability claims
- Work with all departments to submit all auto, property, boiler, tank and pollution insurance claims to insurance carrier and assist with the process as needed

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Participated on the State of Wisconsin Local Government Property Insurance Fund (LGPIF) Advisory Committee. This committee recommends to the Office of the Insurance Commissioner coverage for building & content policies in addition to insurance rates for participating governmental agencies
- Coordinated research and development of insurance requirements for City contracts.
- Developed and implemented City Intern Policy
- Obtained favorable insurance rates for the Transit Department which led to significant premium savings

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue involvement with the Local Government Property Insurance Fund Advisory Council
- Continue to review insurance programs to ensure proper coverage and cost effectiveness
- Continue to identify opportunities for improvement in risk management and insurance coverage requirements in addition to claims processing and customer service
- Coordinate development of Volunteer Policy

## ***SUMMARY***

FUND: GENERAL	FUNCTION: INSURANCE	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0120-XXXX-XXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
562,870	524,703	597,300	499,600	616,200

COMMENTS:

City	616,200
Water	94,500
Sewer	77,400
Senior Center	7,100
Parking	700
Transit	31,200
Pool	4,000
Cemetery	8,600
Library	13,200
Museum	9,800
Grand Opera	6,300
Health	7,800
Golf Course	4,500
Centre	10,700
Storm Water	10,000
	<hr/>
TOTAL INSURANCE	902,000

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6482-00000      Increase due to building improvements, additions, trended property value increases and loss passed on from other covered municipalities

ACCOUNT: 100-0120-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: INSURANCE  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Fixed Charges						
6480-00000	Fixed Charges	7,771	9,839	15,000	15,000	15,000
6481-00000	Workers Compensation	317,114	318,022	329,300	219,200	328,000
6482-00000	Building & Contents	101,885	57,516	99,600	106,700	119,000
6483-00000	Comprehensive Liability	256,190	264,070	268,700	268,700	271,800
6485-00000	Vehicle Insurance	223,533	187,430	141,400	145,000	152,300
6488-00000	Employee Bonds	200	0	200	200	200
6494-00000	Boiler Insurance	13,630	13,841	14,300	16,000	15,700
6499-00000	Misc Fixed Charges	125	0	0	0	0
TOTAL FIXED CHARGES		920,448	850,718	868,500	770,800	902,000
TOTAL INSURANCE:		920,448	850,718	868,500	770,800	902,000
Less Allocation to Other Budgets:		357,578	326,015	271,200	271,200	285,800
NET INSURANCE BUDGET		562,870	524,703	597,300	499,600	616,200

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ACCOUNT: 100-0130-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: FACILITIES MAINTENANCE  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

Facilities Maintenance is responsible for the buildings, grounds and facilities of City Hall (including its surrounding storage/garage facilities), the Safety Building (including the Police Department's evidence storage/impound facility), the Seniors Center (including both North and South buildings) and the Oshkosh Convention Center. In addition, Facilities Maintenance provides maintenance oversight of the Oshkosh Grand Opera House.

#### PRODUCTS & SERVICES:

- Provide general custodial support services
- Oversee project management for buildings and grounds, renovations and maintenance
- Maintain building lifecycle and equipment service reports
- Plan for and coordinate building, grounds, facility, and equipment replacement programs

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Assisted Purchasing in the establishment of a data matrix that collected all facilities maintenance service agreements/testing requirements.
- Assisted Purchasing in the implementation of HVAC, roof and backup generator preventive maintenance programs for Facility Maintenance buildings.
- Assisted Purchasing in the coordination of HVAC and roofing assessments of all City buildings.
- Participated in several energy management sessions offered by Focus on Energy.
- Assisted Purchasing in providing oversight to various Facility Maintenance projects including City Hall cooling tower and chiller replacements, City Hall lobby railing upgrades, EECBG plumbing upgrades and Safety Building Condenser replacement.
- Executed maintenance work order projects which included painting, carpentry, plumbing, light construction, office renovations/updates and HVAC/roofing troubleshooting

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Work with Purchasing to continue to explore cost saving opportunities of soliciting facility maintenance service agreement RFP's for multiple buildings and/or departments.
- Continue opportunities to establish practical energy management program for Facility Maintenance buildings using Focus on Energy template.
- Continue cross-training opportunities with Facilities Maintenance Staff.
- Assist City departments and facilities in various maintenance projects

## ***SUMMARY***

FUND: GENERAL	FUNCTION: FACILITIES MAINT.	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0130-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
578,977	614,468	654,000	694,700	641,700

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS DUE TO CHANGE WITH SENIOR SERVICES:

6458-00000 Increase due to additional Focus on Energy training seminars  
6471 / 6474-00000 Increase due to higher electric demands during summer and heating demands in winter  
6517-00000 Decrease due to \$1,500 budget reallocation to chemicals, account 6529  
6529-00000 Increase due to \$1,500 budget reallocation from supplies, account 6517  
6589-00000 2011 increase due to unexpected replacement of batteries for UPS backup at Safety Building,  
seventeen batteries \$1,785

ACCOUNT: 100-0130-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: FACILITIES MAINT.  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	170,864	221,480	205,500	222,300	201,700
6103-00000	Regular Pay - Temp Employee	19,947	0	26,400	27,400	27,400
TOTAL PAYROLL - DIRECT LABOR		190,811	221,480	231,900	249,700	229,100
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	95,473	110,183	127,900	131,100	106,200
TOTAL PAYROLL - INDIRECT LABOR		95,473	110,183	127,900	131,100	106,200
Contractual Services						
6401-00000	Contractual Services	13,170	6,325	29,500	29,500	29,500
6418-00000	Repairs to Motor Vehicles	0	32	300	300	300
6426-00000	Maint. Mach/Equip/Bldg/Struct	38,164	41,539	35,000	40,000	35,000
6432-00000	Equipment Rental	0	0	0	100	0
6445-00000	Land Fill Fees	0	0	0	100	0
6448-00000	Special Services	0	151	0	0	0
6458-00000	Conference & Training	0	5	300	500	500
TOTAL CONTRACTUAL SERVICES		51,334	48,052	65,100	70,500	65,300
Utilities						
6471-00000	Electricity	136,880	135,448	125,000	134,000	133,000
6472-00000	Sewer Service	4,386	4,820	4,000	4,000	4,000
6473-00000	Water Service	6,721	7,114	6,000	6,000	6,000
6474-00000	Gas Service	50,349	41,173	51,000	55,000	55,000
6475-00000	Telephones	1,621	1,554	1,700	1,700	1,700
6476-00000	Storm Water	4,194	4,255	3,500	3,500	3,500
TOTAL UTILITIES		204,151	194,364	191,200	204,200	203,200
Fixed Charges						
6496-00000	Licenses and Permits	70	370	100	100	100
6499-00000	Misc Fixed Charges	180	205	200	200	200
TOTAL FIXED CHARGES		250	575	300	300	300
Materials & Supplies						
6503-00000	Clothing	0	916	400	200	400
6505-00000	Office Supplies	167	231	200	200	200
6517-00000	Supplies/Repair Parts	16,865	17,870	17,500	16,000	16,000
6527-00000	Janitorial Supplies	8,368	10,304	10,500	10,500	10,500
6529-00000	Chemicals	0	0	0	1,500	1,500
6545-00000	Tools & Shop Supplies	413	740	1,000	1,000	1,000
6550-00000	Minor Equipment	0	1,089	0	0	0
6589-00000	Other Materials & Supplies	7,150	5,867	8,000	9,500	8,000
TOTAL MATERIALS & SUPPLIES		32,963	37,017	37,600	38,900	37,600
Capital Outlay						
7202-00000	Office Equipment	3,995	0	0	0	0
7214-00000	Buildings	0	2,797	0	0	0
TOTAL CAPITAL OUTLAY		3,995	2,797	0	0	0
TOTAL FACILITIES MAINTENANCE		578,977	614,468	654,000	694,700	641,700

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0130-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: FACILITIES MAINT.  
 DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Maintenance Coordinator	1.00	1.00	1.00	50,300	64,700	43,700
Building Maintenance Custodian	4.00	4.00	4.00	155,200	156,100	156,500
Custodian (P.T.)	1.33	1.33	1.33	26,400	27,400	27,400
Overtime					1,500	1,500
Health Insurance				80,200	81,600	70,900
Retirement				29,400	29,300	16,700
Social Security				17,200	19,100	17,500
Life Insurance				600	600	600
Income Continuation Insurance				500	500	500
<b>TOTAL PERSONNEL</b>	<b>6.33</b>	<b>6.33</b>	<b>6.33</b>	<b>359,800</b>	<b>380,800</b>	<b>335,300</b>



***SUMMARY***

FUND: GENERAL	FUNCTION: INDEPENDENT AUDIT	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0140-XXXX-XXXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
22,573	22,725	22,700	22,700	22,700

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COMMENTS:

ACCOUNT: 100-0140-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: INDEPENDENT AUDIT  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Contractual Services						
6414-00000	Auditing	22,573	22,725	22,700	22,700	22,700
TOTAL CONTRACTUAL SERVICES		22,573	22,725	22,700	22,700	22,700
TOTAL INDEPENDENT AUDIT		22,573	22,725	22,700	22,700	22,700

ACCOUNT: 100-0150-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: MEDIA SERVICES  
DEPARTMENT: GENERAL GOVERNMENT

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#### PROGRAM DESCRIPTION:

OCMS (Oshkosh Community Media Services) provides municipal, community and educational programming on channels CitiCable 10 (government access), CATV 2 (community access) and provides oversight to WOCT radio 101.9 FM—a joint City of Oshkosh/Friends of OCM partnership providing Oshkosh residents with Oshkosh's only non-commercial, community radio station. Media Services also coordinates the City's PIO (public information officer) team during EOC (Emergency Operation Center) situations. Media Services funding is provided through the annual franchise fees the city receives from local video service providers (estimated \$700,000 in 2011).

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- State & National Awards: Received 16 programming awards in the 2011 Wisconsin Community Media Association (WCMA) Awards for CATV 2 and CitiCable 10 programs including eight Awards of Excellence. OCMS' coverage of the Oshkosh Holiday Parade won a national award for Community Events Coverage from the 2011 Alliance for Community Media (ACM) Video Competition.
- Speakers Bureau, Citizen's Academy & Council Member Orientation: Created the first City of Oshkosh Speakers Bureau Guide, updated Citizen's Academy program and facilitated new Council member orientation training.
- Public Education Campaigns: Worked with departments to produce numerous studio programs, public service announcements and public education campaigns on topics such as Stormwater Management, DOT roundabouts, Transit services and Drug Drop Box. Continued cross-promotion of efforts throughout all Media Service channels including [www.OshkoshCommunityMedia.org](http://www.OshkoshCommunityMedia.org), CitiCable 10, WOCT 101.9 FM and social media outlets.
- Web updates and Social Media Initiatives: Implemented City presence on Twitter, created new video updates for departmental website intros and worked with departments in using social media tools to promote and/or educate city services, events or programs.
- Public Information: Worked with departments to produce and post over 240 press releases and posted over 350 informational updates onto the City website.
- 2011 WCMA Fall Conference: Media Services hosted the 2011 WCMA Fall Conference and welcomed Wisconsin government and community media professionals representing 40+ communities.
- WOCT 101.9 FM: Produced over 155 radio public service announcements promoting City services, traffic and construction updates, non-profit events and programs, garbage/recycling reminders and more. Updated emergency alert notification equipment for WOCT.
- Webinars and Training Videos: Worked with Human Resources and IT to facilitate the launch of employee updates via webinars and assisted in video production of OFD/OPD training videos.

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue to explore social media opportunities for public education of City services/programs.
- Produce new/updated video intros for municipal and partnership programs.
- Produce video public service announcements promoting public involvement and education of City services/programs.

## ***SUMMARY***

FUND: GENERAL	FUNCTION: MEDIA SERVICES	DEPARTMENT: GENERAL GOVERNMENT	ACCOUNT: 100-0150-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
195,955	210,387	214,200	214,600	209,100

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6103-00000      2011 additional part-time labor required for government meeting television coverage

6550-00000      Two CD players @ \$300  
Two Lavalier Microphones @ \$400  
UPS Power Backup @ \$800  
Production Monitor @ \$300  
Tripod @ \$400

ACCOUNT: 100-0150-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: MEDIA SERVICES  
 DEPARTMENT: GENERAL GOVERNMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	135,785	147,666	148,000	148,000	148,000
6103-00000	Regular Pay - Temp. Employee	8,954	9,451	7,400	10,400	7,400
TOTAL PAYROLL - DIRECT LABOR		144,739	157,117	155,400	158,400	155,400
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	46,230	47,059	54,100	51,500	46,200
TOTAL PAYROLL - INDIRECT LABOR		46,230	47,059	54,100	51,500	46,200
Contractual Services						
6401-00000	Contractual Services	0	0	0	100	0
6418-00000	Repairs to Motor Vehicles	36	974	100	0	0
6426-00000	Maint. Mach/Equip/Bldg/Struct	13	557	600	600	600
6458-00000	Conference & Training	2,116	852	1,000	1,000	1,000
6460-00000	Membership Dues	340	395	400	400	400
TOTAL CONTRACTUAL SERVICES		2,505	2,778	2,100	2,100	2,000
Utilities						
6475-00000	Telephones	503	500	500	500	500
TOTAL UTILITIES		503	500	500	500	500
Materials & Supplies						
6505-00000	Office Supplies	903	875	800	800	800
6509-00000	Computer Supplies	0	87	0	0	0
6517-00000	Supplies/Repair Parts	106	863	300	300	300
6550-00000	Minor Equipment	0	0	0	0	2,900
6589-00000	Other Materials & Supplies	969	1,108	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES		1,978	2,933	2,100	2,100	5,000
Capital Outlay						
7204-00000	Machinery & Equipment Purch.	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL MEDIA SERVICES		195,955	210,387	214,200	214,600	209,100

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0150-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: MEDIA SERVICES  
 DEPARTMENT: GENERAL GOVERNMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Operations Coordinator	1.00	1.00	1.00	58,900	58,900	58,900
Communications Coordinator	1.00	1.00	1.00	48,400	48,400	48,400
Production Specialist	1.00	1.00	1.00	40,700	40,700	40,700
Overtime					0	0
Production Assistants (P.T.)	0.35	0.35	0.35	7,400	10,400	7,400
Health Insurance 6306				20,800	20,800	22,200
Retirement 6304				20,600	18,000	11,300
Social Security 6302				12,100	12,100	12,100
Life Insurance 6310				200	200	200
Income Continuation Insurance 6312				400	400	400
<b>TOTAL PERSONNEL</b>	<b>3.35</b>	<b>3.35</b>	<b>3.35</b>	<b>209,500</b>	<b>209,900</b>	<b>201,600</b>

***SUMMARY***

FUND:                      FUNCTION:                      DEPARTMENT:      ACCOUNT:  
GENERAL                   UNCLASSIFIED                   UNCLASSIFIED      100-(0902-1040)-XXXX-XXXX

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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
388,792	551,800	512,100	678,800	494,000

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 100-(0902-1040)-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: UNCLASSIFIED  
 DEPARTMENT: UNCLASSIFIED

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
<b>Account-Project</b>						
0902-00000	Unemployment Comp 6320	50,927	26,387	32,000	32,000	32,000
0908-00000	Uncollectible Accounts 6469	115,700	377,488	300,000	365,000	380,000
0910-00000	Employee Benefit Fees 6466	12,484	13,910	14,000	14,000	14,000
0911-00000	Patriotic Celebrations 6587-89	7,534	6,590	6,600	6,700	6,700
0913-00000	Adjustment of Salaries	0	0	0	104,800	(100,000)
0914-00000	Unclassified Expense	128,657	52,435	85,000	80,000	85,000
0918-00000	Mobile Trailer Tax 6466	35,990	37,490	37,000	38,800	38,800
1040-00000	Industrial Development 6466	37,500	37,500	37,500	37,500	37,500
<b>TOTAL UNCLASSIFIED</b>		<b>388,792</b>	<b>551,800</b>	<b>512,100</b>	<b>678,800</b>	<b>494,000</b>



ACCOUNT: 100-0211-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: POLICE  
DEPARTMENT: PUBLIC SAFETY

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#### PROGRAM DESCRIPTION:

- The Oshkosh Police Department provides public safety and law enforcement services to the City of Oshkosh 24 hours a day/365 days a year, and patrols nearly 25 square miles by squad car, bike patrol and foot patrol. The Oshkosh Police Department organizational structure has three (3) Bureaus; Patrol Services, Investigative Services, and Administrative Services with the Chief of Police being the top executive official in the Police Department. The mission of the Oshkosh Police Department is to promote public safety and to enhance the quality of life in our community through innovative policing and community partnerships. The vision of the Oshkosh Police Department is to work as a team to accomplish excellence in our service to the community, to achieve employee fulfillment, and to set an example for others to follow. Our guiding principles are Professionalism, Integrity, Teamwork and Pride. The Oshkosh Police Department District Teams actively engage in problem-solving to enhance the quality of life in our neighborhoods. We provide law enforcement and public safety services that focuses on being community based, problem solving oriented, and data driven. We call this model our Team Policing method of operation.

#### PRODUCTS AND SERVICES:

- The Oshkosh Police Department responds to more than over 45,000 Calls for Service/Incidents each year, with 2010 being the highest year on record for calls for service or incidents investigated
- The Oshkosh Police Department initiates and completes investigations of criminal complaints through the combined efforts of the Patrol Services and Investigative Services Bureaus. Our District Teams engage in active problem-solving and proactive enforcement of local ordinances and state laws
- Six (6) officers teach Drug Abuse Resistance Education (DARE) to all students in the fifth grade in the City of Oshkosh
- One (1) Crime Prevention Officer teaches bike, gun, and personal safety to grade school students through various crime prevention and safety awareness programs, and helps to coordinate community Neighborhood Watch Groups
- One (1) officer is assigned to the Metropolitan Enforcement Group (MEG), a multi-jurisdictional drug task force
- The Oshkosh Police Department has an eleven (11) member Crisis Reaction Team as well as a twenty-five (25) member Tactical Team. Three (3) specialty vehicles, including a Tactical Transport Vehicle, Crisis Reaction Team Transport/Equipment Vehicle, and a Tactical Utility Vehicle support these teams. These teams are utilized during high risk critical incidents and search warrants, as well as during major special events in our community
- Seven (7) non-sworn part-time Community Service Officers (CSO) assigned to the Patrol Services Bureau assist with primary duties including parking enforcement, animal complaint investigation, traffic control at crash scenes and other critical incidents, bike violation enforcement, as well as providing a variety of other support services to our

sworn officers and staff

- Officers assigned to the Crash Investigation Team are responsible for conducting and managing the investigation of major motor vehicle crashes involving serious injuries or death. They also reconstruct crash and major crime scenes while utilizing advanced measuring and reconstruction equipment and technology
- A Special Operations Officer coordinates police staffing and development of operational action plans for over 200 community special events held in the City of Oshkosh each year. Some of the major events include Country USA, Rock USA, Lifest, EAA AirVenture, Waterfest, Sawdust Daze, Labor Day Hmong Soccer Tournament, Oshkosh Half Marathon, numerous runs/walks/parades and a variety of athletic events
- A Crime Analyst conducts a daily review of data to identify crime trends and hotspots for effective allocation of resources. The Analyst creates regular crash maps and other crime maps as needed for crime problem identification and awareness. The Crime Analyst helps us to know what are the most prevalent and emerging problems, where they are happening and by whom
- The Administrative Services Bureau (ASB) is commanded by a Captain who oversees personnel in the Planning, Training and Research Division, Office Manager, Records Division, Word Processing, Court Liaison and personnel at our Customer Service Desk. The Administrative Services Bureau processes all complaints/reports and supporting documents received by the Oshkosh Police Department. This includes typing or data entering all incidents, processing all Open Records Requests, answering all non-emergency telephone calls, and assisting Walk-In customers with a high level of customer service orientation
- The Planning, Training, and Research (PTR) Division is comprised of a Lieutenant, Training Sergeant, Crime Prevention Officer and civilian Community Programs Coordinator. The Lieutenant of Planning, Training, and Research serves as the Division's Supervisor, as well as the department Accreditation Manager and Citizen's Academy Coordinator. This division coordinates or conducts employee training, policy development, strategic planning, issue based research, and community outreach crime prevention and educational programs
- The Investigative Service Bureau (ISB) is commanded by a Captain who oversees one (1) Lieutenant, one (1) Sergeant, seven (7) Detectives, one (1) drug task force officer and one (1) FT and one (1) PT Evidence/Property Clerk. The Investigative Services Bureau proactively initiates investigations of criminal complaints, assists District Team Officers with criminal investigations and evidence collection and preservation, provides assistance to victims and witnesses, and manages recovered property and evidence. A Detective is each assigned to one of the seven District Teams under the Team Policing model. Five (5) officers are assigned full time as Police School Liaison Officers. Two (2) of the Police School Liaison Officers are assigned to the High Schools, while three (3) officers are assigned to the Middle Schools. Police School Liaison Officers teach students in topics such as Alcohol Awareness and Safety, Bullying, Sexting and Internet Safety
- The Investigative Services Bureau has a fully equipped Crime Scene Investigation Van that is available to respond to all major crime scenes with the basic equipment necessary to process the scene
- The Patrol Services Bureau (PSB) is commanded by a Captain who oversees three (3) Lieutenants, nine (9) Sergeants, sixty-four (64) Patrol Officers, seven (7) Community Service Officers, one (1) full time and two (2) part-time Parking Control Officers, and a part-time Vehicle Maintenance Coordinator. Patrol officers are assigned to one of seven District Teams and proactively identify and resolve problems in their assigned districts,

develop partnerships and communicate with stakeholders, develop and strengthen neighborhood watch groups, investigate all citizen crime complaints, and enforce criminal, municipal, and traffic laws

#### SIGNIFICANT ACCOMPLISHMENTS IN 2011:

- Continued implementation of our Team Policing philosophy and method of operation throughout the organization, with supervisors, detectives and officers assigned to seven (7) Districts in the city. Officers assigned to each team respond to as well as proactively work to resolve community and quality of life issues or problems identified in their district. This is done by reaching out and developing partnerships and relationships with the residents and businesses within each district while utilizing the “Sara Model” and other models of problem solving. This has greatly expanded our communication network as well as improved our problem solving capabilities. A few examples of Team Policing accomplishments and successes are listed below:
  - Increased neighborhood interaction addressing quality of life issues (loud parties, disturbances, parking problems, drug investigations, speeding, neighbor conflicts and many others)
  - Conducted numerous community based and neighborhood watch meetings;
  - Conducted numerous selective traffic enforcement details at problem areas throughout the community
  - Conducted numerous successful drug investigations and search warrants executions;
  - Increased use of “Team Oriented Problem (TOP)” electronic forms for tracking action plans and our progress or follow-up on identified problems.
  - Enhanced Neighborhood Watch program with an increase to over 180 block captains and groups
  - Increased use of foot and bike patrols by team officers
  - Enhanced communication with stakeholders through electronic Team Newsletters, Facebook, Twitter and our Website
  - Successfully completed numerous Nuisance Abatements at problem properties.
  - District Teams conducted several roll call sessions in the field in neighborhoods, and also conducted neighborhood “walk-arounds” to identify quality of life problems
- Conducted a year long investigation, in cooperation with the Lake Winnebago Area Metropolitan Enforcement Group drug task force, resulting in forty-eight arrests in a major heroin and cocaine conspiracy case operating in the city of Oshkosh and the surrounding area
- Established “Safe Zone” on UWO Campus and surrounding area for more aggressive prosecution of crimes committed in the zone, particularly when students are victimized. This effort was a joint collaboration with the Winnebago Co. District Attorney’s Office and UWO-PD
- Continued to strengthen our relationship with at-risk youth at the Boys & Girls Club, including taking the kids bowling, playing laser tag, playing basketball, teaching internet safety on computers and mentoring youth at the club. We were active participants in the “Cops & Club Kids” collaboration program and received an award for our involvement with the youth at the club
- Development of a weekly confidential District Intelligence Report by our Crime Analyst to keep officers informed of problem incidents, locations and people in our community
- Implementation of two (2) Canine handler/dog teams to assist in our drug identification, interdiction and enforcement efforts, as well as for suspect apprehension and person

tracking

- Continued use of the Oshkosh Police Department Website ([www.oshkoshpd.com](http://www.oshkoshpd.com)) for providing crime alerts, media releases and crime scene video for suspect identification, as well as to promote upcoming special events, crime prevention programs and officer involvement in the community
- Wrote Federal, State and local grants totaling over \$630,000 for the purpose of special programs, equipment and reimbursement costs for directed enforcement activity to address underage drinking, seat belt usage, child safety seat usage, speeding, pedestrian safety, bicycle safety and impaired driving enforcement and education
- Conducted our fifth annual “National Night Out” activities with various Neighborhood Watch Block Captains hosting neighborhood gatherings at various locations in the city.
- Conducted the annual “Christmas Gifts from the Heart” program in partnership with the UW-Oshkosh Head Start that provided gifts to over 400 low-income children
- Completion of the eighth year of the Safety City Program that provides safety education to Oshkosh kids between the ages of four to nine. Some of the main features of Safety City include hands on safety training/education in the areas of personal safety/stranger safety, bike safety/helmet use, pedestrian and parked car safety, fire safety/smoke house, 911-simulation, traffic safety, poison/drug safety, electrical safety, animal/pet safety, and water safety
- Continued compliance with CALEA and WILEAG Accreditation Standards and successful completion of our 5<sup>th</sup> re-accreditation (6<sup>th</sup> overall) process in August 2011. The Oshkosh Police Department has been accredited by the national Commission on Accreditation for Law Enforcement Agencies (CALEA) since 1994, and is one of only three CALEA Accredited agencies in the State of Wisconsin and one of approximately 600 accredited agencies nation-wide. Compliance to CALEA Standards assures the public that we are recognized for operating according to the best practices of policing and are an example for others to follow
- Implementation of “Fleetwise” software to increase efficiencies in our vehicle maintenance effort to decrease costs and streamline the process
- Enhanced partnership with City Cable/OCAT, the Oshkosh Northwestern, and other media outlets to promote Oshkosh Police Department crime prevention and educational programs, as well as other public relations and crime incident information. The “Beyond the Badge” Community Cable Program continues to be a popular and award winning program
- Recipient of the “Community Involvement” Award during the UW-Oshkosh Martin Luther King recognition ceremony for our Team Policing efforts in the community
- Recipient of an award of appreciation from the Hmong Community for our assistance during the Lao-Hmong National Festival of Wisconsin over many years
- Active participation and involvement by officers in community fundraising events such as Special Olympics and other charities
- Increased our citation rate on vehicle stops to 31% of stops resulting in the issuance of a citation

OBJECTIVES AND PERFORMANCE OUTPUTS TO BE ACCOMPLISHED IN 2012:

- Continue to align our organizational processes with our Team Policing operational philosophy, including our hiring, promotional, performance evaluation, award & recognition, and disciplinary processes.
- Continued use of our crime analyst to help us identify crime trends and patterns and to link all our information sources to tell us who is doing what, where, when and how.
- Continued implementation of our Drug Control Strategies to include active and aggressive initiation of drug investigations and enforcement, increase in drug warrant executions, participation on and assistance to the MEG Drug Unit, enhanced use of our Drug Recognition Experts, continued DARE education program, and continued promotion of our Drug Drop Box.
- Continued implementation of our Alcohol Abuse Control Strategies to include active and aggressive impaired driving enforcement, tavern and alcohol license accountability and monitoring, underage drinking/house party enforcement and implementation of other strategies and recommendations identified in the Alcohol, Culture and Environment Report completed by the Wisconsin State Council on Alcohol and Other Drug Abuse Prevention Committee and the Alcohol, Culture and Environment Workgroup.
- Continued active involvement by officers in interacting and mentoring at risk youth at the Oshkosh Boys & Girls Club that was started in the summer of 2010. Officers spend time with kids teaching internet safety, eating lunch with kids, playing basketball and other activities to have a positive influence in their lives as role models.
- Development of a Technology Committee for the purpose of identifying our priority equipment and training needs as a means to focus our grant opportunity research and enhance our capabilities.
- Continue to review, revise and update our policies and operating procedures.
- Continue to enhance our Incident Command training and expertise, and update our critical incident plans.
- Continue to increase and broaden recruitment efforts to hire minority officers, and to enhance communications with applicants in an effort to encourage minority applicants to participate in the hiring process. The goal is to increase the number of sworn female officers to 16% of the department workforce (from 14 to 16) and increase the number of other minority officers to 5% of the department workforce (from 3 to 5). This is dependant on sworn officer vacancies occurring in 2011.

	2008	2009	2010	2011	2012
<b>Female Officers</b>	14	14	14	14	16
<b>Other Minority Officers</b>	3	3	3	3	5
<b>Authorized Sworn Officers</b>	99	99	99	99	99

- Integration of Laser Fiche with LRMS as a records storage system. Continue to increase the use of CAD short-form or Computer reporting, reclassify our priority type reports for data entry and continue to enhance our incident report workflow processes to reduce the backlog which has adversely impacted other department processes such as case assignment and UCR reporting.
- Continue the selective speeding enforcement details at problem areas throughout the city of Oshkosh.
- Increase citation rate to 33% of vehicle stops in 2012. The special speed enforcement details have increased our citation percentage rate as citation thresholds are established.

Prior to 2009, approximately 24% of our vehicle stops resulted in a citation being issued.

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012 Goal</b>
<b>Number of Vehicle Stops</b>	11,163	12,077	*6,810	14,000
<b>% Citations</b>	30.48	31.42	*36.95	33%
<b>% Warnings</b>	68.90	66.90	*61.51	65%
<b>% Reports</b>	0.84	1.66	*1.73	2%

\*Activity through August 31, 2011

- Continue to meet CALEA and WILEAG Accreditation Standards. Our next CALEA Accreditation On-site assessment is August 2014.
- Continue to expand our computer forensics capabilities to better investigate computer crimes against children, internet fraud and other white collar and computer related crimes. We are an Internet Crimes against Children (ICAC) affiliate agency.
- Develop and implement a radio replacement schedule as a result of an FCC mandate with a goal towards interoperability and migration to narrow band by January 1, 2013 and compatibility with enhanced radio infrastructure as developed by the County Communications Center.
- Continue to explore call management strategies with a goal of increasing uncommitted time to spend on proactive problem solving to further meet our Team Policing goals. Some of the possible strategies to accomplish this include implementing citizen self-reporting methods such as telephone and web based reporting, the use of a tele-service officer, expanding the responsibilities of CSOs, and expanding the use of short-form or computer reports.

	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011 (Proj)</b>	<b>2012 (Goal)</b>
<b>Calls for Service</b>	38,374	39,960	41,494	44,131	45,537	*43,400	43,000

\*28,925 incidents as of 8-31-2011 (-1,605 below same date in 2010)

- Increase the number of impaired driving arrests by at least 5%. In 2010, we made 533 OWI arrests with a goal to increase OWI arrests by 5% in 2011 and we should exceed that goal according to our projection.

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011 (Proj)</b>	<b>2012 (Goal)</b>
<b>OWI Arrests</b>	315	347	444	533	*724	750

\*Projected number of arrests based on validated data through June 2011 (362)

- Reduce the number of occurrences, and increase the clearance of Violent Crimes (Includes Homicide, Aggravated Assault, Forcible Rape and Robbery)

	2007	2008	2009	2010	2011 (Proj)	2012 (Goal)
<b># Violent Crimes</b>	210	181	248	205	*188	175
<b>% Violent Crime Cleared</b>	71%	67%	64%	64%		70%

\*Projection based on 2011 UCR Data validated through June 2011

- Reduce the number of occurrences, and increase the clearance of Property Crimes (Includes Burglary, Larceny, Auto theft and Arson)

	2007	2008	2009	2010	2011 (Proj)	2012 (Goal)
<b># Property Crimes</b>	2,395	2,314	2,120	1,736	*1,438	1,400
<b>% Property Crime Cleared</b>	21%	25%	26%	28%		30%

\*Projection based on 2011 UCR data validated through June 2011

### Administrative Services Bureau Performance Measures

	2009	2010	2011	2012 Goal
<b># of News Releases distributed to Media</b>	23	59	*48	70
<b># of Active Neighborhood Watch Groups</b>	123	160	*180	200
<b># of Open Records Requests</b>	12,500	4,986	*3,225	4,500
<b>% of Open Records processed within 10 working days</b>	100%	100%	*100%	100%
<b># of Policies Reviewed</b>	105	96	*38	50
<b># of Policies new or revised</b>	9	41	*28	20
<b># of Grants Received</b>	7	10	*5	5
<b>\$ Amount of Grants Received</b>	\$342,500	\$630,000	*\$174,000	\$125,000
<b># of Formal Citizen Complaints / IA Investigations</b>	14	17	*12	10
<b>% Citizen Comp/IA Invest completed in 45 days</b>	92%	80%	*100%	100%
<b># of Performance Evaluations Completed</b>	NA	102	*72	137
<b>% of Employees Performance Evaluated</b>	NA	75%	*52%	100%

#Estimate (In 2010, Crash Reports became available to citizens online via OPD Web Site)

\*Data as of September 23, 2011

### Patrol Services Bureau Performance Measures

	2009	2010	2011	2012

				<b>(Goal)</b>
<b># of Nuisance Abatements Initiated</b>	8	11	*8	10
<b># of Parking Tickets Issued</b>	37,805	24,647	*18,905	25,000
<b># of Team Policing TOP's initiated</b>	301	175	*115	100
<b># of Team Policing Presentations Conducted</b>	NA	25	*30	50
<b># of Special Events Hours Worked</b>	NA	4910		4,500
<b># of Annual Overtime Hours Worked</b>	24,382	22,114	*15,098	22,000

\*Data as September 23, 2011

### Investigative Services Bureau Performance Measures

	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012 (Goal)</b>
<b># of Cases assigned to Detectives</b>	719	#585	556	*#403	525
<b>Average # cases assigned to Detectives / month</b>	10	7	7	7	6
<b>% of Det. Assigned Cases Cleared with Arrest</b>	42%	38.5%	38.3%		45%
<b># of Cases assigned to PSLO</b>	544	524	642	*387	600
<b>Average # of cases assigned to PSLO per month</b>	9	9	11	9	10
<b>% of PSLO Assigned Cases Cleared</b>	72%	69%	65.6%		70%
<b># of Property Items Taken in</b>	7,219	6,966	7,093	*2,024	7,000
<b># of Property items Disposed of</b>	1,908	1,674	3,130	*1,655	4,000

\*Data through September 22, 2011

# 6 Detectives most of the year (1 Detective vacancy)



**SUMMARY**

FUND: GENERAL	FUNCTION: POLICE	DEPARTMENT: PUBLIC SAFETY	ACCOUNT: 100-0211-XXXX-XXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
11,134,045	10,874,908	11,686,000	11,532,200	11,178,300

**COMMENTS:**

**CREDITS EARNED BY THE POLICE DEPT NOT REFLECTED IN THE BUDGET ARE:**

Department of Transportation Speed Enforcement	30,000
Department of Transportation Alcohol Enforcement	30,000
DOJ Vest Grant	30,000
Bureau of Justice Assistance Grant FY11	31,371
Department of Transportation Seat Belt Grant	30,000
Bureau of Justice Asst Grant (Drug Education & Enforcement) FY09	3,497
Bureau of Justice Assistance Recovery Act Grant (Crime Analyst)	<u>56,000</u>
	<b>210,868</b>
Misc Event Security	39,268
Life Fest	8,432
Country USA	39,468
Rock USA	23,520
EAA Traffic	21,632
Oshkosh School District Police School Liaison billing	197,570
La Hmong Festival	21,894
Misc police fees	<u>5,193</u>
	<b>356,977</b>

**REASONS FOR CHANGES IN EXPENDITURE LEVELS:**

6102-00000	No pay increases reflected
6103-00000	No pay increases reflected
63xx-00000	Adjustments made for WRS employee contributions
6306-00000	5.7% increase for Health Insurance
6401-00000	WI DOJ Time System yearly rates (previously budgeted for by Information Technology)
6404-00000	Postage replaced with electronic mail
6421-00000	Reduction in radio maintenance with new radios
6426-00000	Reduction in radar maintenance with new radar units
6458-00000	Senior Leadership Command Staff School
6466-00000	Increase in recruitment and testing expenses
	Change over & detailing costs associated with increase in police squads
6471-00000	3.5% increase and usage history
6503-00000	Reduction in new and replacement uniforms for officers and special teams
6507-00000	Electronic versions of book/periodicals replace hard copies
6537-00000	Safety item purchased in 2011
6545-00000	Items purchased in 2011
6550-00000	Increase in the number of Officer replacement body armor
	Increase in squad equipment
6589-00000	Ammunition purchased in 2011
	Reduction in batteries for portable radios and digital recording devices
	Increase in squad equipment
	Items purchased in 2011
7204-00000	Special Team Equipment
	Increase in number of light bars for squads
	Varda Alarm upgrades
7210-00000	Decrease in contract pricing of Patrol squads

**EXPLANATION OF CAPITAL OUTLAY:**

7204-00000	Sniper rifles & Scopes	\$3,800	
	Lights for unmarked vehicles	4,900	
	Varda Alarm communication upgrades	<u>5,000</u>	\$13,700
7210-00000	4 Unmarked Squads@ \$17,500	\$70,000	
	5 Police Interceptors @ \$25,500	127,500	
	1 Patrol Supervisor Vehicle @ \$29,500	29,500	
	Auction of ten vehicles(5-sqds, 4-unmarked 1- supervisor)	<u>(10,000)</u>	\$217,000

ACCOUNT: 100-0211-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: POLICE  
 DEPARTMENT: PUBLIC SAFETY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	7,216,993	7,270,090	7,455,700	7,387,700	7,481,500
6103-00000	Regular Pay - Temp. Employee	288,386	15,538	12,300	12,300	12,300
TOTAL PAYROLL - DIRECT LABOR		7,505,379	7,285,628	7,468,000	7,400,000	7,493,800
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	3,206,900	3,129,023	3,653,500	3,554,100	3,079,400
TOTAL PAYROLL - INDIRECT LABOR		3,206,900	3,129,023	3,653,500	3,554,100	3,079,400
Contractual Services						
6401-00000	Contractual Services	34,944	33,541	45,200	44,600	48,500
6403-00000	Clothing Allowance	0	0	8,700	8,300	9,100
6404-00000	Postage and Shipping	568	359	1,600	700	400
6408-00000	Printing and Binding	0	0	400	300	200
6418-00000	Repairs to Motor Vehicles	71,526	80,267	70,000	70,000	70,000
6419-00000	Repairs to Tires	1,181	1,765	1,200	1,100	1,200
6420-00000	Repairs to Tools & Equipment	0	0	0	0	0
6421-00000	Maintenance Radios	401	300	1,000	1,000	0
6424-00000	Maintenance Office Equipment	669	712	700	600	700
6426-00000	Maint. Mach/Equip/Bldg/Struct	2,840	3,329	4,500	3,500	2,900
6432-00000	Equipment Rental	6,933	6,924	6,600	6,600	6,600
6440-00000	Other Rental	0	760	0	0	0
6446-00000	Contractual Employment	2,297	1,565	2,400	2,400	2,600
6448-00000	Special Services	2,500	2,500	2,000	2,000	2,400
6453-00000	Vehicle License & Registration	369	451	300	700	700
6456-00000	Service / Witness Fees	0	0	0	200	0
6458-00000	Conference & Training	16,389	19,999	25,100	25,000	28,200
6459-00000	Other Employee Training	531	2,000	0	200	0
6460-00000	Membership Dues	718	1,110	700	1,100	600
6466-00000	Misc. Contractual Services	15,733	18,660	22,000	21,500	25,900
TOTAL CONTRACTUAL SERVICES		157,599	174,242	192,400	189,800	200,000
Utilities:						
6471-00000	Electricity	2,039	1,835	2,400	4,300	4,700
6472-00000	Sewer Service	243	243	200	200	200
6473-00000	Water Service	419	419	400	400	400
6474-00000	Gas Service	5,020	2,828	4,200	4,200	4,200
6475-00000	Telephones	28,610	29,034	30,200	28,700	30,200
6476-00000	Storm Water	966	1,045	900	1,000	1,100
6479-00000	Other Utilities	447	0	0		0
TOTAL UTILITIES		37,744	35,404	38,300	38,800	40,800
Fixed Charges						
6496-00000	Licenses and Permits	0	0	200	200	200
TOTAL FIXED CHARGES		0	0	200	200	200

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Materials & Supplies						
6503-00000	Clothing	27,078	26,419	30,700	27,000	25,700
6505-00000	Office Supplies	34,843	26,383	29,500	29,000	29,500
6506-00000	Software Supplies	0	40	0	0	0
6507-00000	Books & Periodicals	829	317	700	700	100
6510-00000	Employee Training Materials	0	42	0	0	0
6514-00000	Gasoline	0	0	0	0	0
6517-00000	Supplies/Repair Parts	3,258	2,543	2,700	2,600	2,700
6519-00000	Tires/Tubes	10,654	15,155	13,600	13,500	13,600
6527-00000	Janitorial Supplies	0	128	0	0	0
6537-00000	Safety Equipment	1,143	921	2,400	2,400	1,500
6545-00000	Tools & Shop Supplies	90	379	1,200	1,200	0
6550-00000	Minor Equipment	1,512	11,114	11,700	13,500	17,400
6557-00000	Medical Supplies	0	55	0	0	0
6589-00000	Other Materials & Supplies	41,508	53,168	53,300	53,000	42,900
TOTAL MATERIALS & SUPPLIES		120,915	136,664	145,800	142,900	133,400
Capital Outlay						
7204-00000	Machinery & Equipment	5,689	1,317	1,200	1,100	13,700
7210-00000	Motor Vehicles	99,819	112,630	186,600	205,300	217,000
7212-00000	Radios	0	0	0	0	0
TOTAL CAPITAL OUTLAY		105,508	113,947	187,800	206,400	230,700
TOTAL POLICE		11,134,045	10,874,908	11,686,000	11,532,200	11,178,300

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0211-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: POLICE  
 DEPARTMENT: PUBLIC SAFETY

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Police Chief	1.00	1.00	1.00	97,100	97,100	97,100
Captains	3.00	3.00	3.00	257,800	257,800	257,800
Lieutenants	5.00	5.00	5.00	363,600	363,600	363,600
Sergeants	11.00	11.00	11.00	753,600	753,600	755,700
Detectives I & II	7.00	7.00	7.00	438,100	399,400	438,100
Police Officers	70.00	72.00	72.00	4,024,800	3,906,800	4,048,500
Police Office Administration Manager	1.00	1.00	1.00	63,000	63,000	63,000
Computer Operator	1.00	1.00	1.00	37,500	37,500	37,500
Detective Secretary	1.00	1.00	1.00	35,600	35,600	35,600
Administrative Assistant	1.00	1.00	1.00	43,500	43,500	43,500
Records Clerk	2.00	2.00	2.00	69,300	69,300	69,300
Court Liason / Telecom Clerk	1.00	1.00	1.00	38,700	38,700	38,700
Property Evidence Clerk	1.00	1.00	1.00	38,200	38,200	38,200
Telecommunications Clerk	3.00	3.00	3.00	108,000	108,000	108,000
Word Processing Operator	4.00	4.00	4.00	138,000	138,000	138,000
Community Programs Coordinator	1.00	1.00	1.00	48,600	48,600	48,600
Parking Control	1.00	1.00	1.00	30,800	31,000	30,800
Comm. Service Officer (P.T.) 6102	5.00	7.00	7.00	85,600	68,100	85,600
Word Processing Operator (5 P.T.) 6102	2.75	2.75	2.75	83,300	73,000	83,300
Vehicle Fleet Manager (P.T.) 6102	0.56	0.56	0.56	12,100	12,100	12,100
UWO Summer Work Study (2 P.T.) 6103	0.54	0.54	0.54	12,300	12,300	12,300
Parking Control (2 P.T.) 6102	1.06	1.06	1.06	27,100	27,100	27,100
Telecommunications Clerk (2 P.T.) 6102	1.10	1.10	1.10	35,700	35,700	35,700
Court Clerk (1 P.T.) 6102	0.53	0.53	0.53	15,300	15,300	15,300
Property Evidence Clerk (1 P.T.) 6102	0.53	0.53	0.53	14,900	14,900	14,900
Holiday Pay				180,000	179,000	180,000
Shift Differential				15,500	14,300	15,500
Overtime				400,000	518,500	400,000
Health Insurance 6306				1,698,700	1,636,400	1,549,900
Retirement 6304				1,342,400	1,318,000	914,700
Social Security 6302				583,800	572,700	585,500
Life Insurance 6310				12,600	11,800	12,900
Income Continuation Insurance 6312				16,000	15,200	16,400
<b>TOTAL PERSONNEL</b>	<b>126.07</b>	<b>130.07</b>	<b>130.07</b>	<b>11,121,500</b>	<b>10,954,100</b>	<b>10,573,200</b>

**CAPITAL OUTLAY REQUEST SUMMARY  
2012**

Dept: Police

**TOTAL CAPITAL OUTLAY AMOUNT REQUESTED:** \$ 230,700

Item No.	Item Requested	New/ Replace	Quantity	Unit Cost	Total Cost *
1	Sniper rifles and scopes		1	\$3,800	\$3,800
2	Lights for unmarked vehicles		1	\$4,900	\$4,900
3	Varda alarm communication upgrades		1	\$5,000	\$5,000
4	Unmarked squads		4	\$17,500	\$70,000
5	Police interceptors		5	\$25,500	\$127,500
6	Patrol supervisor vehicle		1	\$29,500	\$29,500
7	Auction of ten vehicles		10	(\$1,000)	(\$10,000)
8					\$0
9					\$0
10					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0

\* Please round request to the nearest \$100.

***SUMMARY***

FUND: GENERAL	FUNCTION: ANIMAL CARE	DEPARTMENT: PUBLIC SAFETY	ACCOUNT: 100-0214-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
74,050	74,201	78,100	74,200	80,100

COMMENTS:

Operation of the Animal Shelter has been turned over to the Friends of the Animal Shelter. This budget reflects their services. The contract reflects an annual 2.5% escalator clause.

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 100-0214-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: ANIMAL CARE  
 DEPARTMENT: PUBLIC SAFETY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
<u>Account-Project</u>						
Contractual Services						
6426-00000	Maint. Mach/Equip/Bldg/Struct	0	0	0	0	0
6430-00000	Animal Shelter	74,050	74,201	78,100	74,200	80,100
6466-00000	Misc Contractual Services	0	0	0	0	0
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>74,050</b>	<b>74,201</b>	<b>78,100</b>	<b>74,200</b>	<b>80,100</b>
Utilities						
6471-00000	Electricity	0	0	0	0	0
6474-00000	Gas Service	0	0	0	0	0
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Materials & Supplies						
6517-00000	Supplies/Repair Parts	0	0	0	0	0
6589-00000	Other Materials & Supplies	0	0	0	0	0
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Outlay						
7204-00000	Machinery & Equipment Purchase	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ANIMAL CARE</b>		<b>74,050</b>	<b>74,201</b>	<b>78,100</b>	<b>74,200</b>	<b>80,100</b>



ACCOUNT: 100-0217-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: AUXILIARY POLICE  
DEPARTMENT: PUBLIC SAFETY

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#### AUXILIARY POLICE MISSION STATEMENT:

The Oshkosh Auxiliary Police Unit is an organization comprised of community minded civilian volunteers. Auxiliary Police members are non-sworn, non-paid volunteers that exist to assist and support the Oshkosh Police Department with additional trained manpower whenever called upon. Auxiliary Police Officers are dedicated to public service; committed to providing competent volunteer law enforcement services to our community with a high degree of courtesy, honor, respect and pride.

#### PROGRAM DESCRIPTION:

The Oshkosh Auxiliary Police Unit was founded in 1959, and was first established to assist the citizens of Oshkosh and the Oshkosh Police Department in times of emergency. The role of the Auxiliary has changed through the years and is a valuable resource for the Oshkosh Police Department to assist with a variety of activities both routine and emergency. Since its inception, the Auxiliary Police Unit has performed over 207,000 hours of voluntary service to the community with an estimated 3,450 hours worked in 2010, and 2,206 hours already served in 2011.

#### PRODUCTS AND SERVICES:

- There are currently 37 members of the Auxiliary Police Unit. The Auxiliary Police Unit is under the direction of the Oshkosh Police Department Captain of Patrol Services Bureau. The Captain is assisted by a patrol Lieutenant and Sergeants for the purposes of coordination and training
- The Auxiliary Police have a large trailer that is used as a command post vehicle at special events as needed
- The Auxiliary Police Unit has their own civilian rank structure including a non-sworn Chief, Deputy Chief, four Captains, three Lieutenants and three Sergeants. All members of the Auxiliary Police Unit are unpaid volunteers
- The Auxiliary Police Unit is prepared for immediate response to natural and man made disasters when requested
- The Auxiliary Police Unit provides traffic direction for all parades conducted within the City of Oshkosh
- The Auxiliary Police Unit assists with security, traffic control and parking at a variety of special events held throughout the year in Oshkosh such as: Sawdust Days, Otter Street Fisheree, charity walk/runs, private and public festivals and conventions
- The Auxiliary Police Unit assists with crowd control at public school sporting events
- The Auxiliary Police Unit administers and is responsible for the scheduling and deployment of the Oshkosh Police Department Speed Boards

- The Auxiliary Police Unit responds 24 hours a day to requests from the Oshkosh Police Department to perform traffic control and barricade duty during civil disturbances, barricaded subject incidences, large fires and chemical spills
- The Auxiliary Police Unit is equipped with three vehicles, a cargo van and two retired squad cars. The Auxiliary Police Unit is also equipped with multi channel UHF portable radios and two cell phones for their unit commanders to facilitate activations
- Each Auxiliary Police Unit member is fully uniformed for all types of weather. These uniforms are significantly different in appearance than uniforms worn by officers of the Oshkosh Police Department

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- The Auxiliary Police celebrated its' 52nd Anniversary of service to the community in 2011
- Completed the assignment of the leadership positions within the Auxiliary Unit
- Revised and implemented the Auxiliary Policy By-Laws, and Rules and Regulations Manual
- The Auxiliary Unit was authorized to become a standard call-out asset at all OPD CRT incidents
- Auxiliary Police Unit members were activated for nearly 110 scheduled events in 2010 and responded to other "emergency situations" where members were called upon for assistance

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue to maintain the present level of volunteer service to the community
- Place a heightened emphasis on membership recruitment, development and retention to reach a goal of 40 active members
- Investigate and propose other activities and tasks suited to our Mission Statement – "committed to providing competent volunteer law enforcement services to our community"
- Continue to update and revise the Auxiliary web site, which is a primary recruiting tool
- With the assistance of OPD Training Division, develop and implement a training agenda with a focus on improving the skills and techniques that are applicable to our unit activities.
- Encourage grant exploration to fund replacement speed boards and trailers.

***SUMMARY***

FUND: GENERAL	FUNCTION: AUXILIARY POLICE	DEPARTMENT: PUBLIC SAFETY	ACCOUNT: 100-0217-XXXX-XXXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
5,864	4,504	4,900	4,700	4,900

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 100-0217-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: AUXILIARY POLICE  
 DEPARTMENT: PUBLIC SAFETY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Contractual Services						
6401-00000	Contractual Services	34	125	200	200	200
6404-00000	Postage and Shipping	0	0	0	0	0
6410-00000	Advertising	0	0	100	100	100
6418-00000	Repairs to Motor Vehicles	1,426	1,250	1,000	900	1,000
6421-00000	Maintenance Radios	0	0	0	0	0
6458-00000	Conference & Training	0	0	200	100	100
TOTAL CONTRACTUAL SERVICES		1,460	1,375	1,500	1,300	1,400
Utilities						
6475-00000	Telephones	97	109	200	100	100
6479-00000	Other Utilities	69	0	0	0	0
TOTAL UTILITIES		166	109	200	100	100
Materials & Supplies						
6503-00000	Clothing	1,618	1,521	2,000	1,900	2,000
6505-00000	Office Supplies	25	0	100	100	100
6517-00000	Supplies/Repair Parts	424	376	500	500	500
6519-00000	Tires, tubes, and rims	0	0	200	200	300
6537-00000	Safety equipment	1,020	0	100	100	100
6589-00000	Other Materials & Supplies	1,151	1,123	300	500	400
TOTAL MATERIALS & SUPPLIES		4,238	3,020	3,200	3,300	3,400
Capital Outlay						
7212-00000	Radios	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL AUXILIARY POLICE		5,864	4,504	4,900	4,700	4,900

ACCOUNT: 100-0218-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CROSSING GUARDS  
DEPARTMENT: PUBLIC SAFETY

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#### PROGRAM DESCRIPTION:

Crossing Guards are part time civilian employees of the Oshkosh Police Department, and are assigned to the Administrative Services Bureau. The duties of the Crossing Guards are to safely direct vehicular and pedestrian traffic at designated school crossings.

#### PRODUCTS AND SERVICE:

- There are currently eighteen (18) regular and five (5) substitute school crossing guards
- Each Crossing Guard is equipped with a new fluorescent lime green vest, a portable hand held stop sign, and appropriate traffic cones or signs
- The primary responsibility of the Crossing Guard is the safety of the school children crossing the streets at designated locations as they proceed to and from school
- The Crossing Guards assist children as appropriate and maintain control of their assigned crossings
- The Crossing Guards report violations of the law observed in the performance of their school crossing duties

#### SIGNIFICANT ACCOMPLISHMENTS IN 2011:

- Ongoing recognition award program, as well as a retirement/service appreciation program
- Ongoing efforts to hire college students to staff our School Crossing Guard Program
- Enhanced recruitment efforts through the Oshkosh Police Department Website
- Maintain pay at competitive levels in an effort to attract, train, and retain qualified Crossing Guards
- Continuation of the three phase Speed Watch Program at School Crossings (Week One – Signage; Week Two – Trained Speed Watch members running radar; Week Three – Enhanced Patrol Enforcement)
- Participation in the Safe Routes to School Committee
- Continuation of the Safe Driver Award Program to encourage school zone safety
- Reallocation of a crossing guard to a new location based on a needs and safety report

#### OBJECTIVES TO BE ACCOMPLISHED IN 2012:

- Expand the Speed Watch Program.
- Ongoing Review of the School Crossing Guard assignments for a possible increase, reduction or reallocation of a guard(s) based upon child count surveys, traffic patterns budget restrictions, and other pertinent information.
- Continued skills and safety training of all Crossing Guards

***SUMMARY***

FUND:                      FUNCTION:                      DEPARTMENT:    ACCOUNT:  
GENERAL                  CROSSING GUARDS                  PUBLIC SAFETY    100-0218-XXXX-XXXX

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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
88,843	85,138	85,900	85,300	85,900

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 100-0218-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CROSSING GUARDS  
 DEPARTMENT: PUBLIC SAFETY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
<u>Account-Project</u>						
Payroll - Direct Labor						
6103-00000	Regular Pay - Temp Employee	82,012	79,088	79,800	79,200	79,800
TOTAL PAYROLL - DIRECT LABOR		82,012	79,088	79,800	79,200	79,800
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	6,273	6,050	6,100	6,100	6,100
TOTAL PAYROLL - INDIRECT LABOR		6,273	6,050	6,100	6,100	6,100
Contractual Services						
6401-00000	Contractual Services	317	0	0	0	0
TOTAL CONTRACTUAL SERVICES		317	0	0	0	0
Materials & Supplies						
6503-00000	Clothing	0	0	0	0	0
6537-00000	Safety Equipment	62	0	0	0	0
6589-00000	Other Materials & Supplies	179	0	0	0	0
TOTAL MATERIALS & SUPPLIES		241	0	0	0	0
Capital Outlay						
7212-00000	Radios	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL CROSSING GUARDS		88,843	85,138	85,900	85,300	85,900

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0218-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CROSSING GUARDS  
DEPARTMENT: PUBLIC SAFETY

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Crossing Guards	6103	18	18	18	79,800	79,200	79,800
Holiday Pay					0	0	0
Retirement	6304				0	0	0
Social Security	6302				6,100	6,100	6,100
Income Continuation Ins.	6312				0	0	0
<b>TOTAL PERSONNEL</b>		<b>18</b>	<b>18</b>	<b>18</b>	<b>85,900</b>	<b>85,300</b>	<b>85,900</b>



ACCOUNT: 100-0230-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: FIRE & AMBULANCE  
DEPARTMENT: PUBLIC SAFETY

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#### PROGRAM DESCRIPTION:

The mission of the City of Oshkosh Fire Department is to Prevent, Respond to and minimize harmful situations involving the people we serve. The Department provides 24 hour emergency fire-rescue and ambulance services from six fire station locations.

#### PRODUCTS & SERVICES:

- 24 hour response for fire, emergency medical and other dangerous conditions with a response availability of greater than 99% without requiring mutual assistance
- Services include:
  - Fire response/suppression
  - Response to structure fires less than five minute 90% of the time
  - Assignment of 14 or more firefighters at structure fires 90% of the time
  - Emergency Medical 1<sup>st</sup> responder/defibrillation
  - Response to life threatening medical emergencies in the City in less than five minutes 90% of the time
  - Paramedic ambulance service providing basic and advanced life support transport
  - Response of a transport unit in the City under eight minutes 90% of the time
  - Paramedic ambulance transport contracted to outlying communities
  - Airport fire/rescue services at Wittman Regional Airport
  - Technical/Heavy rescue service including confined space rescue, trench rescue and structural collapse rescue
  - Water/Ice dive rescue
- Special event fire and EMS stand-by services.
- Hazardous materials response services for Winnebago County and Northeast Wisconsin Regional area.
- Training of personnel including:
  - Firefighting: continuing education and state certification
  - Emergency Medical: continuing education training for all personnel
- Fire and safety training for other city departments
- Fire inspection program, complete required inspections annually 99% of the time or greater
  - occupancy inspections conducted by on-duty fire companies
  - occupancy inspections and follow up by two full-time inspectors
  - building and sprinkler plan review
- Above and below ground tank inspection and plan review with acceptable audit by Department of Commerce
- Fire cause and origin investigation
- Public Fire Education program including:
  - Grade K-6 in school fire education program
  - Fire and safety training for business and industry
  - Juvenile fire safety counseling program
  - Fire station tour and fire company school visit program

- Mobile fire/personal Safety House program
- Emergency Management including:
  - Coordination of City response in times of disaster
  - Coordination of recovery activities after disasters
  - Preparation of City Emergency Response Plan
  - Emergency Management training of all City personnel
- Scheduling/maintenance of community service rooms at three fire stations
- In-house maintenance and repair of fire apparatus, support vehicles and equipment
- Maintenance of City fire stations

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Update City Emergency Operations Center communications and computer technology and software
- Developed implementation plan for new Fox Comm. radio system
- Developed new building pre-plan program in conjunction with inspection software program with response vehicle access
- Complete a facility maintenance replacement schedule including furnishings and equipment
- Completed plan for Quarterly Fire and Life Safety program for public access television
- Completed storage facility for spare and specialty apparatus at Station 19
- In conjunction with Winnebago County Fire Chiefs, implemented Wisconsin Mutual Aid Box Alarm System
- Placed Automated CPR devices in service through donated funds from the Altrusa Club and the Town of Algoma
- Placed two new staff vehicles and mechanic's truck into service
- Established new quarterly report based on performance measures
- Implemented new hiring process contracting with Fox Valley Technical College for recruitment, and initial testing
- Transitioned to new ambulance billing contractor Lifequest of Wautoma, WI
- Renewed contract with Wisconsin Emergency Management to provide Regional Hazardous Materials Services

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Complete a standards of emergency services coverage plan
- Implement plan for new FoxComm radio system
- Replace/upgrade heart monitors/defibrillators on all ambulances and fire companies
- Replace (new) three ambulances
- Establish/publish new annual report integrating performance measures
- Integrate fire safety education into Neighborhood Watch Program in conjunction with the Police Department
- Design and place into service new Rescue/Engine Company

***SUMMARY***

FUND: GENERAL	FUNCTION: FIRE & AMBULANCE	DEPARTMENT: PUBLIC SAFETY	ACCOUNT: 100-0230-XXXX-XXXXX	
2009 EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
10,454,908	10,718,687	11,174,900	11,015,300	10,674,300

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6102-00000      Reduction in direct and indirect labor due to two vacant firefighter positions and reduced benefits  
6426-00000      Increase for refinishing community room floors in Station 17 and 19 with epoxy coating  
6471-00000      Increase based on projected rate increase by WPSC  
6474-00000      Decrease due to low rate increase projection and history of lower gas usage past two years  
6537-00000      Increase in repair cost of breathing apparatus

EXPLANATION OF CAPITAL OUTLAY:

7204-00000      Fire Department Capital Outlay Priority Items      \$20,000

ACCOUNT: 100-0230-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: FIRE & AMBULANCE  
 DEPARTMENT: PUBLIC SAFETY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	7,075,513	7,269,392	7,306,600	7,320,400	7,389,500
TOTAL PAYROLL - DIRECT LABOR		7,075,513	7,269,392	7,306,600	7,320,400	7,389,500
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	2,901,246	2,926,433	3,374,800	3,226,200	2,764,800
TOTAL PAYROLL - INDIRECT LABOR		2,901,246	2,926,433	3,374,800	3,226,200	2,764,800
Contractual Services						
6401-00000	Contractual Services	11,101	18,223	35,800	17,000	16,700
6404-00000	Postage & Shipping	202	0	100	100	100
6418-00000	Repairs to Motor Vehicles	34,998	37,669	31,100	31,000	33,000
6419-00000	Repairs to Tires	0	0	0	0	0
6420-00000	Repairs to Tools & Equipment	1,145	3,216	4,000	3,800	4,000
6421-00000	Maintenance Radios	2,535	2,748	3,700	3,000	3,700
6422-00000	Maintenance Contract Cost	14,400	15,894	17,000	17,000	17,000
6424-00000	Maintenance Office Equipment	28	0	0	0	0
6426-00000	Maint. Mach/Equip/Bldg/Struct	28,230	5,156	23,000	22,000	31,000
6427-00000	Maint. Computer Software	0	38,512	0	19,300	19,300
6432-00000	Equipment Rental	1,840	1,886	1,900	1,900	1,700
6448-00000	Special Services	0	80	300	200	200
6453-00000	Vehicle License & Registration	75	0	0	0	0
6458-00000	Conference & Training	7,032	6,319	8,800	7,200	9,300
6459-00000	Other Employee Training	3,666	1,188	400	400	400
6460-00000	Membership Dues	959	1,104	1,300	1,600	1,400
6466-00000	Misc. Contractual Services	134	8	200	600	200
TOTAL CONTRACTUAL SERVICES		106,345	132,003	127,600	125,100	138,000
Utilities						
6471-00000	Electricity	58,329	62,649	64,000	52,000	66,000
6472-00000	Sewer Service	3,221	3,256	3,500	3,400	3,500
6473-00000	Water Service	6,657	6,470	7,000	6,800	7,000
6474-00000	Gas Service	24,009	21,370	30,000	25,000	26,000
6475-00000	Telephones	3,221	1,988	3,700	2,200	2,500
6476-00000	Storm Water	5,768	6,150	6,200	6,200	6,200
TOTAL UTILITIES		101,205	101,883	114,400	95,600	111,200
Fixed Charges						
6496-00000	Licenses and Permits	0	0	0	200	0
TOTAL FIXED CHARGES		0	0	0	200	0

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Materials & Supplies						
6503-00000	Clothing	27,190	46,892	26,800	26,800	28,000
6505-00000	Office Supplies	3,665	2,499	3,500	3,400	3,500
6507-00000	Books & Periodicals	1,396	265	1,300	1,100	2,500
6509-00000	Computer Supplies	21	0	0	0	0
6510-00000	Employee Training Materials	0	128	0	0	0
6513-00000	Motor Oil (Lubricants)	5,585	4,010	5,000	5,000	6,000
6514-00000	Gasoline	172	20	0	0	0
6517-00000	Supplies/Repair Parts	48,509	50,569	38,500	38,000	39,600
6518-00000	Other Fuel/Propane	(72)	30	1,000	500	1,000
6519-00000	Tires, Tubes & Rims	10,141	10,719	11,000	10,800	11,000
6527-00000	Janitorial Supplies	6,197	6,570	7,500	7,400	7,500
6537-00000	Safety Equipment	49,115	44,668	46,300	46,000	52,700
6538-00000	Fire Fighting Equipment	5,043	5,250	3,800	3,600	6,300
6545-00000	Tools & Shop Supplies	1,667	594	500	500	500
6550-00000	Minor Equipment	7,498	570	1,000	800	1,000
6555-00000	Environmental Supplies	345	525	800	900	500
6557-00000	Medical Supplies	75,016	86,240	79,700	78,000	79,700
6589-00000	Other Materials & Supplies	10,532	10,827	10,800	10,500	11,000
TOTAL MATERIALS & SUPPLIES		251,999	270,376	237,500	233,300	250,800
Capital Outlay						
7204-00000	Machinery & Equipment	18,600	18,600	0	0	20,000
7210-00000	Motor Vehicles	0	0	14,000	14,500	0
7214-00000	Buildings	0	0	0	0	0
TOTAL CAPITAL OUTLAY		18,600	18,600	14,000	14,500	20,000
TOTAL FIRE & AMBULANCE		10,454,908	10,718,687	11,174,900	11,015,300	10,674,300

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0230-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: FIRE & AMBULANCE  
 DEPARTMENT: PUBLIC SAFETY

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Fire Chief	1	1	1	101,800	102,400	102,400
Asst. Fire Chief	1	1	1	83,200	83,700	83,700
Battalion Chiefs	5	6	5	385,100	395,900	396,100
Fire Captains	7	7	7	476,700	478,000	496,700
Fire Lieutenant Inspector	1	1	2	118,600	129,000	130,100
Fire Lieutenants	14	14	14	916,300	924,400	928,500
Equipment Operators	21	21	21	1,305,000	1,302,100	1,306,500
Fire Equip. Mechanic	1	1	1	54,900	54,900	54,900
Firefighters	50	54	54	3,081,900	3,059,500	3,081,900
Administrative Assistant	1	1	1	43,500	43,500	43,500
Fire Safety Specialist / Tank Inspector	1	1	1	53,600	53,600	53,600
Holiday Pay				216,000	225,000	225,000
Overtime Pay				176,000	176,000	192,000
Ambulance Pay				184,600	183,000	185,200
FLSA Overtime				85,000	85,000	85,000
Out of Class Pay				24,400	24,400	24,400
Health Insurance 6306				1,703,900	1,596,100	1,505,600
Retirement 6304				1,528,400	1,498,700	1,123,400
Social Security 6302				109,200	98,600	100,200
Life Insurance 6310				14,300	14,000	14,900
Income Continuation Insurance 6312				19,000	18,800	20,700
<b>TOTAL PERSONNEL</b>	<b>103</b>	<b>108</b>	<b>108</b>	<b>10,681,400</b>	<b>10,546,600</b>	<b>10,154,300</b>



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***SUMMARY***

FUND: GENERAL	FUNCTION: HYDRANT RENTAL	DEPARTMENT: PUBLIC SAFETY	ACCOUNT: 100-0250-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
650,000	650,000	650,000	650,000	650,000

COMMENTS:

[REASONS FOR CHANGES IN EXPENDITURE LEVELS:](#)

ACCOUNT: 100-0250-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: HYDRANT RENTAL  
 DEPARTMENT: PUBLIC SAFETY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Contractual Services						
6439-00000	Hydrant Rental	650,000	650,000	650,000	650,000	650,000
TOTAL CONTRACTUAL SERVICES		650,000	650,000	650,000	650,000	650,000
TOTAL HYDRANT RENTAL		650,000	650,000	650,000	650,000	650,000

ACCOUNT: 100-0290-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: POLICE & FIRE COMMISSION  
DEPARTMENT: GENERAL GOVERNMENT

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**PROGRAM DESCRIPTION:**

This budget is used to comply with the requirements of S.S. 62.13, which mandates the establishment of an eligibility list for appointment of police officers and firefighters.

**PRODUCTS & SERVICES:**

- Police and fire testing which includes written testing, physical agility testing, assessment centers, psychological testing, drug testing and medical exams

**RECENT SIGNIFICANT ACCOMPLISHMENTS:**

- Established appropriate Police and Fire Eligibility lists for hiring new personnel

**OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:**

- Continue to successfully staff anticipated vacancies

***SUMMARY***

FUND: GENERAL	FUNCTION: POLICE & FIRE COMM.	DEPARTMENT: PUBLIC SAFETY	ACCOUNT: 100-0290-XXXX-XXXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
21,632	8,706	14,000	9,500	13,000

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6401-00000      Additional saving realized as a result of consolidated hiring process for Fire personnel with FVTC regional recruitment

ACCOUNT: 100-0290-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: POLICE & FIRE COMMISSION  
 DEPARTMENT: PUBLIC SAFETY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Contractual Services						
6401-00000	Contractual Services	14,863	8,568	13,800	9,300	12,800
6410-00000	Advertising/Marketing	6,642	0	0	0	0
TOTAL CONTRACTUAL SERVICES		21,505	8,568	13,800	9,300	12,800
Materials & Supplies						
6505-00000	Office Supplies	127	138	200	200	200
6507-00000	Books & Periodicals	0	0	0	0	0
6589-00000	Other Materials & Supplies	0	0	0	0	0
TOTAL MATERIALS & SUPPLIES		127	138	200	200	200
TOTAL POLICE & FIRE COMM.		21,632	8,706	14,000	9,500	13,000

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ACCOUNT: 100-0410-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: ADMINISTRATION  
DEPARTMENT: PUBLIC WORKS

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#### PROGRAM DESCRIPTION:

The Department of Public Works is responsible for the installation, maintenance, and operation of a broad range of infrastructure and facilities. They include streets, sanitary and storm sewers, various storm water drainage ways, water mains, water towers, vehicles/equipment, central garage, parking lots, and water/wastewater treatment facilities. The Public Works Administrative Office oversees and provides overall coordination for the following divisions: Engineering, Streets, Sanitation, Central Garage, Wastewater Treatment Plant, Water Filtration Plant, and Water Distribution. This office includes a full-time staff of three.

#### PRODUCTS & SERVICES:

- Administrative and engineering-related services provided to Public Works divisions. Directly supervise and administer the daily operations of the Engineering Division
- Provide Public Works administrative support to the City Manager, Common Council, various City departments, and other governmental agencies
- Coordinate individual or large-scale developments
- Receive and follow up on customer concerns/requests regarding various City facilities/services

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Develop/submit the operating and capital budgets for the divisions of the Department
- Coordinated with WisDOT for upgrades on US Hwy 41
- Completed acquisition of four properties adjoining the Quarry Park methane gas venting system project
- Completed analysis of potable water system
- Coordinated land acquisitions for various storm water management projects (Tipler School area box culvert, Westhaven Circle area detention basin, Armory area detention basin, 9<sup>th</sup>/Washburn area detention basin, and James Road area detention basin)
- Coordinated consultant inspection of various sanitary sewers & bid projects to eliminate infiltration/inflow from various manholes and repair existing sanitary sewers

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue analysis of long-range facilities planning for the sanitary sewer/storm sewer/water main systems
- Identify all streets that need reconstruction and incorporate them in the Capital Improvement Program
- Complete construction of street and utility expansions in the Southwest Industrial Park
- Work with IT Division to improve the DPW web page to provide better information to City of Oshkosh residents

***SUMMARY***

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:	
GENERAL	ADMINISTRATION	PUBLIC WORKS	100-0410-XXXX-XXXX	
<hr/>				
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
<hr/>				
344,305	353,745	367,500	363,500	349,900
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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:



ACCOUNT: 100-0410-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: PUBLIC WORKS - ADMINISTRATION  
 DEPARTMENT: PUBLIC WORKS

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	243,978	253,784	256,600	256,800	255,500
6103-00000	Regular Pay - Temp. Employee	0	0	0	0	0
TOTAL PAYROLL - DIRECT LABOR		243,978	253,784	256,600	256,800	255,500
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	97,141	96,915	106,000	102,600	89,500
TOTAL PAYROLL - INDIRECT LABOR		97,141	96,915	106,000	102,600	89,500
Contractual Services						
6402-00000	Auto Allowance	1,000	1,013	1,200	1,100	1,200
6404-00000	Postage & Shipping	0	0	100	100	0
6424-00000	Maintenance Office Equipment	0	0	200	100	100
6458-00000	Conference & Training	387	556	2,000	1,500	2,000
6459-00000	Other Employee Training	0	0	0	0	0
6460-00000	Membership Dues	583	591	600	600	600
TOTAL CONTRACTUAL SERVICES		1,970	2,160	4,100	3,400	3,900
Utilities						
6479-00000	Other Utilities	0	0	0	0	0
TOTAL UTILITIES		0	0	0	0	0
Fixed Charges						
6496-00000	Licenses and Permits	0	164	0	0	200
TOTAL FIXED CHARGES		0	164	0	0	200
Materials & Supplies						
6505-00000	Office Supplies	1,031	623	600	600	600
6507-00000	Books and Periodicals	185	99	200	100	200
6589-00000	Other Materials & Supplies	0	0	0	0	0
TOTAL MATERIALS & SUPPLIES		1,216	722	800	700	800
Capital Outlay						
7202-00000	Office Equipment Purchase	0	0	0	0	0
7204-00000	Machinery & Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL PUBLIC WORKS - ADMIN		344,305	353,745	367,500	363,500	349,900

ACCOUNT: 100-0410-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: PUBLIC WORKS - ADMINISTRATION  
 DEPARTMENT: PUBLIC WORKS

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Dir/Public Works	1	1	1	119,600	119,600	119,600
Assistant Director of Public Works	1	1	1	93,500	93,500	93,500
Administrative Assistant	1	1	1	43,500	43,700	42,400
Overtime					0	0
Health Insurance 6306				52,800	54,100	50,200
Retirement 6304				33,400	27,700	18,700
Social Security 6302				18,700	19,700	19,500
Life Insurance 6310				700	700	700
Income Continuation 6312				400	400	400
<b>TOTAL PERSONNEL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>362,600</b>	<b>359,400</b>	<b>345,000</b>

ACCOUNT: 100-0420-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: ENGINEERING  
DEPARTMENT: PUBLIC WORKS

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#### PROGRAM DESCRIPTION:

The Engineering Division of the Department of Public Works is responsible for the planning, design, supervision, and coordination for various public construction and maintenance projects. These projects include grading/graveling, concrete paving, asphalt surfacing, sanitary sewers, drainage ways, storm sewers, water mains, sidewalks, and parking lots. This division includes a full-time staff of 20. Three are budgeted through the Storm Water Utility and six are funded jointly by the Water/Wastewater/Storm Water Utilities.

#### PRODUCTS & SERVICES:

- Coordination of public construction projects (this includes such tasks as project survey/design, construction staking, inspection, collection of as-built information, conducting special assessment process, and obtaining easements or permits as needed)
- Create and maintain official maps and records of City facilities, roadways, and easements
- Provide information to the public in relation to streets, City utilities, and storm drainage
- Maintain a City-wide benchmark survey system and provide survey information for building grades, lawn grades, driveway grades, and sidewalk grades
- Provide utility locations (Digger's Hotline) for City utility facilities and administer right-of-way permits
- Review individual and large-scale developments
- Administer and maintain the City Storm Water Utility

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Coordinated completion of the following major construction projects: 2011 Concrete Paving Program, cold-mix asphalt overlay program, various utility construction projects, and the annual sidewalk rehab program
- Coordinated street and/or utility plans and construction for new subdivisions: Second Addition to Casey's Meadow South
- Coordinated with hot-mix asphalt overlay of High Avenue and other streets
- Coordinated with WisDOT on the utility and street relocation work needed in conjunction with the Hwy 41 expansion projects (STH 21, 9<sup>th</sup> Avenue, and STH 45)
- Completed the Westhaven Circle area storm water detention basin, the Tipler School area box culvert, and the Hughes Street culvert projects
- Completed water main replacement and concrete pavement patching on 9<sup>th</sup> Avenue
- Completed Westfield Street bridge replacement over Sawyer Creek and began design for channel improvements to Sawyer Creek in this same area
- Crushed waste concrete and asphalt pavement piles into aggregate base for reuse on City projects

## OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue to coordinate with the WisDOT on the utility and street relocation work needed in conjunction with the Hwy 41 expansion projects
- Coordinate with the WisDOT for design of North Main Street (New York Avenue to Murdock Avenue) reconstruction project
- Design, bid, and inspect the construction of the expanded 2012 Concrete Paving, Utility, and Hot-Mix Asphalt Overlay programs
- Acquire land for detention basins at 9<sup>th</sup> Avenue/Washburn Street area and in Libbey Avenue/Nicolet Avenue area
- Complete design and construction of storm water detention basins in the James Road area, the National Guard Armory area, and the Libbey/Nicolet area
- Complete analysis of Glatz Creek drainage basin
- Begin analysis of the Stringham Creek (South Park area) drainage basin

***SUMMARY***

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:
GENERAL	ENGINEERING	PUBLIC WORKS	100-0420-XXXX-XXXXX

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2009 EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
1,219,838	1,164,372	1,263,600	1,261,300	1,231,300

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

- 6401-00000      Included \$7,000 for the removal, conversion, and re-filing of documents to proposed filing system
- 6420-00000      For 2011, two pieces of survey equipment needed significant repairs to be operational.

EXPLANATION OF CAPITAL OUTLAY:

7202-00000	Create workstation spaces (2)	2,500	\$5,000
	Filing system for record drawings		<u>22,000</u>
			\$27,000

ACCOUNT: 100-0420-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: ENGINEERING  
 DEPARTMENT: PUBLIC WORKS

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	738,021	733,020	777,100	769,200	769,000
6103-00000	Regular Pay - Temp Employee	82,136	63,602	64,000	55,200	60,000
TOTAL PAYROLL - DIRECT LABOR		820,157	796,622	841,100	824,400	829,000
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	365,335	337,515	379,300	393,200	330,500
TOTAL PAYROLL - INDIRECT LABOR		365,335	337,515	379,300	393,200	330,500
Contractual Services						
6401-00000	Contractual Services	5,215	1,306	4,000	1,500	10,000
6402-00000	Auto Allowance	900	2,331	2,500	1,800	2,000
6404-00000	Postage & Shipping	0	0	100	0	0
6418-00000	Repairs to Motor Vehicles	2,119	2,581	3,000	3,500	3,500
6419-00000	Repairs to Tires	30	0	100	0	100
6420-00000	Repairs to Tools and Equipment	0	295	500	6,400	1,500
6426-00000	Maint. Mach/Equip/Bldg/Struct	0	546	1,200	600	600
6453-00000	Vehicle License & Reg	0	0	100	0	0
6458-00000	Conference & Training	8,214	36	3,300	3,000	3,300
6459-00000	Other Employee Training	0	2,867	2,500	1,200	2,500
6460-00000	Membership Dues	0	0	0	200	200
TOTAL CONTRACTUAL SERVICES		16,478	9,962	17,300	18,200	23,700
Utilities						
6475-00000	Telephones	4,749	4,974	4,900	4,100	4,200
TOTAL UTILITIES		4,749	4,974	4,900	4,100	4,200
Fixed Charges						
6496-00000	Licenses & Permits	0	164	0	0	200
TOTAL FIXED CHARGES		0	164	0	0	200
Materials & Supplies						
6503-00000	Clothing	50	853	800	800	900
6505-00000	Office Supplies	2,009	2,658	2,500	4,200	3,600
6506-00000	Software Supplies	99	26	1,500	900	800
6507-00000	Books & Periodicals	277	48	200	200	200
6508-00000	Maps & Records	278	278	300	300	300
6509-00000	Computer Supplies	593	0	800	400	500
6517-00000	Supplies/Repair Parts	367	855	500	1,600	1,600
6519-00000	Tires, Tubes & Rims	1,235	0	500	500	600
6537-00000	Safety Equipment	623	740	700	500	700
6545-00000	Tools & Shop Supplies	0	0	200	0	0
6589-00000	Other Materials & Supplies	6,248	7,465	7,500	6,500	7,500
TOTAL MATERIALS & SUPPLIES		11,779	12,923	15,500	15,900	16,700
Capital Outlay						
7202-00000	Office Equipment Purchases	0	0	5,500	5,500	27,000
7204-00000	Machinery & Equipment	1,340	2,212	0	0	0
TOTAL CAPITAL OUTLAY		1,340	2,212	5,500	5,500	27,000
TOTAL ENGINEERING		1,219,838	1,164,372	1,263,600	1,261,300	1,231,300

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0420-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: ENGINEERING  
 DEPARTMENT: PUBLIC WORKS

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Civil Engineer II	1.00	1.00	1.00	71,600	71,600	71,600
Civil Engineer I Senior	2.00	2.00	2.00	142,100	142,200	142,200
Civil Engineer Tech/Crew Leader	2.00	2.00	2.00	109,900	110,200	110,200
Civil Engineer Tech	3.00	3.00	3.00	156,800	154,600	157,600
Engineering Specialist	4.00	4.00	4.00	184,400	176,600	176,600
Overtime				90,000	85,000	90,000
Clerical 6102	0.70	0.81	0.70	22,300	29,000	20,800
Summer / Seasonal help 6103				64,000	55,200	60,000
Health Insurance 6306				219,900	226,600	205,400
Retirement 6304				97,500	99,300	57,600
Social Security 6302				57,400	62,800	62,900
Life Insurance 6310				2,700	2,700	2,700
Income Continuation Ins 6312				1,800	1,800	1,900
<b>TOTAL PERSONNEL</b>	<b>12.70</b>	<b>12.81</b>	<b>12.70</b>	<b>1,220,400</b>	<b>1,217,600</b>	<b>1,159,500</b>





ACCOUNT: 100-0430-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: STREETS  
DEPARTMENT: PUBLIC WORKS

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#### PROGRAM DESCRIPTION:

The Street Division of the Department of Public Works is responsible for repair and maintenance activities relating to public roads/alleys, parking lots, sanitary sewers and storm sewers, or other drainage ways. These operations include street sweeping and snow/ice control. This division includes a full-time staff of 37.

#### PRODUCTS & SERVICES:

- Maintain approximately 240 miles of streets including asphalt or concrete pavement repair, curb/gutter repair, sidewalk repair, street sweeping, and mowing grass on various right-of-way and public properties
- Maintenance of sanitary sewers/storm sewers and other drainage ways. These activities include repair/replacement of structures or pipes, cleaning operations, televising sewer lines, and brush removal or ditching of drainage ways
- Provide snow/ice control for streets and public parking lots. These activities include plowing/salting operations and snow hauling operations on arterial streets
- Provide leaf collection in the fall on residential terraces
- Assist other City departments with excavation, pavement repair/installation, and other maintenance activities

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Assisted Electric Division with pavement restoration at Jackson/Smith traffic signal project
- Assisted Electric Division with fiber optic cable relocation on the Church Avenue paving project
- Completed cold-mix asphalt overlay program for 2011
- Completed building demolitions for Quarry Park Landfill project and Tipler School Area Box Culvert project (Westfield Street)
- Coordinated reseeding of Tipler School area detention basin
- Installed Main Street amenities for downtown BID (benches, bike racks, and garbage/recycling containers)
- Completed various maintenance activities for Storm Water Management facilities (ditch excavation, brush removal, and nuisance plant control)
- Assisted Fire Department with building project at Snell Road Fire Station

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue to expand pavement repair operations
- Review slurry seal coating/chip seal street maintenance vs/in addition to cold mix asphalt paving program
- Continue emphasis on storm and sanitary sewer maintenance/construction activities
- Reduce road salt usage through the increased use of pre-wet (salt brine) systems

***SUMMARY***

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:
GENERAL	STREETS - GENERAL	PUBLIC WORKS	100-0430-XXXX-XXXX

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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
2,480,034	2,609,076	2,772,400	2,833,200	2,559,100

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6466-12001	Increase in 2011 expenses for sidewalk snow removal performed by outside contractor based on number of actual complaints
6544-00000	Increase for 2011 based on actual cold-mix asphalt paving program
6561-00000	Increase in 2011 expenses for salt used for street snow and ice removal
6565-00000	Increase for 2011 based on actual cold-mix asphalt paving program

ACCOUNT: 100-0430-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: STREETS - GENERAL  
 DEPARTMENT: PUBLIC WORKS

NUMBER	CLASSIFICATION	2009 EXPEND	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	1,258,962	1,432,299	1,489,200	1,380,200	1,404,300
6103-00000	Regular Pay - Temp Employee	13,036	11,210	13,600	12,100	12,100
TOTAL PAYROLL - DIRECT LABOR		1,271,998	1,443,509	1,502,800	1,392,300	1,416,400
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	673,506	708,458	800,000	728,500	657,200
6255-00000	Meal Allowance	0	0	0	0	0
TOTAL PAYROLL - INDIRECT LABOR		673,506	708,458	800,000	728,500	657,200
Contractual Services						
6401-00000	Contractual Services	2,308	15,015	12,000	11,600	12,500
6402-00000	Auto Allowance	1,491	1,292	1,500	800	500
6404-00000	Postage & Shipping	0	0	0	100	0
6418-00000	Repairs to Motor Vehicles	0	0	0	0	0
6419-00000	Repairs to Tires	0	0	0	0	0
6420-00000	Repairs to Tools & Equipment	417	412	500	300	500
6426-00000	Maint Mach/Equip/Bldg/Struct	0	41	0	0	0
6432-00000	Equipment Rental	4,504	655	5,000	5,000	5,000
6445-00000	Land Fill Fees	94	0	700	300	300
6453-00000	Vehicle License & Registration	8	75	100	100	100
6458-00000	Conference & Training	115	13	1,500	700	1,200
6459-00000	Other Employee Training	0	0	500	0	500
6460-00000	Membership Dues	147	151	200	200	200
6466-00000	Misc. Contractual	44,676	21,709	23,000	26,000	26,000
6466-12001	Misc. Contract.(Snow Removal)	25,412	22,458	10,000	30,000	10,000
TOTAL CONTRACTUAL SERVICES		79,172	61,821	55,000	75,100	56,800
Utilities						
6475-00000	Telephones	2,613	4,801	5,000	4,900	5,000
TOTAL UTILITIES		2,613	4,801	5,000	4,900	5,000
Fixed Charges						
6496-00000	Licenses and Permits	0	0	0	100	100
6499-00000	Misc. Fixed Charges	425	485	500	500	500
TOTAL FIXED CHARGES		425	485	500	600	600

NUMBER	CLASSIFICATION	2009 EXPEND	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
<b>Materials &amp; Supplies</b>						
6503-00000	Clothing	4,355	5,007	3,500	3,500	5,000
6505-00000	Office Supplies	1,361	1,043	1,000	600	700
6506-00000	Software Supplies	0	0	0	0	0
6507-00000	Books and Periodicals	0	0	200	0	0
6509-00000	Computer Supplies	18	0	0	0	0
6510-00000	Employee Training Materials	0	0	200	0	0
6513-00000	Motor Oil (Lubricants)	272	353	500	200	400
6517-00000	Supplies/Repair Parts	5,286	6,004	7,000	7,000	7,500
6518-00000	Other Fuel/Propane	30	93	200	100	100
6519-00000	Tires, Tubes & Rims	0	0	0	0	0
6527-00000	Janitorial Supplies	0	809	0	300	400
6529-00000	Chemicals	81	0	0	0	0
6537-00000	Safety Supplies	2,368	1,821	2,500	2,500	2,500
6544-00000	Street Oiling Supplies	67,794	70,585	75,000	87,100	75,000
6545-00000	Tools & Shop Supplies	1,366	1,881	4,000	3,000	3,000
6550-00000	Minor Equipment	2,492	1,312	3,000	2,500	2,500
6557-00000	Medical Supplies	0	0	0	0	0
6561-00000	Sodium Chloride	238,732	214,556	211,000	413,000	225,000
6565-00000	Stone/Gravel/Concrete/Asp.	74,595	64,554	71,000	90,000	71,000
6589-00000	Other Materials & Supplies	23,942	12,281	30,000	22,000	30,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>422,692</b>	<b>380,299</b>	<b>409,100</b>	<b>631,800</b>	<b>423,100</b>
<b>Capital Outlay</b>						
7204-00000	Machinery & Equipment	29,628	9,703	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>29,628</b>	<b>9,703</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL STREETS - GENERAL</b>		<b>2,480,034</b>	<b>2,609,076</b>	<b>2,772,400</b>	<b>2,833,200</b>	<b>2,559,100</b>

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0430-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: STREETS - GENERAL  
 DEPARTMENT: PUBLIC WORKS

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Street, Sanitation & Garage Super.	1	1	1	83,300	83,300	83,300
Street Supervisor	2	2	2	109,400	109,400	109,400
Equip. Operator III	1	1	1	48,400	48,600	48,400
Equip. Operator II	23	25	23	1,136,600	1,032,700	1,051,600
Clerk Dispatcher	1	1	1	39,900	39,900	39,900
Shop Maintenance Worker	1	1	1	46,600	46,700	46,700
Overtime				25,000	19,600	25,000
Seasonal Help				13,600	12,100	12,100
Health Insurance 6306				485,000	441,000	439,600
Retirement 6304				193,600	174,700	102,500
Social Security 6302				114,900	106,300	108,400
Life Insurance 6310				3,100	3,100	3,200
Income Continuation Ins 6312				3,400	3,400	3,500
<b>TOTAL PERSONNEL</b>	<b>29</b>	<b>31</b>	<b>29</b>	<b>2,302,800</b>	<b>2,120,800</b>	<b>2,073,600</b>

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ACCOUNT: 100-0450-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CENTRAL GARAGE  
DEPARTMENT: PUBLIC WORKS

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#### PROGRAM DESCRIPTION:

The Central Garage is responsible for repair and maintenance activities on a variety of vehicles/equipment used by twelve departments and divisions in the City. The Central Garage is under the direction of the Street, Sanitation, & Central Garage Superintendent of the Department of Public Works. This division includes a full-time staff of eight people.

#### PRODUCTS & SERVICES:

- Provide repair and preventative maintenance services for various departments of the City
- Maintain all buildings and grounds of the Central Garage complex and related buildings
- Store materials for various departments of the City
- Provide fueling (gasoline and diesel) for a variety of operations including: Library/Police/Fire/Parks/Transit Departments, School District, and Technical College

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Began environmental clean-up projects on the former School District building
- Wrote specifications for the various equipment approved for purchase in 2011
- Hired a consultant to review options to upgrade the existing Central Garage versus relocation to new site
- Attain Class A & B underground storage tank operator certification
- Upgraded CFA (vehicle maintenance) software for Central Garage

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Purchase vehicles/equipment approved with the 2012 Capital Improvement Program
- Continue to investigate opportunities for purchasing vehicles that utilize alternative fuels
- Finalize recommendations and complete engineering design for the upgrade or relocation of a new Central Garage
- Continue planning for mobile radio upgrade (January 2013) with Winnebago County and Police/Fire Departments

***SUMMARY***

FUND: GENERAL	FUNCTION: CENTRAL GARAGE	DEPARTMENT: PUBLIC WORKS	ACCOUNT: 100-0450-XXXX-XXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
1,910,423	1,746,366	1,944,900	1,928,800	1,958,400

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6511-00000      Estimated 2012 purchase of 136,000 gallons of diesel fuel @ \$3.30 per gallon  
6514-00000      Estimated 2012 purchase of 115,000 gallons of gasoline @ \$3.15 per gallon



ACCOUNT: 100-0450-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: CENTRAL GARAGE  
 DEPARTMENT: PUBLIC WORKS

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	499,527	390,018	413,000	402,100	403,900
TOTAL PAYROLL - DIRECT LABOR		499,527	390,018	413,000	402,100	403,900
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	262,940	204,780	225,000	232,900	200,000
TOTAL PAYROLL - INDIRECT LABOR		262,940	204,780	225,000	232,900	200,000
Contractual Services						
6401-00000	Contractual Services	6,634	9,138	12,000	12,000	12,000
6404-00000	Postage & Shipping	5	0	0	0	0
6408-00000	Printing & Binding	0	420	0	0	0
6418-00000	Repairs to Motor Vehicles	75,100	39,676	50,000	50,000	50,000
6419-00000	Repairs to Tires	5,947	4,308	6,000	4,500	6,000
6420-00000	Repairs to Tools & Equip	0	570	200	0	200
6421-00000	Maintenance Radios	7,507	1,556	5,000	100	4,000
6424-00000	Maintenance Office Equip	0	155	0	200	200
6426-00000	Maint. Mach/Equip/Bldg/Struct	47,941	33,763	60,000	25,000	60,000
6427-00000	Maint. Computer Software	1,495	0	1,500	500	1,500
6432-00000	Equipment Rental	4,609	419	0	400	400
6448-00000	Special Services	2,944	1,661	1,800	1,700	1,700
6458-00000	Conference & Training	486	20	1,000	1,000	1,000
6459-00000	Other Employee Training	0	0	3,000	3,000	3,000
6460-00000	Membership Dues	0	0	500	0	0
TOTAL CONTRACTUAL SERVICES		152,668	91,686	141,000	98,400	140,000
Utilities						
6471-00000	Electricity	37,925	39,523	42,000	42,000	42,000
6472-00000	Sewer Service	1,962	2,196	2,600	2,100	2,000
6473-00000	Water Service	2,438	2,680	5,300	2,700	2,600
6474-00000	Gas Service	36,109	29,639	60,000	52,000	55,000
6475-00000	Telephones	0	0	300	400	600
6476-00000	Storm Water	10,360	10,927	16,600	12,000	10,000
TOTAL UTILITIES		88,794	84,965	126,800	111,200	112,200
Fixed Charges						
6496-00000	Licenses and Permits	425	995	1,100	300	1,000
TOTAL FIXED CHARGES		425	995	1,100	300	1,000

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
<u>Account-Project</u>						
Materials & Supplies						
6503-00000	Clothing	499	336	300	300	600
6505-00000	Office Supplies	831	481	400	600	600
6507-00000	Books & Periodicals	169	0	100	200	100
6511-00000	Diesel Fuel	314,093	412,152	411,000	454,000	448,800
6513-00000	Motor Oil (Lubricants)	23,669	18,577	21,000	25,000	25,000
6514-00000	Gasoline	261,571	304,568	364,000	330,000	362,300
6517-00000	Supplies/Repair Parts	173,989	137,602	150,000	165,000	165,000
6518-00000	Other Fuel/Propane	4,233	5,023	5,100	6,000	5,100
6519-00000	Tires, Tubes & Rims	36,646	28,512	24,000	28,000	28,000
6527-00000	Janitorial Supplies	3,192	4,949	4,000	2,900	3,500
6529-00000	Chemicals	12,809	12,038	10,000	12,000	12,000
6537-00000	Safety Equipment	798	738	600	900	800
6545-00000	Tools & Shop Supplies	9,078	10,078	9,000	8,000	9,000
6550-00000	Minor Equipment	0	525	500	3,000	500
6557-00000	Medical Supplies	893	0	0	0	0
6561-00000	Sodium Chloride	0	0	0	0	0
6565-00000	Stone/Gravel/Concrete	8,222	12	0	0	0
6589-00000	Other Materials & Supplies	51,517	38,331	38,000	48,000	40,000
TOTAL MATERIALS & SUPPLIES		902,209	973,922	1,038,000	1,083,900	1,101,300
Capital Outlay						
7204-00000	Mach. & Equipment	0	0	0	0	0
7214-00000	Buildings	3,860	0	0	0	0
TOTAL CAPITAL OUTLAY		3,860	0	0	0	0
TOTAL CENTRAL GARAGE		1,910,423	1,746,366	1,944,900	1,928,800	1,958,400

***PERSONNEL SCHEDULE***

ACCOUNT: 100-0450-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: CENTRAL GARAGE  
DEPARTMENT: PUBLIC WORKS

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Central Garage Supervisor	1	1	1	63,900	65,500	65,500
Shop Laborer	1	1	1	44,200	44,200	44,200
Equipment Mechanic	4	4	4	197,200	191,700	193,700
Mechanic III	1	1	1	51,400	51,400	51,400
Maintenance Welder	1	1	1	47,300	47,800	47,600
Overtime				9,000	1,500	1,500
Health Insurance 6306				139,400	149,100	137,400
Retirement 6304				52,500	50,800	29,500
Social Security 6302				30,900	30,800	30,900
Life Insurance 6310				1,300	1,300	1,300
Income Continuation Ins 6312				900	900	900
<b>TOTAL PERSONNEL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>638,000</b>	<b>635,000</b>	<b>603,900</b>

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ACCOUNT: 100-0470-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: GARBAGE COLL. & DIS.  
DEPARTMENT: PUBLIC WORKS

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**PROGRAM DESCRIPTION:**

The Sanitation Division of the Department of Public Works is responsible for the collection of solid waste from various residential properties and enforcement of State Statutes relating to solid waste disposal by commercial, institutional, and industrial properties. This waste is hauled to the Winnebago County Landfill for disposal. This budget includes a full-time staff of 10.

**PRODUCTS & SERVICES:**

- Curbside solid waste collection from residential developments (four units or less including condominiums) once per week
- Distribute information and perform a variety of Municipal Code enforcement duties related to solid waste collection
- Assist Street Division and Parks Department (including the Forestry Division) with solid waste collection.

**RECENT SIGNIFICANT ACCOMPLISHMENTS:**

- Revised solid waste ordinance to include disposal ban for electronic equipment and regulation of solid waste storage on private property
- Continued inspections of former landfill sites to monitor overall condition and provide necessary maintenance
- Removed temporary construction fence required for the Quarry Park Landfill venting project and relocated material to Timmerman Landfill

**OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:**

- Utilize existing personnel and equipment to handle additional areas with annexations to the City or newly developed subdivisions
- Obtain Common Council approval for various policies/procedures required for proposed automated garbage collection
- Purchase automated side-loading vehicles required for proposed automated garbage collection
- Distribute carts for proposed automated garbage collection

***SUMMARY***

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:
GENERAL	GARBAGE COLLECTION & DISPOSAL	PUBLIC WORKS	100-0470-XXXX-XXXXX

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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
1,445,865	1,692,723	1,713,700	1,622,900	1,826,900

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6401-00000 Environmental consulting fees related to monitoring Quarry Park Landfill and Timmerman Landfill

6445-00000 Solid waste tonnage estimated at 13,000 tons at \$32.00/ton, (Note: 2012 tipping fee increase from \$34.40 ton (2011) to \$35.00 per ton, but City receives a \$3.00 per ton rebate from Winnebago County)

EXPLANATION OF CAPITAL OUTLAY:

7210-00000	2011 Automated Collection Vehicles (1)		\$240,000
	2012 Automated Collection Vehicles (2)	\$250,000	\$500,000

ACCOUNT: 100-0470-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: GARBAGE COLLECTION & DISPOSAL  
 DEPARTMENT: PUBLIC WORKS

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	534,929	537,988	471,300	458,600	427,700
6103-00000	Regular Pay - Temp Employee	0	0	0	0	0
TOTAL PAYROLL - DIRECT LABOR		534,929	537,988	471,300	458,600	427,700
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	278,337	282,710	276,200	248,900	207,200
TOTAL PAYROLL - INDIRECT LABOR		278,337	282,710	276,200	248,900	207,200
Contractual Services						
6401-00000	Contractual Services	67,686	49,535	150,000	135,300	140,000
6418-00000	Repairs to Motor Vehicles	103,445	55,944	45,000	55,000	50,000
6419-00000	Repairs to Tires	4,091	5,028	3,500	6,000	5,000
6420-00000	Repair to Tools	0	40	0	0	0
6421-00000	Maintenance Radios	0	0	1,000	600	700
6426-00000	Maint Mach/Equip/Bldg/Struc	695	143	500	100	500
6432-00000	Equipment Rental	384	419	400	400	500
6445-00000	Land Fill Fees	352,890	403,590	444,000	408,200	416,000
6446-00000	Contractual Employment	16,453	26,088	18,000	22,800	22,000
6448-00000	Special Services	0	108	0	0	0
6453-00000	Vehicle License & Registr.	149	0	0	0	0
6458-00000	Conference & Training	0	78	500	0	200
6459-00000	Other Employee Training	0	0	200	0	200
6460-00000	Membership Dues	0	0	200	0	0
6466-00000	Misc Contractual Service	0	0	0	200	0
TOTAL CONTRACTUAL SERVICES		545,793	540,973	663,300	628,600	635,100
Fixed Charges						
6475-00000	Telephones	113	1,256	1,100	1,600	1,700
6496-00000	Licenses and Permits	1,034	1,067	1,200	1,000	1,100
TOTAL FIXED CHARGES		1,147	2,323	2,300	2,600	2,800
Materials & Supplies						
6503-00000	Clothing	3,545	2,457	2,500	2,500	2,500
6505-00000	Office Supplies	653	407	500	200	300
6507-00000	Books & Periodicals	1,102	0	100	0	0
6509-00000	Computer Supplies	0	95	100	100	100
6513-00000	Motor Oil (Lubricants)	381	1,909	2,000	1,000	1,000
6517-00000	Supplies/Repair Parts	39,609	7,114	25,000	19,000	25,000
6519-00000	Tires, Tubes & Rims	34,214	14,833	25,000	17,000	20,000
6527-00000	Janitorial Supplies	1,289	415	300	300	500
6529-00000	Chemicals	2,025	2,310	2,500	2,500	2,600
6537-00000	Safety Equipment	217	351	500	500	500
6545-00000	Tools & Shop Supplies	300	600	100	100	100

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 PROP.	2011 EST.	2012 PROP.
Account-Project						
6550-00000	Minor Equipment	0	0	0	0	0
6589-00000	Other Materials & Supplies	2,324	256	2,000	1,000	1,500
TOTAL MATERIALS & SUPPLIES		85,659	30,747	60,600	44,200	54,100
Capital Outlay						
7204-0000	Mach. & Equipment	0	916	0	0	0
7210-0000	Motor Vehicles	0	297,066	240,000	240,000	500,000
TOTAL CAPITAL OUTLAY		0	297,982	240,000	240,000	500,000
TOTAL GARBAGE COLL/DISPOSAL		1,445,865	1,692,723	1,713,700	1,622,900	1,826,900



***PERSONNEL SCHEDULE***

ACCOUNT: 100-0470-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: GARBAGE COLLECTION & DISPOSAL  
 DEPARTMENT: PUBLIC WORKS

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Sanitation Supervisor	0.5	0.5	0.50	26,000	26,000	26,000
Sanitation Operator	9.0	9.0	8.25	408,600	405,300	374,400
Office Assistant	0.5	0.5	0.50	18,700	19,000	19,000
Overtime				18,000	8,300	8,300
Seasonal Help 6103				0	0	0
Health Insurance 6306				176,500	152,400	140,900
Retirement 6304				61,200	59,000	31,200
Social Security 6302				36,100	35,100	32,700
Life Insurance 6310				1,200	1,200	1,200
Income Continuation Ins 6312				1,200	1,200	1,200
<b>TOTAL PERSONNEL</b>	<b>10.0</b>	<b>10.0</b>	<b>9.25</b>	<b>747,500</b>	<b>707,500</b>	<b>634,900</b>

## CAPITAL OUTLAY REQUEST SUMMARY 2012

Dept: Public Works - Garbage Collection & Disposal

TOTAL CAPITAL OUTLAY AMOUNT REQUESTED: \$ 500,000

Item No.	Item Requested	New/ Replace	Quantity	Unit Cost	Total Cost *
1	Automated Collection Vehicles	New	2	\$250,000	\$500,000
2					\$0
3					\$0
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
9					\$0
10					\$0
					\$0
					\$0
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					\$0
					\$0
					\$0
					\$0
					\$0

\* Please round request to the nearest \$100.

ACCOUNT: 100-0610-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: PARKS  
DEPARTMENT: PARKS & OTHER FACILITIES

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#### PROGRAM DESCRIPTION:

The Parks program provides for maintenance and development of City parks. Special use facilities include management of the Menominee Park Zoo, Leach Amphitheater, Pollock Community Water Park and River Walk. The Parks system is composed of 339 acres of mini, neighborhood, community, waterfront recreation, special purpose, and natural resource park areas. Park facilities include: playgrounds, tennis / basketball / horseshoe / volleyball courts, recreation trails, soccer fields, shelters, boat launch facilities / piers, a skatepark, multi use athletic fields, disc golf course, beach, sledding hill, nature preserves, concessions, and an ice rink. Maintenance also includes boulevards, round-a-bouts, and flower/shrub beds.

#### PRODUCTS & SERVICES:

- Plan for park improvements
- Construct many projects “in house”
- Maintain park properties/facilities
- Park facility reservations
- Introduction of park policies and implementation
- Maintain Fox River buoy program
- Provide snow removal services for City properties
- Maintain and schedule Leach Amphitheater
- Operate Pollock Community Water Park
- Maintain the river walk

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Updated the Comprehensive Outdoor Recreation Plan
- Worked with the Community Development and Planning Departments on developing the next sections of the river walk (City Center and Marion Road)
- Repairs to Red Arrow Park parking lot
- Renovated the ball field at Stoegbauer Park
- Renovated the ball field at Stevens Park
- Reconstructed diamond #8 at Menominee Park
- Coordinated historic park signage project
- Reconstructed tennis courts at 44<sup>th</sup> Parallel Park
- Constructed new restroom/shelter facility at Menominee Park
- Replaced bleachers at Spanbauer Field

OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Complete Master Plan for Menominee Park
- Complete Master Plan for South Park
- Complete Master Plan for boat launch at Rainbow Park
- Replace bleachers at Reetz Fields
- Reconstruct tennis courts at Stevens Park
- Update restrooms at Lake Fly Café
- Construct universally accessible playground at Abe Rochlin Park
- Update restrooms at Abe Rochlin Park
- Assume scheduling responsibility for city-owned athletic facilities

## ***SUMMARY***

FUND: GENERAL	FUNCTION: PARKS	DEPARTMENT: PARKS & OTHER FACILITIES	ACCOUNT: 100-0610-XXXX-XXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
1,566,960	1,566,351	1,613,300	1,611,800	1,593,800

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6401-00000	Increase - due to plumbing, HVAC, and fencing services needs
6503-00000	Increase - staff shirts for all FTE and seasonal employees
6517-00000	Increase - aging equipment, repairs needed to maintain service
6527-00000	Increase - better care of facilities per Park plan
6545-00000	Increase - improve selection of tools for staff to repair buildings, equipment, and amenities
6550-0000	Increase - purchase of replacement pump, Stihl Kombo Trimmer units and attachments
6565-00000	Increase - installation of concrete pads in high traffic areas near benches to reduce maintenance per Park plan
6587-00000	Increase - purchase of benches / gifts with offsetting donations revenue
6589-00000	Increase - engineered wood fiber for playgrounds, \$20,000, and athletic field material, \$10,000, per Park plan

ACCOUNT: 100-0610-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: PARKS  
 DEPARTMENT: PARKS & OTHER FACILITIES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
<b>Account-Project</b>						
<b>Payroll - Direct Labor</b>						
6102-00000	Regular Pay	779,344	788,500	810,200	794,600	810,100
6103-00000	Regular Pay - Temp Employee	58,927	44,763	53,000	53,000	53,000
<b>TOTAL PAYROLL - DIRECT LABOR</b>		<b>838,271</b>	<b>833,263</b>	<b>863,200</b>	<b>847,600</b>	<b>863,100</b>
<b>Payroll - Indirect Labor</b>						
63xx-00000	Payroll - Indirect Labor	349,725	348,171	398,900	381,600	353,300
<b>TOTAL PAYROLL - INDIRECT LABOR</b>		<b>349,725</b>	<b>348,171</b>	<b>398,900</b>	<b>381,600</b>	<b>353,300</b>
<b>Contractual Services</b>						
6401-00000	Contractual Services	8,114	10,508	10,000	10,000	13,000
6402-00000	Auto Allowance	960	960	1,000	1,000	1,000
6404-00000	Postage & Shipping	583	0	500	500	500
6408-00000	Printing and Binding	0	122	0	400	400
6410-00000	Advertising/Marketing	250	431	0	300	400
6418-00000	Repairs to Motor Vehicles	8,035	12,621	10,000	8,000	8,000
6419-00000	Repairs to Tires	0	0	600	1,000	1,000
6420-00000	Repairs to Tools & Equip	157	0	1,100	400	500
6421-00000	Maintenance Radios	0	0	600	200	1,000
6424-00000	Maintenance Office Equipment	94	142	400	200	200
6426-00000	Maint. Mach/Equip/Bldg/Struct	6,270	11,510	8,000	5,000	7,000
6432-00000	Equipment Rental	786	1,501	1,000	1,000	2,000
6440-00000	Other Rental	1,356	1,315	1,500	1,500	1,500
6445-00000	Land Fill Fees	988	985	1,200	2,000	1,000
6446-00000	Contractual Employment	26,960	32,328	15,000	14,500	15,000
6448-00000	Special Services	1,130	0	2,500	2,500	3,000
6451-00000	Architectural Fees	0	682	0	0	0
6453-00000	Vehicle License & Registration	0	64	300	0	0
6458-00000	Conference & Training	0	1,512	3,000	3,000	3,000
6459-00000	Other Employee Training	18	0	0	0	500
6460-00000	Membership Dues	930	485	600	1,900	2,000
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>56,631</b>	<b>75,166</b>	<b>57,300</b>	<b>53,400</b>	<b>61,000</b>
<b>Utilities</b>						
6471-00000	Electricity	80,808	75,556	82,200	76,000	79,000
6472-00000	Sewer Service	18,159	14,272	22,700	14,500	15,000
6473-00000	Water Service	33,854	39,101	38,900	34,000	36,000
6474-00000	Gas Service	11,585	10,496	12,000	14,000	15,000
6475-00000	Telephones	1,206	1,705	2,000	1,800	1,800
6476-00000	Storm Water	29,633	27,604	35,100	31,000	31,000
<b>TOTAL UTILITIES</b>		<b>175,245</b>	<b>168,734</b>	<b>192,900</b>	<b>171,300</b>	<b>177,800</b>

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Sundry Fixed Charges						
6496-00000	Licenses & Permits	185	185	300	500	200
TOTAL FIXED CHARGES		185	185	300	500	200
Materials & Supplies						
6503-00000	Clothing	686	529	800	800	3,000
6505-00000	Office Supplies	1,555	2,138	1,500	1,000	1,000
6507-00000	Books & Periodicals	116	220	200	200	200
6513-00000	Motor Oil (Lubricants)	153	1,764	2,000	2,000	2,500
6517-00000	Supplies/Repair Parts	27,567	48,271	25,000	50,000	42,000
6518-00000	Other Fuel/Propane	3,995	615	2,000	1,700	2,000
6519-00000	Tires, Tubes & Rims	4,347	1,146	3,000	2,800	3,000
6527-00000	Janitorial Supplies	9,528	9,639	9,000	11,000	10,500
6529-00000	Chemicals	1,953	2,256	2,000	3,000	3,200
6537-00000	Safety Equipment	599	489	1,500	1,500	1,500
6545-00000	Tools & Shop Supplies	3,210	2,546	2,500	7,500	5,000
6550-00000	Minor Equipment	3,667	2,220	4,000	6,000	7,000
6557-00000	Medical Supplies	3	0	1,000	500	500
6565-00000	Stone/Gravel/Concrete/Asp	9,752	1,596	3,000	4,000	5,000
6586-00000	Concessions	140	13	0	0	0
6587-00000	Gift Expenditures	39	1,287	0	1,600	2,000
6589-00000	Materials & Supplies	72,805	51,472	41,000	62,000	50,000
TOTAL MATERIALS & SUPPLIES		140,115	126,201	98,500	155,600	138,400
Capital Outlay						
7202-00000	Office Equipment Purchase	0	1,446	0	0	0
7204-00000	Machinery & Equipment	165	999	2,200	1,800	0
7208-00000	Land Purchases	0	3,218	0	0	0
7216-00000	Land Improvement	6,623	8,968	0	0	0
TOTAL CAPITAL OUTLAY		6,788	14,631	2,200	1,800	0
TOTAL PARKS		1,566,960	1,566,351	1,613,300	1,611,800	1,593,800

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0610-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: PARKS  
 DEPARTMENT: PARKS & OTHER FACILITIES

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director of Parks	1.00	1.00	1.00	87,000	87,000	87,000
Parks Operations Manager	1.00	1.00	1.00	65,500	65,500	65,500
Park Revenue Facilities Manager	0.64	0.64	0.64	35,100	35,100	35,100
Parks Trades Technician	4.00	3.00	4.00	142,600	189,100	189,200
Assistant Parks Maintenance Technician	1.00	2.00	1.00	97,300	72,400	47,500
Zoo Specialist	1.00	1.00	1.00	45,300	45,300	45,300
Groundskeeper	5.00	5.00	5.00	232,700	189,300	232,700
Parks Equipment Mechanic	1.00	1.00	1.00	48,300	48,300	48,400
Administrative Assistant	1.00	1.00	1.00	42,400	42,400	42,400
Overtime				14,000	20,200	17,000
Seasonal Help	6103			53,000	53,000	53,000
Health Insurance	6306			223,900	212,400	221,600
Retirement	6304			104,600	99,500	60,600
Social Security	6302			65,500	64,800	66,000
Life Insurance	6310			3,000	3,000	3,100
Income Continuation Insurance	6312			1,900	1,900	2,000
<b>TOTAL PERSONNEL</b>	<b>15.64</b>	<b>15.64</b>	<b>15.64</b>	<b>1,262,100</b>	<b>1,229,200</b>	<b>1,216,400</b>



ACCOUNT: 100-0620-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: FORESTRY  
DEPARTMENT: PARKS & OTHER FACILITIES

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**PROGRAM DESCRIPTION:**

The Forestry Division is involved with the planting and pruning of trees, tree removal, emergency (storm damaged) tree work, and stump removal. The Division also manages the city's horticultural programs. Work is performed on all public property.

**PRODUCTS & SERVICES:**

- Forester advises special interest groups and property owners about plant health care and tree-planting plans for City owned properties
- Forester administers tree planting permit policy and the Memorial Tree Program
- Forester provides educational programs about Urban Forestry practices
- Maintains all street and City owned trees at the proper plant health levels, with the goal of protecting the urban forest as a City asset
- Plans, designs, plant and maintain floral beds, shrubs and landscape features.
- Assists other City agencies with seasonal decorations
- Provide snow removal services for City properties

**RECENT SIGNIFICANT ACCOMPLISHMENTS:**

- Implemented Phase II of the "Taking Root" neighborhood tree planting program, planted 1,289 trees
- Provided public educational programs about Urban Forestry and the Taking Root project for professional urban forest managers and practitioners as well as civic groups.

**OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:**

- Continue with the street tree pruning program
- Continue systematic tree hazard assessments and removals
- Continue stocking Park and Street Trees
- Continue EAB education and monitoring program
- Continue updates of the digital Park Tree Inventory as a supplement to the Street Tree Inventory for more efficient resource management and provide data updates for a regional i-tree streets analysis project in cooperation with DNR
- Continue the "Taking Root" tree planting program as recommended through the 2009 "Visioning" study

***SUMMARY***

FUND: GENERAL	FUNCTION: FORESTRY	DEPARTMENT: PARKS & OTHER FACILITIES	ACCOUNT: 100-0620-XXXX-XXXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
274,471	273,351	305,500	336,400	309,200

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6550-00000      Purchase three MS200 Chain Saws

EXPLANATION OF CAPITAL OUTLAY:

7216-00000      Street tree planting requests      \$3,000

ACCOUNT: 100-0620-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: FORESTRY  
 DEPARTMENT: PARKS & OTHER FACILITIES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	186,109	180,865	188,900	194,500	190,700
6103-00000	Regular Pay - Temp Employee	0	0	5,500	13,900	12,400
TOTAL PAYROLL - DIRECT LABOR		186,109	180,865	194,400	208,400	203,100
Payroll - Indirect Labor						
63xx-00000	Fringe Benefits	66,610	65,925	80,400	97,900	75,300
TOTAL PAYROLL - INDIRECT LABOR		66,610	65,925	80,400	97,900	75,300
Contractual Services						
6401-00000	Contractual Services	4,191	799	5,000	4,900	5,000
6418-00000	Repairs to Motor Vehicles	4,007	2,213	4,000	3,800	4,000
6419-00000	Repairs to Tires	0	0	200	200	200
6420-00000	Repairs to Tools & Equipment	0	0	200	200	200
6421-00000	Maintenance Radios	0	0	0	100	0
6424-00000	Maintenance Office Equipment	0	0	0	200	100
6426-00000	Maint. Mach/Equip/Bldg/Struct	1,053	495	1,500	1,500	1,500
6445-00000	Land Fill Fees	28	158	200	0	0
6453-00000	Vehicle License & Registration	75	0	0	0	0
6458-00000	Conference & Training	703	1,067	1,000	1,200	1,500
6460-00000	Membership Dues	795	710	500	400	500
6466-00000	Misc Contractual Services	0	0	0	100	100
TOTAL CONTRACTUAL SERVICES		10,852	5,442	12,600	12,600	13,100
Utilities						
6475-00000	Telephones	0	0	200	100	100
TOTAL UTILITIES		0	0	200	100	100
Sundry Fixed Charges						
6496-00000	Licenses & Permits	100	100	0	100	0
TOTAL FIXED CHARGES		100	100	0	100	0

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 PROP.	2011 EST.	2012 EST.
Account-Project						
Materials & Supplies						
6503-00000	Clothing	388	390	400	300	400
6505-00000	Office Supplies	108	191	200	100	100
6507-00000	Books & Periodicals	139	0	0	0	0
6513-00000	Motor Oil (Lubricants)	775	0	200	200	200
6517-00000	Supplies/Repair Parts	3,631	4,401	3,500	3,500	3,500
6518-00000	Other Fuel/Propane	0	100	300	300	300
6519-00000	Tires, Tubes & Rims	394	840	1,600	1,400	1,500
6529-00000	Chemicals	171	0	300	0	0
6537-00000	Safety Equipment	0	903	300	200	200
6545-00000	Tools & Shop Supplies	318	731	900	1,100	900
6550-00000	Minor Equipment	2,968	1,984	3,000	3,000	4,500
6589-00000	Other Materials & Supplies	1,764	3,548	2,700	2,700	3,000
TOTAL MATERIALS & SUPPLIES		10,656	13,088	13,400	12,800	14,600
Capital Outlay						
7204-00000	Machinery & Equipment	0	0	1,500	1,500	0
7216-00000	Land Improvements	144	7,931	3,000	3,000	3,000
TOTAL CAPITAL OUTLAY		144	7,931	4,500	4,500	3,000
TOTAL FORESTRY		274,471	273,351	305,500	336,400	309,200

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0620-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: FORESTRY  
DEPARTMENT: PARKS & OTHER FACILITIES

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Arborist Crew Leader	1	1	1	48,400	48,400	48,400
Arborist	2	2	2	90,000	90,300	90,300
Horticulturist	1	1	1	46,500	46,500	46,500
Overtime				4,000	9,300	5,500
Seasonal Help				5,500	13,900	12,400
Health Insurance 6306				41,200	55,900	45,100
Retirement 6304				24,000	25,300	13,900
Social Security 6302				14,400	15,900	15,500
Life Insurance 6310				400	400	400
Income Continuation Ins 6312				400	400	400
<b>TOTAL PERSONNEL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>274,800</b>	<b>306,300</b>	<b>278,400</b>

**CAPITAL OUTLAY REQUEST SUMMARY  
2012**

Dept: Forestry

**TOTAL CAPITAL OUTLAY AMOUNT REQUESTED:** \$ 3,000

<b>Item No.</b>	<b>Item Requested</b>	<b>New/ Replace</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost *</b>
1	Street Tree Planting	New/	1	\$3,000	\$3,000
2					\$0
3					\$0
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
9					\$0
10					\$0
					\$0
					\$0
					\$0
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					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0

\* Please round request to the nearest \$100.

ACCOUNT: 100-0080-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: ASSESSOR  
DEPARTMENT: COMMUNITY DEVELOPMENT

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#### PROGRAM DESCRIPTION:

The City Assessor's Office is required to discover, list, and value all non-manufacturing taxable real and personal property within the City of Oshkosh. It is our responsibility to ensure that parcels within the City of Oshkosh are valued uniformly and the information is accurate. The office also serves as an information resource to the community and City departments. Weekly downloads of the assessor database is sent to the web, utility billing, collections, health department, Clerk's, permit system, and GIS to name a few. Updated and accurate records are a vital part of the operations for the City of Oshkosh.

#### PRODUCTS & SERVICES:

- Inspect and value new construction, building permits, annexations, new subdivisions, mobile home parks, etc.
- Maintain over 22,770 computerized property records including current ownership, mailing addresses, legal descriptions, building information, etc.
- Inspect and update residential, agricultural, and commercial property records
- Maintain several GIS parcel layers and City parcel maps
- Annually update business information and values on over 1,700 personal property accounts
- Perform assessment reviews and determine exemption requests
- Provide property information to the public and City departments via direct contact, web site, and brochures
- Complete annual assessment roll and mail out change of assessment notices
- Submit TIF reports, Assessor's Final Report, and Statement of Assessments to the Wisconsin Department of Revenue for the determination of equalization
- Review appraisals for City purchases and give opinions of value for sales of City property
- Hold Open Book and defend values at Board of Review sessions for taxpayer appeals
- Defend assessed values in court if necessary

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Completed roll and Board of Review in a timely manner
- All reports in to the Department of Revenue by the mandated dates
- Reviewed 539 sales
- Reviewed 1,963 permits
- Assessment notices for the 2011 roll were real estate 863 and personal property 1,596
- Discovered and valued \$30,067,700 of new construction and higher land use
- In the last twelve months there were 1,072,690 searches on the assessor web site
- Continuation of neighborhood reviews to increase record accuracy
- Steven Schwoerer completed his term as President of WAAO
- Started entering manufacturing parcel records
- Now receive electronic copies of building permits v. paper copies
- Share notes page with building inspections

## OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Inspect and accurately value, classify and describe new construction, building permits, annexations, parcel splits, personal property, and other changes
- Continue to verify property information and update records
- Generate values for properties that have changed using appropriate appraisal methodology
- Update old photographs and photograph new parcels
- Continue converting land units into square foot format
- Review 20% of residential properties per year using a combination of sales reviews, permit reviews and neighborhood reviews
- Assign income models for all commercial properties
- Review of properties owned by non-profit organizations to ensure compliance with Act 28
- Finish entering manufacturing parcel information into the CAMA system, a Department of Revenue mandate
- Rework appraisal format
- Start developing Standard 6 Uniform Standards of Professional Appraisal Practice report
- Review feasibility of options to contract for commercial assessing services



## ***SUMMARY***

FUND: GENERAL	FUNCTION: ASSESSOR	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 100-0080-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATED EXPENDITURE	2012 PROPOSED BUDGET
527,065	530,710	557,500	547,200	533,000

**COMMENTS:**

Our analysis of market changes occurring in Oshkosh indicates the value of property is down to within two percent of what they were in 2005. We estimate our level of assessment to be about 98 percent of the market. In other words, the assessed values are still slightly below what homes are selling for. Foreclosures and Sheriff's Deed sales increase in 2010, (189) over 2009 (141). However, on a positive note, the average sale price of homes increased slightly from \$126,400 in 2009 to \$126,700 in 2010. It would seem the Oshkosh market has leveled off and fared better than some during the last three years.

The Department of Revenue (DOR) continues to move forward with new reporting requirements. The latest is a requirement of a Standard 6 USPAP report. This report will document what assessors have done as far as research and modeling but is not a report of how the values are determined, something you would see in an appraisal. The stated intent of the report is to monitor assessor activity, ensuring assessors are doing the minimal required assessment practices. The year of implementation of this new requirement is 2013. Due to the amount of documentation expected, the Assessor's Office has started to compile what it believes to be the required information, ensuring it will meet the deadline.

**REASONS FOR CHANGES IN EXPENDITURE LEVELS:**

6424-00000	Change from owning copier to leasing; expense transferring to the IT budget.
6448-00000	Estimate based on manufacturing full value report from Department of Revenue.
6459-00000	New line item for software training, \$1,000, and Board of Review member training, \$500.
6589-40540	New line item for expenses associated with Board of Review.

ACCOUNT: 100-0080-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: ASSESSOR  
 DEPARTMENT: COMMUNITY DEVELOPMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	315,843	321,220	330,300	330,700	331,800
6102-00000	Regular Pay - Temp. Employee	22,009	23,554	22,700	22,700	22,700
TOTAL PAYROLL - DIRECT LABOR		337,852	344,774	353,000	353,400	354,500
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	151,400	147,451	164,000	156,200	138,000
TOTAL PAYROLL - INDIRECT LABOR		151,400	147,451	164,000	156,200	138,000
Contractual Services						
6401-00000	Contractual Services	0	0	0	0	0
6402-00000	Auto Allowance	5,192	4,651	4,500	4,500	4,500
6424-00000	Maintenance Office Equipment	100	88	100	100	0
6448-00000	Special Services	23,369	23,639	25,000	21,000	23,100
6458-00000	Conference & Training	3,050	4,693	6,000	6,000	6,000
6459-00000	Other Employee Training	20	500	0	1,000	1,500
6460-00000	Membership Dues	469	495	500	500	500
6466-00000	Misc. Contractual Services	0	0	0	0	0
6466-40540	Misc. Contr. Services (BOR)	1,754	978	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES		33,954	35,044	37,100	34,100	36,600
Fixed Charges						
6496-00000	Licenses and Permits	20	0	0	0	0
TOTAL FIXED CHARGES		20	0	0	0	0
Materials & Supplies						
6505-00000	Office Supplies	2,494	1,681	2,000	1,700	2,000
6507-00000	Books & Periodicals	967	960	1,000	900	1,000
6508-00000	Maps & Records	378	800	400	400	400
6589-40540	Other Materials & Supplies (BOR)	0	0	0	500	500
TOTAL MATERIALS & SUPPLIES		3,839	3,441	3,400	3,500	3,900
Capital Outlay						
7202-00000	Office Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL ASSESSOR		527,065	530,710	557,500	547,200	533,000

***PERSONNEL SCHEDULE***

ACCOUNT: 100-0080-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: ASSESSOR  
 DEPARTMENT: COMMUNITY DEVELOPMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
City Assessor	1	1	1	77,300	77,300	77,300
Deputy City Assessor	1	1	1	64,200	64,200	64,200
Property Appraiser II	3	3	3	151,600	151,900	152,800
Office Assistant	1	1	1	37,200	37,300	37,500
Overtime						
Part-time	6102	0.80	0.80	0.80	22,700	22,700
Health Insurance	6306				89,600	84,000
Retirement	6304				45,900	43,700
Social Security	6302				27,000	27,000
Life Insurance	6310				700	700
Income Continuation Ins	6312				800	800
<b>TOTAL PERSONNEL</b>		<b>6.80</b>	<b>6.80</b>	<b>6.80</b>	<b>517,000</b>	<b>509,600</b>

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ACCOUNT: 100-0740-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: PLANNING SERVICES  
DEPARTMENT: COMMUNITY DEVELOPMENT

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#### PROGRAM DESCRIPTION:

The Planning Services Division is responsible for a variety of planning and development related activities, including: implementation of City's Comprehensive Plan; preparation of special Comprehensive Plan elements and reports; administration and enforcement of land use control ordinances and regulations such as Zoning Ordinance, Subdivision Regulations, Floodplain and Shoreland Provisions; Sewer Service Area planning; economic development including Tax Incremental Finance (TIF); Central City redevelopment, neighborhood revitalization; housing rehabilitation and programming; Geographic Information System (GIS) mapping; community development related grants solicitation and administration; historic preservation; coordination of the City's site plan review process (SPRC); and staff support to seven citizen boards/commissions.

#### PRODUCTS & SERVICES:

##### Public Education and Information

- Responding to inquiries from public, builders, and developers on land use matters.
- Enforcement of land use control ordinances, including preparation of correction notices, follow up review and issuance of citations in securing compliance with regulations.
- Preparation of GIS maps for public, for other departments and for meetings by Council, Boards and Commissions.

##### Neighborhood Services

- Work with homeowners interested in participating in the Housing Rehabilitation Loan Program.
- Work with landlords interested in participating in the Rental Rehabilitation Program.
- Preparation of Community Development Block Grant Action Plan and other associated documents/drawdown requests and administration of CDBG projects/programs.

##### Current Planning Activities

- Site Plan Review Committee coordination
- Administration of Industrial Park Covenants
- Processing requests to Plan Commission and Board of Appeals on land use matters, and notification to adjoining property owners, preparation of staff reports and agenda materials.
- Preparation of documentation and materials for Council review on land use matters, and preparation of Council Resolutions/Ordinances.
- Attendance at Council meetings and other City board/commission meetings.

##### Economic Development Finance and Promotion

- Attendance at CHAMCO and OAEDC meetings and participation in working committees.
- Preparation of Tax Incremental District Plans and implementation/coordination of TIF project activities.
- Coordination of Economic Development agencies.

### Downtown and Riverfront Redevelopment

- Preparation of Redevelopment Project Area Plans and implementation of acquisition, relocation and demolition activities.
- Grant applications and administration for successful environmental remediation and riverwalk development grants.

### Comprehensive Planning

- Special Planning Studies – sustainability, neighborhoods, etc.
- Ordinance updates
- Participation in meetings of East Central Wisconsin Regional Planning Commission regarding Sewer Service Area planning and transportation planning.
- Submittal of grant applications and administration of grants received for comprehensive plan related activities like stormwater, street improvements, bike and pedestrian, parks etc.
- Coordination with surrounding municipalities.

### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Established Site Plan Review process.
- Housing Rehabilitation Program
  - 60 applications were submitted for consideration
  - 16 applications approved for new projects
  - 4 applications mailed for possible emergency repairs; 1 was returned and approved
  - 6 first time homebuyer down payment assistance loans with rehabilitation work were approved
- Bicycle and Pedestrian Plan presented to the public for review and comment. Capital Improvement Plan already utilizing recommendations from draft plan.
- Community Sustainability Plan draft approved by Sustainability Board
- Development of an Ordinance to permit murals.
- Update Zoning Ordinance's Nonconforming Regulations
- Adopted regulations for murals under the Sign Ordinance.
- Adoption of a major update to the Zoning Ordinance's Downtown Overlay Ordinance to incorporate preservation and architectural standards.
- Commenced participation in the interdepartmental Special Event Review Committee processing 100 applications
- Commenced development of interdepartmental permit software review
- Performed 345 site plan reviews for various residential, commercial, industrial, and institutional projects
- Processed 21 Board of Appeals applications
- Responded to approximately 130 zoning related complaints
- Drafted and implemented the sidewalk café ordinance
- Drafted and implemented the urban chicken ordinance
- Develop draft TIF guidelines and application.
- Helped to establish Neighborworks office in the community with staff serving on executive board.
- Worked with the Community Foundation to implement the Façade Rehabilitation Program and issued permits for 11 façade projects in the 400 block N. Main Street corridor.
- Worked with the Winnebago County Apartment Association to create a pilot rental rehabilitation program targeted at improving rental structures in priority neighborhoods and funded four projects that will improve the rental stock in priority areas.

- Approved conceptual project to rehabilitate the former Miles Kimball building (white building) in the South Shore Redevelopment Area.
- Construction of the Marion Road pedestrian/bike riverwalk between Wisconsin Street and Jackson Street.
- Develop industrial park plan for expansion to South Aviation Industrial Park
- Construction completed of first major development along the Fox River within the Marion/Pearl Redevelopment Project Area (the Rivers).
- Acquire several blighted properties in the South Shore Redevelopment area for future redevelopment.
- Participated in the Oshkosh/Winnebago County CHIP (Community Health Improvement Plan).
- Coordinated with Wisconsin Central LTD on a Memo of Agreement and Curation Plan for establishment of interpretive signs on the riverfront.
- Working with the Fox-Wisconsin Heritage Parkway on Parkway designation through Oshkosh.
- Began development of Historic Plaque Program and Historic Interpretive Sign program.

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

##### Public Education and Information

- Work with the Information Technology Department; create a web page to provide information on economic development resources in the community.
- Continue to update division informational brochures and applications to the web page.

##### Neighborhood Services

- Continue to work with Neighbor Works in the community and where appropriate in support of neighborhood improvement efforts and the creation of Neighborhood Associations. Complete the success measures survey.
- Work with homeowners through the CDBG Housing Rehabilitation Program to complete 16 single family owner occupied housing rehabilitation projects
- Work with the Winnebago County Housing Authority First Time Home Buyer Program to provide CDBG funds to assist 5 households in purchasing homes.
- Expand pilot rental rehabilitation program to improve rental structures in priority neighborhoods. Program funds will be targeted for activities improving the exterior appearance of the structure and will require a match from the property owner.

##### Current Planning Activities

- Work with the Plan Commission to update the City's Sign Regulations.
- Work with the Plan Commission to update the City's Planned Development District Ordinance.
- Work with the Plan Commission to update the City's landscape regulations to include provisions for tree preservation and replacement, and design standards for detention basins.
- With the Plan Commission to develop a Riverfront Zoning Overlay Ordinance.
- Continue to improve the Site Plan Review Committee process to include web-based accessibility to plan reviews to allow instant access for project review status.

##### Economic Development Finance and Promotion

- Adopt Tax Increment Finance policy and applications.
- Submit a comprehensive Tax Increment District status report.
- Expand Airport Industrial Park.

### Downtown and Riverfront Redevelopment

- Submit river way development grant applications wherever possible.
- Submit dock development applications wherever possible.
- Continue planning and engineering for two segments of the riverwalk system and construct at least one segment and develop engineering and construction plans for another segment both of which are CIP dependent.

### Comprehensive Planning

- Forward a Cooperative Plan to Council for adoption relative to the Boundary Agreement between the City and Town of Nekimi.
- Forward a Cooperative Plan to Council for adoption relative to the Boundary Agreement between the City and Town of Black Wolf.
- Forward to Council for adoption an updated Pedestrian and Bicycle Plan
- Continue efforts with the County and affected Towns, and through this coordinated process bring forward a request to the Plan Commission and Council to officially map a West Side Arterial route.
- Forward to Council for its consideration and adoption a proposed update to the Economic Development Element of the Comprehensive Plan.
- Forward to Council for adoption a Sustainability Plan (Sustainability Advisory Board).



***SUMMARY***

FUND: GENERAL	FUNCTION: PLANNING SERVICES	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 100-0740-XXXX-XXXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
835,841	804,423	836,500	826,000	800,900

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 100-0740-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: PLANNING SERVICES  
 DEPARTMENT: COMMUNITY DEVELOPMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	606,375	589,820	584,700	583,700	583,700
6103-00000	Regular Pay - Temp Employee	3,022	7,446	19,600	20,000	20,400
TOTAL PAYROLL - DIRECT LABOR		609,397	597,266	604,300	603,700	604,100
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	214,647	193,425	212,600	202,700	177,200
TOTAL PAYROLL - INDIRECT LABOR		214,647	193,425	212,600	202,700	177,200
Contractual Services						
6401-00000	Contractual Services	0	112	0	200	0
6402-00000	Auto Allowance	1,805	1,656	2,300	2,100	2,300
6410-00000	Advertising/Marketing	0	0	0	0	0
6458-00000	Conference & Training	1,006	2,065	7,000	7,000	7,000
6459-00000	Other Employee Training	0	219	0	0	0
6460-00000	Membership Dues	3,462	3,330	4,000	4,000	4,000
6466-00000	Misc Contractual Services	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		6,273	7,382	13,300	13,300	13,300
Utilities:						
6475-00000	Telephones	111	190	200	200	200
TOTAL UTILITIES		111	190	200	200	200
Fixed Charges:						
6496-00000	Licenses & Permits	20	0	0	0	0
TOTAL FIXED CHARGES		20	0	0	0	0
Materials & Supplies						
6505-00000	Office Supplies	4,665	4,980	5,000	4,700	5,000
6507-00000	Books & Periodicals	728	1,180	1,100	1,400	1,100
6589-00000	Other Materials & Supplies	0	0	0	0	0
TOTAL MATERIALS & SUPPLIES		5,393	6,160	6,100	6,100	6,100
Capital Outlay						
7214-00000	Buildings	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL PLANNING SERVICES		835,841	804,423	836,500	826,000	800,900

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0740-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: PLANNING SERVICES  
 DEPARTMENT: COMMUNITY DEVELOPMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget	
Director-Community Development	1.00	1.00	1.00	103,500	103,500	103,500	
Administrative Assistant	1.00	1.00	1.00	50,100	50,100	50,100	
Director of Planning	1.00	1.00	1.00	84,900	84,900	84,900	
Principal Planner	2.00	2.00	2.00	133,800	133,800	133,800	
Assoc. Planner/Zoning Administrator	1.00	2.00	1.00	54,700	54,700	54,700	
Office Assistant	1.00	1.00	1.00	38,500	38,900	38,900	
Associate Planner / GIS Specialist	1.00	0.00	1.00	58,900	58,900	58,900	
Housing Rehab Specialist	1.00	1.00	1.00	54,500	54,500	54,500	
Overtime	0.00	0.00	0.00	5,800	4,400	4,400	
Part-time	6103	0.90	0.90	0.90	19,600	20,000	20,400
Health Insurance	6306				90,800	90,800	85,700
Retirement	6304				75,300	63,800	43,400
Social Security	6302				44,600	46,200	46,200
Life Insurance	6310				900	900	900
Income Continuation Insurance	6312				1,000	1,000	1,000
<b>TOTAL PERSONNEL</b>		9.90	9.90	9.90	816,900	806,400	781,300

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ACCOUNT: 100-0750-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: INSPECTION SERVICES  
DEPARTMENT: COMMUNITY DEVELOPMENT

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#### PROGRAM DESCRIPTION:

The Inspection Services Division issues permits, reviews and approves plans, provides consultations and education on code issues, and inspects permitted construction activity to ensure compliance with local, State and Federal building codes. Additionally, the Division enforces the City's Minimum Housing and Property Maintenance Codes.

#### PRODUCTS & SERVICES:

- Coordinate permit issuance with Planning Services, Public Works and other City Offices
- Inspect permitted construction activity
- Consult and Educate customer base on codes the Division administers
- Review residential, commercial and industrial building, heating and plumbing plans
- Administer City's Electrical Contractor Licensing Program
- Administer City's Electrician Credentialing Program
- Administer City's Rooming House License Program
- Enforce City, State and Federal Building, HVAC, Electric, and Plumbing Codes
- Enforce City's Minimum Housing and Property Maintenance Codes
- Prepare monthly and annual permit activity reports

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Increased office hours of inspection staff from 2 hours a day to 9 hours day (full day) coverage to enhance customer service and increase service to the citizens of the community. This change allows citizens to coordinate with inspection staff anytime in which City Hall is open to the public
- Participated in lean management and process improvement training through Fox Valley Technical College. Ongoing process improvement continues to result of this training program. The result is increased customer service in the residential permit process.
- Implemented the use of remote access into our computer system and permit software through then use of "Toughbook" laptop computers. This allows greater communication among staff and real time entry of permit results and data. The result is increased customer service.
- In an effort to support the strategic plan, implemented a quarterly reporting tool which provides a Division scorecard for inspection request performance. This model will be the basis for other measures to be used throughout our Division
- Increased our Division efforts in enforcement of grass and weed violations with the assistance of a seasonal hire position
- Identified gateways into our community and increased the Division efforts in the enforcement of City ordinances to enhance the appearance of our community
- Staff has continued the efforts of working with the IT Department to enhance the Permit software system. Improvements include the ability to benchmark performance measurements and document the activities of our Division
- Attending various neighborhood and organization meetings throughout the year in an effort to provide outreach to the citizens and customers in our community. These efforts have provided an opportunity for citizens to understand the operations of our organization

- Held quarterly meetings with Advisory Committee on Inspection Services in continuing efforts to improve communications and relations with contractors/public
- Work/participated with other City Departments/Divisions in developing procedures for a streamlined Inter-Departmental Development Review Process. This includes the efforts of working with the IT Department in developing the permit software package to ultimately provide real time information to the public
- Coordinated with other City departments inspections of sanitary and storm water related issues
- Continued to emphasize and enhance customer relations and services
- Continued conversion of Existing Property Files into Electronic Format
- Continued the effort of updating brochures to a Project Guide Format to provide better guidance on Permit Application and Applicable Codes.

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

Implement the City Strategic Plan by creating and implementing the Process Improvement, Performance Measurements and Public Education identified in the City Strategic Plan.

##### Process Improvement

- Continue to explore training opportunities for staff in order to facilitate inspections in conjunction with cross training opportunities.
- Continue working with the Advisory Committee to renew efforts in reviewing the municipal code related to nuisance property and the minimum housing code
- Submit code modifications identified in the Advisory Committee meetings with the Code Review Committee to Common Council for codification

##### Performance Measurements

- Continue conversion of existing property files into electronic format
- Continue to work with IT in developing the tools and software necessary to capture performance measures in regards to plan review, inspection requests, inspection reports, and occupancy permit coordination

##### Public Education and Information

- Continue to provide resources and information through attending various community organization sponsored events and attending neighborhood organizations.
- Research the feasibility of providing multi-lingual Division Brochures.
- Publish newsletters that are tailored to a more specific target audience.
- Improve and expand inspection division webpage.
- Continue production of Project Guide brochures to provide better guidance on Permit Application and Applicable Codes.

## ***SUMMARY***

FUND: GENERAL	FUNCTION: INSPECTION SERVICES	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 100-0750-XXXX-XXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
821,326	792,687	903,400	874,900	839,600

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

- 6402-00000      Decrease based on anticipated 2011 expenditure
- 6458-00000      Increase associated with training costs to obtain state licensing for new building systems inspector
- 6475-00000      Increase for wireless access for inspection staff laptops in field to enhance customer service
- 6505-00000      Reduction to offset increases in other line items
- 6507-00000      Reduction to offset increases in other line items
- 6589-00000      Reduction to offset increases in other line items

ACCOUNT: 100-0750-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: INSPECTION SERVICES  
 DEPARTMENT: COMMUNITY DEVELOPMENT

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	553,001	550,213	602,600	603,900	609,500
TOTAL PAYROLL - DIRECT LABOR		553,001	550,213	602,600	603,900	609,500
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	236,168	209,525	264,800	235,900	194,100
TOTAL PAYROLL - INDIRECT LABOR		236,168	209,525	264,800	235,900	194,100
Contractual Services						
6401-00000	Contractual Services	0	45	0	200	300
6402-00000	Auto Allowance	13,326	13,449	16,200	15,000	15,000
6458-00000	Conference & Training	8,512	7,401	7,500	7,500	7,800
6460-00000	Membership Dues	674	654	700	700	700
TOTAL CONTRACTUAL SERVICES		22,512	21,549	24,400	23,400	23,800
Utilities						
6475-00000	Telephones	1,060	1,368	1,500	1,500	5,500
TOTAL UTILITIES		1,060	1,368	1,500	1,500	5,500
Fixed Charges						
6496-00000	Licenses and Permits	480	720	1,000	1,200	1,100
TOTAL FIXED CHARGES		480	720	1,000	1,200	1,100
Materials & Supplies						
6505-00000	Office Supplies	5,768	5,845	4,700	4,700	2,300
6507-00000	Books & Periodicals	1,622	2,917	3,000	3,000	2,300
6537-00000	Safety Equipment	64	257	100	300	100
6589-00000	Other Materials & Supplies	651	293	1,300	1,000	900
TOTAL MATERIALS & SUPPLIES		8,105	9,312	9,100	9,000	5,600
Capital Outlay						
7202-00000	Office Equipment	0	0	0	0	0
7204-00000	Machinery & Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL INSPECTION SERVICES		821,326	792,687	903,400	874,900	839,600



**PERSONNEL SCHEDULE**

ACCOUNT: 100-0750-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: INSPECTION SERVICES  
 DEPARTMENT: COMMUNITY DEVELOPMENT

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Inspection Services Director	1.00	1.00	1.00	81,100	81,100	81,100
Building Systems Inspector	6.00	6.00	6.00	382,400	366,000	371,600
Housing Inspector	1.00	1.00	1.00	58,000	61,200	61,200
Secretary I 6102	2.00	2.00	2.00	65,400	65,600	65,600
Overtime 6102				0	14,300	14,300
Part-Time 6102	0.50	0.50	0.50	15,700	15,700	15,700
Health Insurance 6306				140,200	114,200	102,000
Retirement 6304				76,300	73,300	43,300
Social Security 6302				46,100	46,200	46,600
Life Insurance 6310				900	900	900
Income Continuation Insurance 6312				1,300	1,300	1,300
<b>TOTAL PERSONNEL</b>	<b>10.50</b>	<b>10.50</b>	<b>10.50</b>	<b>867,400</b>	<b>839,800</b>	<b>803,600</b>

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ACCOUNT: 100-0801-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: ELECTRIC  
DEPARTMENT: TRANSPORTATION

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**PROGRAM DESCRIPTION:** The Transportation Department is responsible for the safe and efficient movement of people, services and goods. It is the mission of the Transportation Department to reduce traffic delays, accidents and fuel consumption through the best use of existing transportation facilities. The Electric Division is responsible for traffic signals and general electrical work on city-owned properties.

**PRODUCTS & SERVICES:**

- Maintain city-owned fiber-optic and copper phone cable.
- Prepare traffic signal plans.
- Install, upgrade and maintain traffic signals.
- Collect traffic volume and speed data.
- Install and maintain public lighting systems.
- Maintain ornamental lighting.
- Provide electrical system support for city-owned buildings and properties.

**RECENT SIGNIFICANT ACCOMPLISHMENTS:**

- Supported relocation of city-owned fiber to accommodate Church Avenue and Knapp Street construction projects
- Installed vehicle detection equipment at two signalized intersections
- Installed City's first pedestrian hybrid beacon
- Installed 5,000 feet of fiber-optic cable toward connecting the City's traffic signals with the Transportation Department building
- Inspected future City-owned electric infrastructure being installed during US Highway 41 reconstruction
- Worked with Department of Public Works and contractors on accommodating other construction projects
- Installed ornamental lighting for Riverwalk
- Did electric work for renovations in various City facilities

**OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:**

- Install traffic signals as approved by the Common Council.
- Develop and implement plan for replacing LED signal heads
- Develop detailed inventory of traffic signal hardware
- Re-time traffic signals
- Inspect future city-maintained electric infrastructure being installed during US Highway 41 reconstruction

***SUMMARY***

FUND: GENERAL	FUNCTION: ELECTRIC	DEPARTMENT: TRANSPORTATION	ACCOUNT: 100-0801-XXXX-XXXXX
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2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
482,280	486,057	516,900	517,400	488,100

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COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 100-801-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: ELECTRIC  
 DEPARTMENT: TRANSPORTATION

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	271,693	282,782	290,400	287,900	288,200
6103-00000	Regular Pay - Temp Employee	0	155	6,000	4,400	0
TOTAL PAYROLL - DIRECT LABOR		271,693	282,937	296,400	292,300	288,200
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	120,317	119,057	131,800	130,200	107,200
TOTAL PAYROLL - INDIRECT LABOR		120,317	119,057	131,800	130,200	107,200
Contractual Services						
6401-00000	Contractual Services	0	1,922	0	0	0
6418-00000	Repairs to Motor Vehicles	5,221	2,155	4,000	7,500	5,600
6419-00000	Repairs to Tires	0	76	100	100	100
6420-00000	Repairs to Tools & Equipment	73	0	600	2,900	600
6421-00000	Maintenance Radios	164	0	500	300	500
6425-00000	Maintenance of Traffic Signals	528	5,449	4,000	3,000	4,000
6426-00000	Maint. Mach/Equip/Bldg/Struct	213	481	500	500	500
6432-00000	Equipment Rental	0	674	100	100	100
6448-00000	Special Services	50	0	100	100	100
6458-00000	Conference and Training	0	0	200	100	400
6459-00000	Other Employee Training	10,731	0	700	400	200
6460-00000	Membership Dues	0	702	300	0	400
6466-00000	Misc Contractual Services	500	239	400	200	200
TOTAL CONTRACTUAL SERVICES		17,480	11,698	11,500	15,200	12,700
Utilities						
6471-00000	Electricity	28,126	28,032	29,200	30,400	31,500
6472-00000	Sewer Service	912	852	1,100	1,000	1,100
6473-00000	Water Service	1,231	1,159	1,500	1,300	1,400
6474-00000	Gas Service	1,847	1,662	1,800	2,200	2,200
6475-00000	Telephones	297	331	300	400	400
TOTAL UTILITIES		32,413	32,036	33,900	35,300	36,600
Fixed Charges						
6496-00000	Licenses and Permits	0	74	0	0	0
TOTAL FIXED CHARGES		0	74	0	0	0

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Materials & Supplies						
6503-00000	Clothing	3,269	450	600	600	600
6505-00000	Office Supplies	49	58	200	200	200
6507-00000	Books & Periodicals	1,162	0	500	500	700
6509-00000	Computer Supplies	64	1,929	200	700	200
6517-00000	Supplies/Repair Parts	9,321	3,807	3,000	3,000	3,000
6518-00000	Other Fuel/Propane	57	42	100	100	100
6519-00000	Tires, Tubes & Rims	0	108	400	200	400
6527-00000	Janitorial Supplies	234	391	200	300	200
6529-00000	Chemicals	0	609	500	500	500
6537-00000	Safety Equipment	5,118	315	1,000	900	1,000
6542-00000	Traffic Signal Materials	6,116	22,497	24,000	24,000	25,000
6543-00000	Communications Systems Materials	0	0	1,000	1,000	1,000
6545-00000	Tools & Shop Supplies	2,381	4,100	3,000	4,600	3,000
6550-00000	Minor Equipment	740	0	1,000	1,000	1,000
6565-00000	Stone/Gravel/Concrete/Asp	888	1,328	1,500	1,800	1,500
6589-00000	Other Materials & Supplies	10,978	4,621	6,100	5,000	5,000
TOTAL MATERIALS & SUPPLIES		40,377	40,255	43,300	44,400	43,400
Capital Outlay						
7212-00000	Radios	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL ELECTRIC		482,280	486,057	516,900	517,400	488,100

**PERSONNEL SCHEDULE**

ACCOUNT: 100-0801-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: ELECTRIC  
DEPARTMENT: TRANSPORTATION

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Electrical Traffic Division Supervisor	1	1	1	71,800	71,800	71,800
Electrician I	4	4	4	216,100	216,100	216,400
Overtime				2,500	0	0
Part-time Seasonal	6103			6,000	4,400	0
Health Insurance	6306			70,100	70,100	62,800
Retirement	6304			37,700	36,400	21,000
Social Security	6302			22,700	22,400	22,100
Life Insurance	6310			600	600	600
Income Continuation Ins	6312			700	700	700
<b>TOTAL PERSONNEL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>428,200</b>	<b>422,500</b>	<b>395,400</b>

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ACCOUNT: 100-0810-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: SIGN  
DEPARTMENT: TRANSPORTATION

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#### PROGRAM DESCRIPTION:

The Transportation Department is responsible for the safe and efficient movement of people, services and goods. It is the mission of the Transportation Department to reduce traffic delays, accidents and fuel consumption through the best use of existing transportation facilities. The Sign Division is responsible for pavement markings and street signage.

#### PRODUCTS & SERVICES:

- Install and maintain regulatory, warning and advisory signage for City-maintained streets and parking lots
- Apply, remove and maintain pavement markings on streets to promote safe and efficient movement of vehicular and pedestrian traffic
- Provide pavement markings for on-street parking and public off-street parking facilities
- Provide signs for all City departments upon request

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Continued street name replacement program
- Started adding and upgrading overhead signs on major arterials to make it easier for motorists to safely navigate through the City
- Started implementation of a sign inventory system
- Upgrade and removal of signage on major arterials
- Upgraded no parking signs on collector and local streets

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue annual maintenance program for existing pavement marking and signage
- Implement bicycle and pedestrian-related signage and pavement marking recommendations
- Continue to implement the Mayor's Gateway Committee's recommendations
- Continue street name sign replacement program
- Experiment with new pavement marking materials and techniques to reduce ongoing maintenance costs
- Transition the sign inventory system into a sign management system that will comply with the Manual on Uniform Traffic Control Devices (MUTCD) requirements
- Continue the handicap-ramp painting project
- Upgrade school zone signage based on recommendations from new Manual on Uniform Traffic Control Devices

## ***SUMMARY***

FUND: GENERAL	FUNCTION: SIGN	DEPARTMENT: TRANSPORTATION	ACCOUNT: 100-0810-XXXX-XXXXX	
2009 ACTUAL EXPENDITURE	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
179,674	199,513	205,100	203,200	199,100

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

- 6418-00000      Engine problems with a 2004 truck have caused high costs in 2010 and 2011. We do not believe replacement is appropriate at this time.
- 6541-00000      Increase in 2012, pavement markings material costs and requests for bicycle lanes, in keeping with recommendations of the Bike & Pedestrian Plan.

ACCOUNT: 100-0810-XXXX-XXXXX  
 FUND: GENERAL  
 FUNCTION: SIGN  
 DEPARTMENT: TRANSPORTATION

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Payroll - Direct Labor						
6102-00000	Regular Pay	88,627	91,812	93,200	93,200	93,200
6103-00000	Regular Pay - Seasonal	9,646	12,512	14,900	12,400	12,400
TOTAL PAYROLL - DIRECT LABOR		98,273	104,324	108,100	105,600	105,600
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	46,205	44,684	49,800	42,400	36,100
TOTAL PAYROLL - INDIRECT LABOR		46,205	44,684	49,800	42,400	36,100
Contractual Services						
6418-00000	Repairs to Motor Vehicles	2,956	9,327	2,400	11,400	3,000
6419-00000	Repairs to Tires	0	0	100	100	100
6420-00000	Repairs to Tools & Equipment	0	0	100	100	100
6421-00000	Maintenance Radios	0	0	400	200	300
6426-00000	Maint. Mach/Equip/Bldg/Struct	53	0	100	100	100
6432-00000	Equipment Rental	0	0	100	100	100
6459-00000	Other Employee Training	0	0	300	300	300
6466-00000	Misc Contractual Services	0	0	100	100	100
TOTAL CONTRACTUAL SERVICES		3,009	9,327	3,600	12,400	4,100
Utilities						
6471-00000	Electricity	1,603	1,473	1,700	1,600	1,600
6474-00000	Gas Service	1,848	1,551	1,900	1,400	1,400
TOTAL UTILITIES		3,451	3,024	3,600	3,000	3,000
Materials & Supplies						
6503-00000	Clothing	659	793	700	800	800
6505-00000	Office Supplies	15	39	100	100	100
6507-00000	Books & Periodicals	45	112	100	100	100
6509-00000	Computer Supplies	0	0	1,600	1,600	0
6517-00000	Supplies/Repair Parts	240	1,979	1,200	1,000	1,100
6519-00000	Tires, Tubes & Rims	600	1,096	500	500	500
6537-00000	Safety Equipment	110	117	200	200	200
6540-00000	Sign Materials	2,820	8,926	10,000	10,000	12,000
6541-00000	Pavement Markings	23,674	24,447	25,000	25,000	35,000
6545-00000	Tools & Shop Supplies	212	363	300	300	300
6589-00000	Other Materials & Supplies	361	282	300	200	200
TOTAL MATERIALS & SUPPLIES		28,736	38,154	40,000	39,800	50,300
Capital Outlay						
7204-00000	Machinery & Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL SIGN		179,674	199,513	205,100	203,200	199,100

***PERSONNEL SCHEDULE***

ACCOUNT: 100-0810-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: SIGN  
DEPARTMENT: TRANSPORTATION

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Traffic Painter II		1	1	1	47,900	47,900	47,900
Traffic Painter		1	1	1	45,300	45,300	45,300
Overtime					0	0	0
Part-time seasonal	6103				14,900	12,400	12,400
Health Insurance	6306				29,000	21,700	20,700
Retirement	6304				12,000	12,100	6,800
Social Security	6302				8,300	8,100	8,100
Life Insurance	6310				300	300	300
Income Continuation Ins	6312				200	200	200
<b>TOTAL PERSONNEL</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>157,900</b>	<b>148,000</b>	<b>141,700</b>

**OTHER FUNDS**

ACCOUNT: 211-0480-XXXX-XXXXX  
FUND: RECYCLING  
FUNCTION: RECYCLING  
DEPARTMENT: PUBLIC WORKS

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PROGRAM DESCRIPTION:

The Sanitation Division of the Department of Public Works is responsible for the collection of recyclable materials as required by State Statutes. This material is processed by Winnebago County at the Sunnyview Material Recovery Facility located on County Trunk Highway Y. This budget includes a full-time staff of 5.

PRODUCTS & SERVICES:

- Collection of recyclable materials from residential developments (four units or less including condominiums) every other week for single stream recycling
- Spring clean up of yard waste and fall leaf collection services
- Collect brush curbside the first full week of each month
- Operation of yard waste drop-off site (including brush chipping operations) and disposal of material via use as daily cover at Winnebago County Landfill or distribution to the public

RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Began delivery of yard waste materials to University of Wisconsin-Oshkosh Biodigester Plant
- Provided recycling education for event held at Smith School
- Increased inspections of commercial and multi-family residential properties
- Continue improved leaf collection services with implementation of weekly collection schedule (day after garbage collection)

OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue to educate the public on single stream recycling through use of City website, radio, TV, and newspaper
- Monitor collection routes to evaluate cart utilization and equal balance of stops per route in conjunction with change to proposed automated garbage collection

**SUMMARY**

FUND: RECYCLING	FUNCTION: RECYCLING	DEPARTMENT: PUBLIC WORKS	ACCOUNT: 211-0480-XXXX-XXXX			
		2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:		785,817	785,817	936,662	936,662	654,262
<u>REVENUES:</u>						
Net Levy Required #4102		478,200	478,200	404,700	404,700	404,700
State Aids #4227		350,000	340,824	350,000	220,300	220,300
Fines		0	0	0	0	0
Drop-off fees #4554		69,000	71,438	70,000	69,000	72,000
Recycling fee #4556		12,000	15,152	15,000	10,000	10,000
Spec Chrg for Recycling #4559		963,400	3,098	0	2,200	1,300
Recycling surplus - commodity rebate #4966		0	183,216	0	118,600	100,000
Miscellaneous #4972		0	0	0	0	0
Transfer In		0	0	0	68,400	0
Surplus Applied		0	0	0	0	83,000
TOTAL RESOURCES:		1,872,600	1,091,928	839,700	893,200	891,300
<u>EXPENSES:</u>						
Personnel		380,400	307,743	388,900	392,900	384,800
Contractual Services		424,200	449,613	432,500	450,700	425,200
Utilities		0	119	600	200	300
Fixed Charges		100	100	100	100	100
Materials & Supplies		7,900	30,491	17,600	78,900	80,900
Capital Outlay		182,600	153,017	255,000	252,800	0
Reserve for Equip Replacement		136,000	0	240,500	0	163,500
TOTAL USES:		1,131,200	941,083	1,335,200	1,175,600	1,054,800
CURRENT NET SURPLUS/DEFICIT		741,400	150,845	(495,500)	(282,400)	(163,500)
Ending Fund Balance:		1,527,217	936,662	441,162	654,262	407,762
Fund Balance allocations:						
Reserved for equipment replacement						407,762
Undesignated						0

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6418-00000                      Recycling now owns its own vehicles (does not rent from General Fund) - need to maintain vehicles  
6445-00000                      Tipping fee rate decreased from \$10/ton in 2011 to \$5/ton in 2012. Total expense is anticipated  
for 4500 tons @ \$5/ton.

ACCOUNT: 211-0480-XXXX-XXXXX  
 FUND: RECYCLING  
 FUNCTION: RECYCLING  
 DEPARTMENT: PUBLIC WORKS

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	283,542	183,958	238,400	235,400	235,400
6103-00000	Regular Pay - Temp Employee	18,392	17,582	10,100	20,400	20,400
TOTAL PAYROLL - DIRECT LABOR		301,934	201,540	248,500	255,800	255,800
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	161,675	106,203	140,400	137,100	129,000
TOTAL PAYROLL - INDIRECT LABOR		161,675	106,203	140,400	137,100	129,000
Contractual Services						
6401-00000	Contractual Services	312	1,937	2,000	1,700	2,000
6404-00000	Postage & Shipping	7,273	0	0	0	0
6408-00000	Printing & Binding	0	928	1,500	1,300	1,500
6410-00000	Advertising/Marketing	3,031	4,394	6,000	5,500	6,000
6411-00000	Promotional Materials	0	275	300	0	0
6418-00000	Repairs to Motor Vehicles	0	2,734	0	35,000	30,000
6419-00000	Repairs to Tires	0	0	0	1,000	3,000
6432-00000	Equipment Rental	742,348	373,667	375,000	363,000	360,000
6445-00000	Land Fill Fees	64,296	65,675	47,500	43,200	22,500
6453-00000	Vehicle License & Registration	224	0	0	0	0
6458-00000	Conference & Training	34	3	200	0	200
TOTAL CONTRACTUAL SERVICES		817,518	449,613	432,500	450,700	425,200
Utilities						
6475-00000	Telephones	0	119	600	200	300
TOTAL UTILITIES		0	119	600	200	300
Fixed Charges						
6496-00000	Licenses and Permits	100	100	100	100	100
TOTAL FIXED CHARGES		100	100	100	100	100
Materials & Supplies						
6503-00000	Clothing	1,409	1,716	2,500	1,000	1,000
6505-00000	Office Supplies	1,018	487	500	200	300
6507-00000	Books & Periodicals	0	0	100	0	0
6509-00000	Computer Supplies	0	191	200	200	200
6511-00000	Diesel Fuel	0	15,539	0	46,300	47,000
6513-00000	Motor Oil (Lubricants)	0	0	1,000	1,000	1,000
6514-00000	Gasoline	0	0	0	5,000	5,000
6517-00000	Supplies/Repair Parts	256	718	1,000	17,000	10,000
6519-00000	Tires, Tubes, and Rims	0	3,296	8,000	4,000	11,000
6527-00000	Janitorial Supplies	45	0	0	0	0
6537-00000	Safety Equipment	423	120	200	200	200
6545-00000	Tools & Shop Supplies	21	13	100	0	0
6550-00000	Minor Equipment	959,759	0	0	0	200
6589-00000	Other Materials & Supplies	3,756	8,411	4,000	4,000	5,000
TOTAL MATERIALS & SUPPLIES		966,687	30,491	17,600	78,900	80,900



<u>NUMBER</u>	<u>CLASSIFICATION</u>	<u>2009 EXPEND.</u>	<u>2010 EXPEND.</u>	<u>2011 APPROP.</u>	<u>2011 EST.</u>	<u>2012 PROP.</u>
Capital Outlay						
7204-00000	Machinery & Equipment	15,043	153,017	15,000	12,800	0
7210-00000	Motor Vehicles	633,576	0	240,000	240,000	0
7214-00000	Buildings	0	0	0	0	0
	Reserve for Equipment Repl.	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>		<b>648,619</b>	<b>153,017</b>	<b>255,000</b>	<b>252,800</b>	<b>0</b>
<b>TOTAL RECYCLING</b>		<b>2,896,533</b>	<b>941,083</b>	<b>1,094,700</b>	<b>1,175,600</b>	<b>891,300</b>

**PERSONNEL SCHEDULE**

ACCOUNT: 211-0480-XXXX-XXXXX  
 FUND: RECYCLING  
 FUNCTION: RECYCLING  
 DEPARTMENT: PUBLIC WORKS

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Sanitation Supervisor	0.5	0.5	0.5	26,000	26,000	26,000
Sanitation Crew Leader	1.0	1.0	1.0	47,600	47,700	47,700
Sanitation Operator	3.0	3.0	3.0	137,800	137,700	137,700
Office Assistant	0.5	0.5	0.5	18,700	19,000	19,000
Seasonal Help 6103				10,100	20,400	20,400
Overtime 6102				8,300	5,000	5,000
Health Insurance 6306				90,600	84,300	89,800
Retirement 6304				30,500	32,300	18,700
Social Security 6302				18,400	19,600	19,600
Life Insurance 6310				400	400	400
Income Continuation Ins 6312				500	500	500
<b>TOTAL PERSONNEL</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>388,900</b>	<b>392,900</b>	<b>384,800</b>

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ACCOUNT: 223-0460-XXXX-XXXXX  
FUND: STREET LIGHTING  
FUNCTION: STREET LIGHTING  
DEPARTMENT: TRANSPORTATION

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PROGRAM DESCRIPTION:

The street lighting budget provides funds to operate and maintain the street lighting program in the City of Oshkosh. This budget also provides funding for lighting fixtures in the parks system and city owned parking lots.

PRODUCTS & SERVICES:

- Maintenance and operation of 1,248 city-owned ornamental streetlights
- The cost of electricity to operate 4,751 WPS owned streetlights

RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Completed re-lamping program to reduce wattage at WPS-maintained streetlights
- Continued to meter city-owned streetlights
- Continued installation of experimental LED streetlights
- Supported installation of city-owned/maintained streetlights on Riverwalk, in Otter Avenue parking lot and in new sub-divisions
- Worked with Department of Public Works on issues related to undergrounding utilities poles and lines
- Worked toward installation of LED streetlights in City parking lots

OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Review street lighting plans for new sub-divisions
- Continue retro-fitting of LED into streetlights
- Install solar-powered streetlights
- Replace collapsed underground conduit for city-owned streetlighting

**SUMMARY**

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:		
STREET LIGHTING	STREET LIGHTING	TRANSPORTATION	223-0460-XXXX-XXXXX		
	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	299,450	299,450	354,573	354,573	254,173
<b>REVENUES:</b>					
Net Levy Required #4102	1,150,100	1,150,100	1,013,000	1,013,000	1,013,000
Misc Rev #4972	0	0	0	0	0
Surplus Applied	70,000	0	140,000	140,000	165,500
TOTAL SOURCES:	1,220,100	1,150,100	1,153,000	1,153,000	1,178,500
<b>EXPENSES:</b>					
Contractual Services #6400's	30,000	8,439	20,000	26,000	5,000
Utilities #6471	1,156,100	1,052,876	1,050,000	1,061,400	1,098,500
Materials & Supplies #6500's	34,000	33,662	83,000	26,000	75,000
Capital Outlay #7200's	0	0	0	0	0
TOTAL USES:	1,220,100	1,094,977	1,153,000	1,113,400	1,178,500
CURRENT NET SURPLUS/(DEFICIT)	0	55,123	0	39,600	0
Ending Fund Balance	229,450	354,573	214,573	254,173	88,673

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 223-0460-XXXX-XXXXX  
 FUND: STREET LIGHTING  
 FUNCTION: STREET LIGHTING  
 DEPARTMENT: TRANSPORTATION

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Contractual Services						
6401-00000	Contractual Services	48,122	8,439	20,000	26,000	5,000
6466-00000	Misc Contractual Services	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		48,122	8,439	20,000	26,000	5,000
Utilities						
6471-00000	Electricity	1,071,453	1,052,876	1,050,000	1,061,400	1,098,500
TOTAL UTILITIES		1,071,453	1,052,876	1,050,000	1,061,400	1,098,500
Materials & Supplies						
6517-00000	Supplies	6,967	32,143	80,000	20,000	70,000
6565-00000	Stone/Gravel/Concrete/Asp	884	1,365	1,500	1,500	3,000
6589-00000	Other Materials & Supplies	0	154	1,500	4,500	2,000
TOTAL MATERIALS & SUPPLIES		7,851	33,662	83,000	26,000	75,000
Capital Outlay						
7204-00000	Machinery & Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL STREET LIGHTING		1,127,426	1,094,977	1,153,000	1,113,400	1,178,500

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ACCOUNT: 231-0760-XXXX-XXXXX  
FUND: SENIOR SERVICES  
FUNCTION: SENIOR SERVICES  
DEPARTMENT: SENIOR SERVICES

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#### PROGRAM DESCRIPTION:

Administers services for the City of Oshkosh that benefit the public, aged 50 and older and their families. Through diverse programs and services, the Division of Senior Services promotes positive attitudes towards aging, a higher quality of life, and offers an atmosphere that allows participants to continue to be active.

#### PRODUCTS & SERVICES:

- Provides opportunities for making informed decisions and developing skills to better cope with issues associated with growing older
- Fox Fitness Center (exercise equipment) and a variety of exercise, weight loss, healthy eating and healthy life style opportunities
- Health services, such as health screening, blood pressure clinics, health education, advocacy, support groups, annual Flu clinic, nail care, and health counseling in the Center and in community settings
- Collaborates/Co-Sponsors services and activities with over 200 different organizations and businesses that provide services and activities at no or reduced costs to participants
- Support services for other public programs: Dial-A-Ride I.D.'s, bus passes, Senior Care applications, File for Life, living wills, tax assistance and Health Care Power of Attorney forms
- Information to aging individuals, their families, other agencies, university students, and community on aging issues and/or available community services
- Meeting space for groups and individuals; rentals generate \$25,000 annually

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Completed accreditation process through the Wisconsin Association of Senior Centers
- Held Volunteer Recognition dinner to thank the 400 volunteers providing over 30,000 hours of service
- Hired an Administrative Assistant (FT) and two Receptionists (PT)
- Established an Oshkosh Seniors Center Facebook page
- Newsletter name change to "The Current"
- Successful Fall Family Fun Fest fundraiser



- Cooperation and coordination between the Oshkosh Committee on Aging, the Oshkosh Senior Center Board, the Friends of the Oshkosh Senior Center Board and the Oshkosh Seniors Center staff
- Staff involved with the “ReThink” healthy community initiative
- Conducted a team building staff retreat
- Held successful Veterans Day program and breakfast
- Contracted with a professional marketer for their assistance in developing two brochures, a new look for our newsletter, a professional power point presentation and other materials and strategies
- Established two new book clubs, with one holding significant discussion of elder issues
- Began holding Packer parties, to watch the game together in a group
- Attend six Exhibits/Fairs/Expos to promote the Center
- Hosted community-wide Tax Assistance Program
- Accomplished some landscaping in the front of both buildings

#### OBJECTIVES TO ACCOMPLISH NEXT YEAR:

- Explore the development of an Aging Coalition for the greater Oshkosh area
- Develop a “Face of the Center” power point to take out to community groups and present to a minimum of six organizations/groups
- Develop relationships with the UW Oshkosh and Fox Valley Technical College Social Work, Marketing and Journalism departments
- Purchase new senior friendly furniture and inspirational artwork
- Coordinate with the Parks Department to reassign parking stalls and create more handicap stalls
- Institute improved customer service training
- Create new building signs
- Provide nametags for board members and staff, and create a recognition process for those who serve
- Provide healthy daily snacks and initiate a café atmosphere in each building
- Encourage organ donation through two educational presentations and conduct one blood drive
- Identify six older adults needing transportation and connect them with other individuals attending the Center or with other programs currently in place
- Establish a Parkinson’s exercise group
- Establish a walking club, cross-country ski and snow shoe group

## SUMMARY

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:		
SENIOR SERVICES	SENIOR SERVICES	SENIOR SERVICES	231-0760-XXXX-XXXXX		
	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	54,620	54,620	183,385	183,385	87,185
<b>REVENUES</b>					
Net Levy Required #4102	367,700	367,700	185,300	185,300	297,300
County Aid #4246	22,000	18,747	18,000	22,000	22,000
Grants & Aids #4260	44,500	57,890	46,000	47,900	50,000
Copying Charges #4517	100	182	200	200	200
Misc Serv Charge #4792	26,900	32,771	34,000	26,000	32,000
CDBG Reimbursements #4811	15,000	15,000	15,000	15,000	5,000
Building Rent #4924	33,800	23,344	30,000	22,900	30,000
Gifts & Donations #4952	41,900	40,564	45,000	45,000	50,000
Misc Revenue #4972	0	0	0	10,000	10,000
Surplus Applied	10,000	0	111,600	111,600	0
<b>TOTAL SOURCES:</b>	<b>561,900</b>	<b>556,198</b>	<b>485,100</b>	<b>485,900</b>	<b>496,500</b>
<b>EXPENSES:</b>					
Personnel #6300's	465,300	325,441	386,500	391,000	419,800
Contractual Services #6400's	18,700	35,794	24,200	17,800	10,600
Utilities #647x's	58,200	50,870	59,500	49,900	53,600
Fixed Charges #648x-649x	7,000	5,686	7,500	7,400	7,100
Material & Supplies #6500's	12,700	9,642	7,400	4,400	5,400
Capital Outlay #7200's	0	0	0	0	0
<b>TOTAL USES:</b>	<b>561,900</b>	<b>427,433</b>	<b>485,100</b>	<b>470,500</b>	<b>496,500</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>0</b>	<b>128,765</b>	<b>0</b>	<b>15,400</b>	<b>0</b>
Ending Fund Balance:	44,620	183,385	71,785	87,185	87,185

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS DUE TO CHANGE WITH FACILITIES MAINTENANCE:

4246-00000	This revenue reflects actual received and anticipated to continue to receive
4260-00000	This revenue increased due to additional grant revenues
4811-00000	Revenue decreased due to CDBG funding cuts
4952-00000	Revenue increase due to additional fund raising events and increased financial support from the "Friends"
6401-00000	\$15,000 moved from contractual services to Personnel
6557-00000	Reduction, flu shot clinics no longer done in-house, contracted with an outside source

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 231-0760-XXXX-XXXXX  
 FUND: SENIOR SERVICES  
 FUNCTION: SENIOR SERVICES  
 DEPARTMENT: SENIOR SERVICES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	206,522	138,160	181,700	182,600	192,700
6102-00000	Regular Pay - Part-time	78,392	84,810	72,800	88,300	104,900
TOTAL PAYROLL - DIRECT LABOR		284,914	222,970	254,500	270,900	297,600
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	126,918	102,471	132,000	120,100	122,200
TOTAL PAYROLL - INDIRECT LABOR		126,918	102,471	132,000	120,100	122,200
Contractual Services						
6401-00000	Contractual Services	3,373	13,895	15,000	7,500	0
6402-00000	Auto Allowance	1,668	915	1,400	1,400	1,400
6404-00000	Postage & Shipping	2,712	2,562	3,200	3,100	3,200
6408-00000	Printing & Binding	643	37	800	800	800
6420-00000	Repairs to Tools & Equip	0	47	0	0	0
6426-00000	Maint Mach/Equip/Bldg/Struct	11,198	13,074	0	0	0
6427-00000	Maint Computer Software	0	0	0	1,300	1,500
6432-00000	Equipment Rental	2,228	2,675	1,800	1,800	1,800
6458-00000	Conference & Training	1,377	2,113	1,600	1,600	1,600
6460-00000	Membership Dues	505	49	400	300	300
6466-00000	Misc Contractual Services	0	427	0	0	0
TOTAL CONTRACTUAL SERVICES		23,704	35,794	24,200	17,800	10,600
Utilities						
6471-00000	Electricity	29,777	29,797	30,900	28,000	30,900
6472-00000	Sewer Service	1,288	1,213	1,400	1,500	1,500
6473-00000	Water Service	2,205	2,114	2,200	2,200	2,200
6474-00000	Gas Service	12,281	11,259	18,500	12,000	12,000
6475-00000	Telephones	2,982	2,695	3,000	2,200	3,000
6476-00000	Storm Water	3,594	3,792	3,500	4,000	4,000
TOTAL UTILITIES		52,127	50,870	59,500	49,900	53,600
Fixed Charges						
6481-00000	Workers Compensation	3,460	3,301	3,600	3,600	3,600
6482-00000	Building & Contents	2,477	872	2,400	2,600	2,000
6483-00000	Comprehensive Liability	564	576	600	400	600
6485-00000	Vehicle Insurance	9	108	600	500	600
6494-00000	Boiler Insurance	276	279	300	300	300
6496-00000	Licenses and Permits	60	550	0	0	0
TOTAL FIXED CHARGES		6,846	5,686	7,500	7,400	7,100

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Materials & Supplies						
6505-00000	Office Supplies	892	1,805	2,800	2,000	2,800
6507-00000	Books & Periodicals	304	227	0	0	0
6514-00000	Gasoline	0	69	200	100	200
6517-00000	Supplies/ Repair Parts	746	2,170	0	0	0
6527-00000	Janitorial Supplies	2,601	4,091	400	300	400
6557-00000	Medical Supplies	2,543	0	2,500	500	500
6565-00000	Stone/Gravel/Concrete/Asphalt	0	159	0	0	0
6589-00000	Other Materials & Supplies	1,652	1,121	1,500	1,500	1,500
TOTAL MATERIAL & SUPPLIES		8,738	9,642	7,400	4,400	5,400
Capital Outlay						
7202-00000	Office Equipment Purchase	0	0	0	0	0
7204-00000	Machinery & Equipment	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL SENIOR SERVICES		503,247	427,433	485,100	470,500	496,500

**PERSONNEL SCHEDULE**

ACCOUNT: 231-0760-XXXX-XXXXX  
 FUND: SENIOR SERVICES  
 FUNCTION: SENIOR SERVICES  
 DEPARTMENT: SENIOR SERVICES

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director of Senior Services		1.00	1.00	1.00	62,300	68,000	68,000
Program Coord.		1.00	1.00	1.00	48,600	48,600	48,600
Administrative Assistant		1.00	1.00	1.00	38,400	33,400	43,500
Clerk Typist II		1.00	1.00	1.00	32,400	32,600	32,600
Overtime		0.00	0.00	0.00	0	0	0
Marketing/Fund Devel Coord (P.T.)	6102	0.00	0.00	0.47	0	0	9,200
Nurse (P.T.)	6102	0.73	0.73	0.73	42,100	42,100	42,100
Receptionists (P.T.)	6102	0.94	0.00	0.94	0	10,900	18,300
Activities Coordinator (P.T.)	6102	0.65	0.65	0.65	18,600	18,600	18,600
Volunteer Coordinator (P.T.)	6102	0.65	0.47	0.65	12,100	16,700	16,700
Health Insurance	6306				77,900	67,100	77,600
Retirement	6304				33,100	30,800	20,400
Social Security	6302				19,500	20,700	22,700
Life Insurance	6310				900	900	900
Income Continuation Insurance	6312				600	600	600
<b>TOTAL PERSONNEL</b>		<b>6.97</b>	<b>5.85</b>	<b>7.44</b>	<b>386,500</b>	<b>391,000</b>	<b>419,800</b>

ACCOUNT: 239-1060-XXXX-XXXXX  
FUND: GENERAL  
FUNCTION: LIBRARY  
DEPARTMENT: LIBRARY

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#### PROGRAM DESCRIPTION:

Oshkosh Public Library operates under Chap. 43 Wisc. Stats. and is administered by a ten member Library Board with eight appointed by the Mayor and Council, one member appointed by the County, and the School District Superintendent (or his designee). Day to day management of the library is delegated to the Library Director.

The Library serves all the residents of Oshkosh, Winnebago County and the Winnefox Library System (as the designated Resource Library for the System). In 2009, the library will receive about 19% of its funding from a County Library Levy from which City residents are exempt.

**VISION STATEMENT:** The Oshkosh Public Library will be a vital community place to find help on the lifelong path to knowledge.

**MISSION STATEMENT:** To help people find knowledge resources; provide free access to information; preserve local history; and create a vibrant community gathering place.

**GUIDING PRINCIPLES:** Literacy opens doors to learning. Learning helps people reach life goals. Each person's life and goals deserve respect. Libraries preserve free access for all to the world of knowledge. Libraries protect each person's right to privacy and freedom from censorship in choosing library materials. A rich and vital community is created and sustained by people who actively learn and apply knowledge.

#### STRATEGIES TO GUIDE ACTION:

The strategies below were approved in the latest Oshkosh Public Library Strategic Plan, July 2010.

**Engaged:** We will make a difference in the lives of all who presently use library services; we will find new ways to touch the lives of more area residents.

**Electronic:** We will embrace sweeping changes that are moving ever more information into digital forms; we will offer services of value to digital natives and digital migrants.

**Easy:** We will offer collections, programs, services and facilities that are easy and enjoyable to use.

**Empowered:** We will mobilize the financial and human resources required for excellence and innovation.

## RECENT SIGNIFICANT ACCOMPLISHMENTS:

### **Engaged:**

- Results from the Oshkosh Citizen Survey, 2009 – 2011: more than 87% of responding citizens said library services were important; more than 81% of responding citizens rated library service quality as excellent or good.
- Surveyed citizens who are not library users to understand how they use media and how they obtain the information they need; reported on survey to library board in July, 2011.
- Connected with many Oshkosh residents, especially families with children, by staffing a booth once per month at the Oshkosh Farmer's Market on Main Street (June to October, 2011).
- Initiated a teen book discussion group (September, 2010).

### **Electronic:**

- Created a new "Technology Learning Lab" as a resource for the public and library staff to learn about new digital tools and resources. Funding for new computers was provided through a Gates Foundation Opportunity Online Grant (July, 2011).
- Launched a version of the library website for use on mobile devices such as smart phones (<http://m.oshkoshpubliclibrary.org>) (February, 2011).
- Enhanced the library web site with new learning tools for our citizens: Mitchell auto repair manuals; Mango language learning courses; and the Learning Express Library for standardized test preparation and computer tutorials (January, 2011)

### **Easy:**

- Refreshed the library's appearance with new carpeting on the first floor and lower level; also carpeted the main entrance foyer and painted public stairwells and 2nd floor reading alcoves (August, 2011).
- Installed a hearing loop in the meeting rooms so that users of hearing aids employing T-coil technology may better hear and enjoy meetings and programs held in the library (August, 2011).
- Provided a Family Computer Room, where a library computer user can be with a child in a controlled space (July, 2010).

### **Empowered:**

- Partnered with area organizations to offer a rich variety of educational and entertaining events. Examples include: Civility partnership with the University of Wisconsin – Oshkosh, the Oshkosh Area Community Foundation and others (February, 2011); Imagination Library family enrichment with the Oshkosh Area United Way, and U.W. – O (December, 2010); Money Smart Week with Oshkosh Area United Way, FISC, U.W. – Extension, and Advocap (October, 2010).
- Launched an OPL staff Intranet to improve internal communications in the library organization (September, 2011).

## OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Significantly increase the number of eBook titles available to users of the Oshkosh Public Library.
- Begin circulating e-Reader devices to the public.
- Build upon the existing baby book program to market reading and the library to young parents with a cohesive campaign focused on building pre-literacy skills.
- Provide more technology training to the public and to library staff.
- Revise trust fund policies and procedures.

## 2012 LIBRARY BUDGET SUMMARY

### Summary

This 2012 budget proposal was constructed using the following major assumptions:

- A 2012 city levy of \$2,384,200 – or \$75,800 less than the 2011 levy amount;
- 0% increase to all salaries and wages;
- Health insurance: plan changes and employee contribution increase should result in a decrease of about \$39,200;
- Retirement: 13.2% of an employee's gross pay with 7.3% paid by the library and 5.9% paid by the employee;
- Electricity: 3.5% increase on our estimated 2011 year-end total, using a base that takes into account the savings from the recent re-ballasting / re-lamping project.

The proposed 2012 library budget is \$3,440,200. This is a decrease of \$191,100 from the 2011 budget (5.26%). The proposed city levy for 2012 library support is \$2,384,200 – a decrease of \$75,800 (3.08%) from the 2011 levy amount. As detailed below, library revenues from sources other than the city levy are expected to decrease by \$55,300 in 2012.

### Revenues

Expected net revenues decrease by \$55,300. The largest factor is an expected \$28,100 decrease in revenue from Winnebago County due to fewer items being checked out to county rural residents during 2010. We expect a modest increase in revenues from fines, fees and photocopies/printouts of \$2,200, bringing the aggregate total for those categories to \$83,000. Reimbursements for use by rural residents of adjoining counties will decrease in 2012 by \$1,300 to a total of \$36,300. In light of a 10% cut in state aid funding to regional library systems, we have agreed to a 10% reduction in contractual revenues from the Winnefox Library System and to the elimination of revenues that came to Oshkosh PL for acting as system resource library. The total reduction in revenues from Winnefox and WALs will be \$28,500.



## **Expenditures**

Notable changes in expenditure levels are as follows:

### **Salaries & Wages – zero increase.**

Salary increases for all union and non-represented staff are budgeted at 0%. The “Preliminary Budget Assumptions” directions issued by the City Manager include the following statement: “Wages and benefits will be based on the ability to pay, the results of the ongoing Classification and Compensation Study, and negotiations with the union groups”.

### **Fringe Benefits – decrease \$129,700 to a proposed total of \$615,300**

This line decreases as responsibility for paying 5.9% of the WRS contributions shifts to the employees and employee health insurance contributions are increased to 11%.

### **Contractual Services – decrease \$33,800**

This line decreases primarily because we have negotiated a reduction in the cost of the contract for cleaning the library building.

### **Promotional Materials – increase \$5,500**

This budget line is being increased in the proposal because Winnefox will implement charges for printing in 2012. \$5,000 is an estimate of the amount Oshkosh Public Library may be required to pay for printing posters, signs, bookmarks, bibliographies, summer reading program support materials, etc. Additional funds were also added to this line for materials that will support programs for children and teens.

### **Legal Professional Services – decrease \$7,500**

In a changed labor environment, OPL will still be required to negotiate a new contract. However, we expect that the complexity will be less and the amount of assistance we are likely to need from our labor consultant should also be less.

### **Electricity – decrease \$20,300**

Electricity rates are projected to increase by 3.5% in 2012. However, the recent project to switch to more energy efficient lamps and ballasts seems to be saving the library about 20% per month. Therefore, I have estimated 2012 electricity costs on a lower base that takes these savings into account.

### **Minor Equipment**

This budget line covers purchase of library equipment purchases that cost less than \$1,000 per item. In 2011 we plan to purchase the following items: a gas-powered weed trimmer and CD display racks for the Children’s Department.

## SUMMARY

FUND: LIBRARY	FUNCTION: LIBRARY	DEPARTMENT: LIBRARY	ACCOUNT: 239-1060-XXXX-XXXXX		
	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	128,750	128,750	345,477	345,477	322,877
<b>REVENUES</b>					
Net Levy Required #4102	2,492,500	2,492,500	2,460,000	2,460,000	2,384,200
Fines #4601	60,000	76,036	60,000	75,000	60,000
Photocopier #4603	12,500	14,516	13,800	13,800	14,500
Collection Service Fees	7,000	0	7,000	7,000	8,500
Winnebago County #4240, #4613	679,400	1,233,234	697,500	697,500	669,400
Calumet County #4613	2,300	0	3,300	3,300	4,300
Fond du Lac County #4613	18,400	0	20,900	20,900	21,000
Green Lake County #4613	3,800	0	3,400	3,400	3,100
Waushara County #4613	8,700	0	10,000	10,000	7,900
*Winnefox #4613	79,400	0	79,800	79,800	69,300
*WALS #4613	183,400	0	188,000	188,000	170,000
Trust Fund Interest #4908	9,000	6,864	7,000	7,000	6,400
Meeting Room Rent Income #4617	2,300	760	1,000	2,500	2,000
Grant Revenue #4260	0	0	0	0	0
Gifts & Donations #4952	0	5,931	0	0	0
Miscellaneous #4619	0	18	0	0	0
Insurance Proceeds #5315	0	0	0	9,600	0
Proceeds from sale of bonds #5302	0	33,300	0	0	0
Surplus Applied	0	0	79,600	22,600	19,600
<b>TOTAL SOURCES:</b>	<b>3,558,700</b>	<b>3,863,159</b>	<b>3,631,300</b>	<b>3,600,400</b>	<b>3,440,200</b>
<b>EXPENSES:</b>					
Personnel #6300's	2,473,000	2,461,122	2,545,200	2,518,000	2,415,100
Contractual Services #6400's	468,200	475,502	459,300	468,800	420,500
Utilities #6470's	168,600	153,514	174,200	150,400	153,900
Fixed Charges #648x-649x's	12,200	6,729	12,500	13,300	14,400
Materials & Supplies #6500's	434,400	431,578	438,800	444,900	436,300
Capital Outlay #7200's	2,300	58,987	1,300	5,000	0
TSF to Other	0	59,000	0	0	0
<b>TOTAL USES:</b>	<b>3,558,700</b>	<b>3,646,432</b>	<b>3,631,300</b>	<b>3,600,400</b>	<b>3,440,200</b>
<b>CURRENT NET SURPLUS/ (DEFICIT)</b>	<b>0</b>	<b>216,727</b>	<b>0</b>	<b>0</b>	<b>0</b>
Ending Fund Balance:	128,750	345,477	345,477	322,877	303,277
Debt Principal Payment - Paid by City		495,000		514,921	532,030
Debt Interest Payment - Paid by City		61,200		44,127	23,944
Outstanding Debt after '12	120,336				
Average yearly pmt.	15,042				
number of payment years	8				
remaining.					

ACCOUNT: 239-1060-XXXX-XXXXX  
 FUND: LIBRARY  
 FUNCTION: LIBRARY  
 DEPARTMENT: LIBRARY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	1,788,892	1,771,765	1,800,200	1,793,500	1,799,800
TOTAL DIRECT LABOR		1,788,892	1,771,765	1,800,200	1,793,500	1,799,800
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	684,497	689,357	745,000	724,500	615,300
TOTAL INDIRECT LABOR		684,497	689,357	745,000	724,500	615,300
Contractual Services						
6401-00000	Contractual Services	314,053	355,756	340,700	353,900	306,900
6402-00000	Auto Allowance	107	424	900	300	300
6404-00000	Postage & Shipping	19,606	12,644	15,000	17,700	15,000
6410-00000	Advertising/Marketing	5,855	4,151	6,000	6,000	6,000
6411-00000	Promotional Services	0	0	1,300	2,500	2,500
6424-00000	Maintenance Office Equipment	13,440	12,091	15,900	15,900	15,900
6426-00000	Maint Mach/Equip/Bldg/Struct	57,969	70,986	54,700	54,700	54,700
6432-00000	Equipment Rental	183	402	700	700	700
6437-00000	Parking Facility Rental	5,760	2,629	4,400	4,400	4,400
6448-00000	Special Services	2,049	3,658	3,000	3,500	4,900
6454-00000	Legal Professional Service	1,643	7,931	10,000	2,500	2,500
6458-00000	Conference & Training	2,543	3,878	3,200	3,200	3,200
6459-00000	Other Employee Training	195	0	0	0	0
6460-00000	Membership Dues	736	952	1,000	1,000	1,000
6466-00000	Misc Contractual Services	0	0	2,500	2,500	2,500
TOTAL CONTRACTUAL SERVICES		424,139	475,502	459,300	468,800	420,500
Utilities						
6471-00000	Electricity	102,206	118,082	123,800	100,000	103,500
6472-00000	Sewer Service	2,209	2,226	2,700	2,700	2,700
6473-00000	Water Service	3,088	3,107	3,600	3,600	3,600
6474-00000	Gas Service	21,404	22,702	34,800	34,800	34,800
6475-00000	Telephones	9,513	5,605	7,500	7,500	7,500
6476-00000	Storm Water	1,651	1,792	1,800	1,800	1,800
TOTAL UTILITIES		140,071	153,514	174,200	150,400	153,900
Sundry Fixed Charges						
6481-00000	Workers Compensation	1,565	1,620	1,800	1,800	1,800
6482-00000	Building & Contents	7,153	2,658	7,300	8,000	9,000
6483-00000	Comprehensive Liability	1,128	1,164	1,100	1,200	1,100
6494-00000	Boiler Insurance	1,102	1,117	1,100	1,100	1,300
6496-00000	Licenses and Permits	295	170	1,200	1,200	1,200
TOTAL SUNDRY FIXED CHARGES		11,243	6,729	12,500	13,300	14,400

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Materials & Supplies						
6505-00000	Office Supplies	32,273	35,374	45,800	45,800	40,300
6506-00000	Software Supplies	697	542	0	1,500	5,500
6509-00000	Computer Supplies	6,097	15	2,800	2,800	0
6514-00000	Gasoline	0	17	500	200	200
6517-00000	Supplies/Repair Parts	7,463	9,825	13,000	13,000	13,000
6527-00000	Janitorial Supplies	3,465	3,642	2,700	2,700	3,100
6529-00000	Chemicals	0	0	1,500	1,500	1,500
6537-00000	Safety Equipment	0	0	100	100	300
6550-00000	Minor Equipment	2,319	9,487	6,400	10,000	900
6575-00000	Other Library Materials	397,480	371,409	365,000	365,000	365,000
6576-00000	Promotional Materials	0	0	0	1,300	5,500
6589-00000	Other Materials & Supplies	(1,727)	1,268	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES		448,067	431,579	438,800	444,900	436,300
Debt Service - Gov.						
6721-00000	Interest Expense	0	0	0	0	0
TOTAL DEBT SERVICE-GOVERNMENTAL		0	0	0	0	0
Capital Outlay						
7202-00000	Office Equipment	0	58,987	0	0	0
7204-00000	Machinery & Equipment	304	0	1,300	5,000	0
7230-00000	Computer Software	668	0	0	0	0
TOTAL CAPITAL OUTLAY		972	58,987	1,300	5,000	0
TOTAL LIBRARY		3,497,881	3,587,433	3,631,300	3,600,400	3,440,200
Estimated Revenues		841,463	1,370,659	1,171,300	1,140,400	1,056,000
TOTAL NET LEVY		2,656,418	2,216,774	2,460,000	2,460,000	2,384,200

ACCOUNT: 239-1060-XXXX-XXXXX  
 FUND: LIBRARY  
 FUNCTION: LIBRARY  
 DEPARTMENT: LIBRARY

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director	1.00	1.00	1.00	107,800	107,800	107,800
Admin. Librarian	1.00	1.00	1.00	74,000	74,000	74,000
Managing Non-Librarian	1.00	1.00	1.00	60,700	60,700	60,700
Managing Librarian	4.00	4.00	4.00	246,400	246,400	246,400
Librarian	6.10	6.10	6.10	344,600	344,600	344,600
Supervisor	2.75	2.75	2.75	139,600	139,600	139,600
Library Asst. II	14.00	14.00	14.00	573,700	573,700	573,300
Library Asst. I	1.20	1.20	1.20	44,000	44,000	44,600
Mainten. Engineer	1.00	1.00	1.00	43,000	43,000	43,000
Hourly Emp. & Pages	7.43	7.43	7.43	146,500	146,500	146,100
Custodian I (P.T.)	6102 0.50	0.50	0.50	16,700	10,000	16,500
Income Continuation Ins	6312			4,500	4,500	4,600
Health Insurance	6306			383,500	383,500	344,300
Retirement	6304			214,200	193,000	121,500
Social Security	6302			137,200	137,200	138,500
Life Insurance	6310			5,600	6,300	6,400
Extra Help	0.08	0.08	0.08	3,200	3,200	3,200
<b>TOTAL PERSONNEL</b>	<b>40.06</b>	<b>40.06</b>	<b>40.06</b>	<b>2,545,200</b>	<b>2,518,000</b>	<b>2,415,100</b>

ACCOUNT: 241-1070-XXXX-XXXXX  
FUND: MUSEUM  
FUNCTION: MUSEUM  
DEPARTMENT: MUSEUM

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PROGRAM DESCRIPTION:

*VISION: The Oshkosh Public Museum will be a center for the preservation of our culture dedicated to bringing history and heritage to life through quality creative, unrestricted educational experiences.*

The Oshkosh Public Museum is entrusted with the documentation, preservation, care, management, and exhibition of artifacts, photographs, film, and archival materials representing Oshkosh's people and heritage. A seven member board with two alternates, appointed by the Mayor and Common Council, guides the museum and provides citizen oversight. The Superintendent of Schools and School Board President are *ex officio* members. Leadership and management of the museum is the responsibility of the Museum Director. Operations are funded through a combination of tax levy, revenue, private and business donations, grants, a membership program and trust earnings.

The museum preserves and manages a collection of 250,000 artifacts. This outstanding collection tells the story of growth, change and continuity. The museum holds one of the state's finest archives, containing in excess of 50,000 historic photographs, as well as maps, oral histories, film and over 1,100 linear feet of paper records.

A Strategic Plan guides the museum's progress, defines projects and shapes operations. Included among core directives are: position the museum as the preeminent voice of history in the Lake Winnebago region; preserve and enhance collections; strengthen and diversify funding; and encourage people to discover their community and its heritage. These guide the allocation of financial and staffing resources. To plan further steps to achieve those aims, the Strategic Plan will be reviewed and revised in 2012. The vision for the future is to evolve the museum so that the community retains an exciting, first class institution that helps ensure the Oshkosh of the 21<sup>st</sup> century knows and appreciates its roots as a historic community on the water

2011 SIGNIFICANT ACCOMPLISHMENTS:

- In the first eight months, attendance increased markedly over 2010.
- Developed and adopted an Investment Policy for the Durow Trust.
- Hired a Curator of Decorative Arts using earnings from the new Durow Trust
- Successfully incorporated the use of actors to provide a unique experience that fully involves the visitor.
- Completed the study of operational costs and economic impact of the proposed museum expansion.
- Use of the archives increased by over 50% in the first six months of 2011.
- Successfully utilized our first paid University intern.
- Developed and implemented a social media plan.
- Created online access to the photographic collection.
- Planned a custom, state-of-the-art, space saving storage system for the Native American collections, which necessitates a major collections move scheduled for 2012.
- Earnings from the Collection Fund and partnership with the Sons of Union Veterans enabled the conservation treatment of a rare silk flag sewn by Oshkosh women in 1861 for departing soldiers.

- Partnered in the development of a pilot project for Historic Markers along the River Walk.
- Opened *Bling!* in September, a major fashion exhibition using extraordinary pieces from the museum's clothing collection.

TO BE ACCOMPLISHED IN 2012:

- Revise the strategic plan for the next three to five year cycle.
- Focus efforts on promoting the growth of the Endowment at the Oshkosh Area Community Foundation.
- Refine collections, with the goal of only holding collections that are pertinent to the Mission.
- Define storage requirements.
- Develop a three-year calendar for temporary exhibitions.
- Complete the development of benchmarks.
- Enhance museum marketing practices through implementation of priority one marketing strategies
- Begin planning for the next generation of exhibitions.
- Accelerate conservation treatment of at-risk collection items.
- Launch the redesigned Web site.
- Attract a minimum of 20,000 paying visitors.
- Capital Improvements.
- Determine optimal admission/ticketing/sales system to replace manual cash register method.
- Continue to build and improve the volunteer program.

## SUMMARY

FUND: MUSEUM	FUNCTION: MUSEUM	DEPARTMENT: MUSEUM	ACCOUNT: 241-1070-XXXX-XXXXX			
		2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:		(74,756)	(74,756)	(57,669)	(57,669)	31
<b><u>REVENUES:</u></b>						
Net Levy Required #4102		883,100	883,100	869,000	869,000	836,400
Admissions #4949		70,000	43,382	70,000	82,000	70,000
Donations #4952		4,000	9,036	4,500	2,700	2,500
Museum Store #4947		22,000	16,489	20,000	36,000	24,000
Photographs/Copies #4520		2,000	2,013	1,200	1,300	1,200
Miscellaneous #4972		6,000	6,457	1,200	7,400	2,000
Rental Fees		20,000	0	30,000	0	0
Interest #4908		0	94	0	100	100
Sale of Capital Assets #5300		0	0	0	0	0
Transfer In		0	0	5,000	48,500	5,400
Transfer in - Durow Trust		0	0	0	24,000	59,400
Surplus Applied		0	0	0	0	0
<b>TOTAL SOURCES:</b>		<b>1,007,100</b>	<b>960,571</b>	<b>1,000,900</b>	<b>1,071,000</b>	<b>1,001,000</b>
<b><u>EXPENSES:</u></b>						
Personnel #6300's		808,700	775,990	802,600	801,700	805,600
Contractual Services #6400's		50,400	49,991	63,800	74,600	63,800
Utilities #647x's		87,800	76,519	82,300	72,900	78,100
Fixed Charges #648x-649x's		9,600	5,223	8,700	9,400	10,000
Materials & Supplies #6500's		50,600	34,046	43,500	47,200	43,500
Capital Outlay #7200's		0	1,715	0	7,500	0
<b>TOTAL USES:</b>		<b>1,007,100</b>	<b>943,484</b>	<b>1,000,900</b>	<b>1,013,300</b>	<b>1,001,000</b>
<b>CURRENT NET SURPLUS (DEFICIT).</b>		<b>0</b>	<b>17,087</b>	<b>0</b>	<b>57,700</b>	<b>0</b>
Ending Fund Balance:		(74,756)	(57,669)	(57,669)	31	31

### COMMENTS:

Temporary actors for 2011 and 2012 events, with costs through a transfer of membership funds. A University intern spring semesters 2011 and 2012 and the costs through a transfer of membership funds. Curator of Decorative Arts position was created and funded using earnings from the new Durow Trust.

### REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6466-0000                      Credit card fees during Harry Potter were over \$1,200  
7202-00000                     Start up costs associated with adding a new position, transfer of funds from the Durow Trust



ACCOUNT: 241-1070-XXXX-XXXXX  
 FUND: MUSEUM  
 FUNCTION: MUSEUM  
 DEPARTMENT: MUSEUM

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	506,079	511,133	513,200	523,500	551,300
6102-xxxxx	Temporary Help	0	0	5,000	8,900	5,000
6102-00000	Regular Pay - Part-time	33,239	44,098	42,200	35,500	26,100
TOTAL PAYROLL - DIRECT LABOR		539,318	555,231	560,400	567,900	582,400
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	242,044	220,759	242,200	233,800	223,200
TOTAL PAYROLL - INDIRECT LABOR		242,044	220,759	242,200	233,800	223,200
Contractual Services						
6401-00000	Contractual Services	4,681	1,937	3,400	14,000	3,400
6404-00000	Postage & Shipping	5,820	3,605	3,800	5,100	3,800
6406-00000	Computer Service Charges	0	375	0	300	0
6408-00000	Printing & Binding	19	47	100	2,200	100
6410-00000	Advertising/Marketing	35,211	18,291	40,000	30,000	40,000
6418-00000	Repairs to Motor Vehicles	450	1,757	500	500	500
6424-00000	Maint Office Equipment	485	704	0	300	0
6426-00000	Maint Mach/Equip/Bldg/Struct	11,870	13,121	9,200	12,500	9,200
6427-00000	Maint Computer Software	424	424	400	400	400
6440-00000	Other Rental	1,032	925	500	100	500
6445-00000	Land Fill Fees	192	10	200	100	200
6458-00000	Conference & Training	1,166	1,283	1,500	800	1,500
6459-00000	Other Employee Training	22	0	0	0	0
6460-00000	Membership Dues	1,969	1,040	800	800	800
6466-00000	Misc Contractual Services	3,987	6,472	3,400	7,500	3,400
TOTAL CONTRACTUAL SERVICES		67,328	49,991	63,800	74,600	63,800
Utilities						
6471-00000	Electricity	38,480	39,127	36,000	31,000	34,000
6472-00000	Sewer Service	869	721	800	500	700
6473-00000	Water Service	1,763	1,465	1,100	900	1,000
6474-00000	Gas Service	25,011	24,930	34,000	30,000	32,000
6475-00000	Telephones	8,645	9,164	9,500	9,500	9,500
6476-00000	Storm Water	1,023	1,112	900	1,000	900
TOTAL UTILITIES		75,791	76,519	82,300	72,900	78,100

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 PROP.	2011 EST.	2012 PROP.
Account-Project						
Fixed Charges						
6481-00000	Workers Compensation	913	870	1,000	1,000	1,000
6482-00000	Buildings & Contents	6,333	2,621	6,200	6,900	7,500
6483-00000	Comprehensive Liability	420	432	400	400	400
6485-00000	Vehicle Insurance	623	427	600	600	600
6494-00000	Boiler Insurance	276	279	300	300	300
6496-00000	Licenses and Permits	95	594	200	200	200
TOTAL FIXED CHARGES		8,660	5,223	8,700	9,400	10,000
Materials & Supplies						
6505-00000	Office Supplies	4,777	4,979	3,800	3,300	3,800
6506-00000	Software Supplies	0	109	0	300	0
6507-00000	Books & Periodicals	369	567	400	600	400
6513-00000	Motor Oil	0	11	0	0	0
6514-00000	Gasoline	541	708	800	900	800
6517-00000	Supplies/Repair Parts	3,576	43	0	1,500	0
6527-00000	Janitorial Supplies	2,033	1,642	2,000	1,800	2,000
6530-00000	Curatorial/Archival Supplies	691	1,744	700	700	700
6537-00000	Safety Equipment	2,356	64	300	200	300
6545-00000	Tools & Shop Supplies	0	0	0	400	0
6550-00000	Minor Equipment	260	7,019	5,000	5,000	5,000
6588-00000	Gift Shop Inventory	10,729	6,829	17,500	21,000	17,500
6589-00000	Other Materials & Supplies	10,462	10,331	13,000	11,500	13,000
TOTAL MATERIALS & SUPPLIES		35,794	34,046	43,500	47,200	43,500
Debt Service-Gov.						
6721-00000	Interest Expense	0	0	0	0	0
TOTAL DEBT-SERVICE GOVERNMENTAL		0	0	0	0	0
Capital Outlay						
7202-00000	Office Equipment Purchases	0	759	0	7,500	0
7204-00000	Machinery & Equipment	0	956	0	0	0
7214-00000	Buildings	0	0	0	0	0
7222-00000	Fine Arts	4,863	0	0	0	0
TOTAL CAPITAL OUTLAY		4,863	1,715	0	7,500	0
TOTAL MUSEUM		973,798	943,484	1,000,900	1,013,300	1,001,000
Estimated Revenues		950,627	960,571	131,900	202,000	164,600
NET LEVY		23,171	(17,087)	869,000	811,300	836,400

**PERSONNEL SCHEDULE**

ACCOUNT: 241-1070-XXXX-XXXXX  
 FUND: MUSEUM  
 FUNCTION: MUSEUM  
 DEPARTMENT: MUSEUM

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director of Museum Operations		1	1	1	93,600	93,600	93,600
Assistant Director of Operations		1	1	1	71,100	71,100	71,100
Office Assistant		1	1	1	38,800	38,900	38,900
Exhibit Technician		1	1	1	45,400	45,400	45,400
Building Maintenance Custodian		1	1	1	41,000	28,400	35,200
Staff Artist		1	1	1	36,800	36,800	38,400
Curator		1	1	1	45,400	45,400	45,400
Curator of Decorative Arts		0	0	1	0	12,000	36,500
Museum Activities Coordinator		1	1	1	41,500	41,500	42,000
Registrar		1	1	1	44,600	44,800	44,800
Archivist		1	1	1	48,000	48,000	48,000
Photographer 1/2 time	6102	0.00	0.53	0.00	14,200	9,400	0
Custodian I (P.T.)	6102	0.53	0.53	0.53	10,600	10,600	10,600
Research Asst. & Visitor Srvcs (P.T.)	6102	0.61	0.61	0.61	12,200	10,400	10,400
Gift Shop Clerk (P.T.)	6102	0.29	0.29	0.29	5,200	5,100	5,100
Temporary Help					5,000	8,900	5,000
Overtime					7,000	17,600	12,000
Health Insurance	6306				125,100	120,400	133,700
Retirement	6304				71,500	66,900	41,800
Social Security	6302				42,500	43,400	44,600
Life Insurance	6310				2,000	2,000	2,000
Income Continuation Insurance	6312				1,100	1,100	1,100
<b>TOTAL PERSONNEL</b>		<b>11.43</b>	<b>11.96</b>	<b>12.43</b>	<b>802,600</b>	<b>801,700</b>	<b>805,600</b>

ACCOUNT: 251-0310-XXXX-XXXXX  
FUND: HEALTH SERVICES  
FUNCTION: HEALTH SERVICES  
DEPARTMENT: HEALTH SERVICES

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#### PROGRAM DESCRIPTION:

The Health Services Division assures the health of the public, prevents disease and injury, promotes healthy behaviors, and protects against environmental hazards. The three main program areas are environmental health, public health nursing and weights & measures.

#### Environmental Health Staff:

- Are agents for the State of Wisconsin, Dept. of Agriculture, Trade & Consumer Protection, the Division of Health and the Dept. of Commerce
- Administer state food regulations through routine inspections, education and enforcement activities in restaurants, retail food establishments and restaurants associated with special events
- Through local ordinances, license and inspect taverns without food, church kitchens, and temporary food stands
- Through agent agreements also license and inspect hotels, motels, public swimming pools, campgrounds and mobile home parks
- Inspect adult book stores, enforce municipal codes related to pet stores, kennels and grooming salons, public nuisances
- Administer the well permit program
- Address animal/potential rabies issues and work with the police department to investigate animal bites
- Participate in the Community Health Improvement Process and Plan (CHIPP)

#### The Public Health Nursing (PHN) Staff :

- Provides communicable disease prevention and control activities surveillance
- Investigation and identification of the source
- Case and contact management (assessment, investigation, counseling and education, assure appropriate treatment, referral, isolation/quarantine)
- Immunizations
- Community education and interventions
- Education, consultation, and information provided to infection control personnel, community health care agencies and providers, schools, businesses, and daycares
- Education, environmental investigation and case management is provided to families of lead (Pb) poisoned children
- Provide education and consultation or referrals to appropriate community resources for citizens of all ages
- Focus on health promotion and chronic disease prevention throughout the lifespan
- Participate in the Community Health Improvement Process and Plan (CHIPP)
- Lead or participate in community health-related coalitions

#### Weights & Measures Staff:

- Regulates the purchase or sale of products or services sold by weight, measure, volume or count to ensure equity
- Responsible for the licensing and inspection of all scales, pumps, meters, scanners, and linear devices used in buying and selling
- Inspects prepackaged consumer products for required labeling and product accuracy

#### PRODUCTS & SERVICES:

Assures and protects the health of the community as evidenced by:

- Performed more than 500 inspections related to both state and locally licensed establishments
- Issued more than 170 temporary food licenses
- Responded to at least 80 dog bite complaints
- Administered over 5,000 vaccines
- Followed-up and investigated 375 reported cases of communicable disease
- Inspected at least 200 establishments related to weights & measures
- Established community partnerships and coalitions that address healthy living and maternal-child health issues

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Developed new Annual Report
- Contracted for preparedness services
- All restaurant inspections entered into database. IT will post database on the internet for public access by the end of the year.
- Tri-County Maternal-Child Health Coalition established to begin process of moving away from individual services toward systems/population-based maternal-child public health services
- Implementing Community Health Improvement Plan (CHIP) interventions
- Updated public health and city technology for emergency preparedness

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Hire a full-time Director/Health Officer
- Evaluate all non-mandated public health programs for need and effectiveness
- Begin the public health accreditation process – create a strategic plan for the department
- Develop a new budget
- Revise fee structure for environmental health and weights and measures
- Continue staff preparedness training and education
- Conduct a preparedness exercise with community partners
- Strengthen existing and develop new community partnerships
- Continue to decrease individual public health services
- Create new or build upon existing coalitions to focus on providing community/population-based public health services for all ages
- Implement CHIP interventions
- Establish a stable staffing pattern and eliminate overtime
- Apply for grant opportunities
- Establish health department as a TB Dispensary

**SUMMARY**

FUND: HEALTH SERVICES	FUNCTION: HEALTH SERVICES	DEPARTMENT: HEALTH SERVICES	ACCOUNT: 251-0310-XXXX-XXXXX					
				2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:				91,329	91,329	109,946	(49,354)	59,746
<u>REVENUES</u> (205 and 251 fund)								
Net Levy Required #4102				352,100	352,100	240,200	240,200	240,200
Weights & Measures #4381				119,000	122,745	123,700	127,100	124,000
Lab Fees #4624				10,000	12,520	12,100	2,400	0
Water Services - Wtr Util #4626				81,000	81,000	81,000	0	0
Retail Food #4338				24,000	26,440	25,700	25,700	25,700
Hotel & Restaurant #4340				225,000	220,134	220,000	225,000	225,000
Nurse Fees/Donations 4632-33, 4792, 4952				5,000	5,440	5,000	5,400	5,000
*Aids #4220				128,500	0	109,600	91,700	108,600
Surplus applied				50,000	0	159,300	159,300	0
TOTAL SOURCES:				994,600	820,379	976,600	876,800	728,500
<u>EXPENSES:</u>								
Personnel 6300's				918,100	755,424	899,400	718,000	656,800
Contractual Services 6400's				36,100	24,372	38,100	28,300	38,300
Utilities 647x's				3,700	2,292	3,700	2,200	3,000
Fixed Charges #6480x-649x's				7,800	7,435	8,500	8,500	8,400
Materials & Supplies #6500's				28,900	12,239	26,900	10,700	22,000
Capital Outlay #7200's				0	0	0	0	0
TOTAL USES:				994,600	801,762	976,600	767,700	728,500
CURRENT NET SURPLUS/(DEFICIT)				0	18,617	0	109,100	0
Ending Fund Balance				91,329	109,946	(49,354)	59,746	59,746

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

ACCOUNT: 251-0310-XXXX-XXXXX  
 FUND: HEALTH SERVICES  
 FUNCTION: HEALTH SERVICES  
 DEPARTMENT: HEALTH SERVICES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	420,501	508,628	616,800	493,000	483,000
6103-00000	Regular Pay - Temp. Employee	107,465	7,949	0	0	0
TOTAL PAYROLL - DIRECT LABOR		527,966	516,577	616,800	493,000	483,000
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	267,239	238,847	282,600	225,000	173,800
TOTAL PAYROLL - INDIRECT LABOR		267,239	238,847	282,600	225,000	173,800
Contractual Services						
6401-00000	Contractual Services	3,599	1,240	10,600	6,000	10,500
6402-00000	Auto Allowance	4,409	4,789	8,100	4,000	8,100
6404-00000	Postage & Shipping	0	287	0	100	100
6418-00000	Repairs to Motor Vehicles	112	120	0	100	100
6426-00000	Maint Mach/Equip/Bldg/Struct	517	1,490	1,000	600	1,000
6453-00000	Vehicle License	0	0	100	100	100
6458-00000	Conference & Training	2,300	2,453	3,800	3,800	3,800
6460-00000	Membership Dues	590	475	500	600	600
6466-00000	Misc Contractual Services	9,998	13,518	14,000	13,000	14,000
TOTAL CONTRACTUAL SERVICES		21,525	24,372	38,100	28,300	38,300
Utilities						
6475-00000	Telephones	2,439	2,292	3,700	2,200	3,000
6479-00000	Other Utilities	0	0	0	0	0
TOTAL UTILITIES		2,439	2,292	3,700	2,200	3,000
Fixed Charges						
6481-00000	Workers Compensation	6,667	6,360	7,000	7,000	6,900
6483-00000	Comprehensive Liability	276	288	300	300	300
6485-00000	Vehicle Insurance	479	271	600	600	600
6496-00000	Licenses and Permits	364	516	600	600	600
TOTAL FIXED CHARGES		7,786	7,435	8,500	8,500	8,400

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Materials & Supplies						
6505-00000	Office Supplies	5,168	2,256	4,000	2,500	4,000
6507-00000	Books & Periodicals	153	136	1,500	200	1,000
6514-00000	Gas	604	576	500	500	500
6517-00000	Supplies / Repair Parts	0	90	0	0	0
6557-00000	Medical Supplies	2,443	2,678	5,500	1,000	5,500
6589-00000	Other Materials & Supplies	11,729	6,503	15,400	6,500	11,000
TOTAL MATERIALS & SUPPLIES		20,097	12,239	26,900	10,700	22,000
Capital Outlay						
7204-00000	Machinery & Equipment	446	0	0	0	0
7230-00000	Computer Software	0	0	0	0	0
TOTAL CAPITAL OUTLAY		446	0	0	0	0
TOTAL HEALTH SERVICES		847,498	801,762	976,600	767,700	728,500



ACCOUNT: 251-0310-XXXX-XXXXX  
 FUND: HEALTH SERVICES  
 FUNCTION: HEALTH SERVICES  
 DEPARTMENT: HEALTH SERVICES

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Health Director	1.00	1.00	1.00	49,000	64,000	64,000
Sanitarians	2.00	2.00	2.00	123,400	123,400	123,400
City Sealer	1.00	1.00	1.00	62,200	62,200	62,200
Office Assistant	1.00	1.00	1.00	38,000	38,000	38,000
Environmental Health Specialist	0.00	1.00	0.00	44,100	0	0
Public Health Nurse	2.00	3.00	2.00	185,900	113,800	115,600
Overtime				0	36,800	25,000
Part-time help 6102		2.40		114,200	54,800	54,800
Health Insurance 6306				161,300	127,400	102,700
Retirement 6304				70,100	57,000	31,300
Social Security 6302				47,100	37,700	36,900
Life Insurance 6310				2,600	1,800	1,800
Income Continuation Insurance 6312				1,500	1,100	1,100
<b>TOTAL PERSONNEL</b>	<b>7.00</b>	<b>11.40</b>	<b>7.00</b>	<b>899,400</b>	<b>718,000</b>	<b>656,800</b>

ACCOUNT: 501-1020-XXXX-XXXXX  
FUND: GRAND OPERA HOUSE  
FUNCTION: GRAND OPERA HOUSE  
DEPARTMENT: GRAND OPERA HOUSE

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#### PROGRAM DESCRIPTION:

Facilities Maintenance utilizes this program budget to coordinate oversight of the Grand Opera House building, grounds and facilities.

#### PRODUCTS & SERVICES:

The Grand Opera House provides a performance venue for local organizations, area schools and local/regional promoters. The Grand Opera House is operated by the Oshkosh Grand Opera House Foundation.

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Coordinated various facility improvement measures (FIMs) at the Grand including life safety systems cleaning, HVAC troubleshooting and filter changes, roof repairs and fire code adherence training
- Implemented preventive maintenance programs for the Grand's HVAC, roof and backup generator systems
- Integrated Grand elevator into City's elevator service agreement program
- Worked with Grand Opera House Advisory Board and Foundation Staff to prioritize 2012 facility improvement measures

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Coordinate maintenance work orders or contracted work indentified in the 2012 FIM list.
- Continue to assist Foundation staff in operational issues such as life safety system training, HVAC training, security monitoring, code adherence training, energy conservation measures and more.

**SUMMARY**

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:			
GRAND OPERA HOUSE	GRAND OPERA HOUSE	GRAND OPERA HOUSE	501-1020-XXXX-XXXXX			
<hr/>						
	2010 BUDGET	2010 ACTUAL	2011 BUDGET	2011 ESTIMATED	2012 PROPOSED	
	APPROPRIATION	EXPENDITURE	APPROPRIATION	EXPENDITURE	BUDGET	
<hr/>						
<u>REVENUES:</u>						
General Property Tax #4102	66,400	66,400	66,200	66,200	66,200	
State Aid #4236	0	500,000	0	0	0	
Other Revenue #4972	0	389	0	0	0	
Ticket Surcharge Reimb.				11,900	11,900	
TSF from other funds #5299	0	237,000	0	1,227,400	0	
TOTAL RESOURCES:	66,400	803,789	66,200	1,305,500	78,100	
<hr/>						
<u>EXPENSES:</u>						
Contractual Services	59,700	66,504	59,700	67,200	61,000	
Fixed Charges	6,700	4,972	6,500	6,800	6,300	
Materials & Supplies	0	352	0	1,000	1,000	
Capital Outlay	0	1,287,252	0	23,900	0	
TOTAL USES:	66,400	1,359,080	66,200	98,900	68,300	
<hr/>						
CURRENT NET SURPLUS/DEFICIT	0	(555,291)	0	1,206,600	9,800	
Due to General Fund	(50,314)	(1,216,395)	(55,914)	(9,795)	5	

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6401-00000      2011 increase due to budget reallocation from 6426-Maint Mach/Equip/Bldg/Struct and increased repairs, generator / HVAC fan motor

6401-00000      2012 increase due to integrating Grand elevator into City's elevator service maintenance agreement

6426-00000      Decrease due to budget reallocation to 6401-Contractual Services

6517-00000      Increase due to budget reallocation from 6426 for HVAC filters

6589-00000      Increase due to budget reallocation from 6426 for salt pellets for exterior maintenance

ACCOUNT: 501-1020-XXXX-XXXXX  
 FUND: GRAND OPERA HOUSE  
 FUNCTION: GRAND OPERA HOUSE  
 DEPARTMENT: GRAND OPERA HOUSE

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Contractual Services						
6401-00000	Contractual Services	556	0	0	8,000	7,300
6426-00000	Maint Mach/Equip/Bldg/Structure	7,424	16,311	10,000	9,500	4,000
6446-00000	Contractual Employment	0	0	0	0	0
6466-00000	Misc Contractual Services	49,646	50,193	49,700	49,700	49,700
TOTAL CONTRACTUAL SERVICES		57,626	66,504	59,700	67,200	61,000
Fixed Charges						
6482-00000	Building & Contents	3,302	1,163	3,200	3,500	3,000
6483-00000	Comprehensive Liability	2,796	2,880	3,000	3,000	3,000
6494-00000	Boiler Insurance	276	279	300	300	300
6496-00000	Licenses & Permits	35	650	0	0	0
TOTAL FIXED CHARGES		6,409	4,972	6,500	6,800	6,300
Materials & Supplies						
6517-00000	Supplies/Repair Parts	0	0	0	500	500
6589-00000	Other Materials & Supplies	0	352	0	500	500
TOTAL MATERIALS & SUPPLIES		0	352	0	1,000	1,000
Capital Outlay						
7204-00000	Machinery & Equipment	0	0	0	0	0
7206-00000	Capital Construction	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL GRAND OPERA HOUSE		64,035	71,828	66,200	75,000	68,300

ACCOUNT: 503-1040-XXXX-XXXXX  
FUND: CONVENTION CENTER  
FUNCTION: CONVENTION CENTER  
DEPARTMENT: CONVENTION CENTER

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**PROGRAM DESCRIPTION:**

Facilities Maintenance utilizes this program budget to coordinate oversight of the Oshkosh Convention Center building, grounds and facilities.

**PRODUCTS & SERVICES:**

The Oshkosh Convention Center is a city-owned conference and convention center that is also available for community events. Booking of the Center is currently coordinated by the Oshkosh Convention and Visitors Bureau.

**RECENT SIGNIFICANT ACCOMPLISHMENTS:**

- Coordinated various Convention Center facility improvement (FIMs) projects including grease trap cleanout access, bathroom plumbing issues, kitchen repairs and code compliance issues, light bulb replacements, exterior lighting/maintenance issues, skywalk roof leaks and HVAC orientation with OCVB staff
- Implemented annual preventive maintenance agreements for HVAC, roofing, backup generator, grease trap cleanout services and kitchen equipment maintenance/testing
- Implemented service agreements for life safety systems
- Coordinated and documented annual inventory of Convention Center assets
- Worked with Oshkosh Convention and Visitors Bureau (OCVB) onsite managers to identify short and long term facility improvement measures and/or equipment needs

**OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:**

- Coordinate planned HVAC, roofing and other facility improvements
- Continue to work with OCVB onsite managers to minimize energy usage
- Continue ongoing maintenance repairs or improvements

## SUMMARY

FUND: CONVENTION CENTER      FUNCTION: CONVENTION CENTER      DEPARTMENT: CONVENTION CENTER      ACCOUNT: 503-1040-XXXX-XXXXX

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	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
<u>REVENUES</u>					
Interest Income #4906-4908	9,000	3,537	300	3,000	3,000
Parking Permits Park Plaza #4782	0	7,223	10,000	0	0
Parking Stickers #4748	1,100	1,074	1,100	1,100	1,100
Hotel/Motel Room Tax #4783	1,027,600	1,148,172	1,131,800	1,185,000	1,185,000
Hyde Bankruptcy Agreement (through 3/2011)	84,700	0	23,200	45,600	0
Miscellaneous #4972	2,000	42,000	2,000	4,500	2,000
TOTAL RESOURCES:	1,124,400	1,202,006	1,168,400	1,239,200	1,191,100

<u>EXPENSES:</u>					
Contractual Services 6400's	777,600	772,313	795,700	836,500	829,500
Utilities 647x	112,000	105,020	113,100	113,100	115,600
Fixed Charges 648x-649x	9,900	6,805	9,700	10,200	11,100
Materials & Supplies 6500's	15,000	17,346	5,000	5,000	5,000
Debt-Bond Service Fees #6730	400	400	400	400	400
Debt Payment P & I	568,100	447,500	566,900	545,400	219,500
Capital Outlay	5,000	0	11,800	11,800	10,000
TOTAL USES:	1,488,000	1,349,384	1,502,600	1,522,400	1,191,100

CURRENT NET SURPLUS/DEFICIT		(147,378)	(334,200)	(283,200)	0
Carry Forward Debt *		338,464	319,016	308,367	0
Net Surplus / Deficit		191,086	(15,184)	25,167	0
Outstanding Debt as of 12/31/2012		1,781,327			
Average yearly pmt.		222,666			
Number of pmts remaining.		8			

\*See Debt Analysis Attached

### REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6401-00000      2011 and 2012 increase due to additional costs associated with annual life safety monitoring, testing and preventive maintenance programs

### EXPLANATION OF CAPITAL OUTLAY:

7204-00000	Two LCD monitors	\$8,000	
	Water softener for kitchen	<u>2,000</u>	
			\$10,000

ACCOUNT: 503-1040-XXXX-XXXXX  
 FUND: CONVENTION CENTER  
 FUNCTION: CONVENTION CENTER  
 DEPARTMENT: CONVENTION CENTER

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPRO.	2011 EST.	2012 PROP.
<b>Account-Project</b>						
<b>Contractual Services</b>						
6401-00000	Contractual Services	27,821	6,462	8,000	18,000	18,000
6414-00000	Auditing	5,500	0	0	0	0
6426-00000	Maint Mach/Equip/Bldg/Struct	44,498	19,751	18,000	25,000	25,000
6432-00000	Equipment Rental	286	0	0	0	0
6446-00000	Contractual Employment	40,000	40,000	40,000	40,000	40,000
6466-00000	Misc Contractual Services	656,556	590,300	616,500	640,300	626,000
6468-00000	Hotel Tax - Grand	130,980	115,800	113,200	113,200	120,500
6469-00000	Uncollectible Account	14,486	0	0	0	0
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>920,127</b>	<b>772,313</b>	<b>795,700</b>	<b>836,500</b>	<b>829,500</b>
<b>Utilities</b>						
6471-00000	Electricity	72,292	72,811	75,000	71,000	73,500
6472-00000	Sewer Service	1,536	2,265	3,100	3,500	3,500
6473-00000	Water Service	2,337	3,166	3,700	3,700	3,700
6474-00000	Gas Service	22,994	17,084	20,400	24,000	24,000
6475-00000	Telephones	2,310	2,306	2,400	2,400	2,400
6476-00000	Storm Water	6,932	7,388	8,500	8,500	8,500
<b>TOTAL UTILITIES</b>		<b>108,401</b>	<b>105,020</b>	<b>113,100</b>	<b>113,100</b>	<b>115,600</b>
<b>Fixed Charges</b>						
6482-00000	Building & Contents	4,128	1,454	4,000	4,400	5,000
6483-00000	Comprehensive Liability	4,908	5,052	5,400	5,400	5,400
6494-00000	Boiler Insurance	276	279	300	300	300
6496-00000	Licenses and Permits	35	20	0	100	400
<b>TOTAL FIXED CHARGES</b>		<b>9,347</b>	<b>6,805</b>	<b>9,700</b>	<b>10,200</b>	<b>11,100</b>

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPRO.	2011 EST.	2012 PROP.
Materials & Supplies						
6505-00000	Office Supplies	0	2,942	0	0	0
6517-00000	Supplies/Repair Parts	3,822	815	3,000	3,000	3,000
6550-00000	Minor Equipment	0	5,208	0	0	0
6565-00000	Stone/Gravel/Concrete/Asphalt	0	6,000	0	0	0
6589-00000	Other Materials & Supplies	14,328	2,381	2,000	2,000	2,000
TOTAL MATERIALS & SUPPLIES		18,150	17,346	5,000	5,000	5,000
Debt Service-Governmental						
6730-00000	Bond Service Fees	400	400	400	400	400
TOTAL DEBT SERVICE-GOVERNMENTAL		400	400	400	400	400
Capital Outlay						
7204-00000	Machinery and Equipment	0	0	11,800	11,800	10,000
TOTAL CAPITAL OUTLAY		0	0	11,800	11,800	10,000
Debt Service Payment		424,337	447,500	566,900	545,400	219,500
TOTAL CONVENTION CENTER		1,480,762	1,349,384	1,502,600	1,522,400	1,191,100



**CAPITAL OUTLAY REQUEST SUMMARY  
2012**

Dept: Convention Center

**TOTAL CAPITAL OUTLAY AMOUNT REQUESTED:**                   \$                   10,000

Item No.	Item Requested	New/ Replace	Quantity	Unit Cost	Total Cost *
1	LCD Display Monitors	New	2	\$4,000	\$8,000
2	Water Softener	Replace	1	\$2,000	\$2,000
3					\$0
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
9					\$0
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\* Please round request to the nearest \$100.

**Oshkosh Convention Center  
Debt Analysis  
10/8/2011**

<b>Year</b>	<b>Debt Payment (Principal &amp; Interest)</b>	<b>Amount of Hotel/Motel Tax Revenue Estimated to be Available for Debt Payment **</b>	<b>Annual Balance of Debt to be Repaid through Future Hotel/Motel Tax Revenue</b>	<b>Cumulative Balance</b>
2009	\$424,337	\$210,120	\$214,216	\$214,216
2010	\$568,098	\$229,634	\$338,464	\$552,680
2011	\$545,367	\$237,000	\$308,367	\$861,047
2012	\$219,484	\$237,000	\$0	\$843,531
2013	\$217,834	\$237,000	\$0	\$824,365
2014	\$220,442	\$237,000	\$0	\$807,807
2015	\$222,212	\$237,000	\$0	\$793,019
2016	\$223,449	\$237,000	\$0	\$779,468
2017	\$223,769	\$237,000	\$0	\$766,237
2018	\$228,497	\$237,000	\$0	\$757,734
2019	\$227,354	\$237,000	\$0	\$748,088
2020	\$217,770	\$237,000	\$0	\$728,858
2021		\$237,000	\$0	\$491,858
2022		\$237,000	\$0	\$254,858
2023		\$237,000	\$0	\$17,858
2024		\$17,858	\$0	\$0
<b>Total Debt Payments *</b>	<b>\$3,538,613</b>			

\*Amount of Debt Outstanding after 12/31/11 = \$2,000,811

\*\* Estimate of Funds Available Through Future Hotel/Motel Tax (First 2% of the Tax)

ACCOUNT: 247-0650-XXXX-XXXXX  
FUND: RIVERSIDE CEMETERY  
FUNCTION: RIVERSIDE CEMETERY  
DEPARTMENT: PARKS & OTHER FACILITIES

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#### PROGRAM DESCRIPTION:

The cemetery program maintains Riverside and Boyd Cemeteries (Catholic cemeteries maintenance was assumed by the Green Bay Diocese on January 1, 2011).

#### PRODUCTS & SERVICES:

- Through a computerized program, administration provides assistance to families, funeral homes, and monument companies in locating burial sites
- Assist parties in the procurement of burial lots
- Maintenance is done under the Perpetual Care program
- Provide snow removal services for City properties

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Developed a preliminary Capital Improvements schedule for future site and facilities work to be accomplished in cooperation with the Landmarks Cemetery Subcommittee
- Continued data collection work to upgrade the Cemetery record keeping and mapping database to Cemetery Information Management System (CIMS)

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Further development of a maintenance plan to better manage future site and building repairs and improvements.
- Research the need to increase Cemetery fees.
- Transition old record keeping database to new CIMS database, which is nearly completed.

**SUMMARY**

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:
RIVERSIDE CEMETERY	RIVERSIDE CEMETERY	PARKS & OTHER FACILITIES	247-0650-XXXX-XXXX

	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	30,386	30,386	(32,445)	(32,445)	55
<u>REVENUES</u>					
Net Levy Required #4102	210,300	210,300	276,400	276,400	276,200
Sale of Lots #4578	88,100	77,371	55,000	43,000	45,000
Other Charges #4580	31,000	31,000	0	0	0
Interest #4908	37,000	26,708	32,000	27,000	27,000
Misc Rev #4972	0	0	0	0	0
Surplus Applied	45,000	0	0	0	0
TSF from other Funds #5299	0	20,000	0	105,400	0
TOTAL SOURCES:	411,400	365,379	363,400	451,800	348,200
<u>EXPENSES:</u>					
Personnel 6300's	348,900	357,787	331,300	349,200	280,700
Contractual Services 6400's	12,800	25,478	14,400	16,100	13,100
Utilities 647x	26,600	21,184	24,600	23,000	23,600
Fixed Charges 648x-649x	7,800	6,163	8,200	8,300	8,300
Materials & Supplies 6500's	14,200	17,598	14,600	21,200	22,500
Capital Outlay 7200's	15,000	0	1,500	1,500	0
TOTAL USES:	425,300	428,210	394,600	419,300	348,200
CURRENT NET SURPLUS/DEFICIT	(13,900)	(62,831)	(31,200)	32,500	0
Ending Fund Balance:	(28,514)	(32,445)	(63,645)	55	55

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6550-00000                      Replace four line trimmers

ACCOUNT: 247-0650-XXXX-XXXXX  
 FUND: RIVERSIDE CEMETERY  
 FUNCTION: RIVERSIDE CEMETERY  
 DEPARTMENT: PARKS & OTHER FACILITIES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	194,887	227,225	215,700	227,400	184,300
6103-00000	Regular Pay - Temp Employee	47,139	26,944	13,500	13,000	13,000
TOTAL PAYROLL - DIRECT LABOR		242,026	254,169	229,200	240,400	197,300
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	98,015	103,618	102,100	108,800	83,400
TOTAL PAYROLL - INDIRECT LABOR		98,015	103,618	102,100	108,800	83,400
Contractual Services						
6401-00000	Contractual Services	565	112	500	200	200
6404-00000	Postage & Shipping	97	66	100	100	100
6418-00000	Repairs to Motor Vehicles	2,347	6,318	5,000	8,000	5,000
6419-00000	Repairs to Tires	15	18	300	100	100
6420-00000	Repairs to Tools & Equipment	0	0	100	100	100
6421-00000	Maintenance Radios	0	0	100	0	0
6424-00000	Maintenance Office Equipment	88	101	100	200	200
6426-00000	Maint Mach/Equip/Bldg/Struct	2,538	1,927	2,500	2,000	2,000
6432-00000	Equipment Rental	0	40	100	0	0
6440-00000	Other Rental	40	40	100	0	0
6445-00000	Land Fill Fees	0	38	100	0	0
6446-00000	Contractual Employment	10,565	16,818	5,400	5,400	5,400
TOTAL CONTRACTUAL SERVICES		16,255	25,478	14,400	16,100	13,100
Utilities						
6471-00000	Electricity	2,632	2,519	2,900	2,900	3,000
6472-00000	Sewer Service	316	272	300	300	300
6473-00000	Water Service	405	351	400	400	400
6474-00000	Gas Service	5,845	4,662	5,600	5,600	5,600
6475-00000	Telephones	3,107	698	1,000	800	800
6476-00000	Storm Water	11,902	12,682	14,400	13,000	13,500
TOTAL UTILITIES		24,207	21,184	24,600	23,000	23,600

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Fixed Charges						
6481-00000	Workers Compensation	2,866	2,730	3,000	3,000	3,000
6482-00000	Building & Contents	1,006	472	1,000	1,100	1,100
6483-00000	Comprehensive Liability	1,116	1,152	1,100	1,100	1,100
6485-00000	Vehicle Insurance	2,348	1,320	2,800	2,800	2,800
6494-00000	Boiler Insurance	276	279	300	300	300
6496-00000	Licenses & Permits	0	110	0	0	0
6499-00000	Misc Fixed Charges	0	100	0	0	0
TOTAL FIXED CHARGES		7,612	6,163	8,200	8,300	8,300
Materials & Supplies						
6503-00000	Clothing	130	135	100	100	100
6505-00000	Office Supplies	162	232	200	300	300
6507-00000	Books & Periodicals	475	198	0	400	400
6511-00000	Diesel Fuel	0	850	0	7,000	7,000
6513-00000	Motor Oil (Lubricants)	549	131	100	300	300
6514-00000	Gasoline	0	8	0	0	0
6517-00000	Supplies/Repair Parts	8,566	6,443	7,000	7,000	7,000
6518-00000	Other Fuel/Propane	1,294	52	500	100	100
6519-00000	Tires, Tubes & Rims	1,956	3,498	1,500	1,500	1,500
6527-00000	Janitorial Supplies	518	212	400	200	300
6537-00000	Safety Equipment	0	285	300	600	300
6545-00000	Tools & Shop Supplies	460	308	500	200	200
6550-00000	Minor Equipment	172	2,264	1,500	1,500	2,500
6565-00000	Stone/Gravel/Concrete/Asp	21,197	0	0	0	0
6589-00000	Other Materials & Supplies	3,144	2,982	2,500	2,000	2,500
TOTAL MATERIAL & SUPPLIES		38,623	17,598	14,600	21,200	22,500
Capital Outlay						
7204-00000	Machinery & Equipment	1,910	0	1,500	1,500	0
7216-00000	Land Improvements	0	0	0	0	0
7230-00000	Computer Software	0	0	0	0	0
7470-00000	Transfer Out	0	0	0	0	0
TOTAL CAPITAL OUTLAY		1,910	0	1,500	1,500	0
TOTAL RIVERSIDE CEMETERY		428,648	428,210	394,600	419,300	348,200

**PERSONNEL SCHEDULE**

ACCOUNT: 247-0650-XXXX-XXXXX  
 FUND: RIVERSIDE CEMETERY  
 FUNCTION: RIVERSIDE CEMETERY  
 DEPARTMENT: PARKS & OTHER FACILITIES

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Landscape Operations Manager	1.00	1.00	1.00	67,100	67,100	67,100
Groundskeeper	0.00	0.70	0.00	32,300	34,200	0
Parks Maintenance Lead Person	1.00	1.00	1.00	48,800	59,600	48,800
Parks Maintenance Worker	1.00	1.00	1.00	47,500	44,900	47,100
Clerk Typist (P.T.) 6102	0.60	0.60	0.60	19,000	18,300	18,300
Overtime 6102				1,000	3,300	3,000
Seasonal Help 6103				13,500	13,000	13,000
Health Insurance 6306				54,700	63,500	52,500
Retirement 6304				28,400	25,300	14,200
Social Security 6302				17,400	18,400	15,100
Life Insurance 6310				1,000	1,000	1,000
Income Continuation Ins 6312				600	600	600
<b>TOTAL PERSONNEL</b>	<b>3.60</b>	<b>4.30</b>	<b>3.60</b>	<b>331,300</b>	<b>349,200</b>	<b>280,700</b>

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ACCOUNT: 255-0610-XXXX-XXXXX  
FUND: PARKS REVENUE FACILITIES  
FUNCTION: PARKS REVENUE FACILITIES  
DEPARTMENT: PARKS & OTHER FACILITIES

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#### PROGRAM DESCRIPTION:

Through the collection of fees and sales, the Parks Department produces income to make improvements to specialized Parks facilities. With improved facilities, positive service to community and individual users is enhanced. Revenue facilities include: the Menominee Park Zoo, Boat Launches, Children's Amusement Center, Concessions, Miller's Bay, Vending and Zooloween Boo.

#### PRODUCTS AND SERVICES:

- Plan for facility and equipment improvements
- Provide exceptional family and children experiences at the zoo, amusement center, and through special events
- Work with special interest groups and their events
- Work with the boating public for water-based facility needs

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Performed preliminary engineering and architectural work for the River Otter exhibit
- Replaced and repaired section of train track at the Children's Amusement area
- Implemented management plan for aquatic invasive species at Miller's Bay
- Rebuilt the pier at Rainbow Park
- Offered 1<sup>st</sup> annual "Snooze at the Zoo" fundraiser at the Menominee Park Zoo, a huge success
- Worked with the Zoological Society to begin fundraising for the River Otter exhibit
- Rebuilt and replaced several structures, such as; hay feeders, animal houses and storage areas in the Menominee Park Zoo

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Work on construction of a new prairie dog and river otter display at the zoo, when fundraising is successful
- Purchase new and improved water equipment at the Children's Amusement Center to update our supply and provide a larger variety of options to our patrons while increasing revenues
- Consider increasing the boat launch user fees to be more uniform with other launches in our area
- Continue to expand on our Zooloween Event by adding new entertainment and activities each year
- Consider adding a second night for the "Snooze at the Zoo" due to interest in 2011

**SUMMARY**

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:			
PARKS REVENUE FACILITIES	PARKS REVENUE FACILITIES	PARKS AND OTHER FACILITIES	255-0610-XXXX-XXXXX			
	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET	
Fund Balance:	72,954	72,954	139,225	139,225	187,225	
<b>REVENUES:</b>						
<u>Project Number:</u>						
11421 zoo	5,000	765	5,000	3,500	3,500	
zoo donations 11421	70,800	34,121	65,000	65,000	65,000	
11422 boat launch fees	40,000	48,478	50,000	40,000	40,000	
11423 rides	40,000	37,101	40,000	25,000	35,000	
11424 concessions	13,000	14,332	13,000	13,500	14,000	
11424 TSF from other		0	0	0	0	
11426 Miller's Bay	5,500	3,838	41,700	2,700	2,700	
11426 State Aid-Other	0	30,801		0	20,000	
11425 vending	1,700	3,684	2,000	2,000	2,000	
11428 Zoo Halloween	3,000	4,588	6,000	6,000	6,000	
11431 Lakefly Café	38,000	36,836	40,000	40,000	40,000	
TOTAL SOURCES:	217,000	214,544	262,700	197,700	228,200	
<b>EXPENSES:</b>						
Personnel 6300's	72,200	67,164	72,300	71,100	70,400	
Contractual Services 6400's	18,600	24,064	61,100	24,800	58,200	
Utilities 647x's	15,100	0	0	0	0	
Fix Charges 648x-649x's	1,500	1,755	1,800	1,800	1,800	
Materials & Supplies 6500's	59,700	55,290	51,900	52,000	51,900	
Capital Outlay 7200's	75,000	0	70,000	0	104,000	
Transfer to other funds		0	0	0	0	
TOTAL USES:	242,100	148,273	257,100	149,700	286,300	
CURRENT NET SURPLUS/DEFICIT	(25,100)	66,271	5,600	48,000	(58,100)	
Ending Fund Balance:	47,854	139,225	144,825	187,225	129,125	

\*Leach was included in this budget through 2008 / moved to separate fund for 2009 and beyond

COMMENTS:

REASONS FOR CHANGES IN EXPENDITURE LEVELS:

6401-00000 Includes \$10,000 for Rainbow Park boat launch master plan and \$40,000 for Miller's Bay treatment  
6426-00000 Increase due to train motor repairs  
4xxx-11423 Rides revenue down in 2011 due to train motor replacement  
4xxx-11426 DNR grant anticipated to cover 50% of Miller's Bay treatment

EXPLANATION OF CAPITAL OUTLAY:

7204-00000 Aqua bikes (4) \$3,500 \$14,000  
7206-00000 River exhibit, carried from 2011 \$70,000  
7216-00000 T Dock replacement \$20,000

ACCOUNT: 255-0610-XXXX-XXXXX  
 FUND: PARKS REVENUE FACILITIES  
 FUNCTION: PARKS REVENUE FACILITIES  
 DEPARTMENT: PARKS AND OTHER FACILITIES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	18,164	17,841	19,800	19,800	19,800
6103-00000	Regular Pay - Temp Employee	41,747	41,916	44,100	44,100	44,100
TOTAL PAYROLL - DIRECT LABOR		59,911	59,757	63,900	63,900	63,900
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	6,432	7,407	8,400	7,200	6,500
TOTAL PAYROLL - INDIRECT LABOR		6,432	7,407	8,400	7,200	6,500
Contractual Services						
6401-00000	Contractual Services	10,899	15,282	55,000	15,000	50,000
6404-00000	Postage & Shipping	887	18	900	900	900
6408-00000	Printing & Binding	2,519	4,624	2,700	4,500	4,500
6410-00000	Advertising/Marketing	1,264	1,212	1,200	1,200	1,200
6424-00000	Maint Office Equipment	435	68	300	300	300
6426-00000	Maint Mach/Equip/Bldg/Structures	0	121	500	2,000	500
6432-00000	Equipment Rental	300	0	0	100	0
6440-00000	Other Rental	498	414	400	700	700
6446-00000	Contractual Employment	0	2,255	0	0	0
6458-00000	Conference and Training	23	0	0	0	0
6460-00000	Membership Dues	70	70	100	100	100
6466-00000	Misc Contractual Services	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		16,895	24,064	61,100	24,800	58,200
Utilities						
6471-00000	Electricity	(647)	0	0	0	0
6475-00000	Telephones	0	0	0	0	0
TOTAL UTILITIES		(647)	0	0	0	0
Sundry Fixed Charges						
6496-00000	Licenses & Permits	1,550	1,755	1,800	1,800	1,800
6499-00000	Misc Fixed Charges	0	0	0	0	0
TOTAL FIXED CHARGES		1,550	1,755	1,800	1,800	1,800

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
<u>Account-Project</u>						
Materials & Supplies						
6503-00000	Clothing	0	0	400	400	400
6505-00000	Office Supplies	983	645	800	800	800
6509-00000	Computer Supplies	139	0	200	0	0
6513-00000	Motor Oil(Lubricants)	120	36	100	100	100
6514-00000	Gasoline	0	0	400	400	400
6517-00000	Supplies/Repair Parts	5,925	6,590	4,500	10,000	6,500
6518-00000	Other Fuel	33	0	0	0	0
6527-00000	Janitorial Supplies	0	536	500	500	500
6529-00000	Chemicals	0	12,306	0	0	0
6537-00000	Safety Equipment	159	0	0	0	0
6545-00000	Tools/Shop Supplies	0	0	200	800	200
6550-00000	Minor Equipment	584	400	800	2,000	1,000
6565-00000	Stone/Gravel/Concrete/Asphalt	2,120	1,056	3,000	3,000	3,000
6586-00000	Concessions	19,131	18,904	21,000	19,000	19,000
6589-00000	Other Materials & Supplies	26,997	14,817	20,000	15,000	20,000
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>56,191</b>	<b>55,290</b>	<b>51,900</b>	<b>52,000</b>	<b>51,900</b>
Capital Outlay						
7204-00000	Machinery & Equipment	0	0	0	0	14,000
7206-00000	Capital Construction	0	0	70,000	0	70,000
7216-00000	Land Improvement	0	0	0	0	20,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>	<b>70,000</b>	<b>0</b>	<b>104,000</b>
<b>TOTAL PARKS REVENUE FACILITIES FUND</b>		<b>140,332</b>	<b>148,273</b>	<b>257,100</b>	<b>149,700</b>	<b>286,300</b>

***PERSONNEL SCHEDULE***

ACCOUNT: 255-0610-XXXX-XXXXX  
FUND: PARKS REVENUE FACILITIES  
FUNCTION: PARKS REVENUE FACILITIES  
DEPARTMENT: PARKS AND OTHER FACILITIES

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Park Revenue Facilities Manager	0.36	0.36	0.36	19,800	19,800	19,800
Seasonal Employees	2.40	2.40	2.40	44,100	44,100	44,100
Health Insurance 6306				0	0	0
Retirement 6304				3,300	2,100	1,400
Social Security 6302				4,900	4,900	4,900
Life Insurance 6310				100	100	100
Income Continuation Ins 6312				100	100	100
<b>TOTAL PERSONNEL</b>	<b>2.76</b>	<b>2.76</b>	<b>2.76</b>	<b>72,300</b>	<b>71,100</b>	<b>70,400</b>

**CAPITAL OUTLAY REQUEST SUMMARY  
2012**

Dept: Parks - Revenue Facilities

**TOTAL CAPITAL OUTLAY AMOUNT REQUESTED:** \$ 104,000

Item No.	Item Requested	New/ Replace	Quantity	Unit Cost	Total Cost *
1	Aqua bikes	Replace	4	\$3,500	\$14,000
2	T Dock replacement	Replace	1	\$20,000	\$20,000
3	River exhibit, carried from 2011	New/	1	\$70,000	\$70,000
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
9					\$0
10					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0

\* Please round request to the nearest \$100.

ACCOUNT: 256-0610-XXXX-00000  
FUND: LEACH AMPHITHEATER  
FUNCTION: LEACH AMPHITHEATER  
DEPARTMENT: PARKS & OTHER FACILITIES

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PROGRAM DESCRIPTION:

Comprehensive management of the Leach Amphitheater. The primary function: market, book and schedule the venue for concerts, special events, weddings and gatherings. Maintain the facility as a park property.

RECENT SIGNIFICANT ACOMPLISHMENTS:

- Continued the community based concert/entertainment series
- Finalized a Strategic Advertising Campaign with UW-Oshkosh class
- Assisted with the coordination of the second annual Oktoberfest
- Assisted with the coordination of the third annual Irish Fest
- Reorganized staffing levels at the Leach Amphitheater

OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Further development of the Leach Amphitheater marketing plan
- Gain new sponsorships for the community based events
- Implement aspects of the Strategic Advertising Campaign
- Investigate additional revenue generating options for the venue
- Continue discussions with Grand Opera House staff on potential collaboration

## ***SUMMARY***

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:
	LEACH	PARKS AND	
LEACH AMPHITHEATER	AMPHITHEATER	OTHER	
		FACILITIES	256-0610-XXXX-00000

	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	(10,974)	(10,974)	(33,813)	(33,813)	(33,013)
<b><u>REVENUES:</u></b>					
Facility Fees #4571	38,500	30,161	50,000	29,000	40,000
Facility Rentals #4572	1,000	1,048	2,000	1,500	2,000
Gifts & Donations #4952	5,000	18,034	5,000	4,900	10,000
Misc Revenue #4972	15,000	0	0	1,100	500
Concessions #4577	2,000	2,624	4,000	1,800	4,000
Stanhilber Trust/Transfer In	0	14,461	15,700	15,700	0
<b>TOTAL SOURCES:</b>	<b>61,500</b>	<b>66,328</b>	<b>76,700</b>	<b>54,000</b>	<b>56,500</b>
<b><u>EXPENSES:</u></b>					
Personnel 6300's	12,900	17,549	10,800	9,200	8,600
Contractual Services 6400's	13,700	31,369	28,500	17,500	21,000
Utilities #647x's	14,300	21,947	18,300	17,100	17,100
Fixes Charges #6482x-649x	300	200	200	200	300
Materials & Supplies 6500's	14,700	15,277	10,700	8,300	7,100
Capital Outlay 7200's	0	2,825	2,000	900	0
<b>TOTAL USES:</b>	<b>55,900</b>	<b>89,167</b>	<b>70,500</b>	<b>53,200</b>	<b>54,100</b>
<b>CURRENT NET SURPLUS(/DEFICIT)</b>	<b>5,600</b>	<b>(22,839)</b>	<b>6,200</b>	<b>800</b>	<b>2,400</b>
Ending Fund Balance:	(5,374)	(33,813)	(27,613)	(33,013)	(30,613)

**COMMENTS:**

**REASONS FOR CHANGES IN EXPENDITURE LEVELS:**



ACCOUNT: 256-0610-XXXX-00000  
 FUND: LEACH AMPHITHEATER  
 FUNCTION: LEACH AMPHITHEATER  
 DEPARTMENT: PARKS AND OTHER FACILITIES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	4,874	0	0	0	0
6103-00000	Regular Pay - Temp Employee	13,038	15,412	10,000	8,000	8,000
TOTAL PAYROLL - DIRECT LABOR		17,912	15,412	10,000	8,000	8,000
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	2,509	2,137	800	1,200	600
TOTAL PAYROLL - INDIRECT LABOR		2,509	2,137	800	1,200	600
Contractual Services						
6401-00000	Contractual Services	28,585	23,305	20,500	12,000	15,000
6404-00000	Postage & Shipping	291	0	0	0	0
6408-00000	Printing & Binding	76	0	0	0	0
6410-00000	Advertising/Marketing	7,854	6,672	5,000	3,000	3,000
6426-00000	Maint Mach/Equip/Bldg/Structures	0	107	0	2,000	1,500
6432-00000	Equipment Rental	506	0	500	500	500
6440-00000	Other Rental	1,387	50	0	0	0
6445-00000	Land Fill Fees	1,189	0	1,500	0	0
6458-00000	Conference/Training	353	0	0	0	0
6466-00000	Misc Contractual Services	0	1,235	1,000	0	1,000
TOTAL CONTRACTUAL SERVICES		40,241	31,369	28,500	17,500	21,000
Utilities						
6471-00000	Electricity	11,296	12,838	11,300	10,000	10,000
6472-00000	Sewer Service	1,730	2,332	1,900	1,900	1,900
6473-00000	Water Service	4,741	4,551	3,100	3,100	3,100
6474-00000	Gas Service	486	557	500	600	600
6475-00000	Telephones	1,083	1,669	1,500	1,500	1,500
6476-00000	Storm Water	0	0	0	0	0
TOTAL UTILITIES		19,336	21,947	18,300	17,100	17,100
Sundry Fixed Charges						
6482-00000	Building & Contents	0	0	0	0	0
6496-00000	Licenses & Permits	341	200	200	200	300
6499-00000	Misc Fixed Charges	0	0	0	0	0
TOTAL FIXED CHARGES		341	200	200	200	300

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Materials & Supplies						
6503-00000	Clothing	363	427	200	0	0
6505-00000	Office Supplies	538	454	300	100	100
6507-00000	Books and Periodicals	598	0	0	0	0
6517-00000	Supplies/Repair Parts	4,256	825	1,500	2,000	1,500
6527-00000	Janitorial Supplies	6,418	2,093	2,500	2,200	2,000
6529-00000	Chemicals	15	243	0	0	0
6537-00000	Safety Equipment	313	10	200	0	0
6545-00000	Tools and Shop Supplies	962	26	0	0	0
6550-00000	Minor Equipment	793	1,680	500	500	500
6586-00000	Concessions	2,234	1,394	2,000	2,000	2,000
6589-00000	Other Materials & Supplies	5,469	8,125	3,500	1,500	1,000
TOTAL MATERIALS & SUPPLIES		21,959	15,277	10,700	8,300	7,100
Capital Outlay						
7202-00000	Office Equipment Purchases	1,570	0	0	0	0
7204-00000	Machinery & Equipment	19,535	1,876	2,000	900	0
7214-00000	Buildings	0	949	0	0	0
7216-00000	Land Improvement	0	0	0	0	0
TOTAL CAPITAL OUTLAY		21,105	2,825	2,000	900	0
TOTAL LEACH AMPHITHEATER FUND		123,403	89,167	70,500	53,200	54,100

***PERSONNEL SCHEDULE***

ACCOUNT: 256-0610-XXXX-00000  
 FUND: LEACH AMPHITHEATER  
 FUNCTION: LEACH AMPHITHEATER  
 DEPARTMENT: PARKS AND OTHER FACILITIES

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Regular Pay	6102						
Regular Pay - Temp Employee	6103	0.62	0.62	0.62	10,000	8,000	8,000
Social Security	6302				800	600	600
Retirement	6304				0	600	0
Health Insurance	6306						
Life Insurance	6310						
<b>TOTAL PERSONNEL</b>		<b>0.62</b>	<b>0.62</b>	<b>0.62</b>	<b>10,800</b>	<b>9,200</b>	<b>8,600</b>

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ACCOUNT: 259-0610-XXXX-XXXXX  
FUND: POLLOCK COMMUNITY WATER PARK  
FUNCTION: POLLOCK COMMUNITY WATER PARK  
DEPARTMENT: PARKS & OTHER FACILITIES

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PROGRAM DESCRIPTION:

Manage and maintain the water park.

PRODUCTS & SERVICES:

- Provide water park experiences for all ages
- Provide exceptional concession food and beverages
- Plan and promote special events, i.e., children's birthday parties
- Promote the scholarship program for those in financial need

RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Offered five special events for our patrons
- Offered two "H2O & Show" events
- Updated security cameras

OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Improve the lighting throughout the facility, incorporating LED, so we would be able to use the facility as a rental for company functions after swim hours
- Improve statistical reports via computer information through RecTrac upgrades
- Develop marketing strategies to increase water park use
- Plan, organize and promote five special events or activity days to increase water park use
- Make our family changing rooms and lockers more user friendly by adding hanging racks for belongings
- Purchase new computers
- Improve ventilation system in changing areas/restrooms

**SUMMARY**

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:		
POLLOCK COMMUNITY WATER PARK	POLLOCK COMMUNITY WATER PARK	PARKS & OTHER FACILITIES	259-0610-XXXX-XXXXX		
	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	(57,590)	(57,590)	(74,657)	(74,657)	(1,857)
<b><u>REVENUES</u></b>					
Net Levy Required #4102	72,800	72,800	71,400	71,400	71,400
Park Fees #4571	140,000	125,279	130,000	122,500	125,000
Concessions #4577	50,000	52,709	52,000	59,500	55,000
Gifts and Donations #4952	0	500	10,000	30,000	10,000
Misc Rev #4972	41,000	40,000	40,000	40,000	40,000
Transfer In	0	0	0	71,100	0
Surplus Applied	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>303,800</b>	<b>291,288</b>	<b>303,400</b>	<b>394,500</b>	<b>301,400</b>
<b><u>EXPENSES</u></b>					
Personnel #6300's	37,700	50,594	42,200	43,100	42,200
Contractual Services #6400's	139,600	148,463	139,700	150,300	145,800
Utilities #647x's	70,500	50,595	58,300	55,600	56,000
Fixed Charges #648x-649x	7,300	5,487	6,100	5,700	5,800
Materials & Supplies #6500'	47,700	52,217	53,200	56,900	49,700
Capital Outlay #7200's	1,000	999	500	10,100	0
<b>TOTAL USES:</b>	<b>303,800</b>	<b>308,355</b>	<b>300,000</b>	<b>321,700</b>	<b>299,500</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>0</b>	<b>(17,067)</b>	<b>3,400</b>	<b>72,800</b>	<b>1,900</b>
Ending Fund Balance:	(57,590)	(74,657)	(71,257)	(1,857)	43

**COMMENTS:**

**REASONS FOR CHANGES IN EXPENDITURE LEVELS:**

6550-00000 Purchase replacement waterslide tubes  
7202-00000 Purchase replacement computers

ACCOUNT: 259-0610-XXXX-XXXXX  
 FUND: POLLOCK COMMUNITY WATER PARK  
 FUNCTION: POLLOCK COMMUNITY WATER PARK  
 DEPARTMENT: PARKS & OTHER FACILITIES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6103-00000	Regular Pay - Temp Employee	33,244	46,271	39,200	40,000	39,200
TOTAL PAYROLL - DIRECT LABOR		33,244	46,271	39,200	40,000	39,200
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	3,410	4,323	3,000	3,100	3,000
TOTAL PAYROLL - INDIRECT LABOR		3,410	4,323	3,000	3,100	3,000
Contractual Services						
6401-00000	Contractual Services	11,136	11,902	13,000	16,000	13,000
6402-00000	Auto Allowance	9	15	0	100	100
6404-00000	Postage and Shipping	502	21	100	0	0
6410-00000	Advertising/Marketing	1,218	701	1,200	1,200	1,200
6420-00000	Repairs to Tools/Equipment	349	139	500	500	500
6426-00000	Maint Mach/Equip/Bldg/Struct	2,163	3,700	4,000	4,300	4,000
6432-00000	Equipment Rental	0	457	0	100	100
6440-00000	Other Rental	0	491	0	1,000	1,000
6446-00000	Contractual Employment	108,592	121,066	110,000	116,600	115,000
6448-00000	Special Services	7,865	8,698	9,800	9,800	9,800
6458-00000	Conference & Training	1,070	1,073	1,000	500	1,000
6459-00000	Other Employee Training	0	0	0	100	0
6460-00000	Membership Dues	35	35	100	100	100
6466-00000	Misc Contractual Services	0	165	0	0	0
TOTAL CONTRACTUAL SERVICES		132,939	148,463	139,700	150,300	145,800
Utilities						
6471-00000	Electricity	18,998	19,152	19,600	19,600	20,000
6472-00000	Sewer Service	5,482	5,632	6,600	5,500	5,500
6473-00000	Water Service	6,678	6,646	7,700	7,000	7,000
6474-00000	Gas Service	20,376	15,683	20,500	20,000	20,000
6475-00000	Telephones	1,663	1,412	1,500	1,500	1,500
6476-00000	Storm Water	1,863	2,070	2,400	2,000	2,000
TOTAL UTILITIES		55,060	50,595	58,300	55,600	56,000
Fixed Charges						
6481-00000	Workers Compensation	0	360	400	400	400
6483-00000	Comprehensive Liability	3,000	3,091	3,200	3,200	3,200
6494-00000	Boiler Insurance	276	279	300	300	300
6496-00000	Licenses & Permits	1,825	370	800	400	500
6499-00000	Misc Fixed Charges	1,440	1,387	1,400	1,400	1,400
TOTAL FIXED CHARGES		6,541	5,487	6,100	5,700	5,800

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Materials & Supplies						
6503-00000	Clothing	702	0	500	0	500
6505-00000	Office Supplies	892	1,436	1,100	1,300	1,000
6517-00000	Supplies/Repair Parts	2,154	7,024	5,000	3,500	3,500
6527-00000	Janitorial Supplies	1,175	725	1,500	1,500	1,000
6529-00000	Chemicals	11,425	11,568	13,000	12,000	12,000
6537-00000	Safety Equipment	0	302	300	600	500
6545-00000	Tools & Shop Supplies	198	178	200	200	200
6550-00000	Minor Equipment	0	1,493	1,000	4,300	3,000
6565-00000	Stone/Gravel/Concrete	0	673	0	0	0
6586-00000	Concessions	21,594	23,972	24,000	27,400	23,000
6589-00000	Other Materials & Supplies	6,712	4,846	6,600	6,100	5,000
TOTAL MATERIAL & SUPPLIES		44,852	52,217	53,200	56,900	49,700
Capital Outlay						
7202-00000	Office Equipment Purchases	0	0	0	10,100	0
7204-00000	Machinery & Equipment	905	999	500	0	0
TOTAL CAPITAL OUTLAY		905	999	500	10,100	0
TOTAL POLLOCK COMM WATER PARK		276,951	308,355	300,000	321,700	299,500



***PERSONNEL SCHEDULE***

ACCOUNT: 259-0610-XXXX-XXXXX  
FUND: POLLOCK COMMUNITY WATER PARK  
FUNCTION: POLLOCK COMMUNITY WATER PARK  
DEPARTMENT: PARKS & OTHER FACILITIES

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Seasonal Help (F.T.E.)	6103	2	2	2	39,200	40,000	39,200
Social Security	6302				3,000	3,100	3,000
TOTAL PERSONNEL		2	2	2	42,200	43,100	42,200

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ACCOUNT: 517-0630-XXXX-XXXXX  
FUND: GOLF COURSE  
FUNCTION: GOLF COURSE  
DEPARTMENT: PARKS & OTHER FACILITIES

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#### PROGRAM DESCRIPTION:

Originally the Algoma Country Club established in 1899, Lakeshore Municipal Golf Course has been a mainstay in area golf for over 100 years. Throughout those years, Lakeshore has been home to a past PGA Championship winner, Ryder Cup team member, Omega Asian Masters champion, South America Tour winner, Wisconsin State Amateur Champion, an NCAA All-American and a Big East collegiate champion. Lakeshore continues to provide a quality golf experience to all golfer demographics living in, around, and visiting the City of Oshkosh.

#### PRODUCTS & SERVICES:

- League Play
- Oshkosh City Tournament
- Oshkosh Match Play Championship
- Corporate and Charity Outings
- Food and Beverage Service
- Junior Program
- Oshkosh Recreation Dept. Junior Program
- Boys and Girls High School Golf
- Instruction and Club Repair/Fitting

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Host of Two State Public Links Championships in the last 7 years
- Added new league play
- Increased Acreage of Natural Areas To Reduce Maintenance And Add Additional Habitat For Wildlife
- Planted Ten New Trees
- Added 4<sup>th</sup> flight to Oshkosh Match Play Championship
- Record Participation, and Sponsorship in Oshkosh City Tournament
- Successfully implemented online reservation system
- Completed #18 Tee Box Expansion
- Completed Range Irrigation Project

#### OBJECTIVES TO BE ACCOMPLISHED IN 2012:

- Expand #4 Tee Complex
- Plant 12 New Trees
- Expand Irrigation Coverage on #12 Tee

**SUMMARY**

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:		
GOLF COURSE	GOLF COURSE	PARKS & OTHER FACILITIES	517-0630-XXXX-XXXXX		
	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
<b>REVENUES</b>					
Greens Fees #4730	385,000	482,501	375,000	354,000	375,000
Carts #4730	90,000	0	90,000	83,000	90,000
Merchandise/Misc. #4730	45,000	0	45,000	40,000	45,000
Concessions #4736	88,500	74,743	89,000	91,000	91,000
Donations #4952	6,000	0	6,000	1,000	2,000
Sale of Land #4943	0	0	0	0	0
Gift & Donations #4952	0	0	0	0	0
Misc Revenue #4972	0	0	0	0	0
Sales Tax	(27,400)	0	(27,100)	(26,500)	(27,000)
<b>TOTAL SOURCES:</b>	<b>587,100</b>	<b>557,244</b>	<b>577,900</b>	<b>542,500</b>	<b>576,000</b>
<b>EXPENSES</b>					
Personnel #6300's	293,900	319,029	299,900	300,000	293,000
Contractual Svcs #6400's	62,100	60,173	73,300	73,000	73,000
Utilities #647x's	26,500	21,141	26,400	24,300	25,000
Fixed Charges #648x-649x	14,700	11,431	12,600	12,400	12,800
Materials & Supplies #6500's	119,100	121,259	119,200	120,500	118,900
Capital Outlay #7200's	0	0	0	0	0
<b>TOTAL</b>	<b>516,300</b>	<b>533,033</b>	<b>531,400</b>	<b>530,200</b>	<b>522,700</b>
Operating Income	70,800	24,211	46,500	12,300	53,300
<b>Non-Operating Revenues &amp; (Expenses)</b>					
Principal Payment	4,500	33,870	4,700	4,700	4,900
Interest Expense #6721	1,400	1,462	1,300	1,500	1,100
<b>TOTAL</b>	<b>5,900</b>	<b>35,332</b>	<b>6,000</b>	<b>6,200</b>	<b>6,000</b>
<b>TOTAL USES:</b>	<b>522,200</b>	<b>568,365</b>	<b>537,400</b>	<b>536,400</b>	<b>528,700</b>
<b>CURRENT NET SURPLUS/(DEFICIT)</b>	<b>64,900</b>	<b>(11,121)</b>	<b>40,500</b>	<b>6,100</b>	<b>47,300</b>
<i>Due to General Fund</i>		<i>1,338,295</i>	<i>1,297,795</i>	<i>1,332,195</i>	<i>1,284,895</i>
		<i>(Includes \$646,551 funded by 2009 Levy)</i>			
Amount recorded net of 2011 Levy.		691,744	651,244	685,644	638,344
Depreciation Expense #6619	25,500	26,336	25,500	25,500	25,500
Outstanding Debt after '12	26,945				
Average yearly pmt.	5,389				
number of payment years remaining.	5				

**REASONS FOR CHANGES IN EXPENDITURE LEVELS:**

6550-00000                      Pesticide storage cabinets for safe storage

ACCOUNT: 517-630-XXXX-XXXXX  
 FUND: GOLF COURSE  
 FUNCTION: GOLF COURSE  
 DEPARTMENT: PARKS & OTHER FACILITIES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	114,884	120,083	119,600	119,800	119,800
6103-00000	Regular Pay - Temp Employee	116,186	124,523	110,700	112,600	110,700
TOTAL PAYROLL - DIRECT LABOR		231,070	244,606	230,300	232,400	230,500
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	70,166	74,423	69,600	67,600	62,500
TOTAL PAYROLL - INDIRECT LABOR		70,166	74,423	69,600	67,600	62,500
Contractual Services						
6401-00000	Contractual Services	23,552	10,574	7,000	7,000	7,300
6402-00000	Auto Allowance	0	0	100	100	100
6404-00000	Postage & Shipping	30	9	100	100	100
6408-00000	Printing & Binding	30	28	0	100	100
6410-00000	Advertising/Marketing	6,291	6,247	6,200	6,200	6,200
6418-00000	Repairs to Motor Vehicles	0	0	200	300	100
6419-00000	Repairs to Tires	9	22	100	100	100
6420-00000	Repairs to Tools & Equip	3,994	4,967	5,000	6,000	6,200
6424-00000	Maintenance Office Equipment	0	0	200	0	0
6426-00000	Maint. Mach/Equip/Bldg/Struct	368	247	700	1,500	1,500
6432-00000	Equipment Rental	23,446	22,439	26,700	25,000	26,700
6440-00000	Other Rental	20,189	12,004	22,000	22,000	20,300
6445-00000	Landfill Fees	0	13	100	0	0
6446-00000	Contractual Employment	429	0	500	0	0
6448-00000	Special Services	454	92	1,000	800	500
6453-00000	Vehicle License & Registration	0	0	100	100	100
6458-00000	Conference & Training	246	530	300	200	200
6460-00000	Membership Dues	2,221	2,026	1,800	2,300	2,100
6466-00000	Misc Contractual Services	1,774	975	1,200	1,200	1,400
TOTAL CONTRACTUAL SERVICES		83,033	60,173	73,300	73,000	73,000
Utilities						
6471-00000	Electricity	12,257	12,217	14,200	12,500	12,900
6472-00000	Sewer Service	833	600	1,000	1,000	1,100
6473-00000	Water Service	1,161	807	1,300	1,300	1,400
6474-00000	Gas Service	3,284	2,947	5,700	5,300	5,300
6475-00000	Telephones	2,666	2,635	2,800	2,800	2,800
6476-00000	Storm Water	1,781	1,935	1,400	1,400	1,500
TOTAL UTILITIES		21,982	21,141	26,400	24,300	25,000

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Sundry Fixed Charges						
6481-00000	Workers Compensation	2,248	1,830	2,000	2,000	2,000
6482-00000	Buildings & Contents	1,006	472	1,000	1,100	1,200
6483-00000	Comprehensive Liability	420	432	400	400	400
6485-00000	Vehicle Insurance	479	271	600	600	600
6494-00000	Boiler Insurance	276	279	300	0	300
6496-00000	Licenses & Permits	575	480	500	500	500
6499-00000	Misc Fixed Charges	6,814	7,667	7,800	7,800	7,800
TOTAL FIXED CHARGES		11,818	11,431	12,600	12,400	12,800
Materials & Supplies						
6503-00000	Clothing	53	0	100	100	100
6505-00000	Office Supplies	221	128	400	400	300
6506-00000	Software Supplies	0	97	100	0	0
6507-00000	Books & Periodicals	0	0	100	0	0
6509-00000	Computer Supplies	121	350	100	0	0
6511-00000	Diesel Fuel	2,710	3,773	5,200	5,000	5,000
6513-00000	Motor Oil (Lubricants)	680	930	900	700	700
6514-00000	Gasoline	8,696	9,515	11,000	10,000	10,000
6517-00000	Supplies/Repair Parts	8,740	8,510	6,000	6,000	6,000
6518-00000	Other Fuel/Propane	71	26	100	100	100
6519-00000	Tires, Tubes & Rims	1,006	346	500	500	200
6527-00000	Janitorial Supplies	884	848	800	700	700
6529-00000	Chemicals	21,782	23,789	23,800	25,000	25,000
6537-00000	Safety Equipment	107	132	100	400	100
6541-00000	Paint	572	161	500	300	300
6545-00000	Tools & Shop Supplies	3,903	4,583	2,500	2,500	2,000
6550-00000	Minor Equipment	1,711	1,227	1,400	1,500	3,500
6557-00000	Medical Supplies	3	11	100	100	100
6565-00000	Stone/Gravel/Concrete/Asp	532	1,162	1,500	1,000	1,700
6578-00000	Irrigation Supplies	0	2,415	4,000	5,200	1,500
6580-00000	Golf Pro Shop	13,163	11,650	14,500	14,000	14,000
6586-00000	Golf Concessions	43,402	43,783	41,000	43,000	43,000
6589-00000	Materials & Supplies	6,062	7,823	4,500	4,000	4,600
TOTAL MATERIALS & SUPPLIES		114,419	121,259	119,200	120,500	118,900
Debt Service - Governmental						
2270-00000	Principal Payment	1,074,297	33,870	4,700	4,700	4,900
6721-00000	Interest Expense	52,444	1,448	1,300	1,300	1,100
TOTAL DEBT SERVICE-GOVERNMENTAL		1,126,741	35,318	6,000	6,000	6,000
Capital Outlay						
7204-00000	Machinery & Equipment	0	0	0	0	0
7210-00000	Motor Vehicles	0	0	0	0	0
7214-00000	Buildings	0	0	0	0	0
7216-00000	Land Improvement	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0
TOTAL GOLF COURSE		1,659,229	568,351	537,400	536,200	528,700

***PERSONNEL SCHEDULE***

ACCOUNT: 517-0630-XXXX-XXXXX  
 FUND: GOLF COURSE  
 FUNCTION: GOLF COURSE  
 DEPARTMENT: PARKS & OTHER FACILITIES

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
General Manager/Superintendent		1.00	1.00	1.00	70,200	70,200	70,200
Club House Manager / Golf Pro		1.00	1.00	1.00	49,400	49,600	49,600
Asst. Superintendent/Mechanic (LTE)	6103	1.00	1.00	1.00	16,400	16,400	16,400
Groundsmen (LTE)	6103	6.00	6.00	6.00	48,000	52,000	48,000
Overtime - seasonals	6103				500	700	500
Club House (seasonals)	6103	4.40	4.40	4.40	45,800	43,500	45,800
Health Insurance	6306				29,900	29,900	31,800
Retirement	6304				21,100	19,000	12,200
Social Security	6302				17,700	17,800	17,600
Life Insurance	6310				600	600	600
Income Continuation Insurance	6312				300	300	300
<b>TOTAL PERSONNEL</b>		<b>13.40</b>	<b>13.40</b>	<b>13.40</b>	<b>299,900</b>	<b>300,000</b>	<b>293,000</b>

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ACCOUNT: 511-1728-XXXX-XXXXX  
FUND: TRANSIT UTILITY  
FUNCTION: TRANSIT UTILITY  
DEPARTMENT: TRANSPORTATION

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#### PROGRAM DESCRIPTION:

The Oshkosh Transit System (OTS) is dedicated to providing safe, low-cost public transportation that enhances the mobility of its citizens and insures access to the varied resources within the community.

OTS provides bus service on nine regular fixed routes within the City of Oshkosh between 6:15 a.m. and 6:10 p.m. (except Sundays and holidays), and an intercity route which connects the Oshkosh Transit System to Fox Cities' Valley Transit at their Neenah Transit Center. Additional transit service is provided on three peak afternoon supplemental school service routes and special routes during EAA AirVenture. The regular cash fare of \$1.00 equals the lowest bus fare in Wisconsin and is among the lowest in the nation.

OTS has developed partnerships with Winnebago County and the Lakeland Care District to provide a wide range of transit and paratransit services within Oshkosh and throughout Winnebago County. The paratransit services are comprised of subsidized transportation programs for elderly, disabled, and low-income citizens.

#### PRODUCTS & SERVICES:

- Fixed Routes: Bus service for the general public
- Dial-A-Ride: Subsidized cab service for qualified elderly and disabled individuals within the city of Oshkosh, 24 hours a day, seven days a week
- Cabulance: Van-assisted door through door service for qualified disabled individuals within the city of Oshkosh, 24 hours a day, seven days a week
- Rural Over 60: Subsidized taxi and van service provided to rural Winnebago County residents ages 60 or older, 24 hours a day, and seven days a week
- Rural Under 60: Subsidized taxi and van service provided to rural Winnebago County residents who are disabled, 24 hours a day, seven days a week
- Advocap: Subsidized taxi and van service provided to elderly and disabled residents of Oshkosh to and from Elderly Nutrition Sites during the sites' hours of operation
- Access-To-Jobs: Subsidized taxi and van service provided to residents of Winnebago County to and from work

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Carried approximately 900,000 riders on fixed-route service and over 110,000 riders on revenue paratransit service
- Completed 2011 Transit Development Plan
- Completed major revision of employee work rules
- Completed major revision to route system map
- Completed training on FTA procurement guidelines and transit system requirements with respect to the Americans with Disabilities Act (ADA)
- Initiated space needs assessment of OTS facilities to plan for future needs

- Awarded a contract for dial-a-ride and rural paratransit services in 2012-2016
- Held a successful “Try Transit” free fare day on August 27 in partnership with local agencies and businesses

#### OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Improve in productivity measures related to ridership
- Publish Oshkosh Transit System routes on Google Transit, for improved trip planning
- Make targeted investments in technology, such as cameras and vehicle location technology, to improve the efficiency and safety of the system
- Complete a re-branding effort to complement the recently completed TDP
- Build on re-branding effort to develop new creative material for future OTS marketing efforts
- Initiate a formal travel training program with a private contractor
- Renew ridership agreement with UWO
- Implement project recommendations from space needs assessment study
- Focus on implementation of Transit Development Plan recommendations, including implementation of a new route system and a change in hours of service

**SUMMARY**

FUND: TRANSIT UTILITY	FUNCTION: TRANSIT UTILITY	DEPARTMENT: TRANSIT UTILITY	ACCOUNT: 511-1728-XXXX-XXXXX
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	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
<b>REVENUES:</b>					
Net Levy Required #4262	793,300	793,300	764,400	764,400	764,400
Operating Revenues #4774	782,000	841,089	760,400	929,400	965,100
Federal Aids #4207	1,575,200	1,576,066	1,487,800	1,404,600	1,322,700
State Aids #4222	1,206,300	1,079,666	1,196,900	1,212,300	1,038,400
County Aids #4242	318,300	341,577	263,500	262,200	299,100
Other Grants & Aids #4260	28,700	154,992	0	0	0
Red Cross	120,600	0	0	0	0
Rent, Advertising, Misc,4926,44,72	0	30,475	0	28,000	30,000
Amortization of Grant #5355	0	0	0	0	0
County Inter-City Funds	30,000	0	30,000	30,000	35,000
Surplus Applied	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>4,854,400</b>	<b>4,817,165</b>	<b>4,503,000</b>	<b>4,630,900</b>	<b>4,454,700</b>
<b>EXPENSES:</b>					
Personnel #6300's	2,238,500	2,210,314	2,270,300	2,215,100	2,122,800
Contractual Services #6400's	1,896,200	1,711,998	1,564,100	1,523,200	1,577,900
Utilities #647x's	40,300	34,433	36,500	37,200	37,800
Fixed Charges #648x-649x's	139,500	114,652	165,400	150,400	109,400
Materials & Supplies #6500's	533,300	354,825	444,400	492,200	506,300
Capital Outlay #7200's	6,600	10,235	22,300	20,000	100,500
<b>TOTAL USES:</b>	<b>4,854,400</b>	<b>4,436,457</b>	<b>4,503,000</b>	<b>4,438,100</b>	<b>4,454,700</b>
Operating Income	0	380,708	0	192,800	0
<b>Non-Operating Revenues &amp; Expenses</b>					
Principal Payment	102,818	0	71,748	71,748	17,737
Interest Expense #6721	10,358	9,817	7,259	7,259	4,092
<b>TOTAL</b>	<b>113,176</b>	<b>9,817</b>	<b>79,007</b>	<b>79,007</b>	<b>21,829</b>
<b>CURRENT NET SURPLUS / (DEFICIT)</b>	<b>0</b>	<b>380,708</b>	<b>0</b>	<b>192,800</b>	<b>0</b>
Depreciation Expense #6607	360,000	364,223	360,000	360,000	360,000

**REASONS FOR CHANGES IN EXPENDITURE LEVELS:**

6401-00000	New contract for travel training assistance to help encourage greater usage of bus
6410-00000	New contract for creative based on completion of system re-branding
6449-00000	Increased demand for paratransit services expected to continue
6485-00000	Switched insurance companies which will result in significant cost savings
6511-00000	Diesel fuel 120,000 gallons estimated at \$3.30 per gallon
6517-00000	Includes purchase of new radios to comply with FCC narrowbanding requirements

**EXPLANATION OF CAPITAL OUTLAY:**

1753-00000	Air ride seats for pre 2010 buses (13)	\$2,500	\$32,500
	Camera system upgrade in buses (13)	\$4,000	\$52,000
	Route signs and posts (400)	\$40	\$16,000
			\$100,500

ACCOUNT: 511-1728-XXXX-XXXXX  
 FUND: TRANSIT UTILITY  
 FUNCTION: TRANSIT UTILITY  
 DEPARTMENT: TRANSIT UTILITY

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6102-00000	Regular Pay	509,070	504,434	702,300	672,400	656,500
6112-00000	Regular Pay - Transit Opera.	792,432	808,590	841,700	847,000	846,600
<b>TOTAL PAYROLL - DIRECT LABOR</b>		<b>1,301,502</b>	<b>1,313,024</b>	<b>1,544,000</b>	<b>1,519,400</b>	<b>1,503,100</b>
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	909,896	897,290	726,300	695,700	619,700
<b>TOTAL PAYROLL - INDIRECT LABOR</b>		<b>909,896</b>	<b>897,290</b>	<b>726,300</b>	<b>695,700</b>	<b>619,700</b>
Contractual Services						
6401-00000	Contractual Services	13,023	32,311	29,000	21,800	31,500
6402-00000	Auto Allowance	960	960	1,000	1,000	1,000
6403-00000	Clothing Allowance	0	0	200	200	200
6404-00000	Postage & Shipping	111	12	100	100	100
6408-00000	Printing and Binding	0	0	1,000	500	500
6410-00000	Advertising/Marketing	12,630	17,699	35,000	22,000	35,000
6411-00000	Promotional Materials	0	0	1,000	1,000	1,500
6414-00000	Auditing	4,470	4,500	4,200	4,500	4,500
6418-00000	Repairs To Motor Vehicles	6,982	5,099	1,500	1,200	1,500
6420-00000	Repairs to Tools & Equipment	2,067	875	1,300	1,200	1,200
6421-00000	Maintenance Radios	0	0	300	200	300
6424-00000	Maintenance Office Equipment	3,156	6,199	2,400	3,300	3,600
6426-00000	Maint Mach/Equip/Bldg/Str	26,567	26,630	30,000	32,000	31,000
6427-00000	Maint Computer Software	0	0	0	1,000	1,000
6432-00000	Equipment Rental	0	0	0	700	700
6449-00000	Purchased Transportation	1,672,847	1,608,152	1,448,000	1,424,200	1,455,000
6453-00000	Vehicle License / Registration	0	298	0	200	200
6458-00000	Conference and Training	3,810	4,734	4,000	4,000	4,000
6460-00000	Membership Dues	2,630	2,555	2,600	2,600	2,600
6466-00000	Misc Contractual Services	3,311	1,974	2,500	1,500	2,500
<b>TOTAL CONTRACTUAL SERVICES</b>		<b>1,752,564</b>	<b>1,711,998</b>	<b>1,564,100</b>	<b>1,523,200</b>	<b>1,577,900</b>
Utilities						
6471-00000	Electricity	14,976	14,960	15,000	15,800	16,300
6472-00000	Sewer Service	194	197	200	200	200
6473-00000	Water Service	248	251	300	300	300
6474-00000	Gas Service	14,780	12,495	14,500	15,300	15,300
6475-00000	Telephones	5,891	5,522	5,500	4,600	4,700
6476-00000	Storm Water	907	1,008	1,000	1,000	1,000
<b>TOTAL UTILITIES</b>		<b>36,996</b>	<b>34,433</b>	<b>36,500</b>	<b>37,200</b>	<b>37,800</b>

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Fixed Charges						
6481-00000	Workers Compensation	0	0	21,900	21,900	21,700
6482-00000	Buildings & Contents	1,862	1,109	1,800	1,900	2,200
6483-00000	Comprehensive Liability	4,816	4,944	5,400	5,400	5,400
6485-00000	Vehicle Insurance	96,001	107,586	135,600	120,000	78,700
6494-00000	Boiler Insurance	271	276	300	300	300
6496-00000	Licenses and Permits	130	532	200	400	600
6499-00000	Misc Fixed Charges	180	205	200	500	500
TOTAL FIXED CHARGES		103,260	114,652	165,400	150,400	109,400
Materials & Supplies						
6503-00000	Clothing	2,409	2,179	2,500	2,000	2,000
6505-00000	Office Supplies	2,311	1,828	2,000	2,000	2,000
6507-00000	Books and Periodicals	314	300	400	400	400
6509-00000	Computer Supplies	353	187	300	300	300
6511-00000	Diesel Fuel	205,647	256,376	364,500	384,000	396,000
6513-00000	Motor Oil (Lubricants)	9,501	10,706	7,700	9,000	9,200
6514-00000	Gasoline	1,189	1,277	1,400	1,200	1,200
6517-00000	Supplies/Repair Parts	67,647	55,837	40,000	57,000	64,200
6518-00000	Other Fuel/Propane	2,605	471	400	400	400
6519-00000	Tires & Tubes	18,858	19,612	20,000	20,000	22,000
6527-00000	Janitorial Supplies	4,806	4,476	3,500	5,100	4,800
6529-00000	Chemicals	0	25	0	0	0
6537-00000	Safety Equipment	32	265	200	200	200
6545-00000	Tools & Shop Supplies	582	140	300	6,600	400
6550-00000	Minor Equipment	0	0	100	3,000	200
6557-00000	Medical Supplies	0	33	100	100	100
6565-00000	Stone/Gravel/Concrete/Asphalt	0	553	0	0	2,000
6589-00000	Other Materials & Supplies	842	560	1,000	900	900
TOTAL MATERIALS & SUPPLIES		317,096	354,825	444,400	492,200	506,300
Capital Outlay						
1753-00000	Capital Outlay	0	10,235	22,300	20,000	100,500
TOTAL CAPITAL OUTLAY		0	10,235	22,300	20,000	100,500
TOTAL TRANSIT UTILITY		4,421,314	4,436,457	4,503,000	4,438,100	4,454,700

**PERSONNEL SCHEDULE**

ACCOUNT: 511-1728-XXXX-XXXXX  
 FUND: TRANSIT UTILITY  
 FUNCTION: TRANSIT UTILITY  
 DEPARTMENT: TRANSIT UTILITY

Position Title		Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Director of Transportation		1.00	1.00	1.00	93,200	93,200	93,200
Transit Coordinator		1.00	1.00	1.00	61,800	61,800	61,800
Transit Operations Supervisor		1.00	1.00	1.00	50,500	50,500	50,500
Transportation Maintenance Supervisor		1.00	1.00	1.00	67,500	67,500	67,500
Mechanics		1.00	3.00	3.00	151,900	174,000	149,900
Service Technician		3.00	1.00	1.00	44,900	37,300	43,200
Transit Operators		18.00	18.00	18.00	797,500	802,800	802,400
Tr. Operator/Mechanic		1.00	1.00	1.00	44,200	44,200	44,200
Administrative Assistant		1.00	1.00	1.00	50,100	50,100	50,100
Dispatcher/Operator (P.T.)	6102	0.90	0.90	0.90	22,100	18,500	18,500
Dispatcher/Office Clerk (P.T.)	6102	0.80	0.80	0.80	20,800	21,800	21,800
Overtime					139,500	97,700	100,000
Health Insurance	6306				405,700	383,600	385,600
Retirement	6304				196,000	186,800	109,700
Social Security	6302				115,400	116,100	115,000
Life Insurance	6310				5,700	5,700	5,800
Income Continuation Insurance	6312				3,500	3,500	3,600
<b>TOTAL PERSONNEL</b>		<b>29.70</b>	<b>29.70</b>	<b>29.70</b>	<b>2,270,300</b>	<b>2,215,100</b>	<b>2,122,800</b>

**CAPITAL OUTLAY REQUEST SUMMARY  
2012**

Dept: Transportation / Transit

**TOTAL CAPITAL OUTLAY AMOUNT REQUESTED:                     \$                     100,500**

<b>Item No.</b>	<b>Item Requested</b>	<b>New/ Replace</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost *</b>
1	Air ride seats for buses	Replace	13	\$2,500	\$32,500
2	Camera system upgrade in buses	Replace	13	\$4,000	\$52,000
3	Route signs and posts	Replace	400	\$40	\$16,000
4					\$0
5					\$0
6					\$0
7					\$0
8					\$0
9					\$0
10					\$0
					\$0
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\* Please round request to the nearest \$100.

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**ACCOUNT: 401-0074-0000-00000**  
**FUND: GENERAL**  
**FUNCTION: MUNICIPAL DEBT SERVICE**

2010 ACTUAL	2011 ESTIMATE	2012 ESTIMATE
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REVENUES

General Property Tax	17,083,239	16,396,800	16,758,200
Appropriation from Debt Service Fund	375,000	375,000	350,000
<b>TOTAL REVENUES</b>	<b>17,458,239</b>	<b>16,771,800</b>	<b>17,108,200</b>

EXPENDITURES

Detail - Principal Payments

1999 Corporate Purpose Bonds 3,560K 3/99-REF 2010C	165,000	0	0
1999 Corporate Purpose Ref Bonds 4,540K 3/99-REF 2010C	285,000	0	0
2001 Promissory Notes 2,110K 3/01	290,000	0	0
2002 Corporate Purpose Bonds 11,225K 3/02-REF 2010C	530,000	560,000	0
2002 Promissory Notes 2,260K 3/02	295,000	310,000	0
2002 Taxable Corporate Purpose Bonds 7,580 3/02-REF2010D	335,000	360,000	0
2002 State Trust Loan Ind Park 1,012K 5/02 - REF 2011B	42,709	44,845	0
2003 State Trust Loan TIF #14 375K - REF 2011B	15,206	15,966	0
2003 State Trust Loan TIF #13 1,365k - REF 2011B	54,592	57,322	0
2003 Promissory Notes series B, 2,615K 3/03-REF 2010C	315,000	0	0
2003 Taxable Bonds 1,420K 3/03	65,000	65,000	65,000
2003 Corporate Purpose Bonds series A, 11,675K - REF 2011A	545,000	570,000	590,000
2003 G.O. Refunding Bonds series 2003D 8,615K - REF 2011B	430,000	335,000	0
2003 Refunding Promissory Notes 4,380K 8/03	395,000	0	0
2003 G.O. Refunding Bonds Series 2003E, 1,050K-REF 2011A	55,000	55,000	0
2003 State Trust Loan TIF #14 226K, 9/03 - REF 2011B	9,662	10,145	0
2004 Corp Purpose Bonds series 2004A, \$6,480K 3/04	295,000	305,000	320,000
2004 G.O. Prom Notes series 2004B, \$1,565K 3/04	180,000	185,000	195,000
2004 State Trust Loan Riverside Park, \$1,200K, 11/04-REF 2010C	48,484	0	0
2004 State Trust Loan TIF #14, \$99K, 12/04 -REF 2011B	3,993	4,192	0
2004 State Trust Loan TIF #14, \$100K, 9/04 - REF 2011B	4,076	4,280	0
2005A G.O. Corp Purpose Bonds \$7,395K, 2/05	310,000	315,000	340,000
2005B G.O. Prom Notes \$2,540K, 2/05	275,000	295,000	305,000
2005 State Trust Loan-Riverside expan., \$200,000, 5/05	7,282	7,646	8,007
2005 Ref '96 Bonds \$815,000	135,000	140,000	0
2005 Ref '96A Bonds \$3,875K	410,000	425,000	140,000
2005 Ref '98 Bonds \$2,665K (Crossover, starts in 2009)	280,000	335,000	325,000
2005 Ref '00 Bonds \$6,065K (Crossover, starts in 2009)	450,000	495,000	510,000
2005 Ref '01 Bonds \$4,915K (Crossover, starts in 2009)	345,000	355,000	375,000
2005 State Trust Loan \$656K	26,028	27,200	28,357
2005 State Trust Loan \$1,163K	46,145	48,221	50,274
2006A G.O. Corp Purpose Bonds \$9,265K 2/06	370,000	385,000	405,000
2006B G.O. Prom Note \$2,500K 2/06	265,000	275,000	285,000
2006C G.O. Taxable Bonds \$1,995K 2/06	75,000	80,000	85,000
2006D G.O. Refunding Bonds \$8,940K	1,330,000	815,000	825,000
2006D G.O. Refunding Bonds \$2,925K	495,000	510,000	525,000
2007A G O Corp Purpose Bonds \$7,950K	300,000	315,000	330,000
2007B G O Prom Notes \$3,375K	345,000	360,000	375,000
2008 State Trust Fund Loan \$1,419,815.	48,059	50,582	53,053
2008 State Trust Fund Loan \$1,122,000-REF 2010D	94,879	0	0
2008 State Trust Fund Loan \$1,832,000.-REF 2010D	105,950	0	0
2008A G O Corp Purpose Bonds \$5,105K	185,000	195,000	205,000
2008B G O Prom Notes \$1,565K	155,000	160,000	165,000
2009 State Trust Fund Loan \$1,322,463	112,945	111,995	116,900
2009 State Trust Fund Loan \$792,933	0	62,811	77,767
2009A G O Corp Purpose Bonds \$16,740K	905,000	905,000	905,000
2009B G O Prom Notes \$2,945K	335,000	330,000	330,000
2010 State Trust Fund Loan \$256,068	0	0	18,664
2010A G O Corp Purpose Bonds \$9,140K	0	200,000	325,000
2010B G O Prom Notes \$4,150k	0	175,000	250,000
2010C G O Refunding Bonds \$12,620K	0	920,000	1,510,000
2010D G O Refunding Bonds \$8,420K	0	310,000	760,000
2011A G O Refunding Bonds \$8,690K	0	135,000	125,000
2011B Taxable G O Refunding Bonds \$6,435K	0	0	440,000
2011C G O Corp Purpose Bonds \$9,965K			430,000
2011D GO Prom Notes \$2,925K			275,000
<b>TOTAL PRINCIPAL</b>	<b>11,765,010</b>	<b>11,620,205</b>	<b>12,068,022</b>

ACCOUNT: 401-0074-0000-00000  
 FUND: GENERAL  
 FUNCTION: MUNICIPAL DEBT SERVICE

2010	2011	2012
ACTUAL	ESTIMATE	ESTIMATE

INTEREST

Detail-Interest Payments

1999 Corporate Purpose Bonds 3,560K 3/99-REF 2010C	88,816	0	0
1999 Corporate Purpose Ref Bonds 4,540K 3/99-REF 2010C	89,334	0	0
2001 Promissory Notes 2110K 3/01	12,181	0	0
2002 Corporate Purpose Bonds 11,225K 3/02-REF 2010C	416,546	27,440	0
2002 Promissory Notes 2,260K 3/02	24,511	12,710	0
2002 Taxable Corporate Purpose Bonds 7,580 3/02-REF2010D	376,763	21,240	0
2002 State Trust Loan Ind Park 1,012K 5/02 - REF 2011B	37,854	35,717	0
2003 State Trust Loan TIF #14 375K - REF 2011B	14,896	14,135	0
2003 State Trust Loan TIF #13 1,365k - REF 2011B	53,477	50,746	0
2003 Promissory Notes series B, 2,615K 3/03-REF 2010C	35,511	0	0
2003 Taxable Bonds 1,420K 3/03	62,476	59,225	55,975
2003 Corporate Purpose Bonds series A, 11,675K - REF 2011A	411,736	82,366	29,500
2003 G.O. Refunding Bonds series 2003D 8,615K - REF 2011B	216,836	202,372	0
2003 Refunding Promissory Notes 4,380K 8/03	14,319	0	0
2003 G.O. Refunding Bonds Series 2003E, 1,050K-REF 2011A	20,659	18,871	0
2003 State Trust Loan TIF #14 226K, 9/03 - REF 2011B	9,466	8,981	0
2004 Corp Purpose Bonds series 2004A, \$6,480K 3/04	220,585	210,996	201,084
2004 G.O. Prom Notes series 2004B, \$1,565K 3/04	26,505	20,878	14,635
2004 State Trust Loan Riverside Park, \$1,200K, 11/04-REF 2010C	52,288	0	0
2004 State Trust Loan TIF #14, \$99K, 12/04 -REF 2011B	4,307	4,106	0
2004 State Trust Loan TIF #14, \$100K, 9/04 - REF 2011B	4,397	4,192	0
2005A G.O. Corp Purpose Bonds \$7,395K, 2/05	242,951	232,488	221,856
2005B G.O. Prom Notes \$2,540K, 2/05	51,563	42,280	31,955
2005 State Trust Loan-Riverside expans., \$200,000, 5/05	8,610	8,245	7,885
2005 Ref'96 Bonds \$815K	9,807	5,250	0
2005 Ref'96A Bonds \$3,875K	60,976	47,138	31,200
2005 Ref'98 Bonds \$2,665K (Crossover, starts in 2009)	95,613	86,162	73,600
2005 Ref'00 Bonds \$6,065K (Crossover, starts in 2009)	221,351	206,162	187,600
2005 Ref'01 Bonds \$4,915K (Crossover, starts in 2009)	181,995	170,350	157,038
2005 State Trust Fund Loan \$656K	26,599	25,428	24,271
2005 State Trust Fund Loan \$1,163K	47,157	45,081	43,028
2006A G.O. Corp Purpose Bonds \$9,265K 2/06	354,376	337,726	320,402
2006B G.O. Prom Note \$2,500K 2/06	67,830	57,230	46,230
2006C G.O. Taxable Bonds \$1,995K 2/06	95,135	91,272	87,152
2006D G.O. Refunding Bonds \$8,940K	137,000	83,800	51,200
2006D G.O. Refunding Bonds \$2,925K	61,200	41,400	21,000
2007A G O Corp Purpose Bonds \$7,950K	314,532	302,532	289,932
2007B G O Prom Notes \$3,375K	109,400	95,600	81,200
2008 State Trust Fund Loan \$1,419,815.	72,612	70,088	67,618
2008 State Trust Fund Loan \$1,122,000-REF 2010D	60,865	0	0
2008 State Trust Fund Loan \$1,832,000.-REF 2010D	114,914	0	0
2008A G O Corp Purpose Bonds \$5,105K	220,380	212,054	203,280
2008B G O Prom Notes \$1,565K	50,962	45,925	40,725
2009 State Trust Fund Loan \$1,322,463	53,478	54,428	49,524
2009 State Trust Fund Loan \$792,933	0	47,902	32,946
2009A G O Corp Purpose Bonds \$16,740K	740,991	722,891	700,266
2009B G O Prom Notes \$2,945K	99,469	92,769	84,518
2010 State Trust Fund Loan \$256,068	0	0	17,332
2010A G O Corp Purpose Bonds \$9,140K	0	320,568	349,274
2010B G O Prom Notes \$4,150k	0	96,959	104,695
2010C G O Refunding Bonds \$12,620K	0	381,284	283,275
2010D G O Refunding Bonds \$8,420K	0	271,300	212,330
2011A G O Refunding Bonds \$8,690K	0	183,352	256,150
2011B Taxable G O Refunding Bonds \$6,435K	0	0	314,299
2011C G O Corp Purpose Bonds \$9,965K			300,068
2011D GO Prom Notes \$2,925K			47,115
ROUNDING		(44)	20
<b>TOTAL INTEREST</b>	<b>5,693,229</b>	<b>5,151,595</b>	<b>5,040,178</b>

<b>TOTAL PRINCIPAL AND INTEREST</b>	<b>17,458,239</b>	<b>16,771,800</b>	<b>17,108,200</b>
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ACCOUNT: 509-1717-0000-00000  
 FUND: PARKING UTILITY  
 FUNCTION: PARKING UTILITY

2008	2009	2010	2011	2011	2012
ACTUAL	ACTUAL	ACTUAL	BUDGET	EST.	PROP.

**REVENUES**

Meter Fees & Pay Stations	#4744-4745	19,495	16,709	2,467	2,400	7,000	7,000
Overnight Permits	#4746	18,544	17,993	19,759	19,000	19,600	19,600
Parking Lot Rentals	#4752-4769	37,545	36,434	34,825	36,800	36,800	36,800
Forfeitures	#4742	68,542	75,903	44,593	50,300	34,900	34,900
Parking Stickers	#4748	31,552	31,714	35,525	33,000	31,000	31,000
B.I.D. District	#4750	14,633	18,476	17,919	19,400	18,600	15,400
Other	#4972	15,089	12,358	1,835	300	100	100
Interest Income	#4908	2,712	182	0	0	0	0

**TOTAL REVENUES**

<b>208,112</b>	<b>209,769</b>	<b>156,923</b>	<b>161,200</b>	<b>148,000</b>	<b>144,800</b>
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**EXPENDITURES**

Payroll - Direct Labor							
6102-00000	Regular Pay	90,322	107,501	19,416	34,300	30,400	34,400
6103-00000	Regular Pay - Temp. Employee	0	0	0	0	0	0

**TOTAL PAYROLL - DIRECT LABOR**

<b>90,322</b>	<b>107,501</b>	<b>19,416</b>	<b>34,300</b>	<b>30,400</b>	<b>34,400</b>
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payroll - Indirect Labor

63xx-00000	Payroll - Indirect Labor	42,592	31,088	5,787	14,100	20,400	18,700
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**TOTAL PAYROLL - INDIRECT LABOR**

<b>42,592</b>	<b>31,088</b>	<b>5,787</b>	<b>14,100</b>	<b>20,400</b>	<b>18,700</b>
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Contractual Services

6404-00000	Postage & Shipping	0	0	16	0	0	0
6406-00000	Computer Service Chrgs	23,544	24,200	24,900	25,700	25,700	25,700
6414-00000	Auditing	992	894	900	900	900	900
6418-00000	Repairs to Motor Vehicle	1,842	16	0	0	0	0
6421-00000	Maintenance Radios	0	0	0	0	0	0
6426-00000	Maint Mach/Equip/Bldg/Struct	0	0	0	0	0	0
6440-00000	Other Rental	2,995	2,985	2,997	3,000	3,100	3,100
6445-00000	Land Fill Fees	0	0	95	0	0	0
6448-00000	Special Services	0	0	0	0	0	0
6458-00000	Conference & Training	0	0	3	300	300	300
6469-00000	Uncollectible Accounts	102	0	0	0	0	0

**TOTAL CONTRACTURAL SERVICES**

<b>29,475</b>	<b>28,095</b>	<b>28,911</b>	<b>29,900</b>	<b>30,000</b>	<b>30,000</b>
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Utilities

6471-00000	Electricity	11,004	6,846	7,253	8,900	8,300	8,600
6476-00000	Storm Sewer	5,171	6,031	6,441	7,400	7,400	7,400

**TOTAL UTILITIES**

<b>16,175</b>	<b>12,877</b>	<b>13,694</b>	<b>16,300</b>	<b>15,700</b>	<b>16,000</b>
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Fixed Charges

6481-00000	Workers Compensation	741	601	300	300	300	300
6482-00000	Building & Contents	0	9	0	0	0	0
6483-00000	Comprehensive Liability	421	429	432	400	400	400
6485-00000	Vehicle Insurance	467	452	0	0	0	0

**TOTAL FIXED CHARGES**

<b>1,629</b>	<b>1,491</b>	<b>732</b>	<b>700</b>	<b>700</b>	<b>700</b>
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ACCOUNT: 509-1717-0000-00000  
 FUND: PARKING UTILITY  
 FUNCTION: PARKING UTILITY

Material & Supplies

6503-00000 Clothing  
 6505-00000 Office Supplies  
 6511-6514 Gasoline/Diesel Fuel  
 6517-00000 Supplies/Repair Parts  
 6519-00000 Tires, Tubes & Rims  
 6565-00000 Stone/Gravel/Concrete  
 6589-00000 Other Materials/Supplies

2008	2009	2010	2011	2011	2012
ACTUAL	ACTUAL	ACTUAL	BUDGET	EST.	PROP.

0	0	0	0	0	0
2,035	3,076	4,283	4,000	2,000	2,000
961	406	0	0	0	0
917	667	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0
1,006	846	0	500	500	500

TOTAL MATERIALS & SUPPLIES

<b>4,919</b>	<b>4,995</b>	<b>4,283</b>	<b>4,500</b>	<b>2,500</b>	<b>2,500</b>
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TOTAL EXPENDITURES

<b>185,112</b>	<b>186,047</b>	<b>72,823</b>	<b>99,800</b>	<b>99,700</b>	<b>102,300</b>
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Transfer from TIF 10 #5274  
 Interest on Bank Loans #6721  
 Principal on Bank Loans #2270

(10,332)	(11,136)	(9,508)	(9,500)	(11,900)	(11,900)
14,513	12,802	10,777	8,700	5,100	5,700
51,143	50,889	50,500	50,500	51,400	48,700

TOTAL

55,324	52,555	51,769	49,700	44,600	42,500
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TOTAL EXPENSE

240,436	238,602	124,592	149,500	144,300	144,800
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NET GAIN OR (LOSS)

<b>(32,324)</b>	<b>(28,833)</b>	<b>32,331</b>	<b>11,700</b>	<b>3,700</b>	<b>0</b>
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Depreciation (#6609)

34,672	34,672	65,015	35,000	35,000	35,000
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**PERSONNEL SCHEDULE**

**ACCOUNT: 509-1717-0000-00000**  
**FUND: PARKING UTILITY**  
**FUNCTION: PARKING UTILITY**

<b>Position Title</b>	<b>Current Actual Employees</b>	<b>Current Budgeted Employees</b>	<b>2012 Proposed Employees</b>	<b>2011 Budget Approp.</b>	<b>2011 Estimated Expend.</b>	<b>2012 Proposed Budget</b>
Parkg. Meter Srvcmn II	0	0	0	0	0	0
Account Clerk I	1	1	1	34,300	30,400	34,400
Fringe Benefits				14,100	20,400	18,700
<b>TOTAL PERSONNEL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>48,400</b>	<b>50,800</b>	<b>53,100</b>
<b>ADMINISTRATIVE SERVICES</b>						
Account Clerk I (1/2)	0.00	0.50	0.00	0	0	0
Fringe Benefits				0	0	0
<b>TOTAL ADMIN. SRVCS.</b>				<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PERSONNEL</b>	<b>1.00</b>	<b>1.50</b>	<b>1.00</b>	<b>48,400</b>	<b>50,800</b>	<b>53,100</b>

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ACCOUNT: 541-0000-0000-00000  
 FUND: WATER UTILITY  
 FUNCTION: WATER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**OPERATING REVENUES**

Residential Service	5,145,419	4,941,034	5,511,500	5,229,300	5,435,100
Commercial Service	2,323,697	2,329,355	2,494,000	2,465,000	2,562,300
Industrial Service	822,229	831,305	876,100	889,800	915,200
Public Service	1,167,823	1,155,879	1,257,700	1,223,600	1,271,400
Municipal Service	73,831	101,364	77,400	75,800	76,000
<b>TOTAL</b>	<b>9,532,999</b>	<b>9,358,937</b>	<b>10,216,700</b>	<b>9,883,500</b>	<b>10,260,000</b>
Public Fire Protection	1,598,511	1,508,007	1,612,500	1,596,000	1,658,800
Rental Income	139,199	140,917	135,000	128,400	128,400
Late Charges	150,593	160,030	161,200	162,500	165,000
Other	137,733	191,121	135,000	140,000	140,000
<b>TOTAL OPERATING REVENUES</b>	<b>11,559,035</b>	<b>11,359,012</b>	<b>12,260,400</b>	<b>11,910,400</b>	<b>12,352,200</b>

**OPERATING EXPENSES**

Pumping	715,532	722,202	780,800	797,300	810,600
Water Treatment	1,357,306	1,629,896	1,628,900	1,664,100	1,727,000
Transmission & Distribution	1,140,818	1,627,681	1,187,000	1,354,700	1,384,400
Customer Service	251,152	267,523	265,000	264,500	270,500
General & Administrative	1,019,153	1,056,890	1,215,300	1,108,700	1,024,100
Taxes	1,093,752	1,097,477	1,125,000	1,127,900	1,126,500
Depreciation & Amortization	3,161,313	3,155,448	3,400,000	3,480,000	3,600,000
<b>TOTAL OPERATING EXPENSES</b>	<b>8,739,026</b>	<b>9,557,117</b>	<b>9,602,000</b>	<b>9,797,200</b>	<b>9,943,100</b>
<b>OPERATING PROFIT/(LOSS)</b>	<b>2,820,009</b>	<b>1,801,895</b>	<b>2,658,400</b>	<b>2,113,200</b>	<b>2,409,100</b>

**NON-OPERATING REVENUE**

Interest Income	102,603	81,777	75,000	75,900	80,000
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**NON-OPERATING EXPENSE**

Interest Expense	1,715,088	1,738,270	1,730,700	1,649,100	1,804,500
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<b>NET PROFIT/(LOSS)</b>	<b>1,207,524</b>	<b>145,402</b>	<b>1,002,700</b>	<b>540,000</b>	<b>684,600</b>
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<b>PRINCIPAL PAYMENT ON DEBT</b>	<b>3,462,100</b>	<b>5,758,051</b>	<b>3,864,300</b>	<b>3,952,900</b>	<b>3,714,200</b>
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<b>DEPRECIATION</b>	<b>3,161,313</b>	<b>3,155,448</b>	<b>3,400,000</b>	<b>3,480,000</b>	<b>3,600,000</b>
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**DEBT COVERAGE RATIOS:**

*REQUIREMENT = 1.30 for Revenue Debt / 1.00 Total Debt*

Amount Available for Debt Service	6,083,925	5,039,120	6,133,400	5,669,100	6,089,100
Debt Service - Revenue Debt	2,940,073	3,422,485	4,118,379	3,928,829	4,151,973
Debt Ratio	2.069	1.472	1.489	1.443	1.467
Debt Service - Total Debt	5,177,188	7,496,321	5,595,000	5,602,000	5,518,700
Debt Ratio	1.175	0.672	1.096	1.012	1.103

ACCOUNT: 541-0000-0000-00000  
 FUND: WATER UTILITY  
 FUNCTION: WATER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**PUMPING**

Supervision	0	21,547	22,300	22,300	22,300
Electricity	322,702	337,699	335,000	353,900	366,300
Labor	147,870	144,197	153,000	163,500	164,000
Miscellaneous	69,931	64,779	95,000	93,900	95,000
Maintenance-Supervision	58,044	35,430	35,500	35,600	35,500
Maintenance-Structures	115,056	111,889	125,000	120,800	110,000
Maintenance-Power Production Equip.	0	0	5,000	0	10,000
Maintenance-Pumping Equipment	1,929	6,661	10,000	7,300	7,500
<b>TOTAL PUMPING</b>	<b>715,532</b>	<b>722,202</b>	<b>780,800</b>	<b>797,300</b>	<b>810,600</b>

**WATER TREATMENT**

Supervision	0	21,547	22,300	22,300	22,300
Chemicals	405,080	510,259	480,000	525,000	550,000
Labor	153,950	155,933	156,000	180,000	194,000
Miscellaneous	149,779	157,172	220,000	163,200	168,100
Utility Charges	423,662	461,764	455,000	451,800	462,000
Maintenance-Supervision	36,905	35,430	35,600	35,500	35,600
Maintenance-Structures	187,930	276,066	250,000	286,300	270,000
Maintenance-Treatment Equip	0	11,725	10,000	0	25,000
<b>TOTAL WATER TREATMENT</b>	<b>1,357,306</b>	<b>1,629,896</b>	<b>1,628,900</b>	<b>1,664,100</b>	<b>1,727,000</b>

**TRANSMISSION & DISTRIBUTION**

Supervision	123,563	127,691	127,900	147,300	115,700
Storage Facilities	6,582	4,628	7,000	6,300	7,000
Lines Expense	38,987	42,666	42,000	36,000	45,000
Meter Expense	28,067	34,525	33,000	38,900	35,000
Miscellaneous	81,554	140,150	90,000	214,100	210,000
Rents	595	595	600	600	600
Maintenance-Mains	402,689	607,251	400,000	425,000	440,300
Maintenance-Services	257,401	424,744	275,000	272,500	287,800
Maintenance-Meters	122,278	124,767	125,000	127,000	130,000
Maintenance-Hydrants	68,820	82,231	65,000	65,200	80,000
Maintenance-Reservoirs	889	19,526	10,000	10,000	10,000
Maintenance-Structures	8,076	14,233	7,500	8,500	19,000
Maintenance-Miscellaneous	1,317	4,674	4,000	3,300	4,000
<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	<b>1,140,818</b>	<b>1,627,681</b>	<b>1,187,000</b>	<b>1,354,700</b>	<b>1,384,400</b>



**ACCOUNT:** 541-0000-0000-00000  
**FUND:** WATER UTILITY  
**FUNCTION:** WATER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**CUSTOMER SERVICE**

Supervision	20,003	20,913	21,000	21,000	21,000
Meter Reading Expense	17,050	17,135	20,000	18,000	18,500
Records & Collections	214,099	229,475	224,000	225,500	231,000
<b>TOTAL CUSTOMER SERVICE</b>	<b>251,152</b>	<b>267,523</b>	<b>265,000</b>	<b>264,500</b>	<b>270,500</b>

**GENERAL & ADMINISTRATIVE**

Labor	58,110	87,389	90,700	98,100	109,100
Office Supplies and Expenses	14,740	12,080	15,000	16,300	15,000
Outside Services	196,355	236,022	235,000	138,200	140,000
Property Insurance	35,970	41,695	37,600	42,000	44,000
Injuries & Damages	44,154	28,020	55,000	35,000	37,000
Pension Cost	214,982	213,207	238,100	233,400	139,300
Health & Accident	446,497	431,497	527,600	530,100	523,300
Life Insurance	4,506	5,086	5,600	5,600	5,900
Other Benefits	3,839	1,894	4,500	4,300	4,500
Regulatory Expense	0	0	6,200	5,700	6,000
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>1,019,153</b>	<b>1,056,890</b>	<b>1,215,300</b>	<b>1,108,700</b>	<b>1,024,100</b>

**TAXES**

Social Security Tax	121,629	126,072	140,000	147,900	146,500
Real Estate Tax	972,123	971,405	985,000	980,000	980,000
<b>TOTAL TAXES</b>	<b>1,093,752</b>	<b>1,097,477</b>	<b>1,125,000</b>	<b>1,127,900</b>	<b>1,126,500</b>

**PERSONNEL SCHEDULE**

ACCOUNT: 541-0000-0000-00000  
 FUND: WATER UTILITY  
 FUNCTION: WATER UTILITY

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Utilities Superintendent	0.50	0.50	0.50	44,600	44,600	44,600
Water Filtration Plant Superintendent	1.00	1.00	1.00	71,100	71,100	71,100
Water Distribution Superintendent	1.00	1.00	1.00	71,800	96,500	62,300
Assistant Water Distribution Superintendent	1.00	1.00	1.00	56,100	50,800	53,400
Filtration Plant Electrician	1.00	1.00	1.00	54,500	55,800	55,800
Filtration Plant Electrical Maint Tech	2.00	2.00	2.00	105,700	105,200	105,200
Filtration Plant Maintenance Mech Tech	2.00	2.00	2.00	98,900	102,600	101,300
Filtration Plant Operator	5.00	5.00	5.00	244,400	253,800	238,100
Water Meter Servicepersons	5.00	5.00	5.00	240,400	249,000	239,100
Equipment Operator/Leadperson	1.00	1.00	1.00	46,800	47,600	47,600
Maintenance Worker II	3.00	3.00	3.00	140,500	142,500	142,200
Maintenance Worker I	5.00	5.00	5.00	226,500	230,100	227,500
Office Assistant	2.00	2.00	2.00	75,000	76,800	76,800
Environmental Health Specialist	1.00	0.00	1.00	0	25,300	36,500
Part-time	1.35	0.85	1.35	20,600	35,200	35,200
Overtime				65,000	74,300	65,000
Employees Shared with Sewer and/or Storm Water						
Meter Reader	0.50	0.50	0.50	23,700	24,100	24,100
Civil Engineer I	0.67	0.67	0.67	39,100	38,400	39,000
Engineering Specialist/C.E.T. Draftsperson	1.00	1.00	1.00	49,300	50,200	50,500
GIS Administrator	0.00	0.00	0.20	0	0	11,000
Plumbing Inspector	0.00	0.00	0.50	0	0	30,600
Account Clerk II	0.33	0.33	0.33	12,800	13,000	13,000
<b>TOTAL PERSONNEL</b>	<b>34.35</b>	<b>32.85</b>	<b>35.05</b>	<b>1,686,800</b>	<b>1,786,900</b>	<b>1,769,900</b>
<b>BENEFITS ON ABOVE:</b>						
Health Insurance	6306			483,100	492,000	490,000
Retirement Fund	6304			219,300	216,400	128,600
Life Insurance	6310			5,400	5,300	5,600
Social Security	6302			129,000	136,700	135,300
Income Continuation Insurance	6312			4,100	4,100	4,200
<b>TOTAL BENEFITS</b>				<b>840,900</b>	<b>854,500</b>	<b>763,700</b>
<b>ADMINISTRATIVE SERVICES:</b>						
Director of Finance (1/4)				27,100	27,100	27,100
Utility Billing & Records Supervisor (1/3)				21,000	21,000	21,000
Account Clerk II (1/2)				19,200	19,100	19,400
Account Clerk II (1/10)				3,800	3,600	3,600
Account Clerk I (1/3)				0	0	0
Account Clerk I (1/3)				11,400	11,400	11,400
Account Clerk I (1/5)				6,800	7,500	7,700
Collection/Cashier (1/3)				12,500	12,700	12,800
Safety Coordinator (1/3)				18,700	18,700	18,700
Director of Public Works (1/5)				23,900	23,900	23,900
Benefits				74,900	66,800	55,800
<b>TOTAL ADMIN. SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>219,300</b>	<b>211,800</b>	<b>201,400</b>
<b>GRAND TOTAL</b>	<b>34.35</b>	<b>32.85</b>	<b>35.05</b>	<b>2,747,000</b>	<b>2,853,200</b>	<b>2,735,000</b>

ACCOUNT: 551-0000-0000-00000  
 FUND: SEWER UTILITY  
 FUNCTION: SEWER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**OPERATING REVENUES**

Sewage Service	8,621,189	8,591,892	9,384,700	9,236,300	9,451,100
Miscellaneous Service	7,659	24,958	10,000	30,100	18,000
Pretreatment Program	86,398	76,408	77,000	83,200	87,000
Septic Haulers	159,163	168,786	130,000	173,400	170,000
<b>TOTAL OPERATING REVENUES</b>	<b>8,874,409</b>	<b>8,862,044</b>	<b>9,601,700</b>	<b>9,523,000</b>	<b>9,726,100</b>

**OPERATING EXPENSES**

Sanitary Sewer	1,143,203	1,222,747	1,175,400	1,371,700	1,368,700
Pumping Stations	470,000	582,402	574,000	596,600	611,200
Disposal Plant	3,082,535	2,824,655	3,131,400	2,968,400	2,957,400
Solid Disposal	809,554	831,651	826,700	854,400	848,900
Laboratory	124,490	102,070	100,800	99,400	98,500
Maintenance	803,164	805,980	831,800	846,700	827,700
General & Administrative	547,904	659,926	706,100	703,000	698,400
Meter Reading	451,402	459,407	469,300	463,800	498,100
Pretreatment Program	19	18	100	0	0
<b>TOTAL OPERATING EXPENSES</b>	<b>7,432,271</b>	<b>7,488,856</b>	<b>7,815,600</b>	<b>7,904,000</b>	<b>7,908,900</b>

**OPERATING PROFIT/(LOSS)**

<b>1,442,138</b>	<b>1,373,188</b>	<b>1,786,100</b>	<b>1,619,000</b>	<b>1,817,200</b>
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**NON-OPERATING REVENUES**

Interest Income	97,322	60,086	55,000	53,500	55,000
Late Charges	122,333	140,645	129,000	149,100	150,000
<b>NET NON-OPERATING REVENUE</b>	<b>219,655</b>	<b>200,731</b>	<b>184,000</b>	<b>202,600</b>	<b>205,000</b>

**NON-OPERATING EXPENSE**

Interest Expense	1,027,785	1,000,202	1,044,800	956,900	1,156,700
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**NET PROFIT/(LOSS)**

<b>634,008</b>	<b>573,717</b>	<b>925,300</b>	<b>864,700</b>	<b>865,500</b>
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**PRINCIPAL PAYMENT ON DEBT**

<b>3,011,705</b>	<b>4,309,705</b>	<b>3,115,500</b>	<b>3,096,600</b>	<b>3,580,600</b>
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**DEPRECIATION**

<b>2,205,167</b>	<b>2,270,591</b>	<b>2,266,100</b>	<b>2,292,800</b>	<b>2,323,500</b>
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**DEBT COVERAGE RATIOS:**

REQUIREMENT = 1.10 for Revenue Debt / 1.00 Total Debt

Amount Available for Debt Service	3,866,960	3,844,510	4,236,200	4,114,400	4,345,700
Debt Service Revenue Debt	1,980,706	1,979,890	2,330,531	2,403,550	3,195,744
Debt Ratio	1.952	1.942	1.818	1.712	1.360
Debt Service Total Debt	4,039,490	5,309,907	4,160,300	4,053,500	4,737,300
Debt Ratio	0.957	0.724	1.018	1.015	0.917

ACCOUNT: 551-0000-0000-00000  
 FUND: SEWER UTILITY  
 FUNCTION: SEWER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**SANITARY SEWER**

Labor	121,509	146,498	140,700	140,800	171,400
Retirement Benefits	23,539	29,168	29,100	29,200	25,600
Insurance Benefits	36,802	46,989	42,500	43,600	56,100
Contractual Services	19,732	12,604	7,500	113,300	110,000
Repairs to Motor Vehicles	9,765	21,348	18,000	17,900	21,000
Maint Mach/Equip/Bldg/Struct	4,700	0	0	0	0
Building Rent	550	550	600	600	600
Miscellaneous	6,481	4,839	7,000	8,200	8,000
Legal Fees	0	0	0	53,500	0
Diesel Fuel	10,257	15,517	15,000	15,600	15,500
Supplies and Repair Parts	50,949	53,368	40,000	63,000	65,000
Sewer Maintenance Supplies	15,321	19,372	18,000	15,500	15,500
Stone/Gravel/Concrete/Asphalt	14,796	9,943	17,000	15,500	15,000
Depreciation	828,802	862,551	840,000	855,000	865,000
<b>TOTAL SANITARY SEWER</b>	<b>1,143,203</b>	<b>1,222,747</b>	<b>1,175,400</b>	<b>1,371,700</b>	<b>1,368,700</b>

**PUMPING STATIONS**

Labor	46,275	73,671	80,000	83,800	81,200
Repair Parts	18,520	38,827	45,000	34,800	40,000
Heat	24,238	30,572	40,000	36,300	37,500
Equipment Rental	0	6,708	5,000	4,500	5,000
Postage	134	507	500	800	800
Professional Services	855	12,724	0	5,400	5,000
License & Permit	0	165	0	0	0
Other Supplies	409	88	600	1,300	300
Telephone	4,210	4,532	4,900	4,500	5,000
Chemicals	63,578	114,408	70,000	97,600	100,000
Water	4,312	3,650	3,200	4,100	4,100
Storm Water	1,038	1,127	1,200	2,000	2,100
Supplies and Repair Parts	42,683	22,870	44,000	38,800	40,000
Power & Light	75,494	80,370	77,800	84,500	87,500
Insurance	1,730	2,525	1,800	2,500	2,700
Depreciation	186,524	189,658	200,000	195,700	200,000
<b>TOTAL PUMPING STATIONS</b>	<b>470,000</b>	<b>582,402</b>	<b>574,000</b>	<b>596,600</b>	<b>611,200</b>

**DISPOSAL PLANT**

Labor	655,352	630,075	637,700	637,900	635,800
Retirement Benefits	120,217	125,631	148,200	133,600	98,100
Insurance Benefits	191,228	166,468	222,800	216,800	200,600
Repair Parts	357,340	261,797	325,000	291,200	300,000
Office Supplies	11,234	9,695	9,000	9,000	9,000
Gas & Oil	4,355	5,734	5,000	0	0

ACCOUNT: 551-0000-0000-00000

FUND: SEWER UTILITY

FUNCTION: SEWER UTILITY

	2009	2010	2011	2011	2012
	ACTUAL	ACTUAL	BUDGET	ESTIMATE	PROPOSED
Heat	156,162	137,233	173,400	171,200	174,000
Chemicals	258,180	167,203	270,000	195,000	200,000
Contractual Services/Engineering & Consulting Fees	75,851	68,979	70,000	66,200	65,500
Tools	163	989	300	300	300
Other Supplies	4,669	770	5,000	3,500	4,000
Telephone	1,405	1,622	1,500	2,200	2,400
Water	10,212	9,837	11,000	11,000	12,000
Storm Water	8,158	8,606	11,000	10,600	11,000
Power & Light	402,953	389,369	367,000	361,600	374,300
Car Allowance	339	270	300	200	300
Conference & Training	5,525	12,497	6,000	8,000	8,000
Insurance	25,119	17,074	29,000	21,600	24,000
Depreciation	738,851	746,689	765,000	758,900	765,000
Dues	2,434	2,204	2,500	2,400	2,500
Equipment Rental	3,497	316	1,000	800	1,000
Clothing	748	552	700	600	600
Miscellaneous	4,509	559	5,000	3,500	4,000
Fees & Permits	44,034	60,486	65,000	62,300	65,000
<b>TOTAL DISPOSAL PLANT</b>	<b>3,082,535</b>	<b>2,824,655</b>	<b>3,131,400</b>	<b>2,968,400</b>	<b>2,957,400</b>

**SOLID DISPOSAL**

Labor	142,457	146,583	133,400	147,300	146,600
Retirement Benefits	27,431	28,995	27,500	30,400	21,900
Insurance Benefits	48,744	44,649	45,900	46,900	42,900
Repair Parts	54,123	51,188	55,000	52,200	37,300
Chemicals	0	501	0	14,800	23,800
Insurance	5,037	5,019	6,000	5,000	5,500
Depreciation	381,956	392,012	390,000	403,000	410,000
Maintenance	19,986	15,845	35,000	23,500	25,000
Miscellaneous	237	661	1,200	800	800
Special Services	122,771	132,320	125,000	119,900	125,000
Uniforms	0	0	100	100	100
Supplies	6,812	13,878	7,600	10,500	10,000
<b>TOTAL SOLID DISPOSAL</b>	<b>809,554</b>	<b>831,651</b>	<b>826,700</b>	<b>854,400</b>	<b>848,900</b>

**LABORATORY**

Labor	81,909	60,587	54,100	55,300	56,000
Retirement Benefits	12,455	11,864	11,200	11,100	8,000
Insurance Benefits	15,549	15,264	18,500	17,500	18,500
Repairs	1,520	431	1,000	1,100	1,100
Chemicals	6,857	6,630	7,500	7,100	7,500
Other Supplies	1,051	3,331	3,000	3,400	3,400

ACCOUNT: 551-0000-0000-00000  
 FUND: SEWER UTILITY  
 FUNCTION: SEWER UTILITY

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
Insurance	2,977	2,076	3,200	2,300	2,400
Depreciation	550	916	600	1,000	1,000
Conference & Training	0	0	100	0	0
Office Supplies	617	971	600	600	600
Professional Services	1,005	0	1,000	0	0
<b>TOTAL LABORATORY</b>	<b>124,490</b>	<b>102,070</b>	<b>100,800</b>	<b>99,400</b>	<b>98,500</b>
<b><u>MAINTENANCE</u></b>					
Labor	474,696	461,633	473,000	477,000	480,700
Retirement Benefits	100,674	106,153	97,700	109,000	81,300
Insurance Benefits	100,455	96,412	123,700	117,900	107,400
Motor Vehicle Expense	449	487	700	500	500
Contractual Services	14,304	7,498	12,000	10,900	11,000
Gas & Oil	18	0	3,500	9,000	9,800
Minor Equipment	2,722	2,406	2,500	2,200	2,500
Office Supplies	107	490	300	500	500
Other Supplies	3,972	891	5,000	1,500	2,000
Repairs/Maint	26,055	41,793	30,000	29,500	40,000
Insurance	16,869	15,805	18,400	15,800	16,000
Depreciation	62,599	71,938	64,000	72,000	75,000
Clothing	0	239	700	300	300
Miscellaneous	4	0	0	400	500
Equipment Rental	240	235	300	200	200
<b>TOTAL MAINTENANCE</b>	<b>803,164</b>	<b>805,980</b>	<b>831,800</b>	<b>846,700</b>	<b>827,700</b>
<b><u>GENERAL &amp; ADMINISTRATIVE</u></b>					
Labor	297,192	340,618	345,300	353,500	364,900
Retirement Benefits	59,890	68,423	69,200	68,000	54,600
Insurance Benefits	86,382	84,734	100,200	93,900	91,000
Software Supplies	611	702	700	700	700
Office Supplies/Equipment	0	0	100	0	0
Postage	18,539	19,178	20,000	21,000	23,500
Computer Charges	43,100	44,400	45,700	45,700	47,100
Telephone	221	431	300	600	700
Contractual Services	0	0	50,000	35,200	16,000
Car Allowance	2,098	1,188	2,500	1,400	1,500
Maintenance Office Equipment	3,472	5,868	5,500	5,500	5,500
Professional Services	0	33,300	0	0	0
Advertising/Marketing	0	0	0	5,000	5,000
Audit	5,588	5,625	6,000	5,800	6,200
Insurance	11,361	3,483	11,500	3,500	4,000
Uncollectable Accounts	5,204	12,093	7,000	12,300	14,500
Depreciation	5,885	6,827	6,500	7,200	7,500
Bond Issue Expense	8,190	32,439	35,000	43,000	55,000
Conference & Training	0	237	300	300	300
Dues	171	380	300	400	400
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>547,904</b>	<b>659,926</b>	<b>706,100</b>	<b>703,000</b>	<b>698,400</b>

ACCOUNT: 551-0000-0000-00000

FUND: SEWER UTILITY

FUNCTION: SEWER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**METER READING**

Labor	13,847	11,499	23,700	15,200	23,700
Retirement Benefits	2,671	2,905	4,900	3,100	3,300
Insurance Benefits	6,151	3,786	6,700	6,000	6,000
Meter Repairs	415,898	427,102	420,000	425,000	450,000
Office Supplies	12,319	13,595	13,000	14,000	14,500
Insurance	516	520	1,000	500	600

<b>TOTAL METER READING</b>	<b>451,402</b>	<b>459,407</b>	<b>469,300</b>	<b>463,800</b>	<b>498,100</b>
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**PRETREATMENT PROGRAM**

Office Supplies	19	18	100	0	0
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<b>TOTAL PRETREATMENT PROGRAM</b>	<b>19</b>	<b>18</b>	<b>100</b>	<b>0</b>	<b>0</b>
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## PERSONNEL SCHEDULE

ACCOUNT: 551-0000-0000-00000

FUND: SEWER UTILITY

FUNCTION: SEWER UTILITY

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Utilities Superintendent	0.50	0.50	0.50	44,600	44,600	44,600
Wastewater Plant Superintendent	1.00	1.00	1.00	71,100	71,100	71,100
Wastewater Maintenance Supervisor	1.00	1.00	1.00	67,500	67,500	67,500
Industrial / Electrical Technician	1.00	1.00	1.00	61,700	63,200	63,200
Plumbing Inspector/Pretreatment Coord.	1.00	1.00	1.00	61,200	66,400	66,400
Chemist	1.00	1.00	1.00	55,200	55,300	56,000
Wastewater Plant Supervisor	1.00	1.00	1.00	54,000	54,000	54,000
Instrumentation/Electro Mechanical Tech	2.00	2.00	2.00	105,700	105,000	105,700
Sewage Plant Maintenance Mechanic	5.00	5.00	5.00	247,400	259,100	249,500
Sewage Plant Operator	11.00	11.00	12.00	537,700	541,300	580,900
Utility Operator	1.00	1.00	0.00	46,500	32,700	0
Sewage Plant Maintenance Worker	1.00	1.00	1.00	45,300	46,100	46,100
Equipment Operator II	3.00	3.00	3.00	136,000	138,900	138,400
Office Assistant	1.00	1.00	1.00	37,500	38,000	38,000
Employees shared w/ Water and/or Storm Water:						
Water Meter Reader / Service Person	0.50	0.50	0.50	23,700	15,200	23,700
Civil Engineer I	0.67	0.67	0.67	39,100	38,400	39,100
Engineering Specialist/C.E.T. Draftsperson	1.00	1.00	1.00	49,300	50,200	50,500
Plumbing Inspector	0.00	0.00	0.50	0	0	30,600
Account Clerk II	0.33	0.33	0.33	12,800	13,200	13,000
GIS Administrator	0.00	0.00	0.20	0	0	11,000
Part time				4,000	0	0
Overtime				0	22,300	22,300
<b>TOTAL PERSONNEL</b>	<b>33.00</b>	<b>33.00</b>	<b>33.70</b>	<b>1,700,300</b>	<b>1,722,500</b>	<b>1,771,600</b>
<b>BENEFITS FOR PLANT:</b>						
Health Insurance				477,100	483,000	464,200
Retirement Fund				221,100	215,700	129,300
Life Insurance				5,900	6,300	6,500
Social Security				130,000	132,800	135,500
Income Continuation Insurance				4,000	4,000	4,200
<b>TOTAL BENEFITS</b>				<b>838,100</b>	<b>841,800</b>	<b>739,700</b>
<b>ADMINISTRATIVE SERVICES:</b>						
Street Supervisor (3/4)				41,000	41,000	41,000
Public Works Clerk Dispatcher (1/4)				9,900	10,000	10,100
Director of Finance (1/4)				27,100	27,100	27,100
Utility Billing & Records Supervisor (1/3)				21,000	21,000	21,000
Account Clerk II (1/4)				9,600	9,600	9,700
Account Clerk II (.15)				5,700	5,400	5,400
Account Clerk I (1/3)				0	0	0
Account Clerk I (1/3)				11,400	11,400	11,400
Account Clerk I (1/5)				6,800	7,500	7,700
Collection/Cashier (1/3)				12,500	12,700	12,700
Safety Coordinator (1/3)				18,700	18,700	18,700
Director of Public Works (1/5)				23,900	23,900	23,900
Benefits				110,000	85,200	75,600
<b>TOTAL ADMIN. SERVICES</b>				<b>297,600</b>	<b>273,500</b>	<b>264,300</b>
<b>GRAND TOTAL</b>	<b>33.00</b>	<b>33.00</b>	<b>33.70</b>	<b>2,836,000</b>	<b>2,837,800</b>	<b>2,775,600</b>



ACCOUNT: 561-0000-0000-00000  
 FUND: STORM WATER UTILITY  
 FUNCTION: STORM WATER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**OPERATING REVENUES**

User Charges	3,921,882	3,646,972	4,054,000	3,972,100	4,189,200
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**OPERATING EXPENSES**

Program Management	276,940	291,481	276,800	272,200	276,100
Engineering and Planning	472,751	548,784	658,400	603,900	610,700
Inspection and Enforcement	81,337	74,928	84,200	82,900	84,500
Operations and Maintenance	1,028,193	1,192,781	1,265,800	1,758,900	1,474,200

<b>TOTAL OPERATING EXPENSES</b>	<b>1,859,221</b>	<b>2,107,974</b>	<b>2,285,200</b>	<b>2,717,900</b>	<b>2,445,500</b>
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<b>OPERATING PROFIT/(LOSS)</b>	<b>2,062,661</b>	<b>1,538,998</b>	<b>1,768,800</b>	<b>1,254,200</b>	<b>1,743,700</b>
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**NON-OPERATING REVENUES**

Interest Income	82,345	81,263	77,000	99,300	85,000
Late Charges	32,025	44,096	33,400	43,600	45,000
State Aid	0	0	1,000,000	150,000	2,500,000
Miscellaneous Income	8,550	33,379	5,000	18,000	15,000

<b>NET NON-OPERATING REVENUE</b>	<b>122,920</b>	<b>158,738</b>	<b>1,115,400</b>	<b>310,900</b>	<b>2,645,000</b>
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**NON-OPERATING EXPENSE**

Interest Expense	506,514	668,166	1,302,700	968,900	1,021,000
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<b>NET PROFIT/(LOSS)</b>	<b>1,679,067</b>	<b>1,029,570</b>	<b>1,581,500</b>	<b>596,200</b>	<b>3,367,700</b>
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<b>PRINCIPAL PAYMENT ON DEBT</b>	<b>447,380</b>	<b>919,955</b>	<b>1,597,400</b>	<b>1,589,800</b>	<b>1,694,900</b>
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<b>DEPRECIATION</b>	<b>237,283</b>	<b>258,505</b>	<b>260,000</b>	<b>260,000</b>	<b>285,000</b>
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**DEBT COVERAGE RATIOS:**

*REQUIREMENT = 1.20 for Revenue Debt / 1.00 Total Debt*

Amount Available for Debt Service	2,422,864	1,956,241	3,144,200	1,825,100	4,673,700
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Debt Service Revenue Debt	361,624	360,061	1,605,650	1,489,504	1,673,800
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Debt Ratio	6.700	5.433	1.958	1.225	2.792
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Debt Service Total Debt	953,894	1,588,121	2,900,100	2,558,700	2,715,900
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Debt Ratio	2.540	1.232	1.084	0.713	1.721
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ACCOUNT: 561-0000-0000-00000  
 FUND: STORM WATER UTILITY  
 FUNCTION: STORM WATER UTILITY

2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 ESTIMATE	2012 PROPOSED
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**PROGRAM MANAGEMENT**

Labor	187,689	198,819	172,200	173,900	185,400
Retirement Benefits	34,514	39,219	35,600	35,900	27,700
Insurance Benefits	48,414	49,939	60,800	47,200	47,600
Engineering and Consulting Fees	6,166	3,504	8,000	14,800	15,000
Office Supplies	157	0	200	400	400
<b>TOTAL PROGRAM MANAGEMENT</b>	<b>276,940</b>	<b>291,481</b>	<b>276,800</b>	<b>272,200</b>	<b>276,100</b>

**ENGINEERING AND PLANNING**

Labor	147,322	177,479	197,800	210,300	217,700
Retirement Benefits	29,784	35,240	40,700	41,900	32,500
Insurance Benefits	56,315	57,742	82,700	72,100	67,900
Computer Maintenance	2,216	2,103	1,000	900	2,000
Engineering and Consultants	226,441	267,960	325,000	270,000	280,000
Telephone	0	209	100	300	300
Conference and Training	6,367	3,435	6,000	3,500	5,000
Licenses and Dues	3,303	3,712	4,000	4,000	4,300
Office Supplies	1,003	904	1,100	900	1,000
<b>TOTAL ENGINEERING AND PLANNING</b>	<b>472,751</b>	<b>548,784</b>	<b>658,400</b>	<b>603,900</b>	<b>610,700</b>

**INSPECTION AND ENFORCEMENT**

Labor	47,630	50,916	53,300	55,700	55,800
Retirement Benefits	9,225	10,160	10,900	11,100	8,400
Engineering and consulting	24,385	13,852	20,000	15,800	20,000
Licenses and Permits	97	0	0	300	300
<b>TOTAL INSPECTION AND ENFORCEMENT</b>	<b>81,337</b>	<b>74,928</b>	<b>84,200</b>	<b>82,900</b>	<b>84,500</b>

**OPERATIONS AND MAINTENANCE**

Labor	197,620	218,497	201,700	253,400	302,700
Retirement Benefits	35,245	42,233	41,700	49,400	45,300
Insurance Benefits	51,366	57,510	71,100	71,300	65,500
Contractual Services	28,637	7,483	60,000	42,000	45,000
Auto Allowance	2,514	2,015	2,000	2,000	2,200
Advertising/Marketing	0	0	0	5,000	5,000
Audit Expense	5,587	5,625	6,000	5,800	6,000
Computer Service Charges	43,100	44,400	45,700	45,700	47,100
Repairs to Motor Vehicles	23,806	40,879	30,000	36,000	40,000
Maint/Mach/Equip/Bldg/Struct	54,758	13,845	20,000	257,300	20,200
Maintenance Computer Software	3,871	4,979	4,000	4,500	5,000
Equipment Rental	7,251	5,542	5,000	4,700	5,000
Special Services	51	0	135,000	338,300	125,000
Engineering & Consultants	63,940	11,699	40,000	38,300	40,000
Conference and Training	22	0	500	500	500
Membership Dues	170	100	200	100	200
Misc Contractual Services	10,755	1,225	10,000	2,000	5,500
Uncollectible Accounts	816	4,905	1,800	5,000	6,000
Utility Services	1,694	5,134	2,400	12,500	13,800

**ACCOUNT: 561-0000-0000-00000**

**FUND: STORM WATER UTILITY**

**FUNCTION: STORM WATER UTILITY**

	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
Comp Liability	4,150	3,823	4,200	4,000	4,500
Vehicle Insurance	3,187	2,187	4,200	2,200	2,500
Licenses and Permits	8,000	8,000	8,500	8,000	8,000
Land fill Fees	41,989	46,233	55,000	51,000	55,000
Clothing	0	0	0	300	400
Office Supplies	19,884	21,677	500	23,000	23,500
Software Supplies	611	300	700	700	700
Diesel Fuel	16,540	23,482	25,000	25,300	25,000
Supplies and Repair Parts	56,324	122,969	85,000	107,000	125,000
Tires/Tubes	0	523	0	0	0
Sewer Maintenance Supplies	12,783	34,870	20,000	18,900	20,000
Tools	231	53	100	100	100
Street Sweeping Supplies	8,816	13,158	10,000	15,000	15,000
Minor Equipment	708	0	0	2,000	2,000
Stone/Gravel/Concrete/Asphalt	59,076	82,923	53,000	65,000	65,000
Other Materials and Supplies	1,913	1,993	2,500	2,200	2,500
Depreciation	237,283	258,505	260,000	260,000	285,000
Bond Issue	25,495	106,014	60,000	400	60,000
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>1,028,193</b>	<b>1,192,781</b>	<b>1,265,800</b>	<b>1,758,900</b>	<b>1,474,200</b>

## PERSONNEL SCHEDULE

ACCOUNT: 561-0000-0000-00000  
 FUND: STORM WATER UTILITY  
 FUNCTION: STORM WATER UTILITY

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Civil Engineer II	1.00	1.00	1.00	71,600	71,600	71,600
Civil Engineer I	1.67	1.67	1.67	104,500	103,700	104,400
C.E.T. Draftsperson	1.00	1.00	1.00	52,600	50,000	50,300
Engineering Specialist/C.E.T. Draftsperson	1.00	1.00	1.00	49,300	48,600	48,900
Equipment Operator II	4.00	3.00	5.00	136,000	177,000	229,500
Account Clerk II	0.33	0.33	0.33	12,800	13,000	13,000
GIS Administrator	0.00	0.00	0.20	0	0	11,000
Secretary I	0.30	0.00	0.30	0	6,700	9,900
Overtime				0	23,600	23,600
Health Insurance				148,800	129,900	126,800
Retirement				55,400	62,600	41,000
Social Security				32,600	37,800	43,000
Life Insurance				800	800	900
Income Continuation Insurance				1,000	1,100	1,200
<b>TOTAL PERSONNEL</b>	9.30	8.00	10.50	665,400	726,400	775,100
<b>ADMINISTRATIVE SERVICES</b>						
Street Supervisor (3/4)				41,000	41,000	41,000
Public Works Clerk Dispatcher (1/4)				9,900	10,000	10,100
Dir of Finance (1/4)				27,100	27,100	27,100
Utility Billing & Records Supr. (1/3)				21,000	21,000	21,000
Account Clerk II (1/4)				9,600	9,500	9,700
Account Clerk II (1/10)				3,800	3,500	3,600
Account Clerk I (1/3)				0	0	0
Account Clerk I (1/3)				11,400	11,400	11,400
Account Clerk I (1/5)				6,800	7,500	7,700
Collection/Cashier (1/3)				12,500	12,800	12,800
Asst. Dir./Public Works (1/3)				31,200	31,200	31,100
Public Works Director (1/5)				23,900	24,100	23,900
Fringes				104,900	96,700	82,000
<b>TOTAL ADMIN. SERVICES</b>				303,100	295,800	281,400
<b>TOTAL PERSONNEL</b>	9.30	8.00	10.50	968,500	1,022,200	1,056,500

<b>2012 BUDGET POLICE PENSION FUND</b>
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<b>Police Pension Obligation</b>	<b>54,600</b>
<b>Less Revenues</b>	
Interest on Investments	<u>4,500</u>
<b>TOTAL</b>	<b>50,100</b>
Surplus Applied	<u>50,100</u>
<b>BUDGET APPROPRIATION</b>	<b><u><u>0</u></u></b>

<b>2012 BUDGET FIRE PENSION FUND</b>
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<b>Fire Pension Obligation</b>	<b>38,200</b>
<b>Less Revenues</b>	
Interest on Investments	<u>1,800</u>
<b>TOTAL</b>	<b>36,400</b>
Surplus Applied	<u>36,400</u>
<b>BUDGET APPROPRIATION</b>	<b><u><u>0</u></u></b>

<b>2012 BUDGET SAFETY &amp; WORKER'S COMPENSATION</b>
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Total Expenses	415,900
Items to be Reimbursed	<u>371,200</u>
<b>TOTAL</b>	<b>44,700</b>
Surplus Applied	<u>24,300</u>
<b>BUDGET APPROPRIATION</b>	<b><u><u>20,400</u></u></b>

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ACCOUNT: 603-0909-XXXX-XXXXX  
FUND: SAFETY & WORKER COMPENSATION  
FUNCTION: SAFETY & WORKER COMPENSATION  
DEPARTMENT: ADMINISTRATIVE SERVICES

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#### PROGRAM DESCRIPTION:

The function of Safety is to provide a safe workplace for our employees, to comply with Department of Commerce regulations (including safety education of all employees) and to manage the City's worker compensation claims.

#### PRODUCTS & SERVICES:

- Advisor to the Safety Committee
- Coordinate employee training to comply with Department of Commerce regulations
- Inspect facilities and work sites
- Administer Drug & Alcohol testing program (D.O.T.) for non-Transit CDL drivers
- Coordinate all Worker Compensation claims with the assistance of our Worker Compensation insurance claim adjuster
- Research and provide information to City departments on safety and worker compensation issues

#### RECENT SIGNIFICANT ACCOMPLISHMENTS:

- Worker Compensation recordable injuries down 22.9% (35 injuries in 2010 compared to 27 injuries in 2011).
- Modify procedures, tools used, or locations and assist Personnel with pre-employment physical standards
- Coordinated Trenching and Excavation training for employees that are exposed to this hazard in the course of their daily operations
- Coordinated and participated in Chain Saw Safety for select Street division employees
- Continued safety audits of City of Oshkosh facilities, addressed areas needing improvement and discussed progress at safety committee meetings
- Coordinated CPR/First Aid/AED training with the Oshkosh Fire Department resulting in an additional 11 employees being certified
- Conducted Forklift Training for 62 employees, saving the City over \$3,000.
- Purchased AED training unit to be used by Fire Department when certifying individuals in AED certification training

## OBJECTIVES TO BE ACCOMPLISHED NEXT YEAR:

- Continue to eliminate injuries and reduce the associated worker compensation costs through proactive injury prevention and claims management
- Evaluate jobs throughout the City by spending a day working with employees.
- Work with Water Treatment personnel to update and review evacuation/isolation procedures for Ammonia and Chlorine exposure
- Coordinate Work Zone Safety training for all City employees that may be exposed to this hazard in the course of their daily operations
- Continue to work with Utility personnel to update their Safety Management/Risk Management Plan
- Update Hazardous Communication written program and conduct city-wide training



***SUMMARY***

FUND:	FUNCTION:	DEPARTMENT:	ACCOUNT:		
SAFETY & WORKER COMPENSATION	SAFETY & WORKER COMPENSATION	ADMINISTRATIVE SERVICES	603-0909-XXXX-XXXXX		
	2010 BUDGET APPROPRIATION	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
		484,014	420,465	306,900	415,900
Fund Balance:	476,689	476,688	366,167	366,167	456,367
<b><u>REVENUES</u></b>					
General Property Tax #4102	22,400	22,400	20,365	20,400	20,400
Serv Chg Interdepart #4816	44,100	44,953	47,400	47,400	43,200
Misc Rev #4972	300,000	306,140	329,300	329,300	328,000
Surplus Applied	22,400	0	23,400	23,400	24,300
TOTAL RESOURCES:	388,900	373,493	420,465	420,500	415,900
<b><u>EXPENSES:</u></b>					
Personnel 6300's	66,200	74,398	68,065	66,700	64,800
Contractual Services 6400's	275,100	362,655	301,900	190,900	302,400
Utilities 647x	300	34	0	0	0
Fixed Charges 648x-649x	44,600	44,541	47,800	47,700	46,000
Materials & Supplies 6500's	2,700	2,386	2,700	1,600	2,700
TOTAL USES:	388,900	484,014	420,465	306,900	415,900
CURRENT NET SURPLUS/DEFICIT	0	(110,521)	0	113,600	0
Ending Fund Balance:	454,289	366,167	342,767	456,367	432,067

**COMMENTS:**

**REASONS FOR CHANGES IN EXPENDITURE LEVELS:**

ACCOUNT: 603-0909-XXXX-XXXXX  
 FUND: SAFETY & WORKER COMPENSATION  
 FUNCTION: SAFETY & WORKER COMPENSATION  
 DEPARTMENT: ADMINISTRATIVE SERVICES

NUMBER	CLASSIFICATION	2009 EXPEND.	2010 EXPEND.	2011 APPROP.	2011 EST.	2012 PROP.
Account-Project						
Payroll - Direct Labor						
6106-00000	Workers Compensation	0	(104)	0	0	0
6102-00000	Regular Pay	53,815	56,357	56,100	56,100	56,100
TOTAL PAYROLL - DIRECT LABOR		53,815	56,253	56,100	56,100	56,100
Payroll - Indirect Labor						
63xx-00000	Payroll - Indirect Labor	10,842	18,145	11,965	10,600	8,700
TOTAL PAYROLL - INDIRECT LABOR		10,842	18,145	11,965	10,600	8,700
Account-Project						
Contractual Services						
6401-00000	Contractual Services	32,991	52,885	39,000	39,000	39,000
6402-00000	Auto Allowance	109	22	500	0	500
6448-00000	Special Services	170,239	307,865	260,000	150,000	260,500
6458-00000	Conference & Training	870	935	1,500	1,100	1,500
6460-00000	Membership Dues	948	948	900	800	900
TOTAL CONTRACTUAL SERVICES		205,157	362,655	301,900	190,900	302,400
Utilities						
6475-00000	Telephones	321	34	0	0	0
TOTAL UTILITIES		321	34	0	0	0
Fixed Charges						
6481-00000	Workers Compensation	37,342	37,342	41,300	41,200	39,500
6499-00000	Misc Fixed Charges	5,524	7,199	6,500	6,500	6,500
TOTAL FIXED CHARGES		42,866	44,541	47,800	47,700	46,000
Materials & Supplies						
6505-00000	Office Supplies	115	102	200	200	200
6510-00000	Employee Training Materials	0	0	200	200	200
6537-00000	Safety Equipment	73	131	200	200	200
6557-00000	Medical Supplies	87	195	200	200	200
6589-00000	Other Materials & Supplies	0	1,958	1,900	800	1,900
TOTAL MATERIALS & SUPPLIES		275	2,386	2,700	1,600	2,700
TOTAL SAFETY & WORKER COMP		313,276	484,014	420,465	306,900	415,900

***PERSONNEL SCHEDULE***

ACCOUNT: 603-XXXX-XXXX-XXXXX  
 FUND: SAFETY & WORKER COMPENSATION  
 FUNCTION: SAFETY & WORKER COMPENSATION  
 DEPARTMENT: ADMINISTRATIVE SERVICES

Position Title	Current Actual Employees	Current Budgeted Employees	2012 Proposed Employees	2011 Budget Approp.	2011 Estimated Expend.	2012 Proposed Budget
Safety Coordinator/Risk Management	1	1	1	56,100	56,100	56,100
Overtime	6102			0	0	0
Health Insurance	6306			0	0	0
Retirement	6304			7,300	6,000	4,100
Social Security	6302			4,365	4,300	4,300
Life Insurance	6310			100	100	100
Income Continuation Insurance	6312			200	200	200
<b>TOTAL PERSONNEL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>68,065</b>	<b>66,700</b>	<b>64,800</b>

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**SUMMARY**

SPECIAL FUND:  
SENIOR CENTER REVOLVING

DEPARTMENT:  
SENIOR SERVICES

ACCOUNT:  
201-0760-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	86,463	85,384	87,317	87,317	86,217
<b><u>REVENUES</u></b>					
Misc #4792-11503 - Fox Fitness Center	0	0	0	0	0
Misc #4792-11504 -In House Program	2,678	0	0	0	0
Misc #4792-11505 - Outreach Program	26,991	29,962	0	26,000	26,000
Misc #4792-11509 - WI Warmers	0	0	0	0	0
Misc #4792-11510 - Dancers	0	0	0	0	0
Misc #4792-11512 - Computer Program	0	0	0	0	0
Misc #4792-11513 - Evergreen Pass	6,340	7,250	0	6,500	6,500
Misc #4792-11514 - Exercise	0	0	0	0	0
Misc #4792-11515 - Friends of Sr. Center	0	0	0	0	0
Misc #4792-11518 - Sr Conference	921	13,037	0	0	0
Gifts & Donations #4952-11504 - In House	11,120	2,376	0	12,300	12,300
Gifts & Donations #4952-11512-Computer	0	0	0	0	0
TOTAL SOURCES:	48,050	52,625	0	44,800	44,800
<b><u>EXPENSES:</u></b>					
Contractual Services	10,230	9,978	0	9,500	9,500
Fixed Charges	490	81	0	500	500
Materials & Supplies	36,409	31,133	0	25,900	24,100
Capital Outlay	2,000	9,500	0	10,000	10,000
TOTAL USES:	49,129	50,692	0	45,900	44,100
CURRENT NET SURPLUS/DEFICIT	(1,079)	1,933	0	(1,100)	700
Ending Fund Balance:	85,384	87,317	87,317	86,217	86,917

**FUND PURPOSE:**

The Senior Center Revolving Fund is the Oshkosh Senior Center's "Program Account". This is for food, supplies, program related equipment, volunteer related expenses, and special events costs.

**SUMMARY**

SPECIAL FUND:  
POLICE SPECIAL

DEPARTMENT:  
PUBLIC SAFETY

ACCOUNT:  
215-0211-XXXX-XXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	135,392	78,232	(134,545)	(134,545)	51,455
<b>REVENUES</b>					
<u>Federal Aid #4206:</u>					
LLEBDG 98 Special - 02104	0	0	0	0	0
Body Armor - 02120	1,452	3,418	0	6,100	9,000
LLEBDG 2003 - 02147	(962)	0	0	0	0
JAG 2006 - 02157	7,956	0	0	0	0
JAG 2007 - 02161	4,375	27,190	0	0	0
JAG 2008 - 02162	9,630	1,634	0	0	0
JAG 2009 Recovery Act-02165	0	70,931	0	0	0
Federal Aid - 02166	0	0	0	18,500	19,600
JAG 2010 - 02167	0	0		0	4,200
JAG 2011 - 02169	0	0		31,400	0
<u>State Aid #4226:</u>			0		
BOTS Speed Grant - 02145	0	1,409	0	4,400	5,000
Alcohol Enforcement - 02149	4,962	5,867	0	4,000	5,000
<u>Gifts and Donations #4952-4972:</u>			0		
Xmas Crusade - 02101	4,075	2,108	0	3,400	3,400
McGruff - 02102	0	0		0	0
School Safety Program - 02103	0	0		0	0
Crime Prevention - 02105	0	0	0	0	0
Ofc Friendly/Explorers - 02107	0	3,160	0	1,500	1,500
Bicycle Safety - 02108	2,000	0	0	0	0
National Night Out - 02114	3,770	(1,145)	0	200	0
K-9 Unit - 02125	50	18,500	0	3,200	7,100
Safety City - 02127	10,800	10,075	0	6,000	6,000
Honor Guard - 02134	0	650	0	0	0
Chaplain Fund - 02135	0	0		0	0
Youth Safety - 02143	80	1,702	0	0	0
State Training - 02152	0	0		0	0
Undesignated - 02160	3,905	720	0	192,500	0
CRT - Tactical Shield - 02164	1,788	0	0	0	0
Gang Prevention - 02168	0	0		300	0
Misc Rev - 4952-4972	0	0	0	0	0
<u>TSF from other Funds #5299:</u>			0		
National Night Out - 02114	0	0	0	0	0
Youth Safety - 02143	0	2,124	0	800	0
Local Heros - 02153	997	0	0	0	0
Undesignated - 02160	519	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>55,397</b>	<b>148,343</b>	<b>0</b>	<b>272,300</b>	<b>60,800</b>

**EXPENSES:**

see "Budget" page for project #'s

Contractual Services	5,517	30,967	0	18,600	19,800
Fixed Charges	46,167	77	0	100	4,000
Materials and Supplies	24,900	55,309	0	44,400	73,100
Capital Outlay	35,973	274,767	0	23,200	3,400
<b>TOTAL USES:</b>	<b>112,557</b>	<b>361,120</b>	<b>0</b>	<b>86,300</b>	<b>100,300</b>

**CURRENT NET**

<b>SURPLUS/DEFICIT</b>	<b>(57,160)</b>	<b>(212,777)</b>	<b>0</b>	<b>186,000</b>	<b>(39,500)</b>
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Ending Fund Balance:	78,232	(134,545)	(134,545)	51,455	11,955
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**FUND PURPOSE:**

The purpose of the funds is to provide separate accounting for proceeds from Federal and State Grants to be utilized for specific needs and according to grant requirements, as well as from donations or gifts for specific department needs.

**SUMMARY**

SPECIAL FUND:  
POLICE ASSET FORFEITURE

DEPARTMENT:  
PUBLIC SAFETY

ACCOUNT:  
221-0211-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	35,336	19,958	24,143	24,143	6,543
<b>REVENUES</b>					
Other Penalties - #4404	1,714	1,477	0	0	0
Misc Revenue - #4972	0	8,346	0	0	0
TOTAL SOURCES:	1,714	9,823	0	0	0
<b>EXPENSES:</b>					
Contractual Services	1,164	4,643	0	9,400	0
Materials & Supplies	530	0	0	3,800	0
Capital Outlay	15,398	995	0	4,400	30,000
TOTAL USES:	17,092	5,638	0	17,600	30,000
CURRENT NET SURPLUS/DEFICIT	(15,378)	4,185	0	(17,600)	(30,000)
Ending Fund Balance:	19,958	24,143	24,143	6,543	(23,457)

**FUND PURPOSE:**

The purpose of the Asset Forfeiture fund is to provide separate accounting for proceeds from the US Department of Justice Equitable Sharing Program and court-ordered asset forfeiture monies. To remain eligible to receive federal equitable sharing monies, this fund shall not be comingled with funds derived from sources other than assets for permissible law enforcement uses. Permissible uses are explained in the Federal Guide to Equitable Sharing for State and Local Law Enforcement Agencies. When required by Wisconsin Statutes, this includes payment of required shares to the state designated school fund.



## ***SUMMARY***

SPECIAL FUND:  
FIRE / SAFETY

DEPARTMENT:  
PUBLIC SAFETY

ACCOUNT:  
217-0230-XXXX-XXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	401,296	406,243	430,688	430,688	469,988
<b><u>REVENUES</u></b>					
State Aid #4236	83,602	63,792	0	57,500	52,000
County Aid #4240	16,000	16,000	0	16,000	16,000
Hazardous Response #4540	1,325	642	0	1,200	2,000
Gifts & Donations #4952	3,270	1,396	0	1,500	1,500
TOTAL SOURCES:	104,197	81,830	0	76,200	71,500
<b><u>EXPENSES:</u></b>					
Contractual Services	14,852	3,589	0	18,200	18,200
Utilities	3,168	2,964	0	0	0
Materials & Supplies	25,089	14,640	0	16,000	13,900
Capital Outlay	56,141	36,192	0	2,700	200,000
TOTAL USES:	99,250	57,385	0	36,900	232,100
CURRENT NET SURPLUS/DEFICIT	4,947	24,445	0	39,300	(160,600)
Ending Fund Balance:	406,243	430,688	430,688	469,988	309,388

### **FUND PURPOSE:**

The purpose of this fund is to support the operations of the hazardous materials regional and county response team and special fire prevention programs. Contract funds from the state and county for hazardous materials response as well as response charges for equipment and disposable supplies shall be deposited into this account. Donations for fire prevention activities shall also be deposited into this account. This account will be created as a revolving fund account. The Fire Chief is authorized to expend funds in the account at his/her discretion with approval of the City Manager only for the purpose of the operations of the hazardous materials response team and special fire prevention activities.

**SUMMARY**

SPECIAL FUND:  
EMS FIRE GRANT

DEPARTMENT:  
PUBLIC SAFETY

ACCOUNT:  
235-0230-XXXX-XXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	310	9,931	31,305	31,305	19,605
<b>REVENUES</b>					
State Aid #4236	15,826	15,985	0	11,800	11,800
Misc Rev #4952 - 72	0	10,835	0	13,000	13,000
TOTAL SOURCES:	15,826	26,820	0	24,800	24,800
<b>EXPENSES:</b>					
Contractual Services	1,000	1,425	0	0	0
Materials & Supplies	975	1,224	0	0	0
Capital Outlay	4,230	2,797	0	36,500	12,000
TOTAL USES:	6,205	5,446	0	36,500	12,000
CURRENT NET SURPLUS/DEFICIT	9,621	21,374	0	(11,700)	12,800
Ending Fund Balance:	9,931	31,305	31,305	19,605	32,405

**FUND PURPOSE:**

The purpose of this fund is to support and improve emergency medical services for the fire department. Grants from the Federal Assistance Program for EMS (FAP) and donations designated for emergency medical service improvements shall be deposited in this account. This fund will be created as a revolving account. The Fire Chief is authorized to expend funds in this account at his/her discretion with approval of the City Manager only for the purpose of the operations or improvements of emergency medical services.

**SUMMARY**

SPECIAL FUND:  
MUSEUM MEMBERSHIP

DEPARTMENT:  
MUSEUM

ACCOUNT:  
227-1070-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	139,121	150,832	150,783	150,783	122,083
<b>REVENUES</b>					
Interest-Other Investments #4908	1,735	1,001	0	300	400
Gifts & Donations #4952	25,150	18,489	0	15,000	15,000
TOTAL SOURCES:	26,885	19,490	0	15,300	15,400
<b>EXPENSES:</b>					
Contractual Services	14,082	17,827	0	35,800	24,200
Materials & Supplies	1,092	1,712	0	8,200	11,700
TOTAL USES:	15,174	19,539	0	44,000	35,900
CURRENT NET SURPLUS/DEFICIT	11,711	(49)	0	(28,700)	(20,500)
Ending Fund Balance:	150,832	150,783	150,783	122,083	101,583

**FUND PURPOSE:**

The purpose of the Museum Membership Fund shall be to help fund non-operational expenses of the museum. Membership dues and other financial contributions shall be used for the acquisition of objects or equipment, funding of programs, exhibits, or educational activities for the staff and public, or for the enhancement or conservation of collections. The Museum Membership Fund shall be organized by the Board of Directors of the Oshkosh Public Museum.

**SUMMARY**

SPECIAL FUND:  
MUSEUM EXHIBITION

DEPARTMENT:  
MUSEUM

ACCOUNT:  
228-1070-XXXX-XXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	67,655	84,708	49,663	49,663	40,663
<b>REVENUES</b>					
Interest-Other Investments #4908	177	0	0	0	0
Admissions Revenue #4949	(2,035)	0	0	0	0
Gifts & Donations #4952	92,995	39,876	0	28,000	10,000
Misc Revenue #4972	0	211		12,000	10,000
TOTAL SOURCES:	91,137	40,087	0	40,000	20,000
<b>EXPENSES:</b>					
Contractual Services	42,127	43,804	0	10,000	9,000
Materials & Supplies	31,946	31,328	0	39,000	15,000
Capital Outlay	11	0	0	0	0
TOTAL USES:	74,084	75,132	0	49,000	24,000
CURRENT NET SURPLUS/DEFICIT	17,053	(35,045)	0	(9,000)	(4,000)
Ending Fund Balance:	84,708	49,663	49,663	40,663	36,663

**FUND PURPOSE:**

The purpose of the Exhibition Fund shall be to support the development and rental of exhibitions. Donations, grants, and sponsorship dollars designated for the Exhibition Fund, as well as bequests and other income designated by the Museum Board, shall be deposited into this account for the purpose. This fund will be created as a revolving account. The fund shall be organized under the Museum Board, but the Board may authorize the Museum Director to expend funds at his/her discretion, especially in regard to the need to schedule and make down payments for traveling exhibitions.

***SUMMARY***

SPECIAL FUND:  
MUSEUM COLLECTIONS

DEPARTMENT:  
MUSEUM

ACCOUNT:  
242-1070-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	489,072	495,067	476,225	476,225	631,125
<b><u>REVENUES</u></b>					
Interest-Other Investments #4908	7,636	2,428	0	1,500	1,500
Gifts & Donations #4952	30	1,050	0	22,000	1,000
Miscellaneous Revenue #4972	0	1,150	0	0	0
Sale of Capital Assets #5300	4,600	0	0	133,400	20,000
TOTAL SOURCES:	12,266	4,628	0	156,900	22,500
<b><u>EXPENSES:</u></b>					
Contractual Services	2,541	17,026	0	1,700	40,000
Materials & Supplies	3,730	444	0	0	1,000
Capital Outlay	0	6,000	0	300	1,000
TOTAL USES:	6,271	23,470	0	2,000	42,000
CURRENT NET SURPLUS/DEFICIT	5,995	(18,842)	0	154,900	(19,500)
Ending Fund Balance:	495,067	476,225	476,225	631,125	591,625

**FUND PURPOSE:**

The purpose of the fund is to provide money for the acquisition of materials for the museum's collection, as well as provide for the conservation and restoration of existing collections. Under no circumstances will fund income or principal be used to defray or offset the museum's annual general operating expenses. The Museum Director will bring requests to use the fund forward to the Board of Directors for action. The Museum Board will review and approve requests to ensure that uses are in keeping with the stated purpose.

**SUMMARY**

SPECIAL FUND: COMM DEVEL SPECIAL	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 249-0740-XXXX-XXXX	<hr/>		
	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
<hr/>					
Fund Balance:	(62,497)	(127,450)	11,488	11,488	0
<b><u>REVENUES</u></b>					
Federal Aid - #4208-11703	32,803	109,221	0	49,700	200,000
State Aid - Other - #4236-11709	29,286	49,214	0	0	0
Misc. Revenue - #4972	0	157	0	0	0
<hr/>					
TOTAL SOURCES:	62,089	158,592	0	49,700	200,000
<b><u>EXPENSES:</u></b>					
Contractual Services	127,032	19,467	0	61,188	200,000
Materials & Supplies	10	187	0	0	0
Capital Outlay	0	0	0	0	0
<hr/>					
TOTAL USES:	127,042	19,654	0	61,188	200,000
CURRENT NET SURPLUS/DEFICIT	(64,953)	138,938	0	(11,488)	0
Ending Fund Balance:	(127,450)	11,488	11,488	0	0

**FUND PURPOSE:**

The Community Development Special Fund is used to receive and expend state and federal grants associated with development projects or redevelopment projects. The funds currently identified in the account is an EPA grant of \$200,000 for part of the remediation costs for 1 E. Eighth Avenue (old Miles Kimball Warehouse). The EPA grant will reimburse the City for the City's remediation expenses

**SUMMARY**

SPECIAL FUND:	DEPARTMENT:	ACCOUNT:
COMMUNITY DEVEL BLOCK GRANT	COMMUNITY DEVELOPMENT	303-0740-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
<b><u>REVENUES</u></b>					
Federal Aid - CDBG - #4204	812,754	1,080,423	0	626,800	775,000
Other General Fees - #4520	0	0	0	700	300
Deferred Loan Reimb - #4956	156,106	85,065	0	48,000	25,000
<b>TOTAL SOURCES:</b>	968,860	1,165,488	0	675,500	800,300
<b><u>EXPENSES:</u></b>					
Central City	223,447	218,868	0	70,394	53,545
Housing/Neighborhood	852,633	257,386	0	280,739	250,000
Public Services	101,063	126,500	0	137,000	100,000
Administration/Planning	<u>206,622</u>	<u>547,736</u>	<u>0</u>	<u>194,346</u>	<u>77,500</u>
<b>TOTAL USES:</b>	1,383,765	1,150,490	0	682,479	481,045
<b>CURRENT NET</b>					
<b>SURPLUS/DEFICIT</b>	0	0	0	0	0
Ending Fund Balance:	0	0	0	0	0

NOTE: Revenues & Expenses are based on a January-December calendar year

<b><u>CDBG ALLOCATIONS</u></b>					
Central City	165,424	190,756	122,000	31,000	0
Housing/Neighborhood	285,783	370,397	464,000	466,587	581,250
-NeighborWorks	60,873	40,000	0	0	0
Public Services	138,500	140,000	150,000	122,609	116,250
Administration/Planning	<u>185,000</u>	<u>188,500</u>	<u>184,000</u>	<u>155,048</u>	<u>77,500</u>
<b>TOTAL ALLOCATION:</b>	835,580	929,653	920,000	775,244	775,000

NOTE: CDBG allocations are based on a May 1 - April 30 program year.

**FUND PURPOSE:**

The Community Development Block Grant (CDBG) Fund is used to help low & moderate income residents by improving housing conditions and neighborhoods, providing social services, and eliminating blight. The CDBG program is funded with Federal dollars based on an appropriation approved by Congress. The funds are used for first time homebuyers, housing rehabilitation loans, property acquisition, and demolition for redevelopment sites. In addition, the City pays for a share of the NeighborWorks program with this funding. Lastly, CDBG Public Service dollars are coordinated with the United Way to help pay a share of social service agencies that work with low and moderate income households.

**DRAFT**

**2012 Community Development Block Grant Program Action Plan**

PROJECTS	Estimated 2012 Allocation	Estimated 2012 LMI Benefit
<b>I. Targeted Central City Redevelopment</b>	\$0	\$0
<b>II. Housing Rehabilitation</b>	\$581,250	\$581,250
<b>III. Public Services</b>		
A. General Public Services/Consortium	\$106,250	\$106,250
B. Fair Housing Center of Northeast WI	\$10,000	\$0
Subtotal	\$116,250	\$106,250
<b>IV. Administration and Planning</b>	\$77,500	\$0
<b>Total</b>	<b>\$775,000</b>	<b>\$687,500</b>

This 2012 CDBG budget is based on an estimated CDBG entitlement grant award amount with a 0% change from the 2011 allocation.

If more or less funds are received than estimated, funds will be distributed proportionally and by following HUD guidelines.



**SUMMARY**

SPECIAL FUND: TIF #6 - NORTHWEST INDUSTRIAL PARK	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 525-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	285,974	449,548	674,734	674,734	764,215

**REVENUES**

#4102 - Annual Tax Increment	198,477	256,458	0	118,825	205,573
#4236 - State Computer Aid	3,323	687	0	525	500
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>201,800</b>	<b>257,145</b>	<b>0</b>	<b>119,350</b>	<b>206,073</b>

**EXPENSES:**

Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	38,226	31,809	0	29,719	19,514
Land / Project Costs	0	0	0	0	0
<b>TOTAL USES:</b>	<b>38,226</b>	<b>31,959</b>	<b>0</b>	<b>29,869</b>	<b>19,664</b>

<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>163,574</b>	<b>225,186</b>	<b>0</b>	<b>89,481</b>	<b>186,409</b>
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Cash Balance:	449,548	674,734	674,734	764,215	950,624
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Outstanding Debt	51,512
Average yearly payment	3,962
Number of pmts remaining	13

**FUND PURPOSE:**

TID #6 was created in 1989 to fund the land acquisition and infrastructure costs to develop the Northwest Industrial Park. The original park is approximately 72 acres and is located southeast of the intersection of State Highway 45 and US Highway 41 between Algoma Boulevard and Vinland Street. Over the lifetime of the TID the City is expected to invest \$1,259,000 in costs to acquire the land and put in the roads sewer and utilities to make available parcels in the park "development ready" for businesses seeking to locate there

# NORTHWEST INDUSTRIAL PARK TIF #6 - Fund 525

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	STATE COMPUTER AID	SALE OF LAND	OTHER EXPENSE	BORROWING ADDNL/ADJ	TRANSFER FROM OTHER TIFs	END OF YEAR CASH BALANCE
1996/1997	\$3,527,800	24.38	\$86,152	\$194,967			\$61	\$93,000	\$60,000	\$33,409
1997/1998	\$4,320,000	23.64	\$102,110	\$193,494		\$48,990	(\$14)		\$5,000	\$339
1998/1999	\$5,411,600	23.77	\$128,689	\$182,312					\$54,000	\$716
1999/2000	\$5,298,600	23.18	\$122,715	\$176,176	\$1,459				\$95,000	\$43,714
2000/2001	\$6,177,600	23.58	\$145,648	\$169,998	\$1,752					\$21,116
2001/2002	\$5,882,600	24.29	\$143,140	\$158,369	\$3,789				\$50,000	\$59,676
2002/2003	\$6,150,600	23.51	\$144,577	\$151,965	\$3,368					\$55,656
2003/2004	\$6,263,100	22.84	\$142,986	\$141,727	\$2,897					\$59,812
2004/2005	\$6,785,800	23.05	\$155,743	\$135,562	\$2,100	\$30,056				\$139,659
2005/2006	\$7,461,500	22.00	\$164,100	\$128,717	\$6,950					\$181,992
2006/2007	\$7,789,200	21.98	\$171,197	\$119,197	\$5,697					\$239,689
2007/2008	\$8,324,800	22.16	\$184,525	\$142,274	\$4,034					\$285,974
2008/2009	\$8,886,400	22.316	\$198,477	\$38,226	\$3,323					\$449,548
2009/2010	\$10,969,400	23.350	\$256,458	\$31,809	\$687		\$150			\$674,734
2010/2011	\$4,841,000	24.545	\$118,825	\$29,719	\$525		\$150			\$764,215
2011/2012	\$8,375,200	24.545	\$205,573	\$19,514						\$950,274
2012/2013	\$8,375,200	24.545	\$205,573	\$4,141						\$1,151,707
2013/2014	\$8,375,200	24.545	\$205,573	\$4,156						\$1,353,124
2014/2015	\$8,375,200	24.545	\$205,573	\$4,112						\$1,554,585
2016 to 2024				\$19,589						\$1,534,996

Debt Balance as of: 12/31/2011      \$51,512

Statutory Closing Year      2015

**SUMMARY**

SPECIAL FUND: TIF #7 - SOUTHWEST INDUSTRIAL PARK	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 527-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	6,904,227	8,294,882	8,928,072	8,928,072	10,005,060
<b><u>REVENUES</u></b>					
#4102 - Annual Tax Increment	3,247,989	3,235,350	0	3,576,289	3,704,345
#4236 - State Computer Aid	82,360	83,406	0	77,621	73,000
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	3,330,349	3,318,756	0	3,653,910	3,777,345
<b><u>EXPENSES:</u></b>					
Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	1,315,688	2,060,132	0	1,331,822	1,797,690
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	624,006	625,284	0	368,388	155,793
Land / Project Costs	0	0	0	876,562	4,600
<b>TOTAL USES:</b>	1,939,694	2,685,566	0	2,576,922	1,958,233
<b>CURRENT NET SURPLUS/DEFICIT</b>	1,390,655	633,190	0	1,076,988	1,819,112
Cash Balance:	8,294,882	8,928,072	8,928,072	10,005,060	11,824,172
Outstanding Debt	311,212				
Average yearly payment	23,939				
Number of pmts remaining	13				

**FUND PURPOSE:**

TID # 7 was created in 1989 to fund the land acquisition and infrastructure costs to expand the Southwest Industrial Park. The expansion area of the park is approximately 626 acres and is bordered on the north by 20th Avenue, east by S. Washburn Street and to the west by S. Oakwood Road. Over the lifetime of the TID the City is expected to invest \$8,238,550 in costs to put in the roads, sewer and utilities to make available parcels in the park "development ready" for business seeking to locate there

# SOUTHWEST INDUSTRIAL PARK #2

## TIF #7 - Fund 527

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	STATE COMPUTER AID	BORROWING ADDNL/ADJ	OTHER EXPENSE	TRANSFER TO OTHER TIFs	OTHER REVENUE	END OF YEAR CASH BALANCE
1996/1997	\$44,977,000	\$24.38	\$1,098,377	\$915,353		\$638,000	\$15,309	\$155,000		\$374,938
1997/1998	\$58,113,600	\$23.64	\$1,373,604	\$952,327				\$92,000		\$640,033
1998/1999	\$60,964,200	\$23.77	\$1,449,738	\$979,073			\$56,422	\$1,109,500		\$284,442
1999/2000	\$67,758,600	\$23.18	\$1,569,279	\$667,199	\$152,438			\$310,000	\$6,510	\$1,035,470
2000/2001	\$75,551,600	\$23.58	\$1,781,270	\$782,379	\$149,178			\$378,000		\$1,805,540
2001/2002	\$93,598,100	\$24.29	\$2,277,500	\$777,641	\$155,043			\$1,285,000		\$2,175,442
2002/2003	\$98,149,200	\$23.51	\$2,307,105	\$755,681	\$153,517			\$1,054,209		\$2,826,173
2003/2004	\$103,503,600	\$22.84	\$2,362,981	\$714,853	\$142,729			\$1,116,000		\$3,501,031
2004/2005	\$108,414,200	\$23.05	\$2,488,253	\$714,645	\$148,918			\$1,053,000		\$4,370,557
2005/2006	\$113,250,900	\$22.00	\$2,490,715	\$699,958	\$119,558			\$1,096,000		\$5,184,872
2006/2007	\$122,329,500	\$21.98	\$2,688,654	\$593,131	\$114,890			\$1,584,014		\$5,811,271
2007/2008	\$132,938,800	\$22.16	\$2,946,679	\$626,383	\$95,889			\$1,323,229		\$6,904,227
2008/2009	\$145,422,100	\$22.316	\$3,247,989	\$624,006	\$82,360			\$1,315,688		\$8,294,882
2009/2010	\$138,384,800	\$23.350	\$3,235,350	\$625,284	\$83,406		\$150	\$2,060,132		\$8,928,072
2010/2011	\$145,699,500	\$24.545	\$3,576,289	\$368,388	\$77,621		\$875,012	\$1,331,822		\$10,006,760
2011/2012	\$150,917,600	\$24.545	\$3,704,345	\$155,793				\$1,797,690		\$11,757,622
2012/2013	\$150,917,600	\$24.545	\$3,704,345	\$20,114				\$1,158,767		\$14,283,086
2013/2014	\$150,917,600	\$24.545	\$3,704,345	\$20,184				\$1,163,130		\$16,804,117
2014/2015	\$150,917,600	\$24.545	\$3,704,345	\$19,974				\$1,161,981		\$19,326,507
2015/2016	\$150,917,600	\$24.545	\$3,704,345	\$19,361				\$6,565,569		\$16,445,922

2017 to 2024

\$75,786

\$16,370,136

Debt Balance as of: 12/31/2011 \$311,212

Statutory Closing Year 2016

Note: TIF #7 is a Donor TIF to TIF #13 and TIF #16

**SUMMARY**

SPECIAL FUND: TIF #8 - S AVIATION INDUSTRIAL PARK	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 5XX-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	1,142,191	1,481,122	1,776,816	1,776,816	2,324,280

**REVENUES**

#4102 - Annual Tax Increment	661,960	626,394	0	604,680	593,407
#4236 - State Computer Aid	18,402	13,008	0	19,212	17,000
#4966 - Other Reimbursements	0	11,668	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	680,362	651,070	0	623,892	610,407

**EXPENSES:**

Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	341,431	350,185	0	73,156	78,557
Land / Project Costs	0	5,041	0	3,122	0
<b>TOTAL USES:</b>	341,431	355,376	0	76,428	78,707

CURRENT NET SURPLUS/DEFICIT	338,931	295,694	0	547,464	531,700
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Cash Balance:	1,481,122	1,776,816	1,776,816	2,324,280	2,855,980
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Outstanding Debt	665,225
Average yearly payment	47,516
Number of pmts remaining	14

**FUND PURPOSE:**

TID #8 was created in 1991 to fund the cost of land acquisition and infrastructure to create the South Aviation Park. The park is approximately 256 acres and bordered by Wittman Regional Airport to the west, Oregon Street to the east, Waukau Avenue to the north and Ripple Avenue to the south. Over the lifetime of the TID the City is expected to invest \$3,898,021 in costs to acquire the land and put in the roads, sewer and utilities to make available parcels in the park "development ready" for businesses seeking to locate there.

# AVIATION INDUSTRIAL PARK TIF #8 - Fund 529

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	SALE OF LAND	TRANSFER FROM TIF #7	STATE COMPUTER AID	OTHER EXPENSE	NEW BORROWING	DEBT SERVICE	END OF YEAR BALANCE WITH LAND	LAND	END OF YEAR CASH BALANCE
										\$1,146,795	\$1,133,270	\$13,525
1996/1997	\$92,200	\$24.38	\$2,252		\$95,000				\$108,694	\$1,135,353	\$1,133,270	\$2,083
1997/1998	\$1,216,700	\$23.64	\$28,759		\$77,000				\$107,339	\$1,133,773	\$1,133,270	\$502
1998/1999	\$489,300	\$23.77	\$11,636	\$3,968	\$72,000				\$111,469	\$1,109,907	\$1,261,519	(\$151,612)
1999/2000	\$410,100	\$23.18	\$9,498		\$110,000	\$6,369		\$839,000	\$126,463	\$1,948,311	\$1,869,723	\$78,588
2000/2001	\$5,616,800	\$23.58	\$132,427	\$4,280		\$12,963		\$370,000	\$156,357	\$2,311,623	\$1,548,658	\$762,965
2001/2002	\$6,536,000	\$24.29	\$159,039		\$200,000	\$6,872			\$262,867	\$2,414,667	\$1,549,247	\$865,420
2002/2003	\$6,061,600	\$23.51	\$142,485	(\$2,996)		\$3,434			\$483,094	\$2,074,495	\$1,533,464	\$541,031
2003/2004	\$11,471,000	\$22.84	\$261,882			\$2,999			\$223,935	\$2,115,441	\$1,533,464	\$581,977
2004/2005	\$13,450,100	\$23.05	\$308,698			\$8,314		\$96,000	\$220,774	\$2,307,680	\$1,614,022	\$693,657
2005/2006	\$14,174,100	\$22.00	\$311,730			\$5,617			\$219,831	\$2,405,195	\$1,632,311	\$772,884
2006/2007	\$18,180,800	\$21.98	\$399,592			\$13,374			\$347,645	\$2,470,516	\$1,632,311	\$838,205
2007/2008	\$29,409,900	\$22.16	\$651,891			\$10,037			\$357,941	\$2,774,502	\$1,632,311	\$1,142,191
2008/2009	\$29,637,900	\$22.316	\$661,960			\$18,402			\$341,431	\$3,113,433	\$1,632,311	\$1,481,122
2009/2010	\$26,792,600	\$23.350	\$626,394			\$13,008	\$150		\$350,185	\$3,402,500	\$1,625,684	\$1,776,816
2010/2011	\$24,634,900	\$24.545	\$604,680			\$19,212	\$150		\$73,156	\$3,953,086	\$1,628,806	\$2,324,280
2011/2012	\$24,175,800	\$24.545	\$593,407						\$78,557	\$4,467,936	\$1,628,806	\$2,839,130
2012/2013	\$24,175,800	\$24.545	\$593,407						\$75,919	\$4,985,424	\$1,628,806	\$3,356,618
2013/2014	\$24,175,800	\$24.545	\$593,407						\$75,136	\$5,503,695	\$1,628,806	\$3,874,889
2014/2015	\$24,175,800	\$24.545	\$593,407						\$74,785	\$6,022,317	\$1,628,806	\$4,393,511
2015/2016	\$24,175,800	\$24.545	\$593,407						\$74,704	\$6,541,020	\$1,628,806	\$4,912,214
2016/2017	\$24,175,800	\$24.545	\$593,407						\$72,075	\$7,062,352	\$1,628,806	\$5,433,546
2017/2018	\$24,175,800	\$24.545	\$593,407						\$71,485	\$7,584,274	\$1,628,806	\$5,955,468
2018/2019	\$0								\$69,015	\$7,515,259	\$1,628,806	\$5,886,453
2019/2020	\$0								\$19,705	\$7,495,554	\$1,628,806	\$5,866,748
2020/2021	\$0								\$19,783	\$7,475,771	\$1,628,806	\$5,846,965
2021/2022	\$0								\$8,783	\$7,466,988	\$1,628,806	\$5,838,182
2022/2023	\$0								\$8,814	\$7,458,174	\$1,628,806	\$5,829,368
2023/2024	\$0								\$8,763	\$7,449,411	\$1,628,806	\$5,820,605
2024/2025	\$0								\$7,701	\$7,441,710	\$1,628,806	\$5,812,904

Debt Balance as of: 12/31/2011      \$665,225

Statutory Closing Year      2018

**SUMMARY**

SPECIAL FUND: TIF #9 - WASHBURN STREET	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 531-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	415,577	886,881	1,343,915	1,343,915	1,862,484

**REVENUES**

#4102 - Annual Tax Increment	590,088	568,177	0	633,651	622,925
#4236 - State Computer Aid	3,770	3,654	0	2,621	1,600
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	593,858	571,831	0	636,272	624,525

**EXPENSES:**

Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	122,554	114,647	0	117,553	0
Land / Project Costs	0	0	0	0	0
<b>TOTAL USES:</b>	122,554	114,797	0	117,703	150

<b>CURRENT NET SURPLUS/DEFICIT</b>	471,304	457,034	0	518,569	624,375
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Cash Balance:	886,881	1,343,915	1,343,915	1,862,484	2,486,859
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Outstanding Debt	0
Average yearly payment	0
Number of pmts remaining	0

**FUND PURPOSE:**

TID #9 was created in 1991 to fund the infrastructure costs to develop the South Washburn Street frontage road. The TID size is approximately 385 acres and it borders US Highway 41 to the east between Waukau Road and Pickett Road. Over the lifetime of the TIF the City is expected to invest \$3,280,000 in costs to put in sewer, water, storm sewer, road improvements and traffic signals to facilitate commercial development of the frontage road.

# WASHBURN STREET PROJECT

## TIF #9 - Fund 531

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	STATE COMPUTER AID	BORROWING ADDNL/ADJ	OTHER EXPENSE	TRANSFER TO OTHER TIFs	END OF YEAR CASH BALANCE
1996/1997	\$4,358,200	\$24.38	\$106,431	\$56,015		\$70,000			\$191,834
1997/1998	\$4,463,500	\$23.64	\$105,502	\$96,426			\$22,926		\$177,985
1998/1999	\$4,576,900	\$23.77	\$108,839	\$164,116				\$54,000	\$68,708
1999/2000	\$4,790,300	\$23.18	\$110,943	\$85,349	\$1,221			\$95,000	\$522
2000/2001	\$4,522,500	\$23.58	\$106,626	\$83,071	\$2,025				\$26,103
2001/2002	\$5,346,500	\$24.29	\$130,095	\$90,896	\$1,896				\$67,198
2002/2003	\$9,241,800	\$23.51	\$217,239	\$73,285	\$2,815				\$213,967
2003/2004	\$11,180,600	\$22.84	\$255,252	\$66,701	\$3,533				\$406,051
2004/2005	\$11,836,900	\$23.05	\$271,673	\$61,629	\$2,545	(\$127,943)			\$490,697
2005/2006	\$12,968,000	\$22.00	\$285,204	\$101,658	\$2,503				\$676,746
2006/2007	\$16,542,400	\$21.98	\$363,582	\$88,083	\$1,688				\$953,933
2007/2008	\$17,169,200	\$22.16	\$380,567	\$112,104	\$3,181			\$810,000	\$415,577
2008/2009	\$26,420,000	\$22.316	\$590,088	\$122,554	\$3,770				\$886,881
2009/2010	\$24,302,500	\$23.350	\$568,177	\$114,647	\$3,654		\$150		\$1,343,915
2010/2011	\$25,815,200	\$24.545	\$633,651	\$117,553	\$2,621		\$150		\$1,862,484
2011/2012	\$25,378,400	\$24.545	\$622,925	\$0					\$2,485,409
2012/2013	\$25,378,400	\$24.545	\$622,925	\$0					\$3,108,334
2013/2014	\$25,378,400	\$24.545	\$622,925	\$0					\$3,731,259
2014/2015	\$25,378,400	\$24.545	\$622,925	\$0					\$4,354,184
2015/2016	\$25,378,400	\$24.545	\$622,925	\$0					\$4,977,109
2016/2017	\$25,378,400	\$24.545	\$622,925	\$0					\$5,600,034
2017/2018	\$25,378,400	\$24.545	\$622,925	\$0					\$6,222,959

Debt Balance as of: 12/31/2011 \$0

Statutory Closing Year 2018



**SUMMARY**

SPECIAL FUND:  
TIF #10 - MAIN & WASHINGTON

DEPARTMENT:  
COMMUNITY DEVELOPMENT

ACCOUNT:  
533-1040-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	813	813	813	813	813
<b>REVENUES</b>					
#4102 - Annual Tax Increment	11,067	9,543	0	11,799	11,824
#4236 - State Computer Aid	69	115	0	258	150
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>11,136</b>	<b>9,658</b>	<b>0</b>	<b>12,057</b>	<b>11,974</b>
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	11,136	9,508	0	11,907	11,824
Land / Project Costs	0	0	0	0	0
<b>TOTAL USES:</b>	<b>11,136</b>	<b>9,658</b>	<b>0</b>	<b>12,057</b>	<b>11,974</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cash Balance:	813	813	813	813	813
Outstanding Debt	84,313				
Average yearly payment	28,104				
Number of pmts remaining	3				

**FUND PURPOSE:**

TID #10 was created in 1993 to help stabilize N. Main Street by providing parking support to the two anchor buildings in the district; the Fir National Banking Building at 404 N. Main Street and the Exclusive Company Building (formerly V&S Variety) at 318 N Main Street. Creation of the TID allowed the City to acquire a property adjacent to the district and create a public parking lot (Washington Lot) that provided much needed parking support for the area that eventually resulted in the Exclusive Company moving their retail operations to the facility. The district carries no debt but uses 100% of the increment to pay the City's Parking Utility that carries debt service for the project

# MAIN & WASHINGTON

## TIF #10 - Fund 533

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	TIF DIFFERENTIAL	STATE COMPUTER AID	OTHER EXPENSE	TO PARKING	END OF YEAR CASH BALANCE	PARKING DEBT SERVICE	FROM BID OR PARKING
1994/1995			\$0					\$16,076	\$31,527	\$21,621
1995/1996	\$62,800	\$27.77	\$1,746	\$5,091		\$485	\$9,906	\$13,543	\$31,527	\$21,621
1996/1997	\$81,600	\$24.38	\$1,993	\$4,402		\$443	\$9,906	\$9,588	\$31,527	\$21,621
1997/1998	\$104,100	\$23.64	\$2,461	\$5,591		\$441	\$9,906	\$7,293	\$31,527	\$21,621
1998/1999	\$149,800	\$23.77	\$3,562	\$5,236		\$464	\$9,906	\$5,722	\$31,527	\$21,621
1999/2000	\$85,600	\$23.18	\$1,982	\$5,262	\$493	\$491	\$9,906	\$3,062	\$31,527	\$21,621
2000/2001	\$95,600	\$23.58	\$2,254	\$5,606	\$533	\$58	\$9,906	\$1,491	\$31,527	\$21,621
2001/2002	\$111,100	\$24.29	\$2,703	\$5,960	\$565		\$9,906	\$813	\$31,527	\$21,621
2002/2003	\$58,100	\$23.51	\$1,366	\$6,010	\$226		\$7,602	\$813	\$31,527	\$23,925
2003/2004	\$106,400	\$22.84	\$2,429	\$5,455	\$347		\$8,231	\$813	\$29,500	\$21,269
2004/2005	\$154,600	\$23.05	\$3,548	\$5,823	\$184		\$9,555	\$813	\$27,500	\$17,945
2005/2006	\$194,800	\$22.00	\$4,284	\$3,461	\$112		\$7,857	\$813	\$26,900	\$19,043
2006/2007	\$450,500	\$21.98	\$9,901	\$0	\$95		\$9,996	\$813	\$31,225	\$21,229
2007/2008	\$462,600	\$22.16	\$10,254	\$0	\$78		\$10,332	\$813	\$30,475	\$20,143
2008/2009	\$495,500	\$22.316	\$11,067		\$69		\$11,136	\$813	\$29,725	\$18,589
2009/2010	\$408,200	\$23.350	\$9,543		\$115	\$150	\$9,508	\$813	\$28,950	\$19,442
2010/2011	\$480,700	\$24.545	\$11,799		\$258	\$150	\$11,907	\$813	\$28,138	\$16,231
2011/2012	\$481,700	\$24.545	\$11,824				\$11,824	\$813	\$27,313	\$15,489
2012/2013	\$481,700	\$24.545	\$11,824				\$11,824	\$813	\$26,475	\$14,651
2013/2014	\$481,700	\$24.545	\$11,824				\$11,824	\$813	\$30,525	\$18,701
2014/2015	\$481,700	\$24.545	\$11,824				\$11,824	\$813		
2015/2016	\$481,700	\$24.545	\$11,824				\$11,824	\$813		
2016/2017	\$481,700	\$24.545	\$11,824				\$11,824	\$813		
2017/2018	\$481,700	\$24.545	\$11,824				\$11,824	\$813		
2018/2019	\$481,700	\$24.545	\$11,824				\$11,824	\$813		
2019/2020	\$481,700	\$24.545	\$11,824				\$11,824	\$813		

Debt Balance as of: 12/31/2011      \$84,313

Statutory Closing Year      2020

**SUMMARY**

SPECIAL FUND: TIF #11 - COURT & WAUGOO	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 535-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	1,113	(1,072)	780	780	1,220
<b>REVENUES</b>					
#4102 - Annual Tax Increment	4,069	2,686	0	7,099	7,103
#4236 - State Computer Aid	507	383	0	530	350
#4966 - Other Reimbursements	0	0	0	0	0
#4926-72 - Misc Revenue	4,931	10,314	0	4,000	4,000
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	9,507	13,383	0	11,629	11,453
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	11,692	11,381	0	11,039	11,650
Land / Project Costs	0	0	0	0	0
<b>TOTAL USES:</b>	11,692	11,531	0	11,189	11,800
<b>CURRENT NET SURPLUS/DEFICIT</b>	(2,185)	1,852	0	440	(347)
Cash Balance:	(1,072)	780	780	1,220	873
Outstanding Debt	45,868				
Average yearly payment	11,467				
Number of pmts remaining	4				

**FUND PURPOSE:**

TID #11 was created in 1995 to help conserve the central business district by facilitation of the rehabilitation of the former U.S. Postal Service building at 216 Washington Avenue into office space. Funds were used to acquire adjacent property, remove blighted structure, and to develop a new off-street parking lot to serve the district. Tax increment collected from the district is used to support debt service cost of the City's Parking Utility that constructed the lot. The property owner has been required to maintain a specified level of property value (\$250,000) or make a differential payment to the City to make up the difference in property value. The size of the TID is just over a third of an acre and the City invested \$180,000 to encourage redevelopment in the area

# COURT & WAUGOO

## TIF #11 - Fund 535

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	PAYMENT of Parking Lease-Dev.	TIF DIFFERENTIAL	STATE COMPUTER AID	OTHER EXPENSE	DEBT SERVICE	END OF YEAR CASH BALANCE
1996/1997	\$649,000	\$24.38	\$15,849	\$4,000	\$0			\$13,503	\$15,189
1997/1998	\$377,700	\$23.64	\$8,928	\$4,000	\$0			\$12,989	\$13,472
1998/1999	\$337,500	\$23.77	\$8,026	\$4,000	\$0			\$12,989	\$12,509
1999/2000	\$268,400	\$23.18	\$6,216	\$4,000	\$0	\$1,313		\$12,989	\$11,049
2000/2001	\$232,500	\$23.58	\$5,482	\$4,000	\$0	\$1,082		\$12,989	\$8,623
2001/2002	\$266,400	\$24.29	\$6,482	\$4,000	\$0	\$1,579		\$12,989	\$7,696
2002/2003	\$257,900	\$23.51	\$6,062	\$4,000	\$0	\$1,497		\$12,988	\$6,267
2003/2004	\$325,400	\$22.84	\$7,429	\$4,000	\$0	\$1,630		\$11,330	\$7,996
2004/2005	\$385,100	\$23.05	\$8,839	\$4,000	\$0	\$725		\$11,552	\$10,007
2005/2006	\$245,200	\$22.00	\$5,393	\$4,000	\$0	\$1,152		\$11,387	\$9,165
2006/2007	\$149,100	\$21.98	\$3,277	\$4,000	\$1,723	\$631		\$11,204	\$7,592
2007/2008	\$166,300	\$22.16	\$3,686		\$1,314	\$492		\$11,971	\$1,113
2008/2009	\$182,200	\$22.316	\$4,069	\$4,000	\$931	\$507		\$11,692	(\$1,072)
2009/2010	\$114,900	\$23.350	\$2,686	\$8,000	\$2,314	\$383	\$150	\$11,381	\$780
2010/2011	\$289,200	\$24.545	\$7,099	\$4,000	\$0	\$530	\$150	\$11,039	\$1,220
2011/2012	\$289,400	\$24.545	\$7,103	\$4,000	\$0			\$11,650	\$673
2012/2013	\$289,400	\$24.545	\$7,103	\$4,000	\$0			\$11,220	\$556
2013/2014	\$289,400	\$24.545	\$7,103	\$4,000	\$0			\$11,749	(\$89)
2014/2015	\$289,400	\$24.545	\$7,103	\$4,000	\$0			\$11,249	(\$235)
2015/2016	\$289,400	\$24.545	\$7,103	\$4,000	\$0				\$10,869
2016/2017	\$289,400	\$24.545	\$7,103	\$4,000	\$0				\$21,972
2017/2018	\$289,400	\$24.545	\$7,103	\$0	\$0				\$29,076
2018/2019	\$289,400	\$24.545	\$7,103	\$0	\$0				\$36,179
2019/2020	\$289,400	\$24.545	\$7,103	\$0	\$0				\$43,283
2020/2021	\$289,400	\$24.545	\$7,103	\$0	\$0				\$50,386
2021/2022	\$289,400	\$24.545	\$7,103	\$0	\$0				\$57,490

Debt Balance as of: 12/31/2011

\$45,868

Statutory Closing Year

2022

**SUMMARY**

SPECIAL FUND: TIF #12 - DIVISION ST REDEVELOPMENT	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 537-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	234,127	303,405	365,362	365,362	426,048

**REVENUES**

#4102 - Annual Tax Increment	104,045	98,048	0	102,311	100,619
#4236 - State Computer Aid	411	344	0	245	150
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	104,456	98,392	0	102,556	100,769

**EXPENSES:**

Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	35,178	35,310	0	41,720	38,399
Land / Project Costs	0	975	0	0	0
<b>TOTAL USES:</b>	35,178	36,435	0	41,870	38,549

<b>CURRENT NET SURPLUS/DEFICIT</b>	69,278	61,957	0	60,686	62,220
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Cash Balance:	303,405	365,362	365,362	426,048	488,268
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Outstanding Debt	308,860
Average yearly payment	23,758
Number of pmts remaining	13

**FUND PURPOSE:**

TID #12 was created in 1997 to assist with rehabilitation of blighted property and to add parking on Division Street and Main Street between Irving Street and Church Avenue. The size of the TID is 10.5 acres and over the lifetime of the TID the City is expected to invest \$1,300,000 to encourage redevelopment in the area. The TID has resulted in the development of several new apartment buildings along Division Street providing over 60 dwelling units with a number set aside for households with low to moderate income. Creation of the TID also helped to rehabilitate three buildings at the corner of N. Main Street and Merrit/Church Avenue by providing parking facilities

# DIVISION STREET REDEVELOPMENT TIF #12 - Fund 537

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	STATE COMPUTER AID	OTHER REVENUE/ (EXPENSE)	NEW BORROWING	TRANSFER TO OTHER TIFs	DEBT SERVICE	END OF YEAR BALANCE WITH LAND	LAND	END OF YEAR CASH BALANCE
1998/1999	\$346,400	\$23.77	\$8,233						\$8,233	\$0	\$8,233
1999/2000	\$761,200	\$23.18	\$17,629			\$150,000			\$175,862	\$86,945	\$88,917
2000/2001	\$1,034,800	\$23.58	\$24,397			\$136,000		\$14,928	\$321,331	\$86,945	\$234,387
2001/2002	\$859,300	\$24.29	\$20,909			\$150,000		\$25,853	\$466,387	\$112,045	\$354,342
2002/2003	\$1,570,200	\$23.51	\$36,909	\$19	\$2,000	\$100,000		\$37,808	\$567,507	\$397,216	\$170,291
2003/2004	\$2,282,300	\$22.84	\$52,105	\$14				\$44,295	\$575,331	\$441,541	\$133,790
2004/2005	\$3,447,000	\$23.05	\$79,113	\$39				\$45,021	\$609,463	\$441,541	\$167,921
2005/2006	\$3,877,900	\$22.00	\$85,286	\$1,091				\$44,764	\$651,076	\$441,541	\$209,535
2006/2007	\$4,330,300	\$21.98	\$95,175	\$1,257				\$45,580	\$701,928	\$441,541	\$260,386
2007/2008	\$4,484,100	\$22.16	\$99,393	\$696		(\$91,114)		\$32,735	\$678,168	\$444,041	\$234,127
2008/2009	\$4,658,400	\$22.32	\$104,045	\$411				\$35,178	\$747,446	\$444,041	\$303,405
2009/2010	\$4,193,800	\$23.35	\$98,048	\$344	(\$150)			\$35,310	\$810,378	\$445,016	\$365,362
2010/2011	\$4,168,200	\$24.545	\$102,311	\$245	(\$150)			\$41,720	\$871,064	\$445,016	\$426,048
2011/2012	\$4,099,300	\$24.545	\$100,619					\$38,399	\$933,284	\$445,016	\$488,268
2012/2013	\$4,099,300	\$24.545	\$100,619					\$35,394	\$998,510	\$445,016	\$553,494
2013/2014	\$4,099,300	\$24.545	\$100,619					\$34,747	\$1,064,382	\$445,016	\$619,366
2014/2015	\$4,099,300	\$24.545	\$100,619					\$35,112	\$1,129,889	\$445,016	\$684,873
2015/2016	\$4,099,300	\$24.545	\$100,619					\$34,092	\$1,196,417	\$445,016	\$751,401
2016/2017	\$4,099,300	\$24.545	\$100,619					\$32,830	\$1,264,206	\$445,016	\$819,190
2017/2018	\$4,099,300	\$24.545	\$100,619					\$33,823	\$1,331,002	\$445,016	\$885,986
2018/2019	\$4,099,300	\$24.545	\$100,619					\$31,341	\$1,400,280	\$445,016	\$955,264
2019/2020	\$4,099,300	\$24.545	\$100,619					\$23,227	\$1,477,673	\$445,016	\$1,032,657
2020/2021	\$4,099,300	\$24.545	\$100,619					\$7,796	\$1,570,496	\$445,016	\$1,125,480
2021/2022	\$4,099,300	\$24.545	\$100,619					\$698	\$1,670,417	\$445,016	\$1,225,401
2022/2023	\$4,099,300	\$24.545	\$100,619					\$717	\$1,770,320	\$445,016	\$1,325,303
2023/2024	\$4,099,300	\$24.545	\$100,619					\$684	\$1,870,255	\$445,016	\$1,425,239

Debt Balance as of: 12/31/2011      \$308,860

Statutory Closing Year                      2024

**SUMMARY**

SPECIAL FUND: TIF #13 - MARION RD / PEARL AVE      DEPARTMENT: COMMUNITY DEVELOPMENT      ACCOUNT: 539-1040-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	239,707	258,173	276,838	276,838	336,353
<b>REVENUES</b>					
#4102 - Annual Tax Increment	312,559	298,085	0	278,581	283,245
#4236 - State Computer Aid	1,103	1,866	0	1,291	700
#4966 - Other Reimbursements	0	0	0	0	0
#4926 -72 - Misc Revenue	34,739	32,877	0	32,775	32,000
#5299 - TSF from Other Funds	1,145,688	1,140,132	0	1,161,822	1,147,690
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>1,494,089</b>	<b>1,472,960</b>	<b>0</b>	<b>1,474,469</b>	<b>1,463,635</b>
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	1,425,968	1,419,071	0	1,390,304	1,375,167
Land / Project Costs	49,655	35,074	0	24,500	24,500
<b>TOTAL USES:</b>	<b>1,475,623</b>	<b>1,454,295</b>	<b>0</b>	<b>1,414,954</b>	<b>1,399,817</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>18,466</b>	<b>18,665</b>	<b>0</b>	<b>59,515</b>	<b>63,818</b>
Cash Balance:	258,173	276,838	276,838	336,353	400,171
Outstanding Debt	14,179,013				
Average yearly payment	1,012,787				
Number of pmts remaining	14				

**FUND PURPOSE:**

TID #13 was created in 1998 to assist with rehabilitation of blighted property along the riverfront and near the University of Wisconsin-Oshkos between Wisconsin and Jackson Streets. The size of the TID is approximately 87 acres and the City invested \$8,115,000 for land acquisition, sit development and infrastructure development costs. It is anticipated there will be significant additional development in the area in the next sever years. TID #13 has facilitated a significant aesthetic improvement in the area, as well as providing needed housing and services to students of th University.

# MARION ROAD/PEARL AVENUE TIF #13 - Fund 539

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	OTHER REVENUE	OTHER EXPENSES/ TRANSFERS	NEW BORROWING	TRANSFER FROM TIF #7	END OF YEAR BALANCE WITH LAND	LAND	END OF YEAR CASH BALANCE
1997/1998	\$0	\$23.64		\$0				\$10,000	\$10,000	\$10,000	\$0
1998/1999	\$0	\$23.77		\$0			\$249,235	\$1,040,207	\$1,299,442	\$1,013,196	\$286,246
1999/2000	\$0	\$23.18		\$6,753	\$3,281		\$2,552,000	\$200,000	\$4,047,970	\$5,033,941	(\$985,971)
2000/2001	\$0	\$23.58		\$265,387	\$371,004	\$896,924	\$2,968,730	\$378,000	\$6,603,393	\$6,436,550	\$166,843
2001/2002	\$0	\$24.29		\$365,447	\$604,922		\$5,429,388	\$1,035,000	\$13,307,255	\$11,269,223	\$2,038,032
2002/2003	\$2,153,300	\$23.51	\$50,616	\$1,105,698	\$66,390		\$4,503,486	\$1,054,209	\$17,876,258	\$17,534,768	\$341,491
2003/2004	\$4,343,600	\$22.84	\$99,164	\$1,352,284	(\$173,735)			\$1,116,000	\$17,565,403	\$17,534,768	\$30,636
2004/2005	\$10,662,000	\$23.05	\$244,707	\$1,357,123	\$2,013		\$1,023,000	\$1,053,000	\$18,531,001	\$17,852,092	\$678,909
2005/2006	\$11,659,200	\$22.00	\$256,420	\$1,353,775	\$1,610	\$17,852,092		\$1,096,000	\$679,163	\$463,933	\$215,230
2006/2007	\$12,752,300	\$21.98	\$280,280	\$1,438,294	\$37,309	\$463,933		\$1,158,014	\$252,540	\$27,643	\$224,897
2007/2008	\$13,466,400	\$22.16	\$298,492	\$1,440,772	\$65,826			\$1,152,229	\$328,315	\$88,608	\$239,707
2008/2009	\$13,994,200	\$22.32	\$312,559	\$1,425,968	\$35,842			\$1,145,688	\$396,436	\$138,263	\$258,173
2009/2010	\$12,749,900	\$23.35	\$298,085	\$1,419,071	\$34,743	\$150		\$1,140,132	\$450,175	\$173,337	\$276,838
2010/2011	\$11,349,500	\$24.545	\$278,581	\$1,390,304	\$34,066	\$18,561		\$1,161,822	\$515,779	\$173,337	\$342,442
2011/2012	\$11,539,600	\$24.545	\$283,245	\$1,375,167				\$1,147,690	\$571,547	\$173,337	\$398,210
2012/2013	\$11,539,600	\$24.545	\$283,245	\$1,371,869				\$1,158,767	\$641,690	\$173,337	\$468,353
2013/2014	\$11,539,600	\$24.545	\$283,245	\$1,376,110				\$1,163,130	\$711,955	\$173,337	\$538,618
2014/2015	\$11,539,600	\$24.545	\$283,245	\$1,377,926				\$1,161,981	\$779,255	\$173,337	\$605,918
2015/2016	\$11,539,600	\$24.545	\$283,245	\$1,375,876				\$6,565,569	\$6,252,193	\$173,337	\$6,078,856
2016/2017	\$11,539,600	\$24.545	\$283,245	\$1,366,248					\$5,169,190	\$173,337	\$4,995,853
2017/2018	\$11,539,600	\$24.545	\$283,245	\$1,367,715					\$4,084,720	\$173,337	\$3,911,383
2018/2019	\$11,539,600	\$24.545	\$283,245	\$1,360,302					\$3,007,663	\$173,337	\$2,834,326
2019/2020	\$11,539,600	\$24.545	\$283,245	\$1,253,263					\$2,037,645	\$173,337	\$1,864,308
2020/2021	\$11,539,600	\$24.545	\$283,245	\$1,050,972					\$1,269,918	\$173,337	\$1,096,581
2021/2022	\$11,539,600	\$24.545	\$283,245	\$438,447					\$1,114,716	\$173,337	\$941,379
2022/2023	\$11,539,600	\$24.545	\$283,245	\$296,904					\$1,101,057	\$173,337	\$927,720
2023/2024	\$11,539,600	\$24.545	\$283,245	\$86,142					\$1,298,160	\$173,337	\$1,124,823
2024/2025	\$11,539,600	\$24.545	\$283,245	\$82,072					\$1,499,333	\$173,337	\$1,325,996

Debt Balance as of: 12/31/2011 \$14,179,013

Statutory Closing Year 2025



**SUMMARY**

SPECIAL FUND: TIF #14 - MERCY MEDICAL CENTER      DEPARTMENT: COMMUNITY DEVELOPMENT      ACCOUNT: 522-1040-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	89,890	177,773	756,580	756,580	380,435
<b>REVENUES</b>					
#4102 - Annual Tax Increment	195,703	688,226	0	547,206	605,783
#4236 - State Computer Aid	130	87	0	59	30
#4966 - Other Reimbursements	0	0	0	0	0
#4926 - 72 - Misc Revenue	5,961	4,902	0	2,144	10,000
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>201,794</b>	<b>693,215</b>	<b>0</b>	<b>549,409</b>	<b>615,813</b>
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	5,500	5,500
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	799,579	370,000
Contractual Services	0	0	0	0	0
Auditing	0	0	0	1,350	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	113,911	114,258	0	118,975	115,659
Land / Project Costs	0	0	0	0	0
<b>TOTAL USES:</b>	<b>113,911</b>	<b>114,408</b>	<b>0</b>	<b>925,554</b>	<b>491,309</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>87,883</b>	<b>578,807</b>	<b>0</b>	<b>(376,145)</b>	<b>124,504</b>
Cash Balance:	177,773	756,580	756,580	380,435	504,939
Outstanding Debt	1,252,972				
Average yearly payment	96,382				
Number of pmts remaining	13				

**FUND PURPOSE:**

TID #14 was created in 2000 to assist with rehabilitation of the vacant former Mercy Medical Center on Hazel Street. The size of the TII is just over 17 acres and over its lifespan the City anticipates investing \$3,900,000 to facilitate redevelopment through development assistance grants to construct the Lakefront Manor and Townhouses 58 units and rehabilitation of the main hospital facility, which resulted in a portion of the hospital being rehabilitated into the Parkside Apartments 34 units and one Affinity doctors office. TID #14 was also the City's first use of the Pay-Go development assistance program.

# MERCY MEDICAL CENTER

## TIF #14 - Fund 522

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	DEVELOPER AGREEMENT	STATE COMPUTER AID	OTHER EXPENSE	NEW BORROWING	END OF YEAR CASH BALANCE
2000/2001	\$0	\$0.00	\$0.00					\$366,000	\$4
2001/2002	\$261,000	\$24.29	\$6,351	\$33,750	\$26,391			\$137,000	(\$1,004)
2002/2003	\$1,509,700	\$23.51	\$35,487	\$44,013				\$709,000	\$303,078
2003/2004	\$2,854,400	\$22.84	\$65,166	\$79,683				\$262,000	\$97,687
2004/2005	\$3,254,200	\$23.05	\$74,688	\$104,032				\$16,514	\$84,858
2005/2006	\$5,198,200	\$22.00	\$114,323	\$121,594	\$5,407				\$82,994
2006/2007	\$5,795,700	\$21.98	\$127,382	\$122,370	\$95,147				\$157,034
2007/2008	\$6,416,100	\$22.16	\$142,217	\$113,829	\$4,380	\$204		(\$100,116)	\$89,890
2008/2009	\$8,762,200	\$22.32	\$195,703	\$113,911	\$5,961	\$130			\$177,773
2009/2010	\$29,437,300	\$23.35	\$688,226	\$114,258	\$4,903	\$87	\$150		\$756,580
2010/2011	\$22,293,400	\$24.545	\$547,206	\$118,975	\$2,144	\$59	\$461,179		\$725,835
2011/2012	\$24,680,500	\$24.545	\$605,783	\$115,659					\$1,215,959
2012/2013	\$24,680,500	\$24.545	\$605,783	\$113,524					\$1,708,218
2013/2014	\$24,680,500	\$24.545	\$605,783	\$112,578					\$2,201,423
2014/2015	\$24,680,500	\$24.545	\$605,783	\$113,455					\$2,693,751
2015/2016	\$24,680,500	\$24.545	\$605,783	\$113,050					\$3,186,484
2016/2017	\$24,680,500	\$24.545	\$605,783	\$111,276					\$3,680,990
2017/2018	\$24,680,500	\$24.545	\$605,783	\$110,974					\$4,175,799
2018/2019	\$24,680,500	\$24.545	\$605,783	\$110,011					\$4,671,571
2019/2020	\$24,680,500	\$24.545	\$605,783	\$109,611					\$5,167,743
2020/2021	\$24,680,500	\$24.545	\$605,783	\$85,814					\$5,687,712
2021/2022	\$24,680,500	\$24.545	\$605,783	\$72,920					\$6,220,575
2022/2023	\$24,680,500	\$24.545	\$605,783	\$66,681					\$6,759,677
2023/2024	\$24,680,500	\$24.545	\$605,783	\$17,419					\$7,348,041
2024/2025	\$24,680,500	\$24.545	\$605,783						\$7,953,823
2025/2026	\$24,680,500	\$24.545	\$605,783						\$8,559,606
2026/2027	\$24,680,500	\$24.545	\$605,783						\$9,165,389

Debt Balance as of: 12/31/2011 \$1,252,972

Statutory Closing Year 2027

**SUMMARY**

SPECIAL FUND: TIF #15 - PARK PLAZA/COMMERCE ST	DEPARTMENT: COMMUNITY DEVELOPMENT			ACCOUNT: 524-1040-XXXX-XXXXX	
	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	959,825	1,122,711	1,283,740	1,283,740	1,460,738
<b>REVENUES</b>					
#4102 - Annual Tax Increment	173,911	172,273	0	190,236	193,342
#4236 - State Computer Aid	36,207	36,189	0	34,111	27,000
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
TOTAL SOURCES:	210,118	208,462	0	224,347	220,342
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	47,232	47,283	0	47,199	47,975
Land / Project Costs	0	0	0	0	0
TOTAL USES:	47,232	47,433	0	47,349	48,125
CURRENT NET SURPLUS/DEFICIT	162,886	161,029	0	176,998	172,217
Cash Balance:	1,122,711	1,283,740	1,283,740	1,460,738	1,632,955
Outstanding Debt	475,157				
Average yearly payment	47,516				
Number of pmts remaining	10				

**FUND PURPOSE:**

TID #15 was created in 2001 in a portion of the former Park Plaza Mall to create Class A office space in order to retain 4-Imprint in the community. TIF was used as a development assistance grant to offset project costs. The size of the TID is 1.3 acres and during the life of the TID, it is anticipated the City will invest \$1,089,077 to assist this development.

# PARK PLAZA/COMMERCE STREET TIF #15 - Fund 524

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	STATE COMPUTER AID	OTHER EXPENSES	NEW BORROWING	END OF YEAR CASH BALANCE
2001/2002								\$0
2002/2003	\$7,440,000	\$23.51	\$174,885	\$51,980	\$56,345			\$179,251
2003/2004	\$7,280,400	\$22.84	\$166,211	\$47,231	\$55,361			\$353,592
2004/2005	\$7,263,000	\$23.05	\$166,696	\$47,862	\$43,280			\$515,705
2005/2006	\$7,328,100	\$22.00	\$161,166	\$47,350	\$38,591			\$668,112
2006/2007	\$7,267,300	\$21.98	\$159,726	\$47,763	\$27,225			\$807,301
2007/2008	\$7,362,900	\$22.16	\$163,204	\$47,054	\$36,374			\$959,825
2008/2009	\$7,786,500	\$22.316	\$173,911	\$47,232	\$36,207			\$1,122,711
2009/2010	\$7,368,600	\$23.350	\$172,273	\$47,283	\$36,189	\$150		\$1,283,740
2010/2011	\$7,750,300	\$24.545	\$190,236	\$47,199	\$34,111	\$150		\$1,460,738
2011/2012	\$7,876,900	\$24.545	\$193,342	\$47,975				\$1,606,105
2012/2013	\$7,876,900	\$24.545	\$193,342	\$47,620				\$1,751,827
2013/2014	\$7,876,900	\$24.545	\$193,342	\$47,165				\$1,898,005
2014/2015	\$7,876,900	\$24.545	\$193,342	\$47,618				\$2,043,729
2015/2016	\$7,876,900	\$24.545	\$193,342	\$46,994				\$2,190,077
2016/2017	\$7,876,900	\$24.545	\$193,342	\$47,282				\$2,336,137
2017/2018	\$7,876,900	\$24.545	\$193,342	\$47,448				\$2,482,032
2018/2019	\$7,876,900	\$24.545	\$193,342	\$47,490				\$2,627,884
2019/2020	\$7,876,900	\$24.545	\$193,342	\$47,403				\$2,773,823
2020/2021	\$7,876,900	\$24.545	\$193,342	\$48,162				\$2,919,004
2021/2022	\$7,876,900	\$24.545	\$193,342					\$3,112,346
2022/2023	\$7,876,900	\$24.545	\$193,342					\$3,305,688
2023/2024	\$7,876,900	\$24.545	\$193,342					\$3,499,030
2024/2025	\$7,876,900	\$24.545	\$193,342					\$3,692,373
2025/2026	\$7,876,900	\$24.545	\$193,342					\$3,885,715
2026/2027	\$7,876,900	\$24.545	\$193,342					\$4,079,057
2027/2028	\$7,876,900	\$24.545	\$193,342					\$4,272,400

Debt Balance as of: 12/31/2011      \$475,157

Statutory Closing Year                      2028

**SUMMARY**

SPECIAL FUND: TIF #16 - 100 BLOCK REDEVELOPMENT	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 526-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	1,092,857	1,122,225	1,137,502	1,137,502	1,191,487

**REVENUES**

#4102 - Annual Tax Increment	111,770	105,093	0	113,880	112,897
#4236 - State Computer Aid	56	58	0	39	25
#4966 - Other Reimbursements	5,820	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	170,000	170,000	0	170,000	650,000
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	287,646	275,151	0	283,919	762,922

**EXPENSES:**

Administrative Expenses	0	0	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	258,278	259,724	0	229,784	228,658
Land / Project Costs	0	0	0	0	0
<b>TOTAL USES:</b>	258,278	259,874	0	229,934	228,808

CURRENT NET SURPLUS/DEFICIT	29,368	15,277	0	53,985	534,114
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Cash Balance:	1,122,225	1,137,502	1,137,502	1,191,487	1,725,601
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Outstanding Debt	2,438,572
Average yearly payment	221,688
Number of pmts remaining	11

**FUND PURPOSE:**

TID #16 was a blighted area that was created in 2001 for the 100 block of N. Main Street to help offset overall development costs through provisions of a development assistance grant to the developer of the property. The size of the TID is 2.08 acres and over the lifetime of the TID the City anticipates investing \$1,827,100 to encourage redevelopment in the area. TID #16 has facilitated a significant redevelopment of a highly visible downtown location which includes a 62 unit apartment complex with commercial tenants on the ground floor.

# 100 BLOCK REDEVELOPMENT TIF #16 - FUND 526

7/31/2011

TAX / COLLECT ION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMEN	DEBT SERVICE	OTHER REVENUE	OTHER EXPENSE	NEW BORROWING	FROM OTHER TIFs	END OF YEAR CASH BALANCE
2001/2002				\$87,144			\$2,327,945		\$12,488
2002/2003				\$253,262			\$437,154		\$196,380
2003/2004	\$3,560,800	\$22.84	\$81,293	\$259,867					\$17,806
2004/2005	\$6,292,100	\$23.05	\$144,412	\$256,504					(\$94,285)
2005/2006	\$6,669,600	\$22.00	\$146,684	\$258,568					(\$206,170)
2006/2007	\$7,003,100	\$21.98	\$153,920	\$258,473	\$203			\$426,000	\$113,080
2007/2008	\$4,878,400	\$22.16	\$108,133	\$259,442	\$150,086			\$981,000	\$1,092,857
2008/2009	\$5,004,300	\$22.316	\$111,771	\$258,278	\$5,876			\$170,000	\$1,122,225
2009/2010	\$4,495,100	\$23.350	\$105,093	\$259,724	\$58	\$150		\$170,000	\$1,137,502
2010/2011	\$4,639,500	\$24.545	\$113,880	\$229,784	\$39	\$150		\$170,000	\$1,191,487
2011/2012	\$4,599,500	\$24.545	\$112,897	\$228,658				\$650,000	\$1,725,726
2012/2013	\$4,599,500	\$24.545	\$112,897	\$234,309					\$1,604,313
2013/2014	\$4,599,500	\$24.545	\$112,897	\$237,525					\$1,479,685
2014/2015	\$4,599,500	\$24.545	\$112,897	\$238,271					\$1,354,311
2015/2016	\$4,599,500	\$24.545	\$112,897	\$238,523					\$1,228,685
2016/2017	\$4,599,500	\$24.545	\$112,897	\$241,040					\$1,100,542
2017/2018	\$4,599,500	\$24.545	\$112,897	\$241,212					\$972,227
2018/2019	\$4,599,500	\$24.545	\$112,897	\$245,629					\$839,495
2019/2020	\$4,599,500	\$24.545	\$112,897	\$243,997					\$708,395
2020/2021	\$4,599,500	\$24.545	\$112,897	\$248,121					\$573,171
2021/2022	\$4,599,500	\$24.545	\$112,897	\$41,287					\$644,781
2022/2023	\$4,599,500	\$24.545	\$112,897						\$757,678
2023/2024	\$4,599,500	\$24.545	\$112,897						\$870,575
2024/2025	\$4,599,500	\$24.545	\$112,897						\$983,472
2025/2026	\$4,599,500	\$24.545	\$112,897						\$1,096,368
2026/2027	\$4,599,500	\$24.545	\$112,897						\$1,209,265
2027/2028	\$4,599,500	\$24.545	\$112,897						\$1,322,162

Debt Balance as of: 12/31/2011 \$2,438,572

Statutory Closing Year 2028

*Note: In 2008, the \$981,000 of donor funds comes from: TID #9 (\$810,000) and TID #7 (\$171,000)  
All other years are funded solely by TID #7*

**SUMMARY**

SPECIAL FUND: TIF #17 - CITY CENTER REDEVELOPMENT	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 530-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	575,461	688,280	907,504	907,504	771,274
<b><u>REVENUES</u></b>					
#4102 - Annual Tax Increment	254,879	245,808	0	261,325	254,596
#4236 - State Computer Aid	32,819	129,033	0	91,668	65,000
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>287,698</b>	<b>374,841</b>	<b>0</b>	<b>352,993</b>	<b>319,596</b>
<b><u>EXPENSES:</u></b>					
Administrative Expenses	0	0	0	35,200	35,200
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	134,667	135,389	0	129,857	125,794
Land / Project Costs	40,212	20,078	0	324,016	5,498,600
<b>TOTAL USES:</b>	<b>174,879</b>	<b>155,617</b>	<b>0</b>	<b>489,223</b>	<b>5,659,744</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>112,819</b>	<b>219,224</b>	<b>0</b>	<b>(136,230)</b>	<b>(5,340,148)</b>
Cash Balance:	688,280	907,504	907,504	771,274	(4,568,874)
Outstanding Debt	1,559,372				
Average yearly payment	111,384				
Number of pmts remaining	14				

**FUND PURPOSE:**

TID #17 was a blighted area TID that was created in 2001 around the former Park Plaza Mall to help offset rehabilitation costs to renovate from retail to office space. TIF has been used to reimburse the developer for improvements at the site and in turn the developer has agreed to cooperate with the City to allow for installation of the river walk along the property. Public improvements to the property include streetscaping and installation of a bike path and pedestrian mall.

# CITY CENTER REDEVELOPMENT

## TIF #17 - Fund 530

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	STATE COMPUTER AID	OTHER REVENUE/ (EXPENSES)	NEW BORROWING	END OF YEAR BALANCE WITH LAND	LAND	END OF YEAR CASH BALANCE
2001/2002								\$506,075	\$21,430	\$484,644
2002/2003	\$3,698,900	\$23.51	\$86,947	\$54,147	\$10,745		\$345,657	\$895,276	\$328,657	\$566,620
2003/2004	\$6,081,400	\$22.84	\$138,838	\$80,463	\$70,243			\$1,023,894	\$635,560	\$388,335
2004/2005	\$6,284,600	\$23.05	\$144,240	\$77,770	\$48,143	\$20,319	\$700,000	\$1,858,826	\$1,389,719	\$469,108
2005/2006	\$6,264,600	\$22.00	\$137,777	\$78,820	\$30,715			\$1,948,498	\$1,412,630	\$535,868
2006/2007	\$6,326,400	\$21.98	\$139,047	\$134,614	\$10,049			\$1,962,980	\$1,413,327	\$549,652
2007/2008	\$8,409,900	\$22.16	\$186,411	\$135,348	\$7,379			\$2,021,422	\$1,445,961	\$575,461
2008/2009	\$11,411,700	\$22.316	\$254,879	\$134,667	\$32,819			\$2,174,453	\$1,486,173	\$688,280
2009/2010	\$10,513,900	\$23.350	\$245,808	\$135,389	\$129,033	(\$150)		\$2,413,756	\$1,506,252	\$907,504
2010/2011	\$10,646,500	\$24.545	\$261,325	\$129,857	\$91,668	(\$144,166)		\$2,492,726	\$1,506,252	\$986,474
2011/2012	\$10,372,400	\$24.545	\$254,596	\$125,794				\$2,621,527	\$1,506,252	\$1,115,275
2012/2013	\$10,372,400	\$24.545	\$254,596	\$132,158				\$2,743,965	\$1,506,252	\$1,237,713
2013/2014	\$10,372,400	\$24.545	\$254,596	\$131,959				\$2,866,601	\$1,506,252	\$1,360,349
2014/2015	\$10,372,400	\$24.545	\$254,596	\$130,260				\$2,990,937	\$1,506,252	\$1,484,685
2015/2016	\$10,372,400	\$24.545	\$254,596	\$128,472				\$3,117,060	\$1,506,252	\$1,610,809
2016/2017	\$10,372,400	\$24.545	\$254,596	\$128,992				\$3,242,664	\$1,506,252	\$1,736,412
2017/2018	\$10,372,400	\$24.545	\$254,596	\$133,006				\$3,364,253	\$1,506,252	\$1,858,002
2018/2019	\$10,372,400	\$24.545	\$254,596	\$131,689				\$3,487,160	\$1,506,252	\$1,980,908
2019/2020	\$10,372,400	\$24.545	\$254,596	\$130,168				\$3,611,588	\$1,506,252	\$2,105,336
2020/2021	\$10,372,400	\$24.545	\$254,596	\$129,598				\$3,736,585	\$1,506,252	\$2,230,333
2021/2022	\$10,372,400	\$24.545	\$254,596	\$88,802				\$3,902,379	\$1,506,252	\$2,396,127
2022/2023	\$10,372,400	\$24.545	\$254,596	\$56,158				\$4,100,816	\$1,506,252	\$2,594,564
2023/2024	\$10,372,400	\$24.545	\$254,596	\$56,158				\$4,299,254	\$1,506,252	\$2,793,002
2024/2025	\$10,372,400	\$24.545	\$254,596	\$56,158				\$4,497,691	\$1,506,252	\$2,991,439
2025/2026	\$10,372,400	\$24.545	\$254,596					\$4,752,287	\$1,506,252	\$3,246,035
2026/2027	\$10,372,400	\$24.545	\$254,596					\$5,006,882	\$1,506,252	\$3,500,630
2027/2028	\$10,372,400	\$24.545	\$254,596					\$5,261,478	\$1,506,252	\$3,755,226

Debt Balance as of: 12/31/2011    \$1,559,372

Statutory Closing Year                    2028



**SUMMARY**

SPECIAL FUND: TIF #18 - SW INDUSTRIAL PARK EXPANSION	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 532-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	(711,320)	(923,865)	(852,017)	(852,017)	(1,019,249)

**REVENUES**

#4102 - Annual Tax Increment	164,879	301,524	0	374,275	372,743
#4236 - State Computer Aid	0	1,482	0	3,009	2,000
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	150,000	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	164,879	453,006	0	377,284	374,743

**EXPENSES:**

Administrative Expenses	0	0	0	20,800	20,800
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	342,952	342,973	0	449,808	385,888
Land / Project Costs	34,472	38,035	0	73,758	3,643,600
<b>TOTAL USES:</b>	377,424	381,158	0	544,516	4,050,438

CURRENT NET SURPLUS/DEFICIT	(212,545)	71,848	0	(167,232)	(3,675,695)
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Cash Balance:	(923,865)	(852,017)	(852,017)	(1,019,249)	(4,694,944)
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Outstanding Debt	3,537,706
Average yearly payment	186,195
Number of pmts remaining	19

**FUND PURPOSE:**

TID #18 was created in 2002 to fund the infrastructure costs to expand the Southwest Industrial Park. The expansion area of the park is approximately 178 acres and borders Highway 91 to the south and the Wisconsin and Southern Railroad to the north. Over the lifetime of the TID the City anticipates investing \$4,000,000 in costs to put in the roads, sewer and utilities to make available parcels in the park "development ready" for businesses seeking to locate there.

# SW INDUSTRIAL PARK EXPANSION

## TIF #18 - Fund 532

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	STATE & OTHER REVENUE	OTHER EXPENSE	NEW BORROWING	END OF YEAR CASH BALANCE
2001/2002								\$2,564,569
2002/2003				\$212,734			\$850,000	\$3,111,427
2003/2004	\$0	\$22.84	\$0	\$275,322				\$998,919
2004/2005	\$0	\$23.05	\$0	\$281,721			\$383,948	\$209,061
2005/2006	\$0	\$22.00	\$0	\$309,882				\$36,331
2006/2007	\$0	\$21.98	\$0	\$312,060	\$32,833			(\$800,392)
2007/2008	\$5,788,500	\$22.16	\$128,306	\$357,655	\$13,794		\$311,230	(\$711,320)
2008/2009	\$7,382,100	\$22.316	\$164,879	\$342,952				(\$923,865)
2009/2010	\$12,897,000	\$23.350	\$301,524	\$342,973	\$1,482	\$150	\$150,000	(\$852,017)
2010/2011	\$15,248,100	\$24.545	\$374,275	\$449,808	\$3,009	\$37,008		(\$961,549)
2011/2012	\$15,185,800	\$24.545	\$372,743	\$385,888				(\$974,694)
2012/2013	\$15,185,800	\$24.545	\$372,743	\$344,063				(\$946,014)
2013/2014	\$15,185,800	\$24.545	\$372,743	\$344,262				(\$917,534)
2014/2015	\$15,185,800	\$24.545	\$372,743	\$342,524				(\$887,315)
2015/2016	\$15,185,800	\$24.545	\$372,743	\$336,857				(\$851,429)
2016/2017	\$15,185,800	\$24.545	\$372,743	\$306,476				(\$785,162)
2017/2018	\$15,185,800	\$24.545	\$372,743	\$304,843				(\$717,263)
2018/2019	\$15,185,800	\$24.545	\$372,743	\$273,433				(\$617,953)
2019/2020	\$15,185,800	\$24.545	\$372,743	\$273,648				(\$518,858)
2020/2021	\$15,185,800	\$24.545	\$372,743	\$273,844				(\$419,960)
2021/2022	\$15,185,800	\$24.545	\$372,743	\$149,859				(\$197,076)
2022/2023	\$15,185,800	\$24.545	\$372,743	\$69,880				\$105,787
2023/2024	\$15,185,800	\$24.545	\$372,743	\$64,926				\$413,604
2024/2025	\$15,185,800	\$24.545	\$372,743	\$11,598				\$774,748
2026 to 2030				\$55,605				\$719,143

Debt Balance as of: 12/31/2011    \$3,537,706

Statutory Closing Year                      2025

**SUMMARY**

SPECIAL FUND: TIF #19 - NW INDUSTRIAL PARK EXPANSION      DEPARTMENT: COMMUNITY DEVELOPMENT      ACCOUNT: 528-1040-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	(159,766)	30,830	86,413	86,413	151,014
<b>REVENUES</b>					
#4102 - Annual Tax Increment	180,995	193,976	0	204,725	206,540
#4236 - State Computer Aid	1,508	2,490	0	2,479	1,500
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	140,000	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>322,503</b>	<b>196,466</b>	<b>0</b>	<b>207,204</b>	<b>208,040</b>
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	0	5,500
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	443	0	0	0	0
Debt - Princ/Interest/Bond Fees	131,464	140,733	0	142,453	143,601
Land / Project Costs	0	0	0	0	508,600
<b>TOTAL USES:</b>	<b>131,907</b>	<b>140,883</b>	<b>0</b>	<b>142,603</b>	<b>657,851</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>190,596</b>	<b>55,583</b>	<b>0</b>	<b>64,601</b>	<b>(449,811)</b>
Cash Balance:	30,830	86,413	86,413	151,014	(298,797)
Outstanding Debt	1,755,567				
Average yearly payment	103,269				
Number of pmts remaining	17				

**FUND PURPOSE:**

TID #19 was created in 2003 to fund the infrastructure costs to expand the Northwest Industrial Park. The expansion area of the park is approximately 54 acres and is bordered on the south by Snell Road and to the west by Vinland Street. Over the lifetime of the TID the City anticipates investing \$3,000,000 in costs to acquire land and put in the roads, sewer and utilities to make available parcels in the park "development ready" for businesses seeking to locate there.

# NW INDUSTRIAL PARK EXPANSION

## TIF #19 - Fund 528

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	STATE COMPUTER AID	OTHER REVENUE (EXPENSE)	DEBT SERVICE	NEW BORROWING	END OF YEAR CASH BALANCE
2003/2004		\$22.84				\$39,142		(\$124,645)
2004/2005	\$0	\$23.05	\$0			\$78,556	\$845,305	\$15,570
2005/2006	\$609,000	\$22.00	\$13,394			\$138,320		(\$9,546)
2006/2007	\$4,424,200	\$21.98	\$97,239	\$2,497	\$18,686	\$138,940		(\$33,928)
2007/2008	\$6,804,800	\$22.16	\$150,833	\$550		\$155,792	(\$120,000)	(\$159,766)
2008/2009	\$8,103,700	\$22.316	\$180,995	\$1,508	(\$444)	\$131,464	\$140,000	\$30,830
2009/2010	\$8,296,900	\$23.350	\$193,976	\$2,490	(\$150)	\$140,733		\$86,413
2010/2011	\$8,340,600	\$24.545	\$204,725	\$2,479	(\$150)	\$142,453		\$151,014
2011/2012	\$8,414,600	\$24.545	\$206,540			\$143,601		\$213,954
2012/2013	\$8,414,600	\$24.545	\$206,540			\$143,187		\$277,307
2013/2014	\$8,414,600	\$24.545	\$206,540			\$141,740		\$342,108
2014/2015	\$8,414,600	\$24.545	\$206,540			\$142,394		\$406,254
2015/2016	\$8,414,600	\$24.545	\$206,540			\$142,369		\$470,425
2016/2017	\$8,414,600	\$24.545	\$206,540			\$141,698		\$535,268
2017/2018	\$8,414,600	\$24.545	\$206,540			\$141,883		\$599,925
2018/2019	\$8,414,600	\$24.545	\$206,540			\$141,104		\$665,362
2019/2020	\$8,414,600	\$24.545	\$206,540			\$141,260		\$730,642
2020/2021	\$8,414,600	\$24.545	\$206,540			\$139,910		\$797,272
2021/2022	\$8,414,600	\$24.545	\$206,540			\$140,579		\$863,234
2022/2023	\$8,414,600	\$24.545	\$206,540			\$97,616		\$972,158
2023/2024	\$8,414,600	\$24.545	\$206,540			\$65,214		\$1,113,485
2024/2025	\$8,414,600	\$24.545	\$206,540			\$8,852		\$1,311,173
2025/2026	\$8,414,600	\$24.545	\$206,540			\$8,454		\$1,509,259
2026/2027						\$8,056		\$1,501,203
2027/2028						\$7,650		\$1,493,553

Debt Balance as of: 12/31/2011 \$1,755,567

Statutory Closing Year 2026

**SUMMARY**

SPECIAL FUND: TIF #20 - SOUTH SHORE REDEVELOPMENT	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 534-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	1,169,603	540,913	292,292	292,292	(579,490)

**REVENUES**

#4102 - Annual Tax Increment	0	0	0	0	0
#4236 - State Computer Aid	3,015	2,081	0	2,241	1,800
#4966 - Other Reimbursements	0	0	0	0	0
#4924 -72 - Misc Revenue	11,967	35,735	0	0	200,000
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	792,933	256,068	0	0	0
<b>TOTAL SOURCES:</b>	807,915	293,884	0	2,241	201,800

**EXPENSES:**

Administrative Expenses	0	0	0	43,500	43,500
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	50,000
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	307,577	308,306	0	419,698	456,698
Land / Project Costs	1,129,028	234,049	0	410,675	7,844,700
<b>TOTAL USES:</b>	1,436,605	542,505	0	874,023	8,395,048

<b>CURRENT NET SURPLUS/DEFICIT</b>	(628,690)	(248,621)	0	(871,782)	(8,193,248)
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Cash Balance:	540,913	292,292	292,292	(579,490)	(8,772,738)
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Outstanding Debt	5,543,540
Average yearly payment	346,471
Number of pmts remaining	16

**FUND PURPOSE:**

TID #20 is a blighted area and was created in 2005 to redevelop a large area located along the south side of the Fox River in the central city. TIF is and will be used for blight elimination through acquisition and clearance activity as well as infrastructure improvement including development of the riverwalk system. Several blighted properties have already been acquired and lands are being assembled for future redevelopment.

# SOUTH SHORE REDEVELOPMENT TIF #20 - Fund 534

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	BUILDING RENT	STATE COMPUTER AID	NEW BORROWING	OTHER EXPENSE	END OF YEAR CASH BALANCE
									\$73,941
2004/2005	\$0	\$23.05	\$0	\$8,927	\$6,360			\$124,536	(\$36,136)
2005/2006	\$0	\$22.00	\$0	\$148,345	\$23,100		\$3,211,749	\$738,364	\$2,312,004
2006/2007	\$0	\$21.98	\$0	\$277,119		\$35,586	\$372,500		\$1,929,546
2007/2008	\$0	\$22.16	\$0	\$278,363		\$39,224			\$1,169,603
2008/2009	\$0	\$22.316	\$0	\$307,577	\$7,600	\$3,015	\$792,933		\$540,913
2009/2010	\$0	\$23.350	\$0	\$308,306	\$35,735	\$2,081	\$256,068	\$150	\$292,292
2010/2011	\$0	\$24.545	\$0	\$419,698		\$2,241		\$410,825	(\$535,990)
2011/2012	\$0	\$24.545	\$0	\$456,698					(\$992,688)
2012/2013	\$0	\$24.545	\$0	\$452,377					(\$1,445,065)
2013/2014	\$0	\$24.545	\$0	\$453,238					(\$1,898,303)
2014/2015	\$0	\$24.545	\$0	\$452,653					(\$2,350,956)
2015/2016	\$0	\$24.545	\$0	\$452,698					(\$2,803,654)
2016/2017	\$0	\$24.545	\$0	\$453,104					(\$3,256,758)
2017/2018	\$0	\$24.545	\$0	\$453,138					(\$3,709,896)
2018/2019	\$0	\$24.545	\$0	\$451,998					(\$4,161,894)
2019/2020	\$0	\$24.545	\$0	\$344,068					(\$4,505,962)
2020/2021	\$0	\$24.545	\$0	\$307,524					(\$4,813,486)
2021/2022	\$0	\$24.545	\$0	\$305,749					(\$5,119,235)
2022/2023	\$0	\$24.545	\$0	\$298,691					(\$5,417,926)
2023/2024	\$0	\$24.545	\$0	\$301,158					(\$5,719,084)
2024/2025	\$0	\$24.545	\$0	\$297,128					(\$6,016,212)
2025/2026	\$0	\$24.545	\$0	\$31,659					(\$6,047,871)
2026/2027	\$0	\$24.545	\$0	\$31,659					(\$6,079,530)
2027/2028	\$0	\$24.545	\$0						(\$6,079,530)
2028/2029	\$0	\$24.545	\$0						(\$6,079,530)
2029/2030	\$0	\$24.545	\$0						(\$6,079,530)
2030/2031	\$0	\$24.545	\$0						(\$6,079,530)
2031/2032	\$0	\$24.545	\$0						(\$6,079,530)

Debt Balance as of: 12/31/2011    \$5,543,540

Statutory Closing Year                      2032

**SUMMARY**

SPECIAL FUND:  
TIF #21 - FOX RIVER CORRIDOR

DEPARTMENT:  
COMMUNITY DEVELOPMENT

ACCOUNT:  
536-1040-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	126	44,604	63,524	63,524	(2,439,957)
<b>REVENUES</b>					
#4102 - Annual Tax Increment	44,478	19,070	0	44,010	121,196
#4236 - State Computer Aid	0	0	0	0	0
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	619,859	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>44,478</b>	<b>19,070</b>	<b>0</b>	<b>663,869</b>	<b>121,196</b>
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	43,500	43,500
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	0	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	0	0	0	0	0
Land / Project Costs	0	0	0	3,123,700	1,253,600
<b>TOTAL USES:</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>3,167,350</b>	<b>1,297,250</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>44,478</b>	<b>18,920</b>	<b>0</b>	<b>(2,503,481)</b>	<b>(1,176,054)</b>
Cash Balance:	44,604	63,524	63,524	(2,439,957)	(3,616,011)
Outstanding Debt	0				
Average yearly payment	0				
Number of pmts remaining	0				

**FUND PURPOSE:**

TID #21 was created in 2006 to assist with rehabilitation of blighted property in the central city west of Jackson Street between the Fox River and Pearl Avenue and Marion Road. The size of the TID is approximately 26 acres and over the life of the TID the City anticipates investing \$4,400,000 to encourage redevelopment in the area, including property acquisition, clearance of site, infrastructure improvements, environment remediation, site preparation, trail system and seawall improvements, docking facilities and potential developer assistance. TID #21, while still in its early stages, has already facilitated aesthetic improvement in the area and resulted in the construction of new facilities

# FOX RIVER CORRIDOR TIF #21 - Fund 536

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	DEBT SERVICE	STATE COMPUTER AID	OTHER REVENUE	OTHER EXPENSE	END OF YEAR CASH BALANCE
2206/2007	\$0							\$0
2007/2008	\$0	\$22.16	\$0	\$0	\$126			\$126
2008/2009	\$1,991,400	\$22.316	\$44,478					\$44,604
2009/2010	\$815,700	\$23.350	\$19,071				\$150	\$63,524
2010/2011	\$1,793,000	\$24.545	\$44,010			\$619,859	\$222,136	\$505,257
2011/2012	\$4,937,600	\$24.545	\$121,196					\$626,453
2012/2013	\$4,937,600	\$24.545	\$121,196					\$747,649
2013/2014	\$4,937,600	\$24.545	\$121,196					\$868,845
2014/2015	\$4,937,600	\$24.545	\$121,196					\$990,040
2015/2016	\$4,937,600	\$24.545	\$121,196					\$1,111,236
2016/2017	\$4,937,600	\$24.545	\$121,196					\$1,232,432
2017/2018	\$4,937,600	\$24.545	\$121,196					\$1,353,628
2018/2019	\$4,937,600	\$24.545	\$121,196					\$1,474,823
2019/2020	\$4,937,600	\$24.545	\$121,196					\$1,596,019
2020/2021	\$4,937,600	\$24.545	\$121,196					\$1,717,215
2021/2022	\$4,937,600	\$24.545	\$121,196					\$1,838,411
2022/2023	\$4,937,600	\$24.545	\$121,196					\$1,959,606
2023/2024	\$4,937,600	\$24.545	\$121,196					\$2,080,802
2024/2025	\$4,937,600	\$24.545	\$121,196					\$2,201,998
2025/2026	\$4,937,600	\$24.545	\$121,196					\$2,323,194
2026/2027	\$4,937,600	\$24.545	\$121,196					\$2,444,389
2027/2028	\$4,937,600	\$24.545	\$121,196					\$2,565,585
2028/2029	\$4,937,600	\$24.545	\$121,196					\$2,686,781
2029/2030	\$4,937,600	\$24.545	\$121,196					\$2,807,977
2030/2031	\$4,937,600	\$24.545	\$121,196					\$2,929,172
2031/2032	\$4,937,600	\$24.545	\$121,196					\$3,050,368
2032/2033	\$4,937,600	\$24.545	\$121,196					\$3,171,564

Debt Balance as of: 12/31/2011                      \$0

Statutory Closing Year                                      2033



**SUMMARY**

SPECIAL FUND: TIF #23 - SW INDUSTRIAL PARK EXPANSION      DEPARTMENT: COMMUNITY DEVELOPMENT      ACCOUNT: 540-1040-XXXX-XXXXX

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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	0	(8,780)	(21,906)	(21,906)	(26,545)
<b>REVENUES</b>					
#4102 - Annual Tax Increment	0	0	0	0	0
#4236 - State Computer Aid	0	0	0	0	0
#4966 - Other Reimbursements	0	0	0	0	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	0	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXPENSES:</b>					
Administrative Expenses	0	0	0	0	20,800
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	0	0
Contractual Services	8,780	0	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	1,150	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	0	0	0	0	0
Land / Project Costs	0	11,976	0	4,489	8,600
<b>TOTAL USES:</b>	<b>8,780</b>	<b>13,126</b>	<b>0</b>	<b>4,639</b>	<b>29,550</b>
<b>CURRENT NET SURPLUS/DEFICIT</b>	<b>(8,780)</b>	<b>(13,126)</b>	<b>0</b>	<b>(4,639)</b>	<b>(29,550)</b>
Cash Balance:	(8,780)	(21,906)	(21,906)	(26,545)	(56,095)
Outstanding Debt	0				
Average yearly payment	0				
Number of pmts remaining	0				

**FUND PURPOSE:**

TID #23 was created in 2010 to assist with continued development of the Southwest Industrial Park one of the best performing industrial parks in the community. TID #23 is located south of 20th Avenue, north of State Highway 91 and west of S. Oakwood Road on both sides of Clairville Road. The size of the TID is approximately 266 acres. Over the lifetime of the TID the City anticipates investing \$8,450,000 to acquire the land and put in the roads, sewer and utilities to make available parcels in the park "development ready" for businesses seeking to locate there. TID #23 is new and currently vacant, but as with the rest of the industrial parks in Oshkosh, is expected to be home to many businesses, generate significant property tax increment and create jobs before it closes in 2029.

# SW INDUSTRIAL PARK EXPANSION TIF #23 - Fund 540

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	STATE COMPUTER AID	OTHER REVENUE (EXPENSE)	DEBT SERVICE	NEW BORROWING	END OF YEAR CASH BALANCE
2008/2009		\$22.316						(\$8,780)
2009/2010	\$0	\$23.350	\$0		(\$1,150)			(\$21,906)
2010/2011	\$0	\$24.545	\$0		(\$4,639)			(\$26,545)
2011/2012	\$0	\$24.545	\$0					(\$26,545)
2012/2013	\$0	\$24.545	\$0					(\$26,545)
2013/2014	\$0	\$24.545	\$0					(\$26,545)
2014/2015	\$0	\$24.545	\$0					(\$26,545)
2015/2016	\$0	\$24.545	\$0					(\$26,545)
2016/2017	\$0	\$24.545	\$0					(\$26,545)
2017/2018	\$0	\$24.545	\$0					(\$26,545)
2018/2019	\$0	\$24.545	\$0					(\$26,545)
2019/2020	\$0	\$24.545	\$0					(\$26,545)
2020/2021	\$0	\$24.545	\$0					(\$26,545)
2021/2022	\$0	\$24.545	\$0					(\$26,545)
2022/2023	\$0	\$24.545	\$0					(\$26,545)
2023/2024	\$0	\$24.545	\$0					(\$26,545)
2024/2025	\$0	\$24.545	\$0					(\$26,545)
2025/2026	\$0	\$24.545	\$0					(\$26,545)
2026/2027	\$0	\$24.545	\$0					(\$26,545)
2027/2028	\$0	\$24.545	\$0					(\$26,545)
2028/2029	\$0	\$24.545	\$0					(\$26,545)

Debt Balance as of: 12/31/2011                      \$0

Statutory Closing Year                                      2030

**SUMMARY**

SPECIAL FUND: TIF #24 - OSHKOSH CORPORATION	DEPARTMENT: COMMUNITY DEVELOPMENT	ACCOUNT: 520-1040-XXXX-XXXXX
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	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Cash Balance:	0	0	(5,556)	(5,556)	115,617

**REVENUES**

#4102 - Annual Tax Increment	0	0	0	0	175,120
#4236 - State Computer Aid	0	0	0	0	0
#4966 - Other Reimbursements	0	0	0	278,923	0
#4972 - Misc Revenue	0	0	0	0	0
#5299 - TSF from Other Funds	0	750,000	0	0	0
Developer Capital Funding	0	0	0	0	0
Proceeds from Borrowing	0	0	0	0	0
<b>TOTAL SOURCES:</b>	<b>0</b>	<b>750,000</b>	<b>0</b>	<b>278,923</b>	<b>175,120</b>

**EXPENSES:**

Administrative Expenses	0	750,000	0	0	0
Transfer to Other Funds	0	0	0	0	0
Payments to Developers	0	0	0	157,600	157,600
Contractual Services	0	4,556	0	0	0
Auditing	0	0	0	0	0
Engineering & Consulting Fees	0	0	0	0	0
Utilities	0	0	0	0	0
Fixed Charges / DOR TIF Fees	0	1,000	0	150	150
Other Miscellaneous Expenses	0	0	0	0	0
Debt - Princ/Interest/Bond Fees	0	0	0	0	0
Land / Project Costs	0	0	0	0	0
<b>TOTAL USES:</b>	<b>0</b>	<b>755,556</b>	<b>0</b>	<b>157,750</b>	<b>157,750</b>

CURRENT NET SURPLUS/DEFICIT	0	(5,556)	0	121,173	17,370
Cash Balance:	0	(5,556)	(5,556)	115,617	132,987

Outstanding Debt	0
Average yearly payment	0
Number of pmts remaining	0

**FUND PURPOSE**

TID #24 was created in 2010 to assist with redevelopment of the area, including a 150,000 square foot E-Coat facility to be utilized by Oshkos Corporation in fulfillment of a \$3,000,000,000 defense contract. The TID is located around 333 W 29th Avenue, generally bounded by We: Waukau Avenue on the south and Hughes Street on the west and north. The size of the TID is approximately 80 acres and over the life of th TID it is anticipated that the City will invest \$8,000,000 which is primarily associated with providing development assistance to Oshkos Corporation for construction of the facility

# SOUTH INDUSTRIAL REDEVELOPMENT TIF #24 - Fund 520

7/31/2011

TAX / COLLECTION YEAR	EQUALIZED VALUE	TIF TAX RATE	ANNUAL TAX INCREMENT AMOUNT	STATE COMPUTER AID	OTHER REVENUES	DEBT SERVICE	OTHER EXPENSES	NEW BORROWING	END OF YEAR CASH BALANCE
2009/2010	\$0		\$0		\$750,000		\$755,556		(\$5,556)
2010/2011	\$0	\$24.545	\$0		\$4,556		\$150		(\$1,150)
2011/2012	\$7,134,500	\$24.545	\$175,120						\$173,969
2012/2013	\$7,134,500	\$24.545	\$175,120						\$173,969
2013/2014	\$7,134,500	\$24.545	\$175,120						\$173,969
2014/2015	\$7,134,500	\$24.545	\$175,120						\$173,969
2015/2016	\$7,134,500	\$24.545	\$175,120						\$173,969
2016/2017	\$7,134,500	\$24.545	\$175,120						\$173,969
2017/2018	\$7,134,500	\$24.545	\$175,120						\$173,969
2018/2019	\$7,134,500	\$24.545	\$175,120						\$173,969
2019/2020	\$7,134,500	\$24.545	\$175,120						\$173,969
2020/2021	\$7,134,500	\$24.545	\$175,120						\$173,969
2021/2022	\$7,134,500	\$24.545	\$175,120						\$173,969
2022/2023	\$7,134,500	\$24.545	\$175,120						\$173,969
2023/2024	\$7,134,500	\$24.545	\$175,120						\$173,969
2024/2025	\$7,134,500	\$24.545	\$175,120						\$173,969
2025/2026	\$7,134,500	\$24.545	\$175,120						\$173,969
2026/2027	\$7,134,500	\$24.545	\$175,120						\$173,969
2027/2028	\$7,134,500	\$24.545	\$175,120						\$173,969
2028/2029	\$7,134,500	\$24.545	\$175,120						\$173,969

Debt Balance as of: 12/31/2011                      \$0

Statutory Closing Year                                      2032

## ***SUMMARY***

SPECIAL FUND:  
REDEVELOPMENT AUTHORITY

DEPARTMENT:  
REDEVELOPMENT

ACCOUNT:  
901-0999-XXXX-XXXXX

	2009 ACTUAL	2010 ACTUAL	2011 BUDGET APPROPRIATION	2011 ESTIMATE	2012 PROPOSED BUDGET
Fund Balance:	16,294,745	15,687,625	14,392,044	14,392,044	12,551,079
<b><u>REVENUES</u></b>					
Federal Aid - Other #4208	0	200,000	0	400,000	0
State Aid - Other #4236	0	362,500	0	670,400	0
Interest #4901	11,284	8,853	0	1,200	0
Other Reimbursements #4966	1,496	1,085	0	1,200	0
Misc Revenue #4972	8,723	0	0	0	0
TSF from Other Funds #5299	0	1,638,870	0	265,100	0
TOTAL SOURCES:	21,503	2,211,308	0	1,337,900	0
<b><u>EXPENSES:</u></b>					
Contractual Services	613,707	1,496,719	0	2,500,800	0
Fixed Charges	6,235	1,007	0	800	800
Debt Service - Governmental	8,681	370,293	0	397,500	397,500
Other Financing Uses	0	1,638,870	0	279,765	0
TOTAL USES:	628,623	3,506,889	0	3,178,865	398,300
CURRENT NET SURPLUS/DEFICIT	(607,120)	(1,295,581)	0	(1,840,965)	(398,300)
Ending Fund Balance:	15,687,625	14,392,044	14,392,044	12,551,079	12,152,779

### **FUND PURPOSE:**

In 2003, the Council created a City of Oshkosh Redevelopment Authority and approved the appointments of 7 commissioners to that body. The Redevelopment Authority has its primary emphasis and focus on the redevelopment and revitalization of the central city, downtown, and riverfront. The RDA can acquire blighted properties, demolish and remediate sites, and provide public improvements that promote the redevelopment of the City.